



REQUEST FOR PROPOSAL (RFP)

AMENDMENT #3

This bid solicitation is being issued under the framework of the EN578-170432 Supply Arrangement (SA) for task-based informatics professional services (TBIPS) method of supply, for the provision of the following professional services:

Stream 1: Applications Services A.13 Web Designer - Level 3

All terms and conditions of the referenced TBIPS Supply Arrangement apply and must be incorporated into any resulting contract.

REDESIGN OF THE CANADIAN SPACE AGENCY INTRANET SITE

**Bid Submission Deadline:
May 8th, 2023 at 4:00 PM (EDT)**

Submit Bids by:

Canada Post Corporation's (CPC) Connect service
Or by Fax: (819) 997-9776

Reference: CSA File No. **9F019-22-0273-B**

Note: Please read this Request for Proposal carefully for further details on the requirements and bid submission instructions.



April 26th, 2023

The Request for Proposal (RFP) amendment # 3 is hereby amended as follow:

a) **Bid Submission Deadline:**

DELETE:

Closing Time: May 1st, 2023 at 4:00 PM (EDT)

INSERT:

Closing Time: **May 8th, 2023 at 4:00 PM (EDT)**

b) **On page 14 of the RFP, under 4.3 Mandatory Technical Criteria (TABLE #1):**

DELETE:

MT1	<p>For each proposed resource(s), the bidder MUST provide one or more completed project summary(ies) of providing services of similar complexity and scope to those indicated in the statement of work within the last 2 years.</p> <p>The following information MUST be provided for each project summary submitted:</p> <ul style="list-style-type: none"> • Name and description of client organization. • Client's name, phone, email (for reference). • Scope, scale in resources and duration of the project (start and end dates – month/year). • Objective and result of the project; and or • Description of the role and responsibilities of the resource within the framework of the project.
------------	--

REPLACE:

MT1	<p>For the primary proposed resource, the bidder MUST provide one or more completed project summary(ies) of providing services of similar complexity and scope to those indicated in the statement of work within the last 2 years.</p> <p>The following information MUST be provided for each project summary submitted:</p> <ul style="list-style-type: none"> • Name and description of client organization. • Client's name, phone, email (for reference). • Scope, scale in resources and duration of the project (start and end dates – month/year). • Objective and result of the project; and or • Description of the role and responsibilities of the resource within the framework of the project.
------------	--

c) **On page 15 of the RFP, under 4.4 Point Rated Technical Criteria (TABLE #2):**

DELETE:

RT2	<p>Primary resource experience</p> <p><i>This criteria assesses the primary resource recent experience on the realization of a SharePoint intranet site on M365 similar to the work described in the current Statement of Work within the last 2 years.</i></p> <ul style="list-style-type: none"> • 0 points: The primary resource does not have prior experience in providing the service described in the current Statement of Work. • 5 points: The primary resource has provided 1 example or summary of a the realization of a SharePoint intranet site on M365 like the work described in the current SOW, completed within the last 2 years. • 10 points: The primary resource has provided 1 example or summary of the realization of a SharePoint intranet site on M365 like the work described in the current statement of work carried out within the last 2 years AND proposes steps to achieve this in its work plan. • 15 points: The primary resource has provided 2 examples or summaries of the realization of a SharePoint intranet site on M365 like the work described in the current statement of work carried out within the last 2 years AND proposes steps to achieve this in its work plan. • 20 points: The primary resource has provided at least 3 examples or summaries of the realization of a SharePoint intranet site on M365 like the work described in the current statement of work carried out within the last 2 years AND proposes steps to achieve this in its work plan.
------------	---

REPLACE:

RT2	<p>Primary resource experience</p> <p><i>This criteria assesses the primary resource recent experience on the realization of a SharePoint intranet site on M365 similar to the work described in the current Statement of Work within the last 5 years.</i></p> <ul style="list-style-type: none"> • 0 points: The primary resource does not have prior experience in providing the service described in the current Statement of Work. • 5 points: The primary resource has provided 1 example or summary of a the realization of a SharePoint intranet site on M365 like the work described in the current SOW, completed within the last 5 years. • 10 points: The primary resource has provided 1 example or summary of the realization of a SharePoint intranet site on M365 like the work described in the current statement of work carried out within the last 5 years AND proposes steps to achieve this in its work plan. • 15 points: The primary resource has provided 2 examples or summaries of the realization of a SharePoint intranet site on M365 like the work described in the current statement of work carried out within the last 5 years AND proposes steps to achieve this in its work plan. • 20 points: The primary resource has provided at least 3 examples or summaries of the realization of a SharePoint intranet site on M365 like the work described in the current statement of work carried out within the last 5 years AND proposes steps to achieve this in its work plan.
------------	---

d) Publish Canada's responses to questions asked during the Bid solicitation period.**d. Publish Canada's responses to questions asked during the Bid solicitation period.****Question 1:**

Regarding RT3, given the Web Experience Toolkit (WET) conforms to the Web Content Accessibility Guidelines (WCAG 2.0), would the Crown consider resource project experience with a private/provincial/municipal organizational which conforms to the Web Content Accessibility Guidelines (WCAG 2.1)? This experience not only demonstrates what the Crown is looking for in terms of Accessibility but it also provides additional value in terms of resource experience with the current version of WCAG.

Answer 1:

Unfortunately no, we require WET experience within the Federal government experiences only.

Question 2:

Considering the inflation factor that now forms part of the world's economies including Canada's, would CSA consider including an economic price adjustment clause in the resulting contract?

Answer 2:

Unfortunately, we can't as this requirement is not a Firm Price contract over an extended period of time.

ALL OTHER TERMS AND CONDITIONS OF THIS RFP REMAIN UNCHANGED.