



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À :**

Bid Receiving/Réception des soumissions

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**REQUEST FOR  
PROPOSAL**

**DEMANDE DE  
PROPOSITION**

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté le Roi du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-joints, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaires :

THIS DOCUMENT DOES NOT CONTAIN A  
SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT NE COMPORTE PAS  
UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

<b>Title – Sujet</b> Enclosed trailer – 16 feet		<b>Date</b> 2023-05-04
<b>Solicitation No. – N° de l'invitation</b> 202300757		
<b>Client Reference No. - No. De Référence du Client</b>		
<b>Solicitation Closes – L'invitation prend fin</b>		
<b>At /à :</b>	14 :00	EDT (Eastern Daylight Time) HAE (heure avancée de l'Est)
<b>On / le :</b>	2023-05-25	
<b>Delivery - Livraison</b> See herein — Voir aux présentes	<b>Taxes - Taxes</b> See herein — Voir aux présentes	<b>Duty – Droits</b> See herein — Voir aux présentes
<b>Destination of Goods and Services – Destinations des biens et services</b> See herein — Voir aux présentes		
<b>Instructions</b> See herein — Voir aux présentes		
<b>Address Inquiries to – Adresser toute demande de renseignements à</b> Jed Ben Aoun  <a href="mailto:jed.benaoun@rcmp-grc.gc.ca">jed.benaoun@rcmp-grc.gc.ca</a>		
<b>Telephone No. – No. de téléphone</b> 438-945-8136		<b>Facsimile No. – No. de télécopieur</b>
<b>Delivery Required – Livraison exigée</b> See herein — Voir aux présentes		<b>Delivery Offered – Livraison proposée</b>
<b>Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur :</b>		
<b>Telephone No. – No. de téléphone</b>		<b>Facsimile No. – No. de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>		
<b>Signature</b>		<b>Date</b>



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## PART 1 - GENERAL INFORMATION

### 1.1 Requirement

The Royal Canadian Mounted Police (RCMP) has a requirement for one (1) Enclosed Trailer – 16 feet to be delivered to one location in Quebec. The requirement is detailed under Article 6.2 of the resulting contract clauses.

### 1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### 1.3. Recourse Mechanisms

If you have any concerns relating to the procurement process, please refer to the [Recourse Mechanisms](#) page on the Buyandsell.gc.ca website. Please note that there are strict deadlines for filing complaints with the Canadian International Trade Tribunal (CITT) or the [Office of the Procurement Ombudsman \(OPO\)](#).

<https://buyandsell.gc.ca/for-businesses/selling-to-the-government-of-canada/bid-follow-up/bid-challenge-and-recourse-mechanisms>

<http://opo-boa.gc.ca/plaintesurvol-complaintoverview-eng.html>



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## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2022-03-29) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

### 2.2 Submission of Bids

Bids must be submitted only to RCMP Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

NOTE: The RCMP has not been approved for bid submission by Canada Post Corporation (CPC) Connect service.

Bids transmitted by facsimile to RCMP will not be accepted.

### 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.



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## 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## 2.5 Promotion of Direct Deposit Initiative

The following information is not related to the solicitation process:

An initiative within the Government of Canada called the Cheque Standardization Project has been established whereby eventually for all payments, cheque stubs will no longer be printed and, with few exceptions, will be processed via direct deposit. This option is only available when payment is made in Canadian dollars for deposit into a Canadian bank account. In an attempt to be proactive, RCMP Corporate Accounting is promoting the registration of RCMP suppliers for the upcoming change in the payment process.

If you are the successful Bidder on this or any other RCMP requirement, you are encouraged to register with the RCMP for direct deposit. Please contact RCMP Corporate Accounting by email to receive a form entitled *Recipient Electronic Payment Registration Request* along with instructions for completion of the form.

Should you have any questions regarding the Cheque Standardization Project or if you want to register, please contact the following email: [corporate\\_accounting@rcmp-grc.gc.ca](mailto:corporate_accounting@rcmp-grc.gc.ca)



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## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions

Canada requests that Bidders submit their bids in separately bound sections as follows:

**Section I:** Technical Bid (one soft copy in PDF format)

**Section II:** Financial Bid (one soft copy in PDF format)

**Section III:** Certifications (one soft copy in PDF format)

**Important Note:**

For bids transmitted by email, Canada will not be responsible for any failure attributable to the transmission or receipt of the bid including, but not limited to, the following:

- a. receipt of garbled or incomplete bid;
- b. delay in transmission or receipt of the bid to the Contracting Authority's email inbox (the date & time on the email received by the Contracting Authority is considered the date & time of receipt of the bid submission);
- c. availability or condition of the receiving equipment;
- d. incompatibility between the sending and receiving equipment;
- e. failure of the Bidder to properly identify the bid;
- f. illegibility of the bid; or
- g. security of bid data.

A bid transmitted electronically constitutes the formal bid of the Bidder and must be submitted in accordance with Section 05 of [2003](#) (2022-03-29) Standard Instructions - Goods or Services - Competitive Requirements.

The RCMP has restrictions on incoming e-mail messages. The maximum e-mail message size including all file attachments must not exceed 5MB. Zip files or links to bid documents will not be accepted. Incoming e-mail messages exceeding the maximum file size and/or containing zip file attachments will be blocked from entering the RCMP e-mail system. A bid transmitted by e-mail that gets blocked by the RCMP e-mail system will be considered not received. It is the responsibility of the Bidder to ensure receipt.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:



- use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, Bidders should:

1. Include all environmental certification(s) relevant to your organization (e.g. ISO 14001, Leadership in Energy and Environmental Design (LEED), Carbon Disclosure Project, etc.)
2. Include all environmental certification(s) or Environmental Product Declaration(s) (EPD) specific to your product/service (e.g. Forest Stewardship Council (FSC), ENERGYSTAR, etc.)
3. Unless otherwise noted, Bidders are encouraged to submit bids electronically. If hard copies are required, Bidders should:
  - a. use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
  - b. use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment.

#### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.





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## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- a. Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- b. An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Technical Criteria**

Bidders must meet the requirements of the mandatory criteria as mentioned in Attachment 1 to Part 4

#### **4.1.2 Financial Evaluation**

*SACC Manual* Clause [A0220T](#) (2014-06-26), Evaluation of Price-Bid

### **4.2 Basis of Selection**

#### **4.2.1 Selection method - Mandatory Technical Criteria**

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.



**Attachment 1 to Part 4 – Evaluation Criteria**

**A) MANDATORY EVALUATION CRITERIA**

In their proposals, bidders must demonstrate in writing they meet the following mandatory criteria. Failure to meet any of the mandatory criteria will render the bid non-compliant and it will be given no further consideration. Links to web pages are not accepted and will be assessed a “NOT MET” rating.

The Bidder must provide information such as brochures, pamphlets, schematics, OEM attestation and any other technical documentation that clearly demonstrates compliance with the following mandatory criteria.

**BIDDER TO COMPLETE:**

**MAKE:** \_\_\_\_\_  
**MODEL:** \_\_\_\_\_  
**YEAR:** \_\_\_\_\_

Item	Article	Mandatory Specifications	SUBSTANTIATION Please Cross Reference to Specific pages in your proposal  [Completed by Bidder]	ASSESSMENT  MET/ NOT MET  [Completed by RCMP Evaluator]
1	<b>Bidder</b>	The Bidder must be an authorized reseller for the make and model offered.		
2.1	<b>Standard Design</b>	The trailer must have a payload capacity of at least 5000 kg, all aluminum heavy duty design.		
2.2		The trailer <b>must</b> conform to all applicable laws, regulations and industrial standards governing manufacturing and safety in effect in Canada at the time of manufacture.		
3.1	<b>Operating conditions</b>	<b>Terrain:</b> The trailer <b>must</b> operate on highways, secondary roads, gravel and dirt roads in year-round operations on snow, mud, sand and ice.		
3.2		<b>Weather:</b> The trailer <b>must</b> operate under the extremes of weather conditions found in Canada in temperatures ranging from -40°C to 40°C.		
4.1	<b>Safety standards</b>	<b>Vehicle Safety Regulations:</b> The trailer <b>must</b> meet the provisions of the <a href="#">Canada Motor Vehicle Safety Act</a> in effect on the date of manufacture of the trailer		
4.2		<b>Hazardous Materials:</b> The trailer <b>must</b> comply with the <a href="#">Hazardous Products Act of Canada</a> concerning the use of hazardous materials, ozone depleting substances, polychlorinated biphenyls, asbestos and heavy metals used in the manufacture and assembly.		



5.1	<b>Configuration</b>	The trailer <b>must</b> be provided with a 2 axles		
5.2		The trailer <b>must</b> operate when carrying the payload		
5.3		The trailer drawbar vertical load <b>must</b> be limited to 15% of the trailer GVWR (Gross vehicle weight rating)		
6	<b>Speed</b>	The trailer <b>must</b> be towed with a full payload on highways and secondary roads at speeds of no less than 110 km/h.		
7.1	<b>Towing capabilities</b>	The trailer <b>must</b> follow the towing vehicle without weaving or side sway.		
7.2		The trailer <b>must</b> provide horizontal articulation up to 60 degrees (30° either side of the direction of travel) without interference with the towing vehicle		
8.1	<b>Dimensions of the trailer</b>	<b>Length:</b> The trailer <b>must</b> have an interior length as defined of 16 feet		
8.2		<b>Width:</b> The trailer <b>must</b> have an interior width of (8.0 ft minimum - 8.2 ft maximum).		
8.3		<b>Height:</b> The trailer <b>must</b> have an interior height of 87 inches with 83 inches at the rear clearance door in height.		
9.1	<b>Drawbar support</b>	The trailer <b>must</b> be provided with a tongue support that lifts and supports a trailer loaded to the payload specification.		
9.2		The tongue support <b>must</b> be removable and stowed or swing up and away from the road surface when the trailer is being towed.		
9.3		The trailer <b>must</b> be provided with a permanent tongue support with docking pad.		



10.1	<b>Hitch</b>	The trailer must be provided with a two-inch (2 5/16") trailer ball hitch, suitable for the GVWR.		
10.2		The trailer <b>must</b> be provided with two (2) safety chains with snap hooks		
10.3		The safety chains <b>must</b> be in accordance with <a href="#">SAE Recommended Practice J697</a> (Society of Automotive Engineers).		
11.1	<b>Wire Harness Protection</b>	The trailer <b>must</b> be equipped with a trailer wire harness connector protection and securing system for use when trailer is not in use or when in storage.		
11.2		The wire harness connector protection and securing system <b>must</b> be a "Connect-to-Protect".		
11.3		The trailer wire harness connector plug guard <b>must</b> be mounted on the trailer tongue at a location which prevents the electrical connection from contacting the ground when used		
12.1	<b>12 Volt Electrical System</b>	The trailer <b>must</b> be provided with a negative ground electrical system.		
12.2		The trailer <b>must</b> be provided with a 12-volt electrical system.		
12.3		The trailer must be provided with a 7-prong, primary cable plug in accordance with <a href="#">SAE J560</a>		
13.1	<b>12 Volt Lighting</b>	The trailer <b>must</b> have external 12-volt lights and reflectors in accordance with <a href="#">CMVSS (Canadian Motor Vehicle Safety Standards)</a> .		
13.2		All lighting assemblies <b>must</b> be LED (Light emitting diode).		
14	<b>Light Guards</b>	All lighting must be protected by guards or mounted in a location to prevent damage		
15	<b>License Plate Holder</b>	The trailer <b>must</b> be provided with a rear mounted license plate holder		
16.1	<b>Brake System</b>	The trailer <b>must</b> be provided with an electric brake system powered from the towing vehicle through the trailer plug;		
16.2		The trailer <b>must</b> be provided with a trailer breakaway system		
17.1	<b>Axle(s)</b>	Trailer axle(s) <b>must</b> have a capacity of no less than the GVWR		
17.2		The suspension <b>must</b> have a capacity of no less than the GVWR		
18.1	<b>Wheels, Rims And Tires</b>	Tire pressure <b>must</b> be marked near the tire location.		
18.2		The tires <b>must</b> be tubeless radial tires with all-weather treads.		
18.3		The rims <b>must</b> be single piece steel rims.		



18.4		The trailer <b>must</b> be provided with a spare wheel assembly mounted on the trailer that is identical to the wheels provided on the trailer.		
18.5		The Contractor <b>must</b> obtain approval of the spare tire mounting location from the Project Authority		
19.1	<b>Lubricants</b>	The trailer <b>must</b> be provided with and be serviceable with non-proprietary lubricants.		
19.2		Lubrication fittings <b>must</b> conform to <u>SAE J534</u> .		
20	<b>Doors</b>	The trailer <b>must</b> be provided with a full width, ramp style rear door		
21.1	<b>Corrosion</b>	The Bidder <b>must</b> provide the trailer with a corrosion protective coating		
21.2	<b>Protection</b>	The protective coating <b>must</b> completely cover the trailer's entire metal frame		
21.3		The final finish of the exterior trailer body <b>must</b> be white, grey or black		
22	<b>Interior Floor</b>	The trailer <b>must</b> be provided with pressure treated interior plywood on the walls and floor		
23.1	<b>Identification</b>	The following information <b>must</b> be permanently marked in a conspicuous and protected location		
23.2		Manufacturer's name, model and serial number; Manufacturer's Vehicle Identification Number (VIN); and Trailer Capacity (Payload or GTWR) rating marked on the drawbar.		
24	<b>Labels</b>	All warning and instruction labels <b>must</b> be in a bilingual format or <u>ISO</u> (International Organization for Standardization) symbol format.		
25.1	<b>Trailer Delivery Instructions</b>	The trailer <b>must</b> be delivered to destination in a fully operational condition (serviced and adjusted).		
25.2		The trailer <b>must</b> be clean upon delivery.		
25.3		For shipment verification, items such as wheel wrenches, jacks, cargo straps, and all other tools, equipment and accessories, which are shipped loose, <b>must</b> be listed on the shipping certificate or to an attached packing note.		
26.1	<b>Cargo Channel Mounting System</b>	The trailer interior must be provided with a recessed channel floor mounting system.		
26.2		The floor mounting system must include no less than four longitudinal channels.		
26.3		The trailer interior must be provided with a recessed channel wall mounting system.		



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26.4		The wall mounting system must be provided with a minimum of one (1) recessed channel per side wall		
27	<b>Trailer Front</b>	The trailer must be provided with a wedge nose (V-Nose) front.		
28	<b>Curb Side Access Door</b>	The trailer must be provided with a curb side access door.		
29.1	<b>Interior Lighting</b>	The trailer must be provided with interior, ceiling mounted 12-volt lights.		
29.2		Lights must be provided to illuminate the entire trailer interior to a minimum of 500 lux (lumen/m2) measured with all doors closed.		
30.1	<b>Non-Slip Flooring</b>	The trailer bed must be equipped with a non-slip floor covering of a type qualified by the National Floor Safety Institute		
30.2		The Non-Slip material must be permanently affixed to the floor.		
30.3		The Non-Slip material must be of the "Flooring Material" type		



## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract. The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

#### **5.1.1 Integrity Provisions**

In accordance with the section titled Information to be provided when bidding, contracting, or entering into a real property agreement subject to the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process:

Declaration of Convicted Offences - Integrity Declaration Form (as applicable)  
Required Documentation (List of names for integrity verification form)

Please see the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaires-forms-eng.html) website for further details (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaires-forms-eng.html>).

#### **5.1.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) – Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.



### **5.1.3 Additional Certifications Precedent to Contract Award**

#### **5.1.3.1 Independent Bid Determination**

The attached Certificate of Independent Bid Determination (attached Attachment 1 to Part 5) has been developed by the federal Competition Bureau for use by the Contracting Authority when calling for bids, tenders or quotations. The intention of this documentation is to deter bid-rigging by requiring Bidders to disclose, to the Contracting Authority, all material facts about any communications and arrangements which the Bidder has entered into with competitors regarding the call for tenders.





**Attachment 1 to Part 5 - CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid or tender (hereinafter "bid") to:

\_\_\_\_\_  
(Corporate Name of Recipient of this Submission)

for: \_\_\_\_\_  
(Name and Number of Bid and Project)

in response to the call or request (hereinafter "call") for bids made by:

\_\_\_\_\_  
(Name of Tendering Authority)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:  
(Corporate Name of Bidder or Tenderer [hereinafter "Bidder"])

I have read and I understand the contents of this Certificate;

I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;

I am authorized by the Bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the Bidder;

each person whose signature appears on the accompanying bid has been authorized by the Bidder to determine the terms of, and to sign, the bid, on behalf of the Bidder;

for the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the Bidder, whether or not affiliated with the Bidder, who:

has been requested to submit a bid in response to this call for bids;  
could potentially submit a bid in response to this call for bids, based on their qualifications, abilities or experience;

the Bidder discloses that (check one of the following, as applicable):

- the Bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with, any competitor;
- the Bidder has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this call for bids, and the Bidder discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;



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in particular, without limiting the generality of paragraphs (6)(a) or (6)(b) above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:

prices;  
methods, factors or formulas used to calculate prices;  
the intention or decision to submit, or not to submit, a bid; or  
the submission of a bid which does not meet the specifications of the call for bids;

except as specifically disclosed pursuant to paragraph (6)(b) above;

in addition, there has been no consultation, communication, agreement or arrangement with any competitor regarding the quality, quantity, specifications or delivery particulars of the products or services to which this call for bids relates, except as specifically authorized by the Tendering Authority or as specifically disclosed pursuant to paragraph (6)(b) above;

the terms of the accompanying bid have not been, and will not be, knowingly disclosed by the Bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening, or of the awarding of the contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (6)(b) above.

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(Printed Name and Signature of Authorized Agent of Bidder)

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(Position Title)

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(Date)



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## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirement

6.1.1 There is no security requirement applicable to the Contract.

### 6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex A.

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

#### 6.3.1 General Conditions

[2010A](#) (2022-12-01), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### 6.4 Term of Contract

#### 6.4.1 Delivery Date

All the deliverables must be received on or before September 1<sup>st</sup> 2023.

#### 6.4.2 Delivery Points

Delivery of the requirement will be made to the location identified in the Statement of Requirement at Annex A.

### 6.5 Authorities

#### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: *Jed Ben Aoun*



Title: Procurement Agent
Royal Canadian Mounted Police
Address: 4225 boul Dorchester Westmount Qc H3Z 1V5

Telephone: 514-939-8437
E-mail address: jed.benaoun@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority (to be identified at contract award)

The Project Authority for the Contract is:

Name:
Title:
Organization:
Address:

Telephone:
E-mail address:

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative (to be identified at contract award)

Name:
Title:
Organization:
Address:

Telephone:

Facsimile:
E-mail address:

6.6 Payment

6.6.1 Basis of Payment – Firm Unit Price



In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified in Annex B for a cost of \$ \_\_\_\_\_. Customs duties are "included", and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

#### **6.6.2 Method of Payment – Single Payment**

SACC Manual clause [H1000C](#) (2008-05-12) Single Payment

#### **6.7 Invoicing Instructions**

- a. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
- b. Invoices must be distributed as follows:  
One (1) copy must be forwarded by email to the Project Authority and to the Contracting Authority for certification and payment.

#### **6.8 Certifications and Additional Information**

##### **6.8.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

#### **6.9 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_.

#### **6.10 Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the Articles of Agreement;
- b) the general conditions [2010A](#) (2022-12-01) General Conditions (medium complexity);



- c) Annex A, Statement of Requirement
- d) Annex B, Basis of Payment;
- e) the Contractor's bid dated \_\_\_\_\_

## 6.11. Procurement Ombudsman

### 6.11.1 Dispute Resolution

The Parties agree to make every reasonable effort, in good faith, to settle amicably all disputes or claims relating to the Contract, through negotiations between the Parties' representatives authorized to settle. If the Parties do not reach a settlement within 25 working days after the dispute was initially raised to the other party in writing, either Party may contact the Office of the Procurement Ombudsman (OPO) to request dispute resolution/mediation services. OPO may be contacted by e-mail at [boa.opo@boa-opo.gc.ca](mailto:boa.opo@boa-opo.gc.ca), by telephone at 1-866-734-5169, or by web at [www.opo-boa.gc.ca](http://www.opo-boa.gc.ca). For more information on OPO's services, please see the [Procurement Ombudsman Regulations](#) or visit the [OPO website](#).

### 6.11.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by the complainant respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met.

To file a complaint, the Office of the Procurement Ombudsman may be contacted by e-mail at [boa.opo@boa-opo.gc.ca](mailto:boa.opo@boa-opo.gc.ca), by telephone at 1-866-734-5169, or by web at [www.opo-boa.gc.ca](http://www.opo-boa.gc.ca).

## 6.12 Insurance Requirements

SACC Manual clause [G1005C](#) (2016-01-28) Insurance – No Specific Requirements

## 6.13 SACC Manual Clauses

SACC Manual clause [A9049C](#) (2011-05-16), Vehicle Safety

SACC Manual clause [B1501C](#) (2018-06-21), Electrical equipment

## 6.14 Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection



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Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

**6.15 Material**

Material supplied must be new, unused and of current production by manufacturer.

**6.16 Interchangeability**

Unless changes during the production run are authorized by Contracting Authority, all vehicles supplied against any one item of a contract must be the same make and model, and all like assemblies, sub-assemblies and parts must be interchangeable.



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## ANNEX A – STATEMENT OF REQUIREMENT

### 1. TITLE

16-foot aluminum trailer

### 2. ACRONYMS

RCMP	Royal Canadian Mounted Police
SOR	Statement of Requirement
TA	Technical Authority

### 3. APPLICABLE DOCUMENTS & REFERENCES

Canada Motor Vehicle Safety Act  
Hazardous Products Act of Canada  
SAE (Society of Automotive Engineers) Recommended Practice J697  
SAE J560  
CMVSS (Canadian Motor Vehicle Safety Standards).  
SAE J534.  
ISO (International Organization for Standardization)

### 4. REQUIREMENTS/SPECIFICATIONS:

4.1 16-Foot aluminum trailer

**Required quantity: 1**

The Contractor must provide the requirement with the following specifications and accessories:





Items	Feature	Specifications
1	<b>Bidder</b>	The Bidder must be an authorized reseller for the make and model offered.
2.1	<b>Standard Design</b>	The trailer must have a payload capacity of at least 5000 kg, all aluminum heavy duty design.
2.2		The trailer <b>must</b> conform to all applicable laws, regulations and industrial standards governing manufacturing and safety in effect in Canada at the time of manufacture.
3.1	<b>Operating conditions</b>	<b>Terrain:</b> The trailer <b>must</b> operate on highways, secondary roads, gravel and dirt roads in year-round operations on snow, mud, sand and ice.
3.2		<b>Weather:</b> The trailer <b>must</b> operate under the extremes of weather conditions found in Canada in temperatures ranging from -40°C to 40°C.
4.1	<b>Safety standards</b>	<b>Vehicle Safety Regulations:</b> The trailer <b>must</b> meet the provisions of the <a href="#">Canada Motor Vehicle Safety Act</a> in effect on the date of manufacture of the trailer
4.2		<b>Hazardous Materials:</b> The trailer <b>must</b> comply with the <a href="#">Hazardous Products Act of Canada</a> concerning the use of hazardous materials, ozone depleting substances, polychlorinated biphenyls, asbestos and heavy metals used in the manufacture and assembly.
5.1	<b>Configuration</b>	The trailer <b>must</b> be provided with 2 axles
5.2		The trailer <b>must</b> operate when carrying the payload
5.3		The trailer drawbar vertical load <b>must</b> be limited to 15% of the trailer GVWR (Gross vehicle weight rating)
6	<b>Speed</b>	The trailer <b>must</b> be towed with a full payload on highways and secondary roads at speeds of no less than 110 km/h.
7.1	<b>Towing capabilities</b>	The trailer <b>must</b> follow the towing vehicle without weaving or side sway.
7.2		The trailer <b>must</b> provide horizontal articulation up to 60 degrees (30° either side of the direction of travel) without interference with the towing vehicle
8.1	<b>Dimensions of the trailer</b>	<b>Length:</b> The trailer <b>must</b> have an interior length as defined of 16 feet
8.2		<b>Width:</b> The trailer <b>must</b> have an interior width of (8.0 ft minimum - 8.2 ft maximum).
8.3		<b>Height:</b> The trailer <b>must</b> have an interior height of 87 inches with 83 inches at the rear clearance door in height.
9.1	<b>Drawbar support</b>	The trailer <b>must</b> be provided with a tongue support that lifts and supports a trailer loaded to the payload specification.
9.2		The tongue support <b>must</b> be removable and stowed or swing up and away from the road surface when the trailer is being towed.
9.3		The trailer <b>must</b> be provided with a permanent tongue support with docking pad.



10.1	<b>Hitch</b>	The trailer must be provided with a two-inch (2 5/16") trailer ball hitch, suitable for the GVWR.
10.2		The trailer <b>must</b> be provided with two (2) safety chains with snap hooks
10.3		The safety chains <b>must</b> be in accordance with <a href="#">SAE Recommended Practice J697</a> . (Society of Automotive Engineers).
11.1	<b>Wire Harness Protection</b>	The trailer <b>must</b> be equipped with a trailer wire harness connector protection and securing system for use when trailer is not in use or when in storage.
11.2		The wire harness connector protection and securing system <b>must</b> be a "Connect-to-Protect".
11.3		The trailer wire harness connector plug guard <b>must</b> be mounted on the trailer tongue at a location which prevents the electrical connection from contacting the ground when used
12.1	<b>12 Volt Electrical System</b>	The trailer <b>must</b> be provided with a negative ground electrical system.
12.2		The trailer <b>must</b> be provided with a 12-volt electrical system.
12.3		The trailer must be provided with a 7-prong, primary cable plug in accordance with <a href="#">SAE J560</a>
13.1	<b>12 Volt Lighting</b>	The trailer <b>must</b> have external 12-volt lights and reflectors in accordance with <a href="#">CMVSS (Canadian Motor Vehicle Safety Standards)</a> .
13.2		All lighting assemblies <b>must</b> be LED (Light emitting diode).
14	<b>Light Guards</b>	All lighting must be protected by guards or mounted in a location to prevent damage
15	<b>License Plate Holder</b>	The trailer <b>must</b> be provided with a rear mounted license plate holder
16.1	<b>Brake System</b>	The trailer <b>must</b> be provided with an electric brake system powered from the towing vehicle through the trailer plug;
16.2		The trailer <b>must</b> be provided with a trailer breakaway system
17.1	<b>Axle(s)</b>	Trailer axle(s) <b>must</b> have a capacity of no less than the GVWR
17.2		The suspension <b>must</b> have a capacity of no less than the GVWR
18.1	<b>Wheels, Rims And Tires</b>	Tire pressure <b>must</b> be marked near the tire location.
18.2		The tires <b>must</b> be tubeless radial tires with all-weather treads.
18.3		The rims <b>must</b> be single piece steel rims.
18.4		The trailer <b>must</b> be provided with a spare wheel assembly mounted on the trailer that is identical to the wheels provided on the trailer.



18.5		The Contractor <b>must</b> obtain approval of the spare tire mounting location from the Project Authority
19.1	<b>Lubricants</b>	The trailer <b>must</b> be provided with and be serviceable with non-proprietary lubricants.
19.2		Lubrication fittings <b>must</b> conform to <a href="#">SAE J534</a> .
20	<b>Doors</b>	The trailer <b>must</b> be provided with a full width, ramp style rear door
21.1	<b>Corrosion Protection</b>	The Bidder <b>must</b> provide the trailer with a corrosion protective coating
21.2		The protective coating <b>must</b> completely cover the trailer's entire metal frame
21.3		The final finish of the exterior trailer body <b>must</b> be white, grey or black
22	<b>Interior Floor</b>	The trailer <b>must</b> be provided with pressure treated interior plywood on the walls and floor
23.1	<b>Identification</b>	The following information <b>must</b> be permanently marked in a conspicuous and protected location
23.2		<ul style="list-style-type: none"><li>▪ Manufacturer's name, model and serial number;</li><li>▪ Manufacturer's Vehicle Identification Number (VIN); and</li><li>▪ Trailer Capacity (Payload or GTWR) rating marked on the drawbar.</li></ul>
24	<b>Labels</b>	All warning and instruction labels <b>must</b> be in a bilingual format or <a href="#">ISO</a> (International Organization for Standardization) symbol format.
25.1	<b>Trailer Delivery Instructions</b>	The trailer <b>must</b> be delivered to destination in a fully operational condition (serviced and adjusted).
25.2		The trailer <b>must</b> be clean upon delivery.
25.3		For shipment verification, items such as wheel wrenches, jacks, cargo straps, and all other tools, equipment and accessories, which are shipped loose, <b>must</b> be listed on the shipping certificate or to an attached packing note.
26.1	<b>Cargo Channel Mounting System</b>	The trailer interior must be provided with a recessed channel floor mounting system.



26.2		The floor mounting system must include no less than four longitudinal channels.
26.3		The trailer interior must be provided with a recessed channel wall mounting system.
26.4		The wall mounting system must be provided with a minimum of one (1) recessed channel per side wall
27	<b>Trailer Front</b>	The trailer must be provided with a wedge nose (V-Nose) front.
28	<b>Curb Side Access Door</b>	The trailer must be provided with a curb side access door.
29.1	<b>Interior Lighting</b>	The trailer must be provided with interior, ceiling mounted 12-volt lights.
29.22		Lights must be provided to illuminate the entire trailer interior to a minimum of 500 lux (lumen/m2) measured with all doors closed.
30.1	<b>Non-Slip Flooring</b>	The trailer bed must be equipped with a non-slip floor covering of a type qualified by the National Floor Safety Institute
30.2		The Non-Slip material must be permanently affixed to the floor.
30.3		The Non-Slip material must d be of the "Flooring Material" type

**5. DATE OF DELIVERY**

Deliverable	Delivery date
4.1	On or before 2023-09-01.

**6. LANGUAGE OF WORK**

The language of all work and deliverables must be in English or French.

**7. DELIVERY LOCATION**

Royal Canadian Mounted Police - RCMP  
750 Boul. Industriel  
St-Jean-Sur-Richelieu, Qc  
J3B 8T3 Canada

**8. TRAVEL**

The Contractor is not required to travel under this Contract.



**ANNEX B - BASIS OF PAYMENT**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified below for a cost of \$ \_\_\_\_\_ insert the amount at contract award). Customs duties are included and Applicable Taxes are extra.

**FOR EVALUATION PURPOSES ONLY**

The Bidder must insert their firm, all-inclusive unit prices in Table 1 below (column B) and complete the extended price calculation (column C). The Bidder must provide the applicable provincial tax rate. Failure to complete the table in full will result in the bid being deemed non-responsive and given no further consideration.

**The total evaluated price:  $C=A \times B$  (taxes not included)**

**Price - Firm Quantity**

Requirement	Quantity (A)	Unit	Firm Unit Price (B)	Combined Price $C= A \times B$
16' enclosed trailer	1		\$	\$
<b>Total Price</b>				\$

**Total bid price for this evaluation = \_\_\_\_\_ \$**