



Procurement Hub – Fredericton
301 Bishop Drive
Fredericton, NB E3C 2M6

6 June 2023

30004397

TITLE: Weaver Creek Spawning Channel

1. ADVANCED CONTRACT AWARD NOTICE (ACAN)

An ACAN is a public notice indicating to the supplier community that a department or agency intends to award a contract for goods, services or construction to a pre-identified supplier, thereby allowing other suppliers to signal their interest in bidding, by submitting a statement of capabilities. If no supplier submits a statement of capabilities that meets the requirements set out in the ACAN, on or before the closing date stated in the ACAN, the contracting officer may then proceed with the award to the pre-identified supplier.

2. Definition of the requirement

Fisheries and Oceans Canada requires as and when assistance in operating and maintaining a remote location spawning channel located within Agassiz BC. Such a contract is imperative to the continued delivery of program objectives at Weaver Creek Spawning Channel.

Constraints: Language of work must be English.

3. Criteria for assessment of the Statement of Capabilities (Minimum Essential Requirements)

Any interested supplier must demonstrate by way of a statement of capabilities that it meets the following requirements:

- 1) The Contractor is responsible for the preparation of all materials and information required to meet the objectives in this Statement of Work. The Contractor must develop activity plans and schedule crews to complete the as and when assistance in operating and maintaining a remote location spawning channel located within Agassiz BC
- 2) The Contractor is required to provide adequate supervision of crews during all project activities and to establish appropriate employment work and behavioural standards.
- 3) The Contractor is responsible for ensuring that all health and safety standards are met during the implementation of contract objectives. The Contractor must establish emergency and contingency plans and procedures according to Work Safe BC standards and regulations.
- 4) The Contractor is responsible for ensuring that fish culture practices are consistent with the requirements of the *Pacific Aquaculture Regulations* Community Enhancement license conditions for the facility.

- 5) The Contractor is responsible for keeping biological data and activity records collected under the terms of this contract. Biological data is to be summarized daily and provided by the Project Authority.
- 6) The contractor is responsible for participating in long and short term program planning initiatives with their Project Authority and Project Planning Team, including:
 - Training requirements
 - Labour requirements
 - Health and safety issues
- 7) The Contractor must ensure that all staff meet minimum training guidelines related to all Health and Safety standards, biological techniques, handling and processing of samples, regulations, and laws.
- 8) The Contractor must ensure that all designated users of government vehicles to have a valid B.C. government motor vehicle driver's licence.
- 9) All tools, facilities, equipment or material furnished to the contractor by DFO will be maintained in safe working order, including any necessary preventative maintenance, and will be returned to DFO at the end of the relationship.
- 10) The Contractor is responsible for managing the contract budget. Over-expended budgets will not be reimbursed.
- 11) The Contractor is responsible for compliance with all contract conditions.
- 12) Daily Reports - The daily report are considered to be a deliverable associated with fish production activities and is to be billed monthly in a manner consistent with the template provided.

4. Applicability of the trade agreement(s) to the procurement and Justification for the Pre-Identified Supplier

This procurement is subject to the following trade agreement(s):

- Canada Free Trade Agreement (CTFA)

5. Government Contracts Regulations Exception(s) or Limited Tendering Reasons

The following exception(s) to the *Government Contracts Regulations* is invoked for this procurement under subsection 6(d) - only one person is capable of performing the work.

6. Period of the proposed contract or delivery date

The proposed contract is for a period of one year, plus four (4) option years. From the contract award to September 30, 2027.

7. Cost estimate of the proposed contract

The estimated value of the contract, including option(s), is \$449,175.10 (GST/HST are extra).

8. Name and address of the pre-identified supplier

Sts'ailes First Nations
4690 Salish Way, Chehalis Road
Agassiz, BC V0M 1A1

9. Suppliers' right to submit a statement of capabilities

Suppliers who consider themselves fully qualified and available to provide the goods, services or construction services described in the ACAN may submit a statement of capabilities in writing to the contact person identified in this notice on or before the closing date of this notice. The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

10. Closing date for a submission of a statement of capabilities

The closing date and time for accepting statements of capabilities is June 22, 2023 at 2:00 p.m. ADT.

11. Inquiries and submission of statements of capabilities

Inquiries and statements of capabilities are to be directed to:

Terri Jones
Contracting Officer – Contracting Services
Procurement Hub – Fredericton
Telephone: (506) 461-3743
Email: DFOtenders-soumissionsMPO@dfo-mpo.gc.ca