



Date: March 12, 2024

Title: HVAC System Maintenance and Service for the Embassy of Canada to Vienna, in Austria

Solicitation Number: 24-252785

The following Questions & Answers is in link with the solicitation document mentioned above.

Questions & Answers # 1

Q1. “What would be a Senior Manager in this case?”

A1. It would depend on your structure and chain of command.

Q2. “In regard to PR3, how many points will you receive for years’ of experience?”

A2. This criterion is not related to the years of experience. Therefore, no points are given for years of experience.

Q3. “Do we need to estimate the number of hours for labor excluded services?”

A3. No, an estimate is provided on the tender form. Please provide the hourly rate for each year in the pricing schedule.

Q4. “Will previous maintenance logs be made available upon the award of the contract?”

A4. Yes, there are worksheets that coincide with each inspection. Whenever there is an inspection or technician in house, there is a worksheet created that details what has been done. The worksheets can be made available, if required, however they are in German.

Q5. “Where are the details on materials, air filters and such?”

A5. These are included in the Statement of Work in Section 4. Tasks, Deliverables and Milestones. For example, “Cleaning, supply and exchange of dirt filters” means you would also supply the dirt filters.
