

**NOTICE OF PROPOSED PROCUREMENT (NPP)**  
**For**  
**TASK BASED INFORMATICS PROFESSIONAL SERVICES (TBIPS)**

**GSIN: D308 Programming Services**

<b>Reference Number:</b>	1000250292	<b>Solicitation Number:</b>	1000250292
<b>Organization Name:</b>	<b>Health Canada</b>		
<b>Solicitation Date:</b>	<i>2023-07-04</i>	<b>Closing Date:</b>	<i>2023-07-26 14:00 PM Eastern Daylight Saving Time EDT</i>
<b>Anticipated Start Date:</b>	<i>2023-08-01</i>		
<b>Estimated Delivery Date:</b>	<i>2025-03-31 (with OY's - 2027-03-31)</i>	<b>Estimate Level of Effort:</b>	<i>One (1) Level 3 - A.2 ERP Functional Analyst</i>
<b>Contract Duration:</b>	The contract period will be for 20 months from August 1, 2023 to March 31, 2025 with 2x1 year Option Periods.		
<b>Solicitation Method:</b>	Competitive	<b>Applicable Trade Agreements:</b>	CFTA, CCFTA, CEFTA, WTO-AGP, CHFTA, CKFTA, CPAFTA, CPFTA, CPTPP, CUFTA, Canada-UK TCA
<b>Comprehensive Land Claim Agreement Applies:</b>	No	<b>Number of Contracts:</b>	1

**Requirement Details**

**Tendering Procedure: Selective Tendering**

This requirement is open only to those TBIPS Supply Arrangement Holders who qualified under Tier 1 for services in the National Capital Region for the following category:

One (1) Level 3 - Enterprise Resource Planning Functional Analyst

*The services of the Contractor will be required for a period of 20 months commencing on or about August 1, 2023 to March 31, 2025. This contract may be extended, by mutual consent, for two (2) optional periods of one (1) year, under the same terms and conditions.*

*Option Period 1: April 1, 2025 to March 31, 2026*

*Option Period 2: April 1, 2026 to March 31, 2027*

*Initial Contract Period: 360 days*

*Option Period 1: 220 days*

*Option Period 2: 220 days*

*Health Canada requires the services of a professional consultant with expertise as an SAP ERP (Enterprise Resource Planning) Functional Workflow Analyst and Instructor. This resource would be required to work on and support various cross-functional SAP workflow initiatives, such as the Procure-to-Pay process, the Item Review Framework approach and others activities as they come up. The tasks involved will be to provide design and development of workflow related solutions through enhancements, support these initiatives and provide training/guidance to the Comptrollership Systems Modernization Division (CSMD) staff, which is responsible for managing Health Canada's SAP system*

*The objective of this requirement is to have an SAP ERP consultant deliver efficient and effective workflow services across all SAP modules, including the Portal to meet the advanced system requirements of the various stakeholders that CSMD supports. This will assist the SAP team in providing ongoing operational support and enhancements to the system, while following SAP Workflow best practices. The resource will also provide training and guidance to the CSMD staff on the implemented solutions to ensure the knowledge is retained internally.*

*As such, Health Canada CSMD has a requirement to have an SAP ERP consultant to support workflow services across all SAP modules, including the Portal across the CSMD SAP Cluster on an as and when required basis. Task Authorizations (TA) will be issued against the Service Outline Agreement to support the various Health Canada initiatives.*

**Security Requirement:** Common PS SRCL #6 applies  
**Minimum Corporate Security Required:** Designated Organization Screening (DOS)  
**Minimum Resource Security Required:** Reliability

The following SA Holders have been invited to submit a proposal:

1. [Beyond Technologies Consulting Inc.](#)
2. [Cache Computer Consulting Corp.](#)
3. [eVision Inc., SoftSim Technologies Inc. in Joint Venture](#)
4. [GSI International Consulting Inc.](#)
5. [IDFusion Software Inc.](#)
6. [IT/Net - Ottawa Inc.](#)
7. [M.G.I. Maintenance Group Inc.](#)
8. [Modis Canada Inc](#)
9. [PRECISIONERP INCORPORATED](#)
10. [QMR Staffing Solutions Incorporated](#)
11. [Raymond Chabot Grant Thornton Consulting Inc.](#)
12. [S.I. SYSTEMS ULC](#)
13. [SYSTEMATIX SOLUTIONS TI INC/SYSTEMATIX IT SOLUTIONS INC](#)
14. [The Addmore Group Inc.](#)
15. [The VCAN Group Inc.](#)

## **Contract Authority**

**Name:** Matthew Gazo  
**Phone Number:** 613-297-6479  
**Email Address:** [matthew.gazo@hc-sc.gc.ca](mailto:matthew.gazo@hc-sc.gc.ca)

## **Inquiries**

Inquiries regarding this RFP requirement must be submitted to the Contracting Authority named above. Request for Proposal (RFP) documents will be e-mailed directly from the Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement. BIDDERS ARE ADVISED THAT "BUYANDSELL.GC.CA" IS NOT RESPONSIBLE FOR THE DISTRIBUTION OF SOLICITATION DOCUMENTS. The Crown retains the right to negotiate with any supplier on any procurement. Documents may be submitted in either official language.

**NOTE: Task-Based Informatics Professional Services (TBIPS) Method of Supply is refreshed three (3) times per year. If you wish to find out how you can be a "Qualified SA Holder", please contact RCNMDAI.-NCRIMOS@pwgsc.gc.ca**