



Procurement and Contracting Services
30 Victoria Street
Gatineau, Quebec K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 1	RFP Amendment Date: September 20, 2023
Office of the Chief Electoral Officer File No. ECCP-RFP-2023-2412	
Title: End-Rider Pallet Trucks	
Request for Proposal Closing Date: October 3, 2023	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6 proposition-proposal@elections.ca	
Attention: Caila Palmer	Tel No. 873-416-1930

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for End-Rider Pallet Trucks bearing number ECCP-RFP-2023-2412 and dated September 12, 2023 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following question(s) have been asked in response to the Request for Proposal and Elections Canada hereby answers as follows:

2.1 Question No. 1

Question: Referring to PART III – SCOPE OF WORK, section 8; delivery of the equipment should be completed within eight (8) months of the effective date of the contract.

The OEM advised that the current manufacturing lead time of the required make and model is about 100 weeks. Would you please advise if you have a list of mandatory technical requirements to see if we can offer you an equivalent?

Answer: Please refer to Annex A – Statement of Work and Appendix A to Annex A – Sample Specifications Sheet in the solicitation documents for relevant technical requirements. Proposing alternatives is at the discretion of the Bidder, using the aforementioned documents as basis of reference. Those proposed alternatives will be evaluated against those specifications.