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**RFP #23-227256**

**TITLE:**

**Field Support Services Project (FSSP) in Mozambique –**

**AMENDMENT AND QUESTIONS AND ANSWERS AND CLARIFICATION #2 dated  
May 01, 2024**

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**This is a clarification to questions #4, #6 and #8 in the amendment #1 dated April 23, 2024 and you can find new questions at the end.**

**QUESTION 4**

We would like to inquire if there was an incumbent for this above mentioned project?

**ANSWER 4**

**Yes, there is an active Field Support Services contract in Mozambique. The incumbent is “Consortium World University Service of Canada / Consultores HODI”.**

**QUESTION 6**

On page 32, section 8.1 Key Project documents and Narrative Reports, the Initial Work Plan (IWP), under the deliver date it reads: ‘*Approved version* within 90 calendar days of contract.’

We would request that “*Approved version*” be removed as the wording is not aligned with previous RFPs and contracts.

There may also be unforeseen challenges in country that could impact project start-up and the team’s ability to meet this deadline as well as unpredictability regarding a submission time as approval would depend on the GAC PTL and their workload and turnaround time.

**ANSWER 6**

**The RFP has been updated. We have updated (reverted back to initial RFP) section 8.1 FSSP Deliverables and reporting but we have removed the words “approved version” as requested.**

**QUESTION 8**

Reference D – Evaluation criteria

RTC1.3 and RTC2.3 Demonstrated PM Experience and PC Experience: requirement refers only to **completed** projects. This means that experience in ongoing FSS projects cannot be presented as experience. Please confirm.



## ANSWER 8

**The RFP has been updated. We will accept ongoing projects as well, provided that the bidder demonstrates that any submitted and ongoing projects are more than 50% complete, in terms of timeframe and budget, at the time of bid submission. We have updated RTC1.3, RTC2.3 and RTC3.3**

**The instructions have been updated to indicate completed or ongoing projects, as well.**

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**This is new questions**

## QUESTION 1

Can DFATD confirm if there is a maximum budget bidders must respect in their tenders?

## ANSWER 1

**We are not disclosing a maximum budget for this RFP. Bidders must submit their financial bid in accordance with the Basis of Payment in Annex B.**

## QUESTION 2

In RTC 2.5, the document mentions that : “The Bidder should demonstrate and summarize, through a maximum of **two (2) ongoing or completed projects\***, the proposed Project Coordinator’s experience in terms of the budgetary size of projects managed by the resource in the past.”

However lower in the criteria and under *Additional Points*, it is stated: “An additional 1 point will be awarded if at least **one of the three submitted projects** was implemented in a developing country other than Mozambique. OR An additional 2 points will be awarded **if at least one of the three submitted** projects was implemented in Mozambique.” Could DFATD confirm that this a po and is intended to read “...if at least one of the **two** submitted projects...” to align with the general instructions to bidders and a maximum of two projects for this requirement.

## ANSWER 2

**Yes, there are two typos. The text should read: Additional points: An additional 1 point will be awarded if at least one of the two submitted projects was implemented in a developing country other than Mozambique. OR An additional 2 points will be awarded if at least one of the two submitted projects was implemented in Mozambique. The RFP has been updated accordingly.**

## QUESTION 3

As part of the contractor tasks, it is stated that the contractor is responsible for “Managing FSSP performance, including ensuring the quality of products, services and deliverables that meet the



pre-defined statements of work, annual work plans...” Could DFATD confirm that the quality assurance role of FSSP is related to operational activities and general deliverable review and not the technical quality or outputs of the technical specialists? Given the profiles of the FSSP team are operational and management based, these core team members would not be able to provide technical quality assurance across the range of technical expertise and deliverables likely to be produced by the technical specialists.

### ANSWER 3

**The Quality Assurance role of the Contractor relates to all activities, reports and deliverables, included those sub-contract. The RFP has been updated.**

### QUESTION 4

page 59, Project descriptions can be up to a maximum of two (2) pages per project, for a total of six (6) pages.

Please clarify, if the total pages allowable for Section RTC4 is 6 pages.

Or should this be understood as a total of 6 pages for the description of the 3 projects, and an unspecified additional number of pages for the bidder to demonstrate the specific requirements under 4.1, 4.2 and 4.3.

### ANSWER 4

**The latter is correct. This should be understood as a total of 6 pages for the description of the 3 projects, plus an additional number of pages for the bidder to demonstrate the specific requirements under 4.1, 4.2 and 4.3.**

### QUESTION 5

Reference your clarifications Question 3 and Answer 3 in the Amendment #1:

The contractor is required to identify associated taxes in accordance with the Terms and Conditions of the contracts and country of origin. Taxes will be reimbursed at cost.

Follow up question: Will the financial proposal be evaluated based on Total bidder price + Applicable Taxes (contract value), or on total cost, invoice only?

(Table page 40)

### ANSWER 5

**As per indication in the RFP:**

**Page 18: "Contract Price" means the amount stated in the Contract to be payable to the Contractor for the Work, exclusive of Applicable Taxes.**

**This means that the financial proposal will be evaluated based on total bidder price before applicable taxes.**

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