



<p><b>RETURN BIDS TO:</b></p> <p><a href="mailto:SOUSSIONSBIDS@EC.GC.CA">SOUSSIONSBIDS@EC.GC.CA</a></p> <p><b>Bid Receiving - Environment and Climate Change Canada</b></p> <p>All bids must be sent by email to:</p> <p><a href="mailto:soumissionsbids@ec.gc.ca">soumissionsbids@ec.gc.ca</a></p> <p><b>BID SOLICITATION AMENDMENT</b></p> <p>The referenced Bid Solicitation is revised in this document; unless otherwise indicated, all other terms and conditions of the Bid Solicitation remain the same.</p>	<b>Title</b>	
	Reception, monitoring, security and maintenance at the Lake Saint-François National Wildlife Area, 2024-26	
	<b>ECCC Bid Solicitation No. /SAP No.</b>	<b>Amendment No.</b>
	<b>5000079142</b>	<b>001</b>
	<b>Date of Bid solicitation (YYYY-MM-DD)</b>	
	2024-03-27	
	<b>Bid Solicitation Closes (YEAR-MM-DD)</b>	<b>Time Zone</b>
	<b>At: 2:00 P.M.</b>	<b>Eastern Daylight Time (EDT)</b>
	<b>On: 2024-04-11</b>	
	<b>F.O.B</b>	
See herein		
<b>Address Enquiries to</b>		
Michel Lariviere: at <a href="mailto:michel.lariviere@ec.gc.ca">michel.lariviere@ec.gc.ca</a>		
<b>Delivery Required</b>		
See herein		
<b>Destination of Services</b>		
See herein		
<b>Security</b>		
See herein		



**The amendment to the bid solicitation is to address the following enquiries received:**

***[Response(s) (R) to Question(s) (Q)]***

**Q1. If we have understood correctly, we must submit our offer in 3 parts and for each they must be on an individual file in PDF form and not completed directly on the statement of work which is on the CanadaBuys website.**

R1 Yes and as indicated under Part 3 of the Bid Solicitation,

“3.1. Bid Preparation Instructions:

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid - 1 soft copy in PDF format by email.

Section II: Financial Bid - 1 soft copy in PDF format by email.

Section III: Certifications - 1 soft copy in PDF format by email.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.”

**Q2. As far as the mandatory technical criteria are concerned, we can simply express our experience in all aspects of the statement of work field. So, are we obliged to attach copies of diplomas? What's more, we're supported by a board of directors who are responsible for the organization's employees. Could one of our directors submit a copy of these diplomas, or is this not necessary?**

R2 Yes, it is possible to use a member of the organization's board of directors to meet criterion 2. However, a diploma is not required for this criterion. It is also possible to justify that one of the persons proposed has more than 5 years of experience within the last 10 years from the bid closing in a field of ecology, biology, conservation or physical geography. Experience must be demonstrated through project references.

**Q3. For the certification portion, in question Part 5, do we need to include all resumes and supporting education documents for each board member and employee?**

R3 Curricula vitae are required to meet mandatory criteria number 1 in Part 4.

**Q4. What happens if we are missing information from our submission, will we be excluded automatically, or will you contact us to tell us exactly what we are missing from our submission?**

R4 A submission not meeting all the various mandatory requirements of the submission request will be declared non-responsive.

**All other terms and conditions of the Bid Solicitation remain the same.**