



Title: Net-Zero Advisory Board (NZAB) Graphics design

Solicitation Number: 5000071501B

Description:

1. Summary

Environment and Climate Change Canada has a requirement to solicit a supplier that can provide Graphic Design Professional Services on an “as and when requested” basis, upon issuance of a Task Authorization to design, create, and produce standard templates and promotional materials in support of the work of the Net-Zero Advisory Body (NZAB), as detailed in the Statement of Work, Annex A to the bid solicitation. The period of the contract is from contract award to March 31, 2025 inclusive with the option to extend the term of the contract by up to four (4) additional one-year periods under the same conditions.

The RFP documentation can be found on GETS. The bid evaluation is composed of both Mandatory Technical Criteria and Point Rated Technical Criteria. The selection methodology is Highest Combined Rating of Technical Merit and Price with a respective ratio of 70% for the technical merit and 30% for the price.

2. Security

There are no security requirements associated with this solicitation.

3. Integrity Provisions

Bidders must provide a list of names, or other related information as needed, pursuant to section 01 Integrity Provisions of Standard Instructions [2003](#).

4. Service Requirements

For services requirements, bidders in receipt of a pension or a lump sum payment must provide the required information as detailed in article 2.3 of Part 2 of the bid solicitation.

5. Trade Agreements

The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA), the Canada–Chile Free Trade Agreement, the Canada–Colombia Free Trade Agreement, the Canada–Honduras Free Trade Agreement, the Canada–Korea Free Trade Agreement, the Canada–Panama Free Trade Agreement, the Canada–Peru Free Trade Agreement, the Comprehensive Economic Free Trade Agreement [CETA], the World Trade Organization – Agreement on Government Procurement [WTO-AGP], the Comprehensive and Progressive Agreement for Trans-Pacific Partnership [CPTPP] and the Canada-Ukraine Free Trade Agreement.

6. Social Procurement

Environment and Climate Change Canada supports the Government of Canada’s social and economic objectives, including increasing the participation of businesses from under-represented groups in government procurement opportunities. As such, bidders owned or led by Canadians from under-represented groups, such as women, LGBTQ2+ persons, persons with disabilities and persons from visible minorities are encouraged to submit a bid to this opportunity.



7. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

8. Official Languages

Environment and Climate Change Canada provides procurement services in both official languages. Bidders may submit a bid in the official language of their choice.

9. Additional Information

For additional information, interested suppliers must contact the Contracting Officer.

GSIN: T005A