



TENDER ADDENDUM

Professional Services for LeBreton Flats District Energy System Implementation – Owner’s Representative

ES034

August 29, 2023

ADDENDUM No. 1

The following shall be read in conjunction with and shall form an integral part of the Tender / Proposal and Contract Documents:

- The solicitation closing date and time are being extended from September 8, 2023 at 3:00 PM EDT to **September 20, 2023 at 3:00 PM EDT.**

The following questions and answers shall be read in conjunction with and shall form an integral part of the Tender / Proposal and Contract Documents:

- **Question 1:** Would you consider a 2-week extension?

Answer 1: The Bid Closing Date has been revised and will now close at 3:00 PM EDT on Wednesday, September 20, 2023. The deadline for enquiries will be revised to meet the new Bid Closing Date. Enquiries must be submitted in writing to the Senior Contract Officer, identified on the title page (page 1) of the bid solicitation as early as possible within the solicitation period and no later than fourteen (14) calendar days prior to the date set for this bid solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may result in an answer not being provided.

- **Question 2:** Would NCC be open to considering an evaluation criteria that more heavily weights the technical score, such as considering an evaluation of 80% Technical Bid and 20% Financial Bid?

Answer 2: The weighting of the financial score and technical score will not be modified, technical merit and price will each account for 50% of the overall rating. Appendix B: Evaluation Criteria outlines the point-rated technical criteria (PRTC) that will be used to evaluate submissions. The PRTC has a minimum score requirement of 80% (40 out of 50 points) in recognition of the technical nature of the project and to reward Proponents who can demonstrate technical excellence. Those Proponents who do not achieve this minimum technical score will not be considered in the evaluation of the financial bid evaluation outlined in Appendix C: Financial Bid.

- **Question 3:** Regarding section 4.0 of the Terms of Reference, please confirm that if our engineering team has the knowledge and experience to adequately address the mechanical, electrical, civil, geotechnical, and energy considerations required for a DES Feasibility Study and Concept Design, we are not required to have separately designated or educated engineering disciplines for each.

Answer 3: As outlined in Section 4.0 of the Terms of Reference, the Proponent must identify one person for each role; however, one person can fulfil more than one role. PRTC2: Experience and Expertise of Project Manager and Key Team Members in Appendix B: Evaluation Criteria outlines the information

that is requested. The Proponent is expected to demonstrate why each individual is qualified to deliver this work and their relevant project experience. Qualifications may include licenses, accreditations, and/or education, but a separate license or accreditation is not necessarily required. It is up to the Proponent to demonstrate why an individual identified for a specific discipline is qualified to provide expertise in this area.

Emilie Scheckman
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