Public Works and Government Services Canada / Travaux publics et Services gouvernementaux Canada

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K1A 0S5
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Revision to a Request for Supply Arrangement - Révision à une demande pour un arrangement en matière d'approvisionnement

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Services Procurement-Instruments Management Division/Approvisionnements de services-Gestion des instruments
Terrasses de la Chaudière 5th Floo
10 Wellington Street
Gatineau
Quebec
K1A 0S5

Title - Sujet
PASS SA 2018

Solicitation No. - N° de l'invitation
E60ZQ-180001/D

Date
2019-05-10

Client Reference No. - N° de référence du client
E60ZQ-180001

Amendment No. - N° modif.
002

File No. - N° de dossier
006zq.E60ZQ-180001

CCC No./N° CCC - FMS No./N° VME

GETS Reference No. - N° de référence de SEAG
PW-$$ZQ-006-34673

Date of Original Request for Supply Arrangement
Date de demande pour un arrangement en matière d'app. originale
2019-03-01

Solicitation Closes - L'invitation prend fin
at - à 02:00 PM
on - le 2100-12-31

Time Zone
Fuseau horaire
Eastern Standard Time EST

Address Enquiries to: - Adresser toutes questions à:
de Leon, Philip

Buyer Id - Id de l'acheteur
006zq

Telephone No. - N° de téléphone
(613) 302-0769 ( )

FAX No. - N° de FAX
( ) -

Delivery Required - Livraison exigée

Destination - of Goods, Services, and Construction:
Destination - des biens, services et construction:

Security - Sécurité
This revision does not change the security requirements of the solicitation.
Cette révision ne change pas les besoins en matière de sécurité de l'invitation.

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required / Accusé de réception requis	**Yes - Oui** ☐	**No - Non** ☐

The Offeror hereby acknowledges this revision to its Offer.
Le proposant constate, par la présente, cette révision à son offre.

Signature **Date**

Name and title of person authorized to sign on behalf of offeror. (type or print)
Nom et titre de la personne autorisée à signer au nom du proposant.
(taper ou écrire en caractères d'imprimerie)

For the Minister - Pour le Ministre

Canada

This revision is raised to:

a. Identify a change to the closing date for the RFSA Refresh Period 2
b. Correct the abbreviations for Mandatory Technical Criteria 2 and 3 in the French version of the RFSA; and
c. Respond to questions submitted

A. Refresh Period 2 closing date

The original closing date identified for RFSA Refresh Period 2 in CPSS was June 30, 2019, which is a Sunday. As per the schedule identified in the RFSA Clause 6A.5, *On-going Opportunity to Qualify*, the closing dates for the Refresh Periods would be on the last business day of the Fiscal Year Quarter, which for Refresh Period 2 would be June 28, 2019.

B. French abbreviations for Mandatory Technical Criteria 2 and 3

In the French version of the RFSA, the table entitled *Requirement* in A3 of Attachment A, *Technical Evaluation Criteria*,

DELETE: MT2 and MT3.
INSERT: EO2 and EO3, respectively.

C. Questions and Answers – Set 1:

Q1	Our current understanding is that the project summary/description template in A4 of Attachment A, *Technical Evaluation Criteria*, is to be used to illustrate an individual's experience. a. Are we to provide the same level of detail for the projects in MT2 as we did in MT1, to address the where, when and how experience was gained by our personnel? Are we to only use the project summary/description template in A4 for purposes of our submission for MT2? b. Specifically for the "Project Value" field, should this be: • the total fees earned on the project at the entity level (like the Project Summaries at the entity level)?; • only the total fees billed for that individual on the specific project?; or • "not applicable" for individual project descriptions, as "if applicable" is indicated in this section of the template?
A1	a. The Project Summary/Description Template provided in A4 of Attachment A, *Technical Evaluation Criteria*, is the format that is strongly recommended to be used to respond to both MT1 and MT2. As "*detailed information to describe where, when and how work experience was acquired*" (as per A1.1 a) of the Attachment) has been requested in order to demonstrate experience for both the supplier and its proposed resources, addressing all of the aspects identified in the template provided in A4 should satisfy that requirement. b. This field of the template is not applicable for resource experience (i.e. MT2). Unlike the organization level mandatory technical criteria (i.e. MT1), there is not a requirement for resource-level experience to meet a minimum dollar value threshold.
Q2	For the minimum mandatory experience requirements identified in Annex A, *Statement of*

	Requirements, could you please explain what is meant by cumulative years of experience within a particular personnel category and within a 10-year period (e.g. cumulative versus consecutive)?
A2	The cumulative years of experience is the aggregate time period for all relevant projects that are presented in a submission for a proposed resource and is based on "*the start and end dates (month and year at a minimum)*" identified for those projects (as per A1.1 b) of Attachment A). This experience does not have to be consecutive – i.e. there can be a break between project timeframes – however, the project timeframes must fall within the period that begins 10 years prior to the closing date of the applicable Refresh Period and any common time period would not be counted more than once. To illustrate each of these concepts, an example based on Refresh Period 2 would be as follows: Resource X is proposed for the Partner level resource for Stream 1, Internal Audit, and the 3 following projects are included in the submission to demonstrate a portion of the 8 years of audit experience required for that resource category: • Project 1, completed from March 2009 to November 2009; • Project 2, completed from February 2010 to December 2010; and • Project 3, completed from April 2010 to June 2010 Assuming that each of the projects was considered to be "audit experience", the cumulative years of experience for the 3 projects would be 1.333 years (16 months) total, with each project respectively accounting for: • Project 1 = 5 months, as only the experience gained after July 2009 would fall within the 10 year period prior to the closing date of Refresh Period 2 (i.e. July 2009 to June 2019); • Project 2 = 11 months, regardless of there being a gap between Projects 1 and 2; and • Project 3 = 0 months, as the entire timeframe for that project overlapped with Project 2.
Q3	How much detail is expected for each person for the past 10 years for the cumulative and non-cumulative requirement? Should there be more detail for the cumulative portion of the experience requirement?
A3	Please refer to A1 above for the level of detail for the projects being presented for each proposed resource.
Q4	Q4. With regards to Clause A1.1 a) of Attachment A ("*Suppliers are requested to provide detailed information to describe where, when and how work experience was acquired.*"): a. Does "where" mean the location where work was completed (e.g. Ontario? Canada?) b. Does the "how" mean how the individual gained the experience – i.e. what were the circumstances that necessitated our assistance/involvement? e.g. court-appointment, nature of client need?
A4	a. "Where" does not refer the geographic location but rather to whom the service(s) were provided. b. "How" not only refers to the circumstances that necessitated your assistance/involvement

	but what activities were conducted in order to demonstrate that the project is relevant experience.
Q5	We have been involved in numerous confidential projects. We assume that client references will only apply to public projects. Can we include confidential projects (generic description of client) but with detail on the project and an individual's tasks/role in such confidential projects to showcase experience (both cumulative and within the 10-year period) or would the preference be to illustrate public projects only?
A5	Yes, it is possible to include confidential projects without specifically identifying the client, however, the level of detail provided must still be sufficient to demonstrate where, when and how the experience was acquired.
Q6	Please confirm that at least three client references are required for each resource that has been proposed to demonstrate compliance to MT2 and that the same client reference and project can be used by more than one resource. Some of our projects are large and can continue, for example, for more than a year with a number of our personnel being involved in a single engagement but with different roles.
A6	Confirmed; three references must be provided for each proposed resource and the same reference can be used for multiple resources and in multiple Streams.
Q7	Please advise which cover page should be included with a submission to one of the RFSA Refresh Periods.
A7	There is no requirement for a signed copy of the RFSA cover page to be included with a submission for a Refresh Period. However, the cover page that is included should clearly identify the RFSA Refresh solicitation number and the Refresh Period that the submission is for - e.g. E60ZQ-180001/D, Refresh Period 2.

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ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED