

**NOTICE OF PROPOSED PROCUREMENT (NPP)**  
**For**  
**TASK BASED INFORMATICS PROFESSIONAL SERVICES (TBIPS)**

**GSIN: D302A ADP SYSTEM DEVELOPMENT SERVICES**

<b>Reference Number:</b>	23-58018	<b>Solicitation Number:</b>	23-58018
<b>Organization Name:</b>	<i>National Research Council of Canada</i>		
<b>Solicitation Date:</b>	2023-05-26	<b>Closing Date:</b>	2023-06-12 2:00 PM Eastern Time ET
<b>Anticipated Start Date:</b>	2023-07-04		
<b>Estimated Delivery Date:</b>	2025-06-30	<b>Estimate Level of Effort:</b>	440 days
<b>Contract Duration:</b>	<i>The contract period will be 440 days from the date of contract with an irrevocable option to extend it for up to three additional one-year periods</i>		
<b>Solicitation Method:</b>	Competitive	<b>Applicable Trade Agreements:</b>	<i>See below</i>
<b>Comprehensive Land Claim Agreement Applies:</b>	No	<b>Number of Contracts:</b>	1

**Requirement Details**

**Tendering Procedure: Selective Tendering**

This Request for Proposal (RFP) is open only to those Supply Arrangement (SA) Holders **listed below** who pre-qualified against the TBIPS Supply Arrangement # EN578-170432.

- B.14 Technical Writer**
- P.5 Project Executive**
- P.7 Project Coordinator**
- P.9 Project Manager**

The following SA Holders have been invited to submit a proposal:

1. 9149481 Canada Inc.
2. ADGA Group Consultants Inc.
3. Altis Human Resources (Ottawa) Inc., and Excel Human Resources Inc., in Joint Venture
4. Cistel Technology Inc.
5. Excel Human Resources Inc.
6. Like 10 Inc.
7. Maverin Inc.
8. Mindwire Systems Ltd.
9. Niewe Technology and Consulting Ltd.
10. S.I. Systems ULC
11. Tato Recruiting Inc., S.I. Systems ULC, in Joint Venture
12. TECH4SOFT INC., Expertise Technology Consulting Inc., in joint venture
13. Teksystems Canada Corp./Société Teksystems Canada
14. The Halifax Computer Consulting Group Inc.
15. TRM Technologies Inc.

## **Description of Work:**

The Knowledge Information and Technology Services (KITS) Branch at National Research Council Canada requires the services of Level 3 Technical Writer, Project Executive, Project Coordinator as well as Project Manager on an “as and when needed” basis in response to demand to execute IM/IT related projects.

### **Security Requirement:**

*Enhanced Reliability*

### **Minimum Corporate Security Required:**

*Designated Organization Screening (DOS)*

### **Minimum Resource Security Required:**

*Enhanced Reliability*

## **Applicable trade agreements:**

*World Trade Organization Agreement on Government Procurement (WTO-AGP), the Canada-Chile Free Trade Agreement (CCFTA), the Canada-Peru Free Trade Agreement (CPFTA), the Canada-Colombia Free Trade Agreement (CCoIFTA), the Canada-Panama Free Trade Agreement (CPanFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), Canada Korea Free Trade Agreement (CKFTA) and the Canadian Free Trade Agreement (CFTA).*

## **Contract Authority**

**Name: Roxanne Azzi Abboud**

**Email Address: [Roxanne.AzziAbboud@nrc-cnrc.gc.ca](mailto:Roxanne.AzziAbboud@nrc-cnrc.gc.ca)**

## **Inquiries**

Inquiries regarding this RFP requirement must be submitted to the Contracting Authority named above. Request for Proposal (RFP) documents will be e-mailed directly from the Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement. BIDDERS ARE ADVISED THAT “CANADABUYS.CA” IS NOT RESPONSIBLE FOR THE DISTRIBUTION OF SOLICITATION DOCUMENTS. The Crown retains the right to negotiate with any supplier on any procurement. Documents may be submitted in either official language.

**NOTE: Task-Based Informatics Professional Services (TBIPS) Method of Supply is refreshed three (3) times per year. If you wish to find out how you can be a “Qualified SA Holder”, please contact [RCNMDAI.-NCRIMOS@pwgsc.gc.ca](mailto:RCNMDAI.-NCRIMOS@pwgsc.gc.ca)**