

**NOTICE OF PROPOSED PROCUREMENT (NPP)  
For  
TASK AND SOLUTIONS PROFESSIONAL SERVICES (TBPS)**

**GSIN: R019F, Consulting Services**

**Solicitation Number: 24-244691**

**Organization Name:**

**Department of Foreign Affairs, Trade and Development (DFATD)**

**Solicitation Date: February 28, 2024**

**Closing Time: March 19, 2024 at 02:00 PM (EDT)**

**Estimate Level of Effort: The level of effort is indicated in the request for proposal (RFP)**

**Contract Duration:**

8 months from the award date of the contract

**Solicitation Method:**

Competitive

**Number of  
Contracts:**

1

**Comprehensive Land Claim  
Agreement Applies:**

No

**Applicable Trade Agreements:** The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA), the Canada-Chile Free Trade Agreement, the Canada-Colombia Free Trade Agreement, the Canada-Honduras Free Trade Agreement, the Canada-Panama Free Trade Agreement, the Canada-Peru Free Trade Agreement, the Canada-Ukraine Free Trade Agreement, the Canada-United Kingdom Trade Continuity agreement and the World Trade Organization-Agreement on Government Procurement (WTO-GPA).

**Requirement Details**

**Tendering Procedure: Selective Tendering**

This requirement is open only to those TSPS Supply Arrangement (SA) # E60ZT-18TSPS/XXX/ZT Holders who qualified under Tier 1 for services in the National Capital Region for the following Stream:

**Stream 2: Business Consulting/Change Management**

**Team member Category:**

- One (1) X Evaluation Services Consultant - Category (2.12) – Senior
- One (1) X Subject Matter Expert - Category (2.14) – Intermediate
- One (1) X Facilitator Consultant - Category (2.15) - Intermediate

**Supplier Security Clearance:** None Required

**Document Safeguarding:** None Required

**Region/Metropolitan:** Remote/Virtual Access

**Estimated Requirement Dollar Value Range:** Greater than CKFTA and up to \$3,750,000.00

**All the TSPS SA holders qualified in the select category have been invited to submit a proposal.**

## **Title of the project**

### **Summative Feminist Learning Evaluation of the Women's Voice and Leadership – (WVL-Caribbean)**

## **Description of Work**

The Caribbean Regional Development Program (CRDP), NDE Americas Branch, within the Department of Foreign Affairs, Trade and Development (DFATD) requires the services of a contractor to conduct the evaluation of the Women's Voice and Leadership – Caribbean project, which is nearing completion. The contractor is expected to design and conduct the evaluation using a participatory feminist approach, in consultation with the grantees and the Technical Authority (TA), and the Evaluation Steering Committee to assess evaluation and learning needs and to ensure that evaluation end products are of relevance to their work.

Specifically, the objectives of the evaluation are to develop evidence-based knowledge and forward-thinking reports and deliverables that draw on the perspectives and expertise of the grantees and other beneficiaries of the project.

## **Incumbent Information**

There has not been any incumbents performing this work in the past 12 months.

## **Contract Authority**

Contracting Authority: Claudine Morin  
E-Mail: [claudine.morin@international.gc.ca](mailto:claudine.morin@international.gc.ca)

## **Inquiries**

Inquiries regarding this RFP requirement must be submitted to the Contracting Authority named above. Request for Proposal (RFP) documents will be e-mailed directly from the Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement. BIDDERS ARE ADVISED THAT "[Homepage | CanadaBuys](#)" IS NOT RESPONSIBLE FOR THE DISTRIBUTION OF SOLICITATION DOCUMENTS. The Crown retains the right to negotiate with any supplier on any procurement. Documents may be submitted in either official language.

**NOTE: TSPS is the mandatory method of supply for the provision of non-informatics professional services, both task and solutions based, at or above the North American Free Trade Agreement (NAFTA) threshold. This method of supply covers five core areas of expertise that are commonly and nationally used: human resources services; business consulting/change management; project management; real property project management services; and technical engineering and maintenance services.**

For contact information please refer to PSPC's [Contact Acquisitions page](#).