



National Defence

Défense nationale

National Defence Headquarters  
Ottawa, Ontario  
K1A 0K2

Quartier général de la Défense nationale  
Ottawa (Ontario)  
K1A 0K2

**REQUEST FOR QUOTATION/OFFER  
DEMANDE DE PRIX/D'OFFRE**

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

National Defence Headquarters  
101 Colonel By Drive  
Ottawa, ON  
K1A 0K2  
Attn: Sabrina Lafleur, J4 Contracts-2  
[Sabrina.Lafleur@forces.gc.ca](mailto:Sabrina.Lafleur@forces.gc.ca)  
(613)998-4898 (phone/téléphone)

**Proposal To: National Defence Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

**Proposition à : Défense nationale Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indique(s).

**Solicitation Closes – L'invitation prend fin**

At – à :  
4 :00 pm Eastern time

On - le :  
August 05 2024

<b>Title/Titre:</b> Mobile Treatment Centre Add-on Structure	<b>Solicitation No – N° de l'invitation</b> W6399-25-SL03
<b>Date of Solicitation – Date de l'invitation</b> June 24 2024	
<b>Address Enquiries to – Adresser toutes questions à</b>  Sabrina Lafleur <a href="mailto:Sabrina.Lafleur@forces.gc.ca">Sabrina.Lafleur@forces.gc.ca</a>	
<b>Telephone No. – N° de téléphone</b> 613-998-4898	<b>FAX No – N° de fax</b>
<b>Destination</b>  As described herein.	

**Instructions:**

**Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.**

**Instructions: Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.**

Delivery required - Livraison exigée As described herein.	Delivery offered - Livraison proposée
Vendor Name and Address - Raison sociale et adresse du fournisseur	
Name and title of person authorized to sign on behalf of vendor (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)	
Name/Nom _____	Title/Titre _____
Signature _____	Date _____

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## TABLE OF CONTENTS

<b>PART 1 - GENERAL INFORMATION .....</b>	<b>2</b>
1.1 SECURITY REQUIREMENTS .....	2
1.2 STATEMENT OF WORK .....	2
1.5 DEBRIEFINGS.....	2
1.7 CANADIAN CONTENT .....	2
<b>PART 2 - BIDDER INSTRUCTIONS .....</b>	<b>2</b>
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS .....	2
2.2 SUBMISSION OF BIDS.....	2
2.3 FORMER PUBLIC SERVANT .....	2
2.4 ENQUIRIES - BID SOLICITATION .....	4
2.5 APPLICABLE LAWS .....	4
2.6 BID CHALLENGE AND RECOURSE MECHANISMS .....	4
<b>PART 3 - BID PREPARATION INSTRUCTIONS.....</b>	<b>5</b>
3.1 BID PREPARATION INSTRUCTIONS.....	5
<b>PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION .....</b>	<b>5</b>
4.1 EVALUATION PROCEDURES .....	5
4.2 BASIS OF SELECTION .....	8
<b>PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION .....</b>	<b>8</b>
5.1 CERTIFICATIONS REQUIRED WITH THE BID .....	8
<b>PART 6 - RESULTING CONTRACT CLAUSES .....</b>	<b>10</b>
6.1 STATEMENT OF WORK .....	10
6.2 STANDARD CLAUSES AND CONDITIONS .....	10
6.3 TERM OF CONTRACT .....	10
6.4 AUTHORITIES.....	11
6.5 PAYMENT.....	11
6.6 INVOICING INSTRUCTIONS.....	12
6.7 CERTIFICATIONS AND ADDITIONAL INFORMATION .....	12
6.8 APPLICABLE LAWS .....	12
6.9 PRIORITY OF DOCUMENTS.....	13
6.10 DISPUTE RESOLUTION .....	13
<b>ANNEX "A" STATEMENT OF WORK .....</b>	<b>14</b>
<b>ANNEX "B" BASIS OF PAYMENT .....</b>	<b>19</b>
<b>ANNEX "C" EVALUATION CRITERIA .....</b>	<b>20</b>
<b>ANNEX "D" TO PART 3 OF THE BID SOLICITATION .....</b>	<b>22</b>
ELECTRONIC PAYMENT INSTRUMENTS.....	22

## **PART 1 - GENERAL INFORMATION**

### **1.1 Security Requirements**

There is no security requirement applicable to the Contract.

### **1.2 Statement of Work**

The Work to be performed is detailed under Article 6.2 of the resulting contract clauses.

### **1.5 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.7 Canadian Content**

The requirement is subject to a preference for Canadian goods.

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2023-06-08) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

### **2.2 Submission of Bids**

Bids must be submitted only to Contracting Authority, electronically, as specified below by the date and time indicated on page 1 of the bid solicitation:

Sabrina Lafleur  
101 Colonel By Drive  
Ottawa, On  
K1A 0K2  
[Sabrina.Lafleur@forces.gc.ca](mailto:Sabrina.Lafleur@forces.gc.ca)

### **2.3 Former Public Servant**

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply

with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

## Definitions

For the purposes of this clause, "*former public servant*" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"*lump sum payment period*" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"*pension*" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S., 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

## Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? Yes ( ) No ( )

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2019-01](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

## Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes** ( ) **No** ( )

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;

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- c. date of termination of employment;
  - d. amount of lump sum payment;
  - e. rate of pay on which lump sum payment is based;
  - f. period of lump sum payment including start date, end date and number of weeks;
  - g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

## 2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 2 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

## 2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario, Canada.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## 2.6 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
  - Office of the Procurement Ombudsman (OPO)
  - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

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## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions

If the Bidder chooses to submit its Canada requests that the Bidder submits its bid electronically. Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid  
Section II: Financial Bid

Section I: Technical Bid (1 soft/email copy)

Section II: Financial Bid (1 soft/email copy)

#### Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

##### 3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “D” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “D” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

##### 3.1.2 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) The evaluation team will determine if there are two (2) or more bids with a valid Canadian content certification with the bids coming from two or more Bidders that are not affiliated within the meaning used in the *Competition Act*, R.S.C., 1985, c. C-34. In that event, only those bids with a valid certification will be eligible to be awarded a contract; otherwise, all bids will be eligible. If at any point in the evaluation process it is found, whether by determination of invalidity of certifications, determination that bids are non-responsive or withdrawal of bids by Bidders, that there are no longer two (2) or more responsive bids with a valid certification, then all responsive bids will be eligible to be awarded a contract. Canada may conduct the validation of Canadian

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content certifications at any time in the evaluation process including doing so concurrently with other steps.

#### 4.1.1 Technical Evaluation

##### 4.1.1.1 Mandatory Technical Criteria

- a. The off-road MTC add-on structure must be mountable on 2022 F-250 VIN 1FT7W2B61NEE60546, using composite laminate construction, with over cab extension, cargo net, two cabinets located upper right side over the right bed, and include all mounting brackets to secure MTC to bed of truck;
- b. The off-road MTC add-on structure must have an ambulance litter restraint system for FERNO stretcher in line with Ontario Provincial Land Ambulance and emergency Response Vehicle standard for cot retention system;
- c. The off-road MTC add-on structure must be able to accommodate up to two patients and 1 medic simultaneously;
- d. The floor must be made of an oil resistant, non-slip material;
- e. The off-road MTC add-on structure must have a self-contained heating and air conditioning system minimum 10000 BTU that operates independent of the vehicle heating system, power for the heating and air conditioning system can be provided by the vehicle;
- f. Off-road MTC Add-on structure must comply with the following Transport Canada – Canadian Motor Vehicle Safety Standards (CMVSS): 206 – Door locks/retention components, 207 – Anchorage of seats, 208 – Occupant restraint system, 209 – Seat belt assemblies, 210 Seat belt anchorages, 220 – Rollover protection, 302 – Flammability;
- g. Off-road MTC Add-on structure must have a manual opening front window, with window boot to attach to truck rear window for communicating with driver;
- h. The off-road MTC add-on structure must have internal 12v and 120v (on board inverter) power points, and external 120v power points;
- i. Off-road MTC add-on structure must not have any external markings or lighting that indicates the vehicle is an ambulance (low profile), and have a maximum dry weight of 700 kilograms;
- j. The exterior of the off-road MTC add-on structure must be white;
- k. The off-road MTC add-on structure must have a sink with on demand hot and cold water, with self-contained 20 liters fresh and grey water tanks, must be insulated to prevent freezing;
- l. Manufacturer's Recommended Spare Parts List (MRSPL); to include the following information for each item (MS Word or PDF format):
  - i. Item Name and Description;
  - ii. NCAGE;
  - iii. Manufacturer Part Number (MPN);
  - iv. NATO Stock Number (if available);
  - v. Proposed quantity;
  - vi. Price; and,
  - vii. Size/Weight

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- m. A Manufacturer's Recommended Support Equipment List (MRSEL) to include the following information for each item (MS Word or PDF format):
- i. Item Name and Description;
  - ii. NCAGE;
  - iii. Manufacturer Part Number (MPN);
  - iv. NATO Stock Number (if available);
  - v. Proposed quantity;
  - vi. Price; and,
  - vii. Size/Weight
- n. A Technical Data Package (TDP) within two months of Contract Award or prior to the first delivery, whichever is first;
- o. The Contractor must provide technical support, during normal working hours (0800-1700 local time at the Contractor's facility). Technical support may be provided by telephone and/or internet website/application. When DND notifies the contractor of a technical issue an initial response acknowledging the request and a statement of next steps must be submitted by the Contractor within 24 hours.
- p. For all repairs, the targeted turn-around time (TAT) is 30 calendar days after receipt of a request from DND; including warranty and AWR repair. Where this target cannot be met, the Contractor shall promptly notify the CA of the delay and of any extenuating circumstances that would cause significant impediment to timely completion of the repair.
- q. The Contractor shall provide product support throughout the duration of the contract as follows:
- i. Repair and overhaul under warranty; and
  - ii. Hardware upgrades under warranty.
- r. The Contractor must provide warranty on all new equipment provided against material defects and workmanship, including parts and labour, at no additional cost to DND in accordance with the Contractor's standard warranty provisions for a minimum of one year. During the warranty period, the Contractor must provide a new replacement item if a failed component cannot be repaired and returned to DND. For the duration of the warranty (including extensions), the contractor must provide software updates as they become available, including security patches and code fixes for applications software, proprietary operating systems, and firmware.
- s. One electronic copy of available supporting test reports and/or compliance certificates (CMVSS);
- t. One hard copy and one electronic copy (MS Word or PDF format) of the Operators Manual that includes illustrated set-up, operating procedures, preventive and user maintenance procedures, and safety instructions;
- u. One hard copy and one electronic copy (MS Word or PDF format) of the Maintenance/Repair Manual with each device that includes all DND operator or technician maintenance and repairs of the device, and preventive and user maintenance procedures. Note: The operator and maintenance manuals may be delivered as one manual.
- v. The Contractor must have an established, DND verifiable, Configuration Management (CM) Program which meets the intent of D-01-002-007/SG-001, and must provide configuration identification, control and status accounting of all new and/or modified hardware, firmware, software, and documentation. All products and components delivered must have the same product baseline and support interchangeability of parts.



#### 4.1.3 Financial Evaluation

SACC Manual Clause [A0222T](#) (2014-06-26), Evaluation of Price-Bid.

#### 4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

### PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

#### 5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

##### 5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

##### 5.1.2.1 Canadian Content Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the good(s) offered are Canadian goods, as defined in clause A3050T, may be considered. Failure to provide this certification completed with the bid will result in the good(s) offered being treated as non-Canadian goods.

The Bidder certifies that:

( ) the good(s) offered are Canadian goods as defined in paragraph 1 of clause A3050T.

##### 5.1.2.1.1 Canadian Content Definition

- a. **Canadian good:** A good wholly manufactured or originating in Canada is considered a Canadian good. A product containing imported components may also be considered Canadian for the purpose of this policy when it has undergone sufficient change in

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Canada, in a manner that satisfies the definition specified under the [Canada-United States-Mexico Agreement \(CUSMA\)](#) Rules of Origin. For the purposes of this determination, the reference in the CUSMA Rules of Origin to "territory of one or more of the Parties" is to be replaced with "Canada". (Consult [Section 3.130](#) and [Annex 3.6](#) of the Supply Manual for further information.)

- b. **Canadian service:** A service provided by an individual based in Canada is considered a Canadian service. Where a requirement consists of only one service, which is being provided by more than one individual, the service will be considered Canadian if a minimum of 80 percent of the total bid price for the service is provided by individuals based in Canada.
- c. **Variety of goods:** When requirements consist of more than one good, one of the two methods below is applied:
  - 1. aggregate evaluation: no less than 80 percent of the total bid price must consist of Canadian goods; or,
  - 2. item by item evaluation: in some cases, the bid evaluation may be conducted on an item-by-item basis and contracts may be awarded to more than one supplier. In these cases, suppliers will be asked to identify separately each item that meets the definition of Canadian goods.
- d. **Variety of services:** For requirements consisting of more than one service, a minimum of 80 percent of the total bid price must be provided by individuals based in Canada.
- e. **Mix of goods and services:** When requirements consist of a mix of goods and services, no less than 80 percent of the total bid price must consist of Canadian goods and services (as defined above).  
For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult [Annex 3.6](#), Example 2, of the Supply Manual.
- f. **Other Canadian goods and services:** Textiles: Textiles are considered to be Canadian goods according to a modified rule of origin, copies of which are available from the Clothing and Textiles Division, Commercial and Consumer Products Directorate.

## 5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

### 5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](#) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

### 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

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Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

### 5.2.3 Additional Certifications Precedent to Contract Award

Electronic copy supporting test reports and/or compliance certificates (CMVSS: Canadian Motor Vehicle Safety Standard).

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

### 6.2 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.2.1 General Conditions

[2010A](#) (2022-12-01), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### 6.3 Term of Contract

#### 6.3.1 Period of the Contract

The period of the Contract is from date of Contract to end of warranty period (delivery date plus one year).

#### 6.3.2 Delivery Date

All the deliverables must be received on or before 31 March 2025.

#### 6.3.3 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to \_\_\_1\_\_\_ additional \_\_\_1\_\_\_ year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least \_\_\_30\_\_\_ calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

#### 6.3.5 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

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## 6.4 Authorities

### 6.4.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Sabrina Lafleur  
Title: Procurement Officer  
Department of National Defence  
Address: 101 Colonel By Drive, Ottawa, On K1A 0K2  
Telephone: 613-998-4898  
E-mail address: [sabrina.lafleur@forces.gc.ca](mailto:sabrina.lafleur@forces.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.4.2 Project Authority

The Project Authority for the Contract is:

Name: TBD (To be determined)  
Title: TBD  
Organization: Department of National Defence  
Address: TBD  
Telephone:                 
E-mail address:                     

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.4.3 Contractor's Representative

Name:                       
Title:                       
Organization:                       
Address:                       
Telephone:                 
E-mail address:                     

## 6.5 Payment

### 6.5.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex B for a cost of \$          . Customs duties are excluded and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

## 6.5.2 Limitation of Price

SACC *Manual* clause [C6000C](#) (2017-08-17) Limitation of Price

## 6.5.3 Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

## 6.5.5 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);

## 6.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## 6.7 Certifications and Additional Information

### 6.7.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## 6.8 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario, Canada.

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## 6.9 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2022-12-01), General Conditions - Goods;
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment
- (e) Annex C, Evaluation Criteria
- (f) Annex D, Electronic Payment Instrument
- (g) the Contractor's bid dated \_\_\_\_\_.

## 6.10 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "Dispute Resolution".

**6.11** The parties understand that the Procurement Ombudsman appointed pursuant to subsection 22.1(1) of the Department of Public Works and Government Services Act will, on request of a party, provide a proposal for an alternative dispute resolution process to resolve any dispute arising between the parties respecting the interpretation or application of a term or condition of this contract. The parties may consent to participate in the proposed alternative dispute resolution process and to bear the cost of such process. The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by email at [boa.opo@boa.opo.gc.ca](mailto:boa.opo@boa.opo.gc.ca).

**ANNEX "A" STATEMENT OF WORK****Mobile Treatment Center Add-on Structure****Section 1.0 - Scope****Purpose**

The Department of National Defense (DND) requires a Mobile Treatment Center (MTC) add-on structure that can be installed on a truck, to support medical operations in austere locations. There will be an option to extend the contract for a period of 1 year for 1 additional container.

**Background**

DND has a requirement for an off-road MTC capability that will enable them to provide medical attention in austere locations.

**Terminology**

DND	Department of National Defense
IPL	Illustrated Parts List
MPN	Manufacturer's Part Number
MRSEL	Manufacturer's Recommended Support Equipment List
MRSPL	Manufacturer's Recommended Spare Parts List
NATO	North Atlantic Treaty Organization
NCAGENATO	Commercial and Governmental Entity
NSN	NATO Stock Number
OEM	Original Equipment Manufacturer
PA	Procurement Authority
SOR	Statement of Requirement
TA	Technical Authority
TDP	Technical Data Package

Maintenance	All actions taken to keep material in or to restore it to specified conditions. To include: recovery, inspection, testing, servicing, as to serviceability, repair, modification, rebuilding, and reclamation.
OEM Level Repair	Any tasks required to bring an item to full serviceable condition, which can only be performed by the OEM. OEM repair will typically involve replacement/repair of internal components.
Repair	That corrective maintenance activity which restores an item to serviceable condition by correcting faults or replacing unserviceable pieces of the item with new, overhauled, rebuilt, or reconditioned components.
Serviceable Condition	The condition classification assigned to an item, which can be used without restriction for its intended purpose.
Technical Support	User assistance via phone, e-mail or live chat for individuals having technical problems with a given product, especially with respect to electronics or software. The technical support team is made up of specialists who are familiar with the ins and outs of the product and can troubleshoot most problems that a user experiences.
Turn Around Time	The time from when a non-serviceable item arrives at the Contractor repair facility to when the repaired item departs the repair facility.

## Section 2.0 – Applicable Documents

The following documents form part of this SOW to the extent specified herein and are supportive of this SOW when referenced.

Ontario Provincial Ambulance and Emergency Vehicle Standards

Transport Canada – Canadian Motor Vehicle Safety Standards

## Section 3.0 – Requirements

The Contractor must deliver 1 complete off-road MTC Add-on structure, no later than 31 March 2025.

### 3.1 General Technical Requirements

- 3.1.1 The off-road MTC add-on structure must be mountable on 2022 F-250 VIN 1FT7W2B61NEE60546, using composite laminate construction, with over cab extension, cargo net, two cabinets located upper right side over the right bed, and include all mounting brackets to secure MTC to bed of truck;
- 3.1.2 The off-road MTC add-on structure must have an ambulance litter restraint system for FERNO stretcher in line with Ontario Provincial Land Ambulance and emergency Response Vehicle standard for cot retention system;
- 3.1.3 The off-road MTC add-on structure must be able to accommodate up to two patients and 1 medic simultaneously;
- 3.1.4 The floor must be made of an oil resistant, non-slip material;
- 3.1.5 The off-road MTC add-on structure must have a self-contained heating and air conditioning system minimum 10000 BTU that operates independent of the vehicle heating system, power for the heating and air conditioning system can be provided by the vehicle;
- 3.1.6 Off-road MTC Add-on structure must comply with the following Transport Canada – Canadian Motor Vehicle Safety Standards (CMVSS): 206 – Door locks/retention components, 207 – Anchorage of seats, 208 – Occupant restraint system, 209 – Seat belt assemblies, 210 Seat belt anchorages, 220 – Rollover protection, 302 – Flammability;
- 3.1.7 Off-road MTC Add-on structure must have a manual opening front window, with window boot to attach to truck rear window for communicating with driver;
- 3.1.8 The off-road MTC add-on structure must have internal 12v and 120v (on board inverter) power points, and external 120v power points;
- 3.1.9 Off-road MTC add-on structure must not have any external markings or lighting that indicates the vehicle is an ambulance (low profile), and have a maximum dry weight of 700 kilograms;
- 3.1.10 The exterior of the off-road MTC add-on structure must be white;



- 3.1.11 The off-road MTC add-on structure must have a sink with on demand hot and cold water, with self-contained 20 liters fresh and grey water tanks, must be insulated to prevent freezing;
- 3.1.12 Manufacturer's Recommended Spare Parts List (MRSPL); to include the following information for each item (MS Word or PDF format):
- 3.1.12.1 Item Name and Description;
  - 3.1.12.2 NCAGE;
  - 3.1.12.3 Manufacturer Part Number (MPN);
  - 3.1.12.4 NATO Stock Number (if available);
  - 3.1.12.5 Proposed quantity;
  - 3.1.12.6 Price; and,
  - 3.1.12.7 Size/Weight
- 3.1.8 A Manufacturer's Recommended Support Equipment List (MRSEL) to include the following information for each item (MS Word or PDF format):
- 3.2.1.1 Item Name and Description;
  - 3.2.1.2 NCAGE;
  - 3.2.1.3 Manufacturer Part Number (MPN);
  - 3.2.1.4 NATO Stock Number (if available);
  - 3.2.1.5 Proposed quantity;
  - 3.2.1.6 Price, and;
  - 3.2.1.7 Size/Weight
- 3.1.9 A Technical Data Package (TDP) within two months of Contract Award or prior to the first delivery, whichever is first;
- 3.1.11 The Contractor must provide technical support, during normal working hours (0800-1700 local time at the Contractor's facility). Technical support may be provided by telephone and/or internet website/application. When DND notifies the contractor of a technical issue an initial response acknowledging the request and a statement of next steps must be submitted by the Contractor within 24 hours.
- 3.1.12 For all repairs, the targeted turn-around time (TAT) is 30 calendar days after receipt of a request from DND; including warranty and AWR repair. Where this target cannot be met, the Contractor shall promptly notify the CA of the delay and of any extenuating circumstances that would cause significant impediment to timely completion of the repair.
- 3.1.13 The Contractor shall provide product support throughout the duration of the contract as follows:
- 3.1.13.1 Repair and overhaul under warranty; and
  - 3.1.13.2 Hardware upgrades under warranty.
- 3.1.14 The Contractor must provide warranty on all new equipment provided against material defects and workmanship, including parts and labour, at no additional cost to DND in accordance with the Contractor's standard warranty provisions for a minimum of one year. During the warranty period, the Contractor must provide a new replacement item if a failed component cannot be repaired and returned to DND. For the duration of the warranty (including extensions), the

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contractor must provide software updates as they become available, including security patches and code fixes for applications software, proprietary operating systems, and firmware.

### 3.2 Detailed Technical Requirements

- 3.2.1 One electronic copy of available supporting test reports and/or compliance certificates (CMVSS);
- 3.2.2 One hard copy and one electronic copy (MS Word or PDF format) of the Operators Manual that includes illustrated set-up, operating procedures, preventive and user maintenance procedures, and safety instructions;
- 3.2.3 One hard copy and one electronic copy (MS Word or PDF format) of the Maintenance/Repair Manual with each device that includes all DND operator or technician maintenance and repairs of the device, and preventive and user maintenance procedures.  
\* Note: The operator and maintenance manuals may be delivered as one manual.
- 3.2.4 The Contractor must have an established, DND verifiable, Configuration Management (CM) Program which meets the intent of D-01-002-007/SG-001, and must provide configuration identification, control and status accounting of all new and/or modified hardware, firmware, software, and documentation. All products and components delivered must have the same product baseline and support interchangeability of parts.

### 3.3 Constraints

- 3.3.1 The Contractor must provide the TDP in English, within 60 days of contract award or before delivery of the add-on ambulance structure:

### 3.4 Contractor Responsibilities

- 3.4.1 The Contractor must provide a minimum one-year warranty on all new equipment provided against material defects and workmanship, including parts and labour, at no additional cost to DND. During the warranty period, the Contractor must provide a new replacement item if a failed complete cannot be repaired and returned to DND.
- 3.4.2 The Contractor must provide the repair parts required for warranty, including the location of sources for the required parts. The Contractor is not required to maintain a spares inventory specifically for DND; however, they shall maintain a spares supply chain sufficient to support DND's requirements and continued use of the off-road ambulance structure. If an original part is no longer available, and the Contractor determines that a replacement part will serve with respect to fit, form, function, interface, and reasonable cost, then the use of that part shall be approved by the TA in advance of the repair. As a minimum, when the product baseline and/or configuration changes:
  - 3.4.2.1 Provide DND notification that the old and new parts are interchangeable;
  - 3.4.2.2 Assign the new unique MPN and vendor code; and,
  - 3.4.2.3 Update all necessary technical documentation and provide the updated data to DND.
- 3.4.2 Following repair, the Contractor shall ensure the Off-road Ambulance add-on structure is in accordance with the respective approved Product Baseline prior to being returned to service with DND. Following repair or maintenance, the Contractor shall conduct functional/performance testing to ensure proper operation of the off-road ambulance.
- 3.4.3 Contractor will inform DND if a suspension upgrade is required or recommended.

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#### 4.0 Deliverables

The TA reserves the right to reject the delivery if it fails to meet the specifications defined by this Statement of Requirement, at no cost to DND. The Contractor will have 45 days to rectify the issues that are identified, to ensure that it meets the specifications in the Statement of Work.

Delivery must be no later than 31 March 2024 to the following address:

48 Astra Road

Solicitation No. - N° de l'invitation  
XXXXX-XXXXXX/X  
Client Ref. No. - N° de réf. du client  
XXXXX-XXXXXX

Amd. No. - N° de la modif.  
File No. - N° du dossier  
W6399-25-SL03

Buyer ID - Id de l'acheteur  
XXXXX  
CCC No./N° CCC - FMS No./N° VME

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**ANNEX "B" Basis of Payment**

Mobile Treatment Centre Add-on Structure	\$_____ CAD
Taxes	\$_____ CAD
Delivery	\$_____ CAD

**Total Cost of 1 Mobile Treatment Centre Add-on Structure:** \$\_\_\_\_\_ CAD

**ANNEX "C" Evaluation Criteria**

<b>Mandatory Requirement</b>	<b>Bid Reference</b>
The off-road MTC add-on structure must be mountable on 2022 F-250 VIN 1FT7W2B61NEE60546, using composite laminate construction, with over cab extension, cargo net, two cabinets located upper right side over the right bed, and include all mounting brackets to secure MTC to bed of truck;	
The off-road MTC add-on structure must have an ambulance litter restraint system for FERNO stretcher in line with Ontario Provincial Land Ambulance and emergency Response Vehicle standard for cot retention system;	
The off-road MTC add-on structure must be able to accommodate up to two patients and 1 medic simultaneously;	
The floor must be made of an oil resistant, non-slip material;	
The off-road MTC add-on structure must have a self-contained heating and air conditioning system minimum 10000 BTU that operates independent of the vehicle heating system, power for the heating and air conditioning system can be provided by the vehicle;	
Off-road MTC Add-on structure must comply with the following Transport Canada – Canadian Motor Vehicle Safety Standards (CMVSS): 206 – Door locks/retention components, 207 – Anchorage of seats, 208 – Occupant restraint system, 209 – Seat belt assemblies, 210 Seat belt anchorages, 220 – Rollover protection, 302 – Flammability;	
Off-road MTC Add-on structure must have a manual opening front window, with window boot to attach to truck rear window for communicating with driver;	
The off-road MTC add-on structure must have internal 12v and 120v (on board inverter) power points, and external 120v power points;	
Off-road MTC add-on structure must not have any external markings or lighting that indicates the vehicle is an ambulance (low profile), and have a maximum dry weight of 700 kilograms;	
The exterior of the off-road MTC add-on structure must be white;	
The off-road MTC add-on structure must have a sink with on demand hot and cold water, with self-contained 20 liter fresh and grey water tanks, must be insulated to prevent freezing;	
Manufacturer's Recommended Spare Parts List (MRSPL); to include the following information for each item (MS Word or PDF format): Item Name and Description; NCAGE; Manufacturer Part Number (MPN); NATO Stock Number (if available); Proposed quantity; Price; and, Size/Weight	
Manufacturer's Recommended Support Equipment List (MRSEL) to include the following information for each item (MS Word or PDF format): Item Name and Description; Manufacturer Part Number (MPN); NATO Stock Number (if available); Proposed quantity; Price, and; Size/Weight.	
A Technical Data Package (TDP)	
Technical support, during normal working hours (0800-1700 local time at the Contractor's facility). Technical support may be provided by telephone and/or internet website/application. When DND notifies the contractor of a technical issue an initial response acknowledging the request and a statement of next steps must be submitted by the Contractor within 24 hours.	
For all repairs, the targeted turn-around time (TAT) is 30 calendar days after receipt of a request from DND; including warranty and AWR repair. Where this target cannot be met, the Contractor shall promptly notify the CA of the delay and of any	

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XXXXX-XXXXXX/X  
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Amd. No. - N° de la modif.  
File No. - N° du dossier  
W6399-25-SL03

Buyer ID - Id de l'acheteur  
XXXXX  
CCC No./N° CCC - FMS No./N° VME

extenuating circumstances that would cause significant impediment to timely completion of the repair.	
The Contractor shall provide product support throughout the duration of the contract as follows: Repair and overhaul under warranty; and Hardware upgrades under warranty.	
The Contractor must provide warranty on all new equipment provided against material defects and workmanship, including parts and labour, at no additional cost to DND in accordance with the Contractor's standard warranty provisions for a minimum of one year. During the warranty period, the Contractor must provide a new replacement item if a failed component cannot be repaired and returned to DND. For the duration of the warranty (including extensions), the contractor must provide software updates as they become available, including security patches and code fixes for applications software, proprietary operating systems, and firmware.	
Electronic copy of available supporting test reports and/or compliance certificates (CMVSS)	
One hard copy and one electronic copy (MS Word or PDF format) of the Operators Manual that includes illustrated set-up, operating procedures, preventive and user maintenance procedures, and safety instructions;	
One hard copy and one electronic copy (MS Word or PDF format) of the Maintenance/Repair Manual with each device that includes all DND operator or technician maintenance and repairs of the device, and preventive and user maintenance procedures. Note: The operator and maintenance manuals may be delivered as one manual.	
The Contractor must have an established, DND verifiable, Configuration Management (CM) Program which meets the intent of D-01-002-007/SG-001, and must provide configuration identification, control and status accounting of all new and/or modified hardware, firmware, software, and documentation. All products and components delivered must have the same product baseline and support interchangeability of parts.	

Solicitation No. - N° de l'invitation

XXXXX-XXXXXX/X

Client Ref. No. - N° de réf. du client

XXXXX-XXXXXX

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File No. - N° du dossier

W6399-25-SL03

Buyer ID - Id de l'acheteur

XXXXX

CCC No./N° CCC - FMS No./N° VME

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## **ANNEX "D" to PART 3 OF THE BID SOLICITATION**

### **ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);