



RETURN BIDS TO:

Parks Canada Agency Bid Receiving Unit
 National Contracting Services
 Bid Fax: 1-877-558-2349
 Bid E-mail Address:
soumissionsest-bidseast@pc.gc.ca

This is the only acceptable email address for responses to the bid solicitation. Bids submitted by email directly to the Contracting Authority or to any other email address will not be accepted.

The maximum email file size is 15 megabytes. The Parks Canada Agency (PCA) is not responsible for any transmission errors. Emails with links to bid documents will not be accepted.

**REVISION 001 TO A
 REQUEST FOR PROPOSAL**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions remain the same.

Issuing Office:
 Parks Canada Agency
 National Contracting Services
 Cornwall, ON

Title: Lawn and Landscape Maintenance and Waste Collection- Lachine Canal- NHS	
Solicitation No.: 5P300-23-0242/A	Date: March 1, 2024
Amendment No.: 001	
Client Reference No.: N/A	
GETS Reference No.: N/A	

Solicitation Closes: At: 2:00pm On: March 6, 2024	Time Zone: EST
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F.O.B.: Plant: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other: <input type="checkbox"/>
Address Enquiries to: Julianne Cox
Telephone No.: 343-585-1324
Email Address: Julianne.Cox@pc.gc.ca
Destination of Goods, Services, and Construction: Parks Canada- See herein

TO BE COMPLETED BY THE BIDDER

Vendor/ Firm Name:	
Address:	
Telephone No.:	Email Address:
Name of person authorized to sign on behalf of the Vendor/ Firm (type or print):	
Signature:	Date:

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5P300-23-0242/A

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Contracting Authority:
Julianne Cox

Client Reference No.:
N/A

Title:
Lawn and Landscape Maintenance and Waste Collection- Lachine Canal- NHS

Amendment 001

This amendment is raised:

- A. to share clarification questions received and their response;
- B. update Annex F to Part 4 of the Bid Solicitation- Technical Assessment.

A. Questions and Answers

Q1:

Is there a need for mulching, planting, and pruning of flower beds and bush areas?

A1:

No planting, pruning or mulching is required for this contract.

Q2:

In Annex A section 13.1.6 collection period is Tuesday, Thursday, Saturday, Sunday and Holidays. Are the holidays both federal and provincial holidays?

A2:

Yes.

Q3:

Does the litter need to be cleaned on a daily basis or regularly as in during each visit prior to the lawn mowing?

A3:

As per Annex A- Statement of Work 10.6- clean up all lawns before mowing including removing all garbage and litter, such as rocks, paper, bottles, broken glass, tree branches and animal droppings etc.

Q4:

Any need for aeration to be included in Annex A- Statement of Work?

A4:

Aeration is not part of the scope of this contract.

Q5:

Clarification on if leaf collection is required.

A5:

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Leaf collection is indicated in Annex A- Statement of Work section 9.4 for the spring cleaning and in 10.6 to say that the lawn are to be cleaned up prior to mowing.

Q6:

Will weeding and fertilizing be required as part of this contract?

A6:

No.

B. Update Annex F to Part 4 of the Bid Solicitation

In: Annex F to Part 4 of the Bid Solicitation
Delete: Technical Criteria
Replace with:

TECHNICAL ASSESSMENT

Bidders must provide ALL the information below in their bid, failing which their bid will be deemed non-compliant.

O1	<p><i>TRAINING, EXPERIENCE AND SIZE OF TEAM</i></p> <p>The proposed team supervisor must have at least 3 years or 36 months of experience in lawn care and landscape maintenance.</p> <p>The bidder must indicate the number of employees proposed to perform the tasks of this contract. We estimate that this contract requires a minimum of 4 employees. Any team proposal that does not have the required minimum number of employees will be considered non-compliant.</p> <p><i>Note: The bidder must provide a list of the members of the proposed team with the years of experience of each of them, as well as the curriculum vitae (CV) of the supervisor from your company who will be in charge of this contract. This criterion will be considered compliant if the list contains the minimum number of employees required, as well as the CV of the supervisor confirming the supervisor's minimum required experience. The month and year must be clearly identified in the listing and the proposed CV.</i></p>
O2	<p><i>TRAINING AND EXPERIENCE – BIDDER</i></p> <p>The bidder must demonstrate specifically, in detail and unequivocally that it has experience with contracts of similar complexity and scope to the work** described in Annex A – Statement of Work for a minimum of 3 years or 36 months and on a minimum of 3 different projects.</p> <p>Information the bidder must provide with the bid:</p> <p>-Name and contact information of organizations, companies or clients</p>

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	<ul style="list-style-type: none">-Name, title, telephone number and email address of the client's contact person.-The location of the project or contract.-A detailed description of the project and contract.-The approximate number of square meters included in the contract.-The dollar value of the project or contract.-The duration of the project or contract and the period of execution. <p>Note: The identified individuals listed by the bidder may be contacted to confirm the information provided.</p> <p>** 'Similar complexity and scope of work is defined as: Maintenance of more or less 200,000 square meters, of which more or less 150,000 square meters are in grass cutting and more or less 50,000 square meters in fallow.</p>
O3	<p><i>EQUIPMENT</i></p> <p>The bidder must provide a list with a detailed description of the equipment it will have to carry to execute this contract. This list must include:</p> <ul style="list-style-type: none">- Detailed description of equipment (ex: tractor model, total weight and cutting deck size);- Description of accessories (ex: edge trimmer); and- Number of identical pieces of equipment or accessories. <p>The contractor must have at minimum:</p> <ul style="list-style-type: none">- Two (2) tractors with 72-inch cut OR three (3) tractors with 48-inch cut; and- Two (2) weed trimmer. <p>The list must include the minimum elements of the above for this criterion to be compliant. Please attach the equipment list to your bid documents.</p>

ALL OTHER TERMS & CONDITIONS REMAIN UNCHANGED.