



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À :**

Bid Receiving/Réception des soumissions
ATL_Bid_Receiving@rcmp-grc.gc.ca

**REQUEST FOR
PROPOSAL**

**DEMANDE DE
PROPOSITION**

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté le Roi du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaires :

THIS DOCUMENT DOES NOT CONTAIN A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT NE COMPORTE PAS UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

Title - Sujet Tactical Lockers		Date July 17, 2024
Solicitation No. - N° de l'invitation M4000-5-1279		
Solicitation Closes - L'invitation prend fin		
At /à :	2 :00 p.m.	Atlantic Time Heure de l'Atlantique
On / le :	August 1, 2024	
Delivery - Livraison See herein - Voir aux présentes	Taxes - Taxes See herein - Voir aux présentes	Duty - Droits See herein - Voir aux présentes
Destination of Goods and Services - Destinations des biens et services See herein - Voir aux présentes		
Instructions See herein - Voir aux présentes		
Address Inquiries to - Adresser toute demande de renseignements à Sandra Bremner 902-717-5395 Sandra.Bremner@rcmp-grc.gc.ca		
Delivery Required - Livraison exigée See herein - Voir aux présentes	Delivery Offered - Livraison proposée	
Vendor/Firm Name, Address and Representative - Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur :		
Telephone No. - No. de téléphone	Email - courriel	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)		
Signature	Date	



IMPORTANT NOTICE TO BIDDERS

BIDS RECEIVED BY EMAIL WILL BE ACCEPTED AS OFFICIAL.

BIDS RECEIVED BY FAX, IN-PERSON OR BY MAIL/COURIER WILL NOT BE ACCEPTED.

Migration of the Standard Acquisition Clauses and Conditions Manual (SACC Manual)

As part of the Public Services and Procurement Canada transformation agenda, the SACC manual has been archived and migrated to the CanadaBuys website. It can be accessed through the following link to the [Archived – Standard Acquisition Clauses and Conditions Manual](#) landing page.

Follow the instructions on the page to learn how to search in the Archived SACC Manual for referenced clauses within this document.

Conditional Set-Aside Under the Procurement Strategy for Indigenous Business (PSIB)

This procurement is conditionally set aside under the federal government Procurement Strategy for Indigenous Business.

In order to be considered, the Bidder must certify that it qualifies as an Indigenous business as defined under PSIB and that it will comply with all requirements of PSIB. If bids from two (2) or more Indigenous businesses are compliant with the terms of the Request for Proposal, the contracting authority will limit the competition to those Indigenous businesses and will not consider bids from any non-Indigenous businesses that may have been submitted.

For more information on Indigenous business requirements of the Set-aside Program for Indigenous Business, refer to [Annex 9.4](#) of the Supply Manual.



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PART 1 - GENERAL INFORMATION

NOTE: [Canada Buys](#) is the new official source for Government of Canada tender and award notices, and for information, procurement policy and guidelines.

1.1 Security Requirements

There is no security requirement associated with the requirement.

1.2 Statement of Requirement

The Royal Canadian Mounted Police (RCMP) requires a Contractor to supply, deliver and unload 47 custom metal lockers and locking mechanisms to be delivered to Fredericton, NB and Brudenell, PE.

The requirement is detailed under Article 6.2 of the resulting contract clauses.

The Bidder should meet the environmentally preferable packaging specifications for this procurement, as indicated in the Statement of Requirement (SOR).

1.3 Conditional Set-aside under the Federal Government Procurement Strategy for Indigenous Business (PSIB)

This is an open tender. However, it will be conditionally set-aside under the Government of Canada's Procurement Strategy for Indigenous Business (PSIB) if two or more bids have been received by Indigenous businesses who are certified under the Procurement Strategy for Indigenous Business (PSIB) criteria and who may be listed in the Government of Canada's Indigenous Business Directory (<https://www.sac-isc.gc.ca/eng/1100100033057/1610797769658>).

If your Indigenous business is not yet registered in the Indigenous Business Directory, please do so at the link provided above. If bids from two or more Indigenous businesses are compliant with the terms of the Request for Proposal, the contracting authority will limit the competition to those Indigenous businesses and will not consider bids from any non-Indigenous businesses that may have been submitted.

If the bids from the Indigenous businesses are found to be non-compliant or non-responsive or are withdrawn, such that fewer than two compliant bids from Indigenous businesses remain, bids from all of the non-Indigenous businesses that had submitted bids will then be considered by the contracting authority.

1.4 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.



1.5 Recourse Mechanisms

If you have any concerns relating to the procurement process, please refer to the [Challenge Process](#) page on the Canada Buys website. Please note that there are strict deadlines for filing complaints with the Canadian International Trade Tribunal (CITT) or the [Office of the Procurement Ombudsman \(OPO\)](#).

https://canadabuys.canada.ca/en/how-procurement-works/policies-and-guidelines/supply-manual/chapter-1#_1-35

<http://opo-boa.gc.ca/plaintesurvol-complaintoverview-eng.html>



PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

Important Notice to Contractors:

Migration of the Standard Acquisition Clauses and Conditions Manual (SACC Manual)

As part of the Public Services and Procurement Canada transformation agenda, the SACC manual has been archived and migrated to the CanadaBuys website. It can be accessed through the following link to the [Archived – Standard Acquisition Clauses and Conditions Manual](#) landing page.

Follow the instructions on the page to learn how to search in the Archived SACC Manual for referenced clauses within this document.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2023-06-08) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 90 days

2.2 Submission of Bids

- a. Unless specified otherwise in the RFP, bids must be received at the location identified by the date, time and place indicated on page 1 of the solicitation.
- b. If your bid is transmitted by electronic mail, Canada will not be responsible for late bids received at destination after the closing date and time, even if it was submitted before.

NOTE: The RCMP has not been approved for bid submission by Canada Post Corporation (CPC) Connect service.

Bids transmitted by facsimile, in-person or by mail/courier to RCMP will not be accepted.



2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 5 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 Promotion of Direct Deposit Initiative

The following information is not related to the solicitation process:

An initiative within the Government of Canada called the Cheque Standardization Project has been established whereby eventually for all payments, cheque stubs will no longer be printed and, with few exceptions, will be processed via direct deposit. This option is only available when payment is made in Canadian dollars for deposit into a Canadian bank account. In an attempt to be proactive, RCMP Corporate Accounting is promoting the registration of RCMP suppliers for the upcoming change in the payment process.

If you are the successful Bidder on this or any other RCMP requirement, you are encouraged to register with the RCMP for direct deposit. Please contact RCMP Corporate Accounting by email to receive a form entitled *Recipient Electronic Payment Registration Request* along with instructions for completion of the form.

Should you have any questions regarding the Cheque Standardization Project or if you want to register, please contact the following email: corporate_accounting@rcmp-grc.gc.ca



PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that the Bidder submit its complete **email** bid in separately saved and attached sections as follows:

Section I: Technical Bid (one soft copy in PDF format)

Section II: Financial Bid (one soft copy in PDF format)

Section III: Certifications (one soft copy in PDF format)

Important Note:

For bids transmitted by email, Canada will not be responsible for any failure attributable to the transmission or receipt of the bid including, but not limited to, the following:

- a. receipt of garbled or incomplete bid;
- b. delay in transmission or receipt of the bid to the Contracting Authority's email inbox (the date and time on the email received by the Contracting Authority is considered the date and time of receipt of the bid submission);
- c. availability or condition of the receiving equipment;
- d. incompatibility between the sending and receiving equipment;
- e. failure of the Bidder to properly identify the bid;
- f. illegibility of the bid; or
- g. security of bid data.

A bid transmitted electronically constitutes the formal bid of the Bidder and must be submitted in accordance with Section 05 of [2003](#) (2023-06-08) Standard Instructions - Goods or Services - Competitive Requirements.

The RCMP has restrictions on incoming e-mail messages. The maximum e-mail message size including all file attachments must not exceed 5MB. Zip files or links to bid documents will not be accepted. Incoming e-mail messages exceeding the maximum file size and/or containing zip file attachments will be blocked from entering the RCMP e-mail system. A bid transmitted by e-mail that gets blocked by the RCMP e-mail system will be considered not received. It is the responsibility of the Bidder to ensure receipt.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:



- a) use a numbering system that corresponds to the bid solicitation.

Policy on Green Procurement: In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, Bidders should:

1. Include all environmental certification(s) relevant to your organization (e.g. ISO 14001, Leadership in Energy and Environmental Design (LEED), Carbon Disclosure Project, etc.)
2. Include all environmental certification(s) or Environmental Product Declaration(s) (EPD) specific to your product/service (e.g. Forest Stewardship Council (FSC), ENERGYSTAR, etc.)
3. Unless otherwise noted, Bidders are encouraged to submit bids electronically. If hard copies are required, Bidders should:
 - a. use 8.5 x 11-inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
 - b. use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.
4. Canada is committed to achieving [net zero greenhouse gas \(GHG\) emissions by 2050](#) in an effort to position Canada for success in a green economy and to mitigate climate change impacts. As a result, future solicitations may include the following:
 - (i) there may be evaluation criteria or other instructions in the solicitation or contract documents related to measuring and disclosing your company's GHG emissions;
 - (ii) you may be requested or required to join one of the following initiatives to submit a bid, offer or arrangement or if you are awarded the contract:
 - Canada's Net-Zero Challenge;
 - the United Nations Race to Zero;
 - the Science-based Targets Initiative;
 - the Carbon Disclosure Project;
 - the International Organization for Standardization;
 - (iii) you may be required to provide other evidence of your company's commitment and actions toward meeting net zero targets by 2050.

Section I: Technical Bid

Bidders must substantiate their technical compliance with the requirement by providing the information required in the Mandatory Technical Evaluation Criteria found at Attachment 1 to Part 4.



Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment at Annex B.

3.1.1 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.



PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

- (i) Each bid will be reviewed for compliance with the mandatory requirements of the bid solicitation. Any element of the bid solicitation that is identified specifically with the words "must" or "mandatory" is a mandatory requirement. Bids that do not comply with each and every mandatory requirement will be declared non-responsive and be disqualified.
- (ii) The mandatory technical criteria are described in Attachment 1 to Part 4.

4.1.2 Financial Evaluation

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price-Bid

4.2 Basis of Selection

A bid must comply with all requirements of the bid solicitation and meet all mandatory technical evaluation criteria identified in Attachment 1 to Part 4 to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

In the event that two or more bids are identical (i.e. the same value and the lowest priced), the Bidder offering the earliest delivery date will be given preference.



ATTACHMENT 1 TO PART 4 – MANDATORY TECHNICAL EVALUATION CRITERIA

In their proposals, Bidders must demonstrate in writing they meet the following mandatory criteria. Failure to meet any of the mandatory criteria will render the bid non-compliant and it will be given no further consideration. Links to web pages are not accepted and will be assessed a “NOT MET” rating.

Bidders must provide brochures, schematics, drawings, Original Equipment Manufacturer (OEM) attestations or other documentation related to the make and model of the item(s) offered in sufficient detail to clearly indicate compliance with each of the individual requirements detailed herein.

Bidders must write the page number in their descriptive literature (i.e. brochure) where this requirement is detailed for each line. When the descriptive literature (brochure) does not detail the requirement, a written narrative demonstrating compliance will be accepted.

Make and Model Offered: _____

#	CRITERIA	SUBSTANTIATION Please cross reference to specific pages in your proposal [Completed by Bidder]	ASSESSMENT MET/ NOT MET [Completed by RCMP Evaluator]
M1	Material: 16 GA to 18 GA steel <ul style="list-style-type: none"> • 12 Gauge Cold Rolled Steel (CRS) – Hooks • 13 Gauge CRS – Base Leveller Plates • 16 Gauge CRS – Back Panel • All other aspects of the locker are built with 18 Gauge CRS 		
M2	Size: 18 inches wide x 24 inches deep x 72 inches height with welded joints and fully assembled		
M3	Colour availability: Grey, Blue or Black		
M4	One door		
M5	Two heavy-duty shelves (one upper and one lower) with hanger bar and coat hooks mounted underneath top shelf		
M6	Universal back panel supporting modular component additions for short and long guns weapons storage		
M7	Top locker compartment and roll-out drawer of same dimensions; must be perforated for ventilation and have side and rear bolt holes		



M8	Top locker compartment door must be pad lockable and bottom roll-out drawer must have a keylock		
M9	Bottom roll-out boot drawer (louvered, no hasp) with recessed pull handle and hasp able to be padlocked, and capable of fitting boots and holding heavy objects		
M10	Lockers are able to be secured together with side by side mounting holes		
M11	Handgun/storage box (no lock) (11-inch deep, 7-inch high, 6 ½ inch wide) - no lock		



PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.1.1 Ineligibility and Suspension Policy

- a. **Mandatory Compliance.** The *Ineligibility and Suspension Policy* (the "Policy") in effect on the date the solicitation of bids is issued, and all related Directives in effect on that date, are incorporated by reference into, and form a binding part of the solicitation of offers. The Bidder must comply with the Policy and Directives, which can be found at the [Office of Supplier Integrity and Compliance](#) website.
- b. **Policy Summary.** The Policy sets out the circumstances under which Canada may determine that the Supplier is ineligible to enter, or is suspended from entering into a Contract with Canada. The list of ineligible and suspended Suppliers is maintained on the [Office of Supplier Integrity and Compliance](#) website.
- c. **Offeror Responsibilities.** The Bidder must provide the following:
 - i. a [List of names for integrity verification](#) that includes all information required by the Policy (section 13 – Disclosure); and
 - ii. if the Bidder is unable to certify all of the statements in subsection d, a completed [Integrity declaration form](#) providing all requested information and details of any material event that may affect the status of itself, its affiliates or its proposed first-tier subcontractors under the Policy.
- d. **Offeror Certifications.** Subject to subsection e, by submitting an offer in response to this solicitation of offers, the Bidder certifies that:
 - i. it has read and understands the *Ineligibility and Suspension Policy*;
 - ii. it understands that certain circumstances, as described in the Policy, will or may result in a determination of ineligibility or suspension under the Policy;
 - iii. it is aware that Canada may request additional information, certifications, and validations from the Bidder or a third party for the purpose of making a determination of ineligibility or suspension;



- iv. none of the circumstances described in [Appendix 2](#) of the Policy that will or may result in a determination of ineligibility or suspension, apply to itself, its affiliates or its proposed first tier subcontractors; and
 - v. it is not aware of a determination of ineligibility or suspension issued by Canada that applies to it.
- e. Integrity Declaration Form.** Where a Bidder is unable to provide any of the certifications required by subsection d, at the time of its offer it must submit a completed [Integrity declaration form](#).
- f. Compliance with Certifications.** Canada will declare non-compliant any bid in respect of which the information requested is incomplete or inaccurate, or in respect of which the information contained in a certification or declaration is found by Canada to be false or misleading in any respect. If Canada establishes after award of the Contract that the Bidder provided a false or misleading certification or declaration, Canada may terminate the Contract for default. Pursuant to the Policy, Canada may also determine the Bidder to be ineligible for award of a Contract for providing a false or misleading certification or declaration.

5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) – Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

5.2 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.2.1 Independent Bid Determination

The attached Certificate of Independent Bid Determination (attached Attachment 1 to Part 5) has been developed by the federal Competition Bureau for use by the Contracting Authority when calling for bids, tenders or quotations. The intention of this documentation is to deter bid-rigging by requiring Bidders to disclose, to the Contracting Authority, all material facts about any communications and arrangements which the Bidder has entered into with competitors regarding the call for tenders.

5.2.2 Conditional Set-aside for Indigenous Business

This procurement is conditionally set aside under the federal government Procurement Strategy for Indigenous Business (PSIB). If the certification (refer to Attachment 2 to Part 5) is not provided by the Bidder, the bid will be evaluated as being from a non-Indigenous business. For more information on Indigenous business requirements of the Set-aside Program for Indigenous Business, see [Annex 9.4](#), Supply Manual.



Attachment 1 to Part 5
CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid or tender (hereinafter "bid") to:

(Corporate Name of Recipient of this Submission)

for: _____

(Name and Number of Bid and Project)

in response to the call or request (hereinafter "call") for bids made by:

(Name of Tendering Authority)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Corporate Name of Bidder or Tenderer [hereinafter "Bidder"])

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the Bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the Bidder;
4. each person whose signature appears on the accompanying bid has been authorized by the Bidder to determine the terms of, and to sign, the bid, on behalf of the Bidder;
5. for the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the Bidder, whether or not affiliated with the Bidder, who:
 - a. has been requested to submit a bid in response to this call for bids;
 - b. could potentially submit a bid in response to this call for bids, based on their qualifications, abilities or experience;
6. the Bidder discloses that (check one of the following, as applicable):
 - a. the Bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with, any competitor;



-
- b. the Bidder has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this call for bids, and the Bidder discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;
7. in particular, without limiting the generality of paragraphs (6)(a) or (6)(b) above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- a. prices;
 - b. methods, factors or formulas used to calculate prices;
 - c. the intention or decision to submit, or not to submit, a bid; or
 - d. the submission of a bid which does not meet the specifications of the call for bids;
- except as specifically disclosed pursuant to paragraph (6)(b) above;
8. in addition, there has been no consultation, communication, agreement or arrangement with any competitor regarding the quality, quantity, specifications or delivery particulars of the products or services to which this call for bids relates, except as specifically authorized by the Tendering Authority or as specifically disclosed pursuant to paragraph (6)(b) above;
9. the terms of the accompanying bid have not been, and will not be, knowingly disclosed by the Bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening, or of the awarding of the contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (6)(b) above.

(Printed Name and Signature of Authorized Agent of Bidder)

(Position Title)

(Date)



**ATTACHMENT 2 TO PART 5
SET-ASIDE PROGRAM FOR INDIGENOUS BUSINESS – CERTIFICATION**

1. Set-aside for Indigenous Business

1.1 This procurement is set aside under the federal government Procurement Strategy for Indigenous Business. For more information on Indigenous business requirements of the Set aside Program for Indigenous Business, see Annex 9.4, Supply Manual.

1.2 The Bidder:

- i. certifies that it meets, and will continue to meet throughout the duration of any resulting contract, the requirements described in the above-mentioned annex;
- ii. agrees that any subcontractor it engages under any resulting contract must satisfy the requirements described in the above-mentioned annex; and
- iii. agrees to provide to Canada, immediately upon request, evidence supporting any subcontractor's compliance with the requirements described in the above-mentioned annex.

1.3 The Bidder must check the applicable box below:

- i. The Bidder is an Indigenous business that is a sole proprietorship, band, limited company, co-operative, partnership or not-for-profit organization.

OR

- ii. The Bidder is either a joint venture consisting of two or more Indigenous businesses or venture between an Indigenous business and a non-Indigenous business.

1.4 The Bidder must check the applicable box below:

- i. The Indigenous business has fewer than six full-time employees.

OR

- ii. The Indigenous business has six or more full-time employees.

1.5 The Bidder must, upon request by Canada, provide all information and evidence supporting this certification. The Bidder must ensure that this evidence will be available for audit during normal business hours by a representative of Canada, who may make copies and take extracts from the evidence. The Bidder must provide all reasonably required facilities for any audits.

1.6 By submitting a bid, the Bidder certifies that the information submitted by the Bidder in response to the above requirements is accurate and complete.



2. Owner/ Employee Certification – Set-aside for Indigenous Business

If requested by the Contracting Authority, the Contractor must provide the following certification for each owner and employee who is Indigenous:

I am _____ (*insert "an owner" and/or "a full-time employee"*) of _____ (*insert name of business*), and an Indigenous person, as defined in Annex 9.4 of the *Supply Manual* entitled "Requirements for the Set-aside Program for Indigenous Business".

I certify that the above statement is true and consent to its verification upon request by Canada.

Name of owner and/or employee

Signature

Date



PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Statement of requirement

The Contractor must provide the items detailed under the "Requirement" at Annex A.

6.3 Standard Clauses and Conditions

Important Notice to Contractors:

Migration of the Standard Acquisition Clauses and Conditions Manual (SACC Manual)

As part of the Public Services and Procurement Canada transformation agenda, the SACC manual has been archived and migrated to the CanadaBuys website. It can be accessed through the following link to the [Archived – Standard Acquisition Clauses and Conditions Manual](#) landing page.

Follow the instructions on the page to learn how to search in the Archived SACC Manual for referenced clauses within this document.

Revision to Departmental Name: As this contract is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

6.3.1 General Conditions

[2010A](#) (2022-12-01), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from date of Contract to _____ inclusive [\[insert date at contract award\]](#).

6.4.2 Delivery Date

All the deliverables must be received on or before **September 1, 2024**.



Instructions to Bidder: Should the requested delivery schedule indicated above be impossible to meet, the Bidder is to offer their very best delivery schedule below.

Delivery *(To be completed by the Bidder if desired delivery cannot be met. If the following paragraph is left blank by the Bidder, the Bidder agrees to meet the desired delivery date.)*

While delivery is requested by September 1, 2024, the best delivery that could be offered is _____.

6.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex A of the Contract.

6.4.4 Shipping Instructions - Free on Board Destination and Delivered Duty Paid

Goods must be consigned and delivered to the destination specified in the Contract:

Incoterms 2010 “DDP Delivered Duty Paid” Fredericton, NB and Brudenell, PEI.

6.4.5 Packaging

The methods used for preservation and packaging must be in conformity with the Contractor’s normal standard for domestic shipment or, if necessary, with standards for overseas shipment as below deck cargo.

6.4.5.1 RCMP is committed to supporting the procurement of environmentally preferable plastic products and the reduction of plastic packaging waste, and is taking concrete steps to better manage the use and disposal of plastics in its own operations as per the [Greening Government Strategy: A Government of Canada Directive](#), the [Government of Canada actions on plastic waste in federal operations](#) commitments, and the [Ocean Plastics Charter](#). Environmentally preferable packaging specifications are mandatory requirements in this procurement.

6.4.6 Delivery and Unloading

1. Delivery trucks must be equipped with an unloading device which will permit unloading at sites with no hydraulic, stationary or other type of unloading facility.
2. When making deliveries, sufficient personnel must be provided to permit unloading of any type of vehicle without the assistance of federal government personnel.
3. At some sites, the delivery truck must be unloaded while parked at the curb. When material is placed on the sidewalk, it must be placed in proximity to the designated entrance so as to be readily accessible to transport by mechanical handling equipment utilized by site personnel.



6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Sandra Bremner
RCMP Procurement and Material Management
Telephone: 902-717-5395
E-mail: Sandra.Bremner@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authorities *(to be inserted at contract award)*

The Project Authorities for the Contract are:

Name: _____
Title: _____
Organization: RCMP Kings District Detachment
Address: 5199 AA MacDonald Highway, Brudenell, PE
Telephone: ____-____-_____
E-mail: _____

Name: _____
Title: _____
Organization: RCMP HQ Fredericton
Address: 1445 Regent St, Fredericton, NB E3B 4Z8
Telephone: ____-____-_____
E-mail: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.2.1 Inspection and Acceptance

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the



Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

6.5.3 Contractor's Representative *(to be inserted at contract award)*

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone: _____
E-mail: _____

6.6 Payment

6.6.1 Basis of Payment - Firm Unit Price

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price as specified in Annex B for a cost of _____ *[insert amount at contract award]*. Customs duties are included and Applicable Taxes are Extra.

6.6.2 Limitation of Price

SACC Manual clause [C6000C](#) (2017-08-17) Limitation of Price

6.6.3 Method of Payment - Multiple Payments

SACC Manual clause [H1001C](#) (2008-05-12) Multiple Payments

6.7 Invoicing Instructions

6.7.1 The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

6.7.2 Invoices must be distributed as follows:

One (1) copy must be forwarded by email to each Project Authority and to the Contracting Authority for certification and payment.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will



constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.8.2 Indigenous Business Certification

1. The Contractor warrants that its certification of compliance is accurate and complete and in accordance with the "Requirements for the Set-aside Program for Indigenous Business" detailed in Annex 9.4 of the *Supply Manual*.
2. The Contractor must keep proper records and documentation relating to the accuracy of the certification provided to Canada. The Contractor must obtain the written consent of the Contracting Authority before disposing of any such records or documentation before the expiration of six years after final payment under the Contract, or until settlement of all outstanding claims and disputes, under the Contract, whichever is later. All such records and documentation must at all times during the retention period be open to audit by the representatives of Canada, who may make copies and take extracts. The Contractor must provide all reasonably required facilities for any audits.
3. Nothing in this clause must be interpreted as limiting the rights and remedies which Canada may otherwise have pursuant to the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____ (*insert the name of the province or territory as specified by the Bidder in its bid, if applicable*).

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a. the Articles of Agreement;
- b. the general conditions 2010A (2022-12-01), General Conditions - Goods (Medium Complexity),
- c. Annex A, Statement of Requirement;
- d. Annex B, Basis of Payment;
- e. Attachment 2 to Part 5: Set-Aside Program for Indigenous Business – Certification;
- f. the Contractor's bid dated _____ (*insert date of bid*).

6.11 Procurement Ombudsman

6.11.1 Dispute Resolution

The Parties agree to make every reasonable effort, in good faith, to settle amicably all disputes or claims relating to the Contract, through negotiations between the Parties' representatives authorized to settle. If the Parties do not reach a settlement within 25



working days after the dispute was initially raised to the other party in writing, either Party may contact the Office of the Procurement Ombudsman (OPO) to request dispute resolution/mediation services. OPO may be contacted by e-mail at boa.opo@boa-opo.gc.ca, by telephone at 1-866-734-5169, or by web at www.opo-boa.gc.ca. For more information on OPO's services, please see the [Procurement Ombudsman Regulations](#) or visit the [OPO website](#).

6.11.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by the complainant respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met.

To file a complaint, the Office of the Procurement Ombudsman may be contacted by e-mail at boa.opo@boa-opo.gc.ca, by telephone at 1-866-734-5169, or by web at www.opo-boa.gc.ca.

6.12 Insurance

SACC *Manual* clause [G1005C](#) (2016-01-28) Insurance – No Specific Requirements



ANNEX A - STATEMENT OF REQUIREMENT

1. TITLE

Tactical Lockers

2. BACKGROUND

The RCMP has a requirement to purchase 47 pre-built tactical lockers to be delivered fully assembled in fully operational condition and unwrapped. The Contractor is not responsible for installation, only delivery to two destinations.

3. REQUIREMENTS/SPECIFICATIONS:

3.1 Tactical Lockers - no bench

For delivery to Brudenell, PE

Required quantity: 24

The Contractor must provide the requirement with the following specifications:

Minimum Specifications
Material: 16 GA to 18 GA steel <ul style="list-style-type: none"> • 12 Gauge Cold Rolled Steel (CRS) – Hooks • 13 Gauge CRS – Base Leveller Plates • 16 Gauge CRS – Back Panel • All other aspects of the locker are built with 18 Gauge CRS
Size: 18 inches wide x 24 inches deep x 72 inches height with welded joints and fully assembled
Colour: Grey, Blue or Black - to be confirmed by Technical Authority prior to delivery
One door
Two heavy-duty shelves (one upper and one lower) with hanger bar and coat hooks mounted underneath
Universal back panel supporting modular component additions for short and long guns weapons storage
Top locker compartment and roll-out drawer of same dimensions; must be perforated for ventilation and have side and rear bolt holes
Top locker compartment door must be pad lockable and bottom roll-out drawer must have a keylock
Bottom roll-out boot drawer (louvered, no hasp) with recessed pull handle and hasp able to be padlocked, and capable of fitting boots and holding heavy objects
Lockers are able to be secured together with side by side mounting holes



3.1.1 Accessories

The Contractor must provide the following accessories for requirement 3.1:

Description	Required quantity
ABLOY padlock (with 2 keys)	24
Abloy lock with 2 keys (installed)	24
ABLOY Master Keys for both types of locks that are Underwriters Laboratory Standard UL437	2

3.2 Tactical Lockers - no bench

For delivery to Fredericton, NB

Required quantity: 23

The Contractor must provide the requirement with the following specifications:

Minimum Specifications
Material: 16 GA to 18 GA steel <ul style="list-style-type: none"> • 12 Gauge Cold Rolled Steel (CRS) – Hooks • 13 Gauge CRS – Base Leveller Plates • 16 Gauge CRS – Back Panel • All other aspects of the locker are built with 18 Gauge CRS
Size: 18 inches wide x 24 inches deep x 72 inches height with welded joints and fully assembled
Colour: Grey, Blue or Black - to be confirmed by Technical Authority prior to delivery
One door
Two heavy-duty shelves (one upper and one lower) with hanger bar and coat hooks mounted underneath top shelf
Universal back panel supporting modular component additions for short and long guns weapons storage
Top locker compartment and roll-out drawer of same dimensions; must be perforated for ventilation and have side and rear bolt holes
Top locker compartment door must be pad lockable and bottom roll-out drawer must have a keylock
Bottom roll-out boot drawer (louvered, no hasp) with recessed pull handle and hasp able to be padlocked, and capable of fitting boots and holding heavy objects
Lockers are able to be secured together with side by side mounting holes

3.2.1 Accessories

The Contractor must provide the following accessories for requirement 3.2:



Description	Required quantity
Handgun/storage box (no lock) (installed) (11-inch deep, 7-inch high, 6 ½ inch wide) - no lock	23
Abloy lock with 2 keys (installed)	23
Abloy Master Key that is Underwriters Laboratory Standard UL437	1

4. DATE OF DELIVERY

On or before September 1, 2024.

5. LANGUAGE OF WORK

The language of all work and deliverables must be in English

6. DELIVERY LOCATIONS

Quantity: 24

RCMP Kings District Detachment
5199 AA MacDonald Highway
Brudenell, PE
C0A 1R0

Note: No loading dock available. Goods to be delivered to ground level destination.

Quantity: 23

RCMP HQ Fredericton
1445 Regent Street
Fredericton, New Brunswick
E3B 4Z8

Note: Elevated loading docks available.



ANNEX B - BASIS OF PAYMENT

The Contractor will be paid firm unit prices as specified below for a cost of \$_____ *[insert amount at contract award]*. Customs duties are included and Applicable Taxes are extra.

Goods must be consigned and delivered to the destination specified in the Contract:
Incoterms 2010 "DDP Delivered Duty Paid" Fredericton, NB and Brudenell, PE.

FOR EVALUATION PURPOSES ONLY

The Bidder must insert their firm, all-inclusive unit price in Tables 1 and 2 below (column B) and complete the extended price calculation (column C). Failure to complete the table in full will result in the bid being deemed non-responsive and given no further consideration.

The total evaluated price: T1 + T2 (taxes not included)

TABLE 1 (T1) FOR DELIVERY TO RCMP IN BRUDENELL, PE

Make/model of unit being offered: _____

	Description	Quantity (A)	Unit Price (B)	Total Price (A) x (B) = (C)
1	Tactical Locker - no bench	24	\$	\$
2	Abloy lock with 2 keys (installed)	24	\$	\$
3	Abloy Padlock	24	\$	\$
4	Master key for Abloy locks	1	\$	\$
5	Master key for Abloy padlocks	1	\$	\$
6	Delivery to Brudenell, PE			\$
TOTAL (T1)				\$

TABLE 2 (T2) FOR DELIVERY TO RCMP IN FREDERICTON, NB

Make/model of unit being offered: _____

	Description	Quantity (A)	Unit Price (B)	Total Price (A) x (B) = (C)
1	Tactical Locker - no bench	23	\$	\$
2	Handgun/storage box (no lock) (installed)	23	\$	\$
3	Abloy lock with 2 keys (installed)	23	\$	\$
4	Master key for Abloy locks	1	\$	\$
5	Delivery to Fredericton, NB			\$
TOTAL (T2)				\$

TOTAL EVALUATED PRICE (T1 + T2) \$