

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

Veterans Affairs Canada
Procurement & Contracting –
Attn: Sine MacAdam
sine.macadam@veterans.gc.ca

**AMENDMENT - REQUEST FOR
PROPOSAL**

**MODIFICATION - DEMANDE DE
PROPOSITION**

Proposal To: Veterans Affairs Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

**Proposition aux: Anciens Combattants
Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexées, au(x) prix indiqué(s)

Instructions: See Herein

Instructions : Voir aux présentes

Comments - Commentaires

This requirement contains a security requirement

**Vendor/Firm Name and address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office – Bureau de distribution

Veterans Affairs Canada
Procurement & Contracting
Charlottetown, PEI
Canada

Title – Sujet ACCESSIBILITY ASSESSMENT – CANADA'S OVERSEAS MEMORIALS, FRANCE AND BELGIUM	
Solicitation No. – N° de l'invitation 3000760918	Date 2023-08-30
AMENDMENT 005	
GETS Reference No. – N° de reference de SEAG -	
File No. – N° de dossier 1000507727	CCC No. / N° CCC - FMS No. / N° VME
Solicitation Closes – L'invitation prend fin at – à 14 :00 PM on – le 2023-09-06	Time Zone Fuseau horaire Eastern Daylight Time EDT
F.O.B. - F.A.B. <i>Plant-Usine:</i> <input type="checkbox"/> <i>Destination:</i> <input type="checkbox"/> <i>Other-Autre:</i> <input type="checkbox"/>	
Address Inquiries to : - Adresser toutes questions à: Sine MacAdam	Buyer Id – Id de l'acheteur msmacada
Telephone No. – N° de téléphone : (902) 626-5288	FAX No. – N° de FAX N/A
Destination – of Goods, Services, and Construction: Destination – des biens, services et construction : See Herein	

Delivery required - Livraison exigée See Herein	Delivered Offered – Livraison proposée
Vendor/firm Name and address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Facsimile No. – N° de télécopieur Telephone No. – N° de téléphone	
Name and title of person authorized to sign on behalf of Vendor/firm (type or print)- Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation Amendment

Title: Accessibility Assessment – Canada's Overseas Memorials France and Belgium

Solicitation Amendment 005

1. The solicitation is hereby amended to provide the following questions and answers and to update Annex A – Statement of Work.

Question 13

May I request a link to 6.7.2 National Joint Council Travel Directive because there does not seem to be a link from the PDF.

Answer 13

The National Joint Council Travel Directive can be found at <https://www.njc-cnm.gc.ca/directive/d10/en>

Question 14

If we have staff near to the sites – how should we reflect this in the proposal due to cost savings in travel arrangements that may provide us with a competitive advantage over other bidders?

Answer 14

The rates proposed for 6.7.1 - Basis of Payment are for the lot fees for completing the Work, exclusive of any travel costs regardless of the location that the Contractor's resources are traveling from.

Contractor's will be paid for its authorized travel and living expenses reasonably and properly incurred in the performance of the Work done, delivered or performed outside Canada as cost, without any allowance for profit and administrative overhead, in accordance with the meal and private vehicle expenses provided in Appendices B, C and D of the [National Joint Council Travel Directive](#); and with the other provisions of the directive referring to "travellers", rather than those referring to "employees", to a limitation of expenditure of \$20,000.00. Customs duty are included and Applicable Taxes are extra.

The authorized travel and living expenses will be paid upon submission of an itemized statement supported by receipt vouchers. All payments are subject to government audit.

As per 4.1.1.3 of the Request for Proposal, the evaluated price will exclude any costs for Travel and Living Expenses.

Question 15

Mandatory Technical Criteria – To qualify are bidders required to meet all the criteria requested in the form, specifically MT5? Will consultants who have experience in park assessments other than National Parks or National Historic Sites qualify?

Answer 15

To be declared responsive, the Bidders must meet all the Mandatory Criteria outlined in Annex C Mandatory Technical Criteria. Experience in completing park assessments for locations other than National Parks or National Historic sites will not be deemed compliant to meet the requirements of MT5

Question 16

According to Google Earth there appear to be other structures. Are these included in the scope of work, and can details (approximate floor area, building age, etc.) of each structure be provided?

Answer 16

Table 2 of the RFP indicates the buildings located at the Canadian National Vimy Memorial and the Beaumont Hamel Newfoundland Memorial and are within the scope of work. Blueprints/floor plans for the two visitor centres will be shared with the successful bidder. Floor area and age of each building are as follows:

Infrastructure and Buildings, Canadian National Vimy Memorial and the Beaumont-Hamel Newfoundland Memorial

Serial	Building	Vimy	Beaumont-Hamel (BH)	Remarks
1	Visitor Centre (VC)	600m2 6 years old	370m2 22 years old	Additional offices located on 2 nd floor of VC at Vimy. The offices are located on the main floor at BH.
2	Administration Building	336m2 96 years old	N/A	Beaumont-Hamel offices co-located in Visitor Centre
3	Residence	N/A	130m2 64 years old	
4	Garage	40m2 96 years old	31m2 66 years old	
5	Gardener base site facilities	234m2 28 years old	104m2 26 years old	
6	Workshop	181m2 29 years old	N/A 38 years old	
7	Guide Kiosk	N/A	6m2 5 years old	
8	Security Post	19m2 27 years old	N/A	
9	Electrical Building	16m2 93 years old	N/A	
10	Storage Building/Training Facility	224m2 27 years old	N/A	
11	Hangar/Storage shed	16m3 17 years old	N/A	
12	Monument Toilet Block	74.8m2 46 years old	N/A	
13	Trenches Toilet Block and guide kiosk	36m2 11 years old	N/A	

Question 17

Are site plans available showing the boundaries and the built environment (paved pathways, parking lots, etc.) at each site?

Answer 17

Detailed site plans and other documentation will be made available to the successful bidder. General site plans are available at the links below for Vimy and Beaumont-Hamel:

Vimy: <https://www.veterans.gc.ca/eng/remembrance/memorials/overseas/first-world-war/france/vimy/vimymap>

Beaumont-Hamel: <https://www.veterans.gc.ca/eng/remembrance/memorials/beaumont-hamel>

Question 18

Table 2 highlights the structures at Vimy and Beaumont Havel Memorials. Are similar tables indicating list of structure on the other 11 Memorial Sites available?

Answer 18

The other eleven (11) sites in France and Belgium are memorials and these sites do not include additional infrastructure. As per Table 1 of the RFP, they are:

Belgium
<ul style="list-style-type: none"> • Courtrai Newfoundland Memorial • Hill 62 (Sanctuary Wood) Canadian Memorial • Passchendaele Canadian Memorial • St Julien Canadian Memorial
France
<ul style="list-style-type: none"> • Bourlon Wood Canadian Memorial • Courcelette Canadian Memorial • Dury Canadian Memorial • Gueudecourt Newfoundland Memorial • Le Quesnel Canadian Memorial • Masnières Newfoundland Memorial • Monchy-le-Preux Newfoundland Memorial

Additional information on these sites is available at:

<https://www.veterans.gc.ca/eng/remembrance/memorials/overseas/first-world-war>

Question 19

Part five notes that bidders must provide required certifications, 5.1 specifically with the bid; If upon review a form is not applicable to a bidder, how do we indicate this?

Answer 19

Bidders must include a statement in their bids outlining how they meet the certification requirements when a form is not required to be completed.

Question 20

Can you please provide a link for the website listed in Section 5.2.2, as you have done for sections 5.1.1 and 5.2.1?

Answer 20

The link for the Federal Contractors Program (FCP) compliance assessment policy can be found here <https://www.canada.ca/en/employment-social-development/corporate/portfolio/labour/programs/employment-equity/federal-contractors/compliance-assessment.html>

Question 21

There is no link provided for section 5.2.3.2., and can you please expand on what is expected of Bidders here?

Answer 21

The full text for SACC Manual clause [A3010T](#) (2010-08-16) Education and Experience is as follows,

The Bidder certifies that all the information provided in the résumés and supporting material submitted with its bid, particularly the information pertaining to education, achievements, experience and work history, has been verified by the Bidder to be true and accurate. Furthermore, the Bidder warrants that every individual proposed by the Bidder for the requirement is capable of performing the Work described in the resulting contract.

All other terms and conditions remain unchanged.
Inquiries are to be directed to:

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