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**REVISION 004 TO
REQUEST FOR STANDING
OFFER**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions remain the same.

Issuing Office:

Parks Canada Agency
National Contracting Services

Title: Multi-Disciplinary Engineering Services – Alberta and British Columbia Mountain National Parks	
Solicitation No.: 5P468-23-0001/A	Date: August 15, 2023
Amendment No.: 004	
Client Reference No.: N/A	

Solicitation Closes: At: 2:00 pm On: August 29, 2023	Time Zone: MDT - HAR
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F.O.B.: Plant: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other: <input type="checkbox"/>
Address Enquiries to: Rebecca Chen
Telephone No.: 587-439-3529
Email Address: rebecca.chen@pc.gc.ca
Destination of Goods, Services, and Construction: See Herein – Voir aux présentes

TO BE COMPLETED BY THE BIDDER

Vendor/ Firm Name:	
Address:	
Telephone No.:	Email Address:
Name of person authorized to sign on behalf of the Vendor/ Firm (type or print):	
Signature:	Date:

Amendment 004

This amendment is raised to:

- A. Answer questions from bidders
- B. Make changes to the tender documents

A. Questions and Answers

- Q35.** Reference: Page 77. PART A: Management and Corporate Evaluation, 1. CORPORATE EXPERIENCE. Is PCA looking for separate projects descriptions in this section, or a cross reference to the project descriptions from the Project Categories? If the former, is the same level of detail described on page 87 expected?
- A35.** PART A: Management and Corporate Evaluation is separate from PART B: Technical Evaluation, and does not need to follow the same project description format. In responding to categories in PART A, the Offeror may present their experience as they see fit, and are reminded that Parks Canada will make no assumptions regarding unstated or implied aspects.
- Q36.** Reference: Page 77. PART A: Management and Corporate Evaluation, 2. SENIOR LEAD/PRINCIPAL (PRIME CONTACT WITH THE PCA PROJECT AUTHORITY). Is the 3-page limit for resume of this individual considered part of the PART A 4-page limit, or counted separately? Do the same Resource Resume Requirements on page 88 apply, with the exception of 15 years (vs 10 years) of relevant experience?
- A36.** The 3-page resume limit for the Senior Lead/Principal is in addition to the page limit (now updated to 8 page, see below) for response to other categories within PART A. Resume format/included information should follow the same instructions as for Resource Resume Requirements in PART B.
- Q37.** Reference: Page 78. PART A: Management and Corporate Evaluation, 3. CAPACITY & RESOURCE MANAGEMENT. Please confirm that the organizational chart will not count towards the PART A 4-page limit?
- A37.** The organizational chart (to be included as per Q&A26) will count towards the page limit of PART A: Management and Corporate Evaluation, as per SRE 2.4.5.
- Q38.** Reference: Page 77. PART A: Management and Corporate Evaluation. Would PCA considering expanding the 4-page limit for this section, to 8 pages to allow sufficient space to provide content for these 5 sections?
- A38.** Page Limit of PART A: Management and Corporate Evaluation, is increased to 8 pages.
- Q39.** Amendment 2, Q&A 32 states that Senior and Intermediate Professionals in all disciplines must be registered as a P.Eng. in BC and/or Alberta. Section GI 14.1 of the RFSO states that consultant team members and key personnel shall be, or eligible to be licensed, certified or otherwise authorized to provide the necessary professional services to the full extent that may be required by provincial or territorial law in the province or territory of the work
- A) Which document takes precedence on the licensing requirements of team members, the RFSO or Amendment 2?
 - B) Under Part 9 Statement of Work, Required Resources, Senior and Intermediate Professionals are not defined specifically as individuals registered as a P.Eng. Will PCA accept key personnel with relevant experience and designations other than a P.Eng.?
 - C) Given the requested level of detail for the PART A: Management and Corporate section, would PCA consider increasing the page limit to 10 pages?

A39.

A) The latest amendment takes precedence.

B) Minimum professional designation requirements for Senior and Intermediate professionals in each Discipline Stream are as follows:

Discipline	Required Professional Designation
Civil Engineering	P.Eng.
Structural Engineering	P.Eng.
Heritage Structures	P.Eng. or Registered Architect
Building Sciences	P.Eng. or Registered Architect
Electrical Engineering	P.Eng.
Mechanical Engineering	P.Eng.
Geotechnical Engineering	P.Eng. or P.Geo

As per SRE 3.1.2 Personnel must indicate within the proposal either confirmation of current license in BC and/or Alberta, or how they intend to meet the provincial licensing requirements.

C) Page Limit of PART A: Management and Corporate Evaluation, is increased to 8 pages.

Q40. A32 in amendment 2 states that Senior Professionals and Intermediate Professionals in all disciplines must be registered as a P.Eng. in BC and/or Alberta. However, not all disciplines or categories within a discipline would necessarily be carried out by a P.Eng. (for example: Site Survey & Layout Category, Building Sciences Discipline, Heritage Structures Discipline, etc). Engineers may also have other relevant licenses like P.L.Eng. In past PCA SOAs Technologists have been allowed to be listed as Senior and Intermediate Professionals as long as they are accredited with ASET and have the relevant years of experience to be considered senior (min 10 years) or intermediate (min 5 years). Would PCA consider rewording the requirement to “Senior Professionals and Intermediate Professionals should show designations and experience relevant to their discipline and category to provide the necessary professional services to the full extent that may be required by provincial or territorial law” or specify which categories must show a P.Eng. and which are desirable?

A40. See A39.B above.

Q41. As Part A is only allowed 4 pages for all of the required subsections, would PCA allow an additional 11x17 page for the organizational chart requested as part of Amendment 1?

A41. Page Limit of PART A: Management and Corporate Evaluation, is increased to 8 pages and must include the organizational chart within the original page parameters. An 11x17 page counts as 2 pages.

B. Tender Package/ Solicitation Revisions

In: **RFSO 23-0001, SRE 2 OFFER REQUIREMENTS**
Delete: **2.5 Specific Requirements for Offer Format**
Replace with:

2.5 Specific Requirements for Offer Format

The maximum number of pages (including text and graphics) to be submitted for the Rated Requirements under SRE 3.2 is per below:

Page Count Limits	
PART A: Management and Corporate Evaluation	4 Pages 8 Pages
PART B: Technical Evaluation – Each Discipline	2 Pages per Project Category
PART B: Technical Evaluation – Resumes	2 Pages per Resume (1x Senior Personnel, 1x Intermediate Personnel per Project Category)
PART B: Technical Evaluation – Multi-Discipline (8.1, 8.2, 8.3) (if applicable)	5 Pages
PART E: Indigenous Benefits Criteria (IBC)	No Page Limit

The following are not part of the page limitation mentioned above;

- Covering letter
- Cover page
- Tab/Dividers used to solely identify the sections of the offer, provided they are free of all other text and/or graphics
- Table of Contents, including Cross Reference Tables
- Declaration/Certifications Form (Appendix A)
- Integrity Provisions –Required Documentation
- Front page of the Request for Standing Offer document
- Front page of revision(s) to the Request for Standing Offer document
- Price Offer Form (Appendix B)
- Indigenous Benefits Framework (Part E)

Consequence of non-compliance: any pages which extend beyond the above page limitation and any other attachments will be extracted from the offer and will not be forwarded to the PCA Evaluation Board members for evaluation.

In: **RFSO 23-0001, PART A: Management and Corporate Evaluation**

Revise:

Note to Offerors: The Management and Corporate section must not exceed ~~4 pages~~ **8 pages**.

ALL OTHER TERMS & CONDITIONS REMAIN UNCHANGED.