

Terms of Reference

Robinson's Island Retreat

Prince Edward Island National Park

1. **Site** - The main site for the work under this contract is located on Robinson's Island Road in Prince Edward Island National Park. This property is owned by Parks Canada. All communications and approvals related to this work must be through designated Parks Canada personnel only.
2. **Project History**- Post tropical storm Fiona in September of 2022 had severe impacts to Prince Edward Island National Parks infrastructure. The impacts were so severe that the landscape and some of the infrastructure on Robinsons Island Road were damaged. Parks Canada is looking to initiate a planned retreat of the infrastructure providing access to Robinsons Island in anticipation of further coastal erosion from future storms.
3. **Description of Work** – Work includes but is not limited to, asphalt milling, fine grading in preparation of milling placement, asphalt milling placement in various locations of PEI National Park, trail construction, landscaping and hydroseeding.

See IFT Drawings and Specifications provided for full details.

4. **Work Schedule** – All work to commence within 10 days of contract award and completed no later than fourteen (14) weeks from the award contract date. Asphalt milling placement in Stanhope and Cavendish Campgrounds is not permitted to take place until after the campground operational seasons (September 5, 2023, for Stanhope and September 25, 2023 for Cavendish). Asphalt millings for the campgrounds can be stored at a nearby site owned by Parks Canada. Parks Canada will host an on-site Start Up site meeting to review methods, procedures, and objectives.
5. **Work Requirements**- Submittals are to be provided in a timely fashion for review: i.e. product data sheets, product samples, shop drawings, and digital site photos during construction to show existing conditions and general progress.
 - Record and document all existing conditions with digital photographs, prior to starting any work. Confirm all dimensions on site.
 - All work completed to the satisfaction of the Field Unit Superintendent or appointed representative.

6. **Additional Work** – No additional charges for extra work will be considered without written authorization from the Field Unit Superintendent or her representative.

7. **Health & Safety Measures** – Prior to commencement of work, develop written health and safety plan, environmental protection plan, site specific Erosion and Sediment Control Plan (see mitigations 1.42, 1.43 and notes in the Preapproved Routine Impact Assessment provided), Spill Contingency and Response Plan (see mitigations 1.68 and notes in the Preapproved Routine Impact Assessment provided), and traffic & pedestrian control plan specific to the work. Implement, maintain, and enforce plans for entire duration of work and until final demobilization from site. The contractor must observe and enforce construction safety measures required by the WCBPEI and Canadian Labor Code.

8. **Contractor's Use of Site** – The Contractor must rectify at his or her expense and to the satisfaction of the Field Unit Superintendent or her appointed representative any damage to the site resulting from Contractor's operations, including but not limited to building repair and landscape repair associated with equipment and storage of construction products. Do not store loose materials on the site that could be used by vandals to damage any property. When the integrity of existing structures, materials, or components is uncovered and is questionable, do not proceed with work until Parks Canada has been notified and gives direction and approval. Keep a record of all changes to the work and identify these on the record drawings, for final submittal to Parks Canada.

9. **Environmental protection**- Prevention/control of pollution and habitat or environment disruption during construction. Control of environmental pollution and damage requires consideration of land, water, and air; biological and cultural resources; and includes management of visual aesthetics; noise; solid, chemical, gaseous, and liquid waste; radiant energy and as well as other pollutants.