

**NOTICE OF PROPOSED PROCUREMENT (NPP)  
TASK AND SOLUTIONS PROFESSIONAL SERVICES (TSPS)**

<b>GSIN: R019BF</b> Human Resource Services, Business Consulting/Change Management; Project Management Services			
<b>Reference Number:</b>	20230095	<b>Solicitation Number:</b>	<b>9F044-23-0095</b>
<b>Department Name:</b>	Canadian Space Agency (CSA)		
<b>Solicitation Date :</b> July 20, 2023 <b>Closing Time:</b> <b>September 7, 2023 at 2:00 PM (EDT)</b>			
<b>Estimate Level of Effort:</b> Indicate in the request for proposal (RFP)			
<b>Contract Duration:</b>	12 months starting after the award of contract and 1 optional 12 months period		
<b>Solicitation Method:</b>	Competitive	<b>Comprehensive Land Claim Agreement Applies:</b>	No
<b>Applicable Trade Agreements:</b>	The requirement is subject to the provisions of Canadian Free Trade Agreement (CFTA).		

**Requirement Details**

**Tendering Procedure: Selective**

This requirement is only open to pre-qualified suppliers under the Supply Arrangement for Task Based Professional Services # **E60ZT-18TSPS** for the following categories:

- Stream 3: **Project Management Services**
- Category: **3.2 Project manager – Senior level<sup>1</sup>**

Supplier Security Clearance: [DOS – Reliability](#)

Document Safeguarding: [Protected B- DOS](#)

Region/Metropolitan area: Montreal

1. 4336615 Canada Inc. and RFP Solutions Inc. joint-venture
2. ACOSYS CONSULTING SERVICES INC./ SERVICES CONSEILS ACOSYS INC., PRICEWATERHOUSECOOPERS LLP, IN JOINT VENTURE
3. Avascent Canada ULC
4. BP & M Government IM & IT Consulting Inc.
5. Cache Computer Consulting Corp.
6. CGI Information Systems and Management Consultants Inc.
7. Cistel Technology Inc.
8. Deloitte Inc.
9. Ernst & Young LLP
10. IT/NET OTTAWA INC, KPMG LLP, in joint venture
11. KPMG LLP
12. MINDWIRE SYSTEMS LTD., Akkada Professional Services inc., HubSpoke Inc., in Joint Venture
13. OLAV CONSULTING CORP., MOSHWA ABORIGINAL INFORMATION TECHNOLOGY CORPORATION, IN JOINT VENTURE
14. PGF Consultants Inc.
15. Pricewaterhouse Coopers LLP
16. Raymond Chabot Grant Thornton Consulting Inc.
17. RHEA INC.
18. Sierra Systems Group Inc.

<sup>1</sup> CSA expects activities to be splitted between a Senior Project Manager and one or more additional resources, whose profile type should be proposed by the contractor

## **Description of Work:**

The Canadian Space Agency is requesting services to support the project management team in a number of pre-project management activities including, but not limited to, establishing, managing and delivering foundational documents in all areas of project management area of knowledge such as cost, schedule, risk, change, configuration and integration plans.

## **Summary: Contractor role and tasks**

- Specific tasks, activities, deliverables, and project timelines or milestones will be determined by the CSA Project Manager/Technical Authority during the course of the mandate,
- The contractor must develop foundational project management plans according to policies, guidelines and best practices. All processes are to be developed, the contractor cannot assume the processes are already documented.
- The contractor must consider the new role and responsibilities of the Senior Designated Official (SDO), as outlined in the [Policy on the Planning and Management of Investments](#) and the [Directive on the Management of Projects and Programmes](#), both in effect since April 11<sup>th</sup>, 2019. This is especially relevant in terms of “supporting management and expenditure decision-making, accountability, and transparency”.

## **Contract Authority**

Contracting Authority: Valérie Geoffroy  
Phone Number: 438-364-2385  
E-Mail: [valerie.geoffroy@asc-csa.gc.ca](mailto:valerie.geoffroy@asc-csa.gc.ca)

## **Inquiries**

Inquiries regarding this RFP requirement must be submitted to the Contracting Authority named above. Request for Proposal (RFP) documents will be e-mailed directly from the Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement. BIDDERS ARE ADVISED THAT “BUYANDSELL.GC.CA” IS NOT RESPONSIBLE FOR THE DISTRIBUTION OF SOLICITATION DOCUMENTS. The Crown retains the right to negotiate with any supplier on any procurement. Documents may be submitted in either official language.

**NOTE: TSPS is the mandatory method of supply for the provision of non-informatics professional services, both task and solutions based, at or above the Canada Korea Free Trade Agreement (CKFTA) threshold.** This method of supply covers five core areas of expertise that are commonly and nationally used: human resources services; business consulting/change management; project management; real property project management services; and technical engineering and maintenance services.

For contact information please refer to PSPC's [Contact Acquisitions page](#).( <https://www.tpsgc-pwgsc.gc.ca/app-acq/contact-eng.html> )