

 Public Works and Government Services Canada		Environmental Services		Instructions on how to complete the 'Original CUPF'	
APPENDIX H - CALL UP PROPOSAL FORM (CUPF)				Note: All blue areas require data entry	
Title:		Call Up Authorization Proposal No.:		Enter the project title in the 'Title' field	
Contract No. Project No.				Enter the project number in the 'Project No.' field	
Reference No.				Enter the reference number in the 'Reference No.' field	
You are requested to submit a proposal to carry out the work described as attached, in accordance with the Basis of Pricing and the Terms and Conditions of the referenced standing offer.		Call Up Authorization Proposal Amendment No. 0		The Original CUPF tab should only be completed <u>once</u> with any amendments to the Original CUPF reflected in the subsequent tabs (Amd 1, Amd 2, Amd 3, etc...)	
Contractor's name & address:		Send Proposal to: PUBLIC WORKS & GOVERNMENT SERVICES CANADA Environmental Services		Enter the name and contact information (ph#, email, mailing address) of the PWGSC Project Manager in the blue area of the 'Send Proposal to' section	
Att'n: Phone: Email: PBN:					
Previous Value - No GST \$ -	Value of inc. or dec. - No GST \$ -	Tot.est.exp. or rev.tot.est.exp. - No GST \$0.00			
1.0 Work Description:					
				Enter the project title and site, a brief work description, and the proposal date in the 'Work Description' section	
2.0 Period of Work:					
Estimated Start Date:		Estimated End Date:		Enter the Estimated Start and End Dates in these fields	
3.0 Costs:					
Item No.	Labour / Disbursement Category	Unit of Measure	Qty	Unit Price	Extended Price
Labour					
1	Responsable principal/directeur	hr			\$0.00
2	Professionnel principal	hr			\$0.00
3	Professionnel intermédiaire	hr			\$0.00
4	Professionnel subalterne	hr			\$0.00
5	Construction Representative	hr			\$0.00
6	Technologue principal	hr			\$0.00
7	Technologue subalterne	hr			\$0.00
8	CDAO/dessinateur	hr			\$0.00
9	Gestion	hr			\$0.00
Sub-total					\$0.00
Disbursements (please itemize on separate sheet)				lump sum	Extended Price
1					\$0.00
2					\$0.00
3					\$0.00
Sub-total					\$0.00
Travel				Unit of Measure	lump sum
1	Airplane	lump			\$0.00
2	Rail	lump			\$0.00
3	Rental Motor Vehicle	lump			\$0.00
4	Personal Motor Vehicle	lump			\$0.00
5	Taxi	lump			\$0.00
6	Other transportation	lump			\$0.00
7	Accomodations	lump			\$0.00
8	Meals	lump			\$0.00
9	Incidentals and other costs	lump			\$0.00
Sub-total					\$0.00
Total Price (before taxes)					\$0.00
Contingency Costs for “If and When” type work included in Total Price *can only be authorized for use by the PSPC Project Manager					Select Yes or No in cell J77 to indicate whether a Contingency Cost has been included in the Total Price. Enter the Contingency Cost included for each category
1	Labour			\$0.00	
2	Disbursements			\$0.00	
3	Travel			\$0.00	
Total Contingency (before taxes)					\$0.00
5.0 Authorities:					
Authorization: This form must contain the signature of both the Consultant and the appropriate Project Authority in order for this Call up Proposal Form to be valid. The services detailed under this Call up Proposal must be identified on the supporting Contract. Services are not to be provided prior to the completion and signature of a Call Up form.					
Contact the Contracting Officer for more information.					
5.1 Consultant: We acknowledge receipt of this request for a Call Up Proposal, and agree to the Terms and Conditions set out therein.					
We certify the following Conflict of Interest terms: 1. The Consultant declares that the Consultant has no pecuniary interest in the business of any third party that would cause, or seem to cause, a conflict of interest in carrying out the Services, and should such an interest be acquired during the life of the Standing Offer, the Consultant shall declare it immediately to the Project Authority. 2. The Consultant shall not have any tests or investigations carried out by any persons, firms, or corporations, that may have a direct or indirect financial interest in the results of those tests or investigations. 3. The Consultant shall not submit, either directly or indirectly, a bid for any Construction Contract related to the Project. 4. The Consultant acknowledges that no individuals who are subject to the provisions of the Conflict of Interest Act, 2006, c. 9, s.2, the Conflict of Interest Code for Members of the House of Commons, the Values and Ethics Code for the Public Services, or all other codes of values and ethics applicable within specific organizations cannot derive any direct benefit resulting from the Standing Offer or subsequent Call-ups. 5. (a) The Consultant shall not be eligible to compete as a consultant or sub-consultant for a project which may result from the provision of the Services if the Consultant is involved in the development of a Project Brief or Terms of Reference, a Request for Proposal or similar documents for such project. (b) The Consultant providing certain pre-design services (e.g. studies, analysis, schematic design) that do not involve the development of a Project Brief or Terms of Reference, a Request for Proposal or similar documents for such project may be eligible to compete as a consultant or sub-consultant for a project which may result from the provision of these services. The experience acquired by a Consultant who has only provided pre-design services, where the information / documentation resulting from these services is made available to other proponents, will not be considered by Canada as conferring an unfair advantage or creating a conflict of interest.					

yes
no

<div>Signature</div>		<div>Date</div>	
5.2 Project Authority: I have reviewed the enclosed proposal and determine that it represents a fair and reasonable cost to Canada.			
<div>Signature</div>		<div>Date</div>	
5.3 PWGSC Environmental Services: Should the Project Authority above represent a branch other than PWGSC Environmental Services.			
<div>_____ PWGSC ES RM approves the use of the above referenced Contract for this Project.</div>			
<div>Signature</div>		<div>Date</div>	
Canada			