



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Grant.bott@international.gc.ca

**REQUEST FOR PROPOSAL -
AMENDMENT
DEMANDE DE PROPOSITION
- MODIFICATION**

Proposal To: Department of Foreign Affairs Trade and Development.

We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

Proposition aux: Ministère des Affaires étrangères, commerce et développement

Nous offrons par la présente de vendre à Sa Majesté Le Roi du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toutes feuilles ci-annexées, au(x) prix indiqué(s).

Comments - Commentaires

Issuing Office – Bureau de distribution

Foreign Affairs, Trade and Development / Affaires étrangères, commerce et développement, SPBC
200 Promenade du Portage,
Gatineau, QC

Title – Sujet	
Field Support Services Project – Colombia and Ecuador	
Solicitation No. – N° de l’invitation 23-236864-1	Date March 13, 2024 / Le 13 mars 2024
Amendment No. - N° de modification	002
Client Reference No. – N° référence du client 23-236864-1	
GETS Reference No. – N° de référence de SEAG	
File No. – N° de dossier 23-236864-1	CCC No. / N° CCC - FMS No. / N° VME
Solicitation closes – L’invitation prend fin at – à 02 :00 PM / 14 :00h on – le March 27, 2024 / le 27 mars 2024	Time Zone - Fuseau horaire EDT/HAE
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Inquiries to : - Adresser toutes questions à: Grant Bott – Senior Contracting Officer	Buyer Id – Id de l’acheteur
E-mail : grant.bott@international.gc.ca	FAX No. – N° de FAX
Destination – of Goods, Services, and Construction: Destination – des biens, services et construction : Department of Foreign Affairs, Trade and Development (DFATD)/ Ministère des Affaires étrangères, commerce et développement (MAECD)	

Delivery required - Livraison exigée	Delivered Offered – Livraison proposée
Vendor/firm Name and address Raison sociale et adresse du fournisseur/de l’entrepreneur	
Telephone No. – N° de téléphone	
Name and title of person authorized to sign on behalf of Vendor/firm (type or print) -Nom et titre de la personne autorisée à signer au nom du fournisseur/de l’entrepreneur (taper ou écrire en caractères d’imprimerie)	
Signature	Date



Amendment 002 for RFP 23-236864-1 is raised to:

- 1. In response to Question 7 of Q & A Series 2 within Annex D – Evaluation Criteria: the definition of a Project will be clarified.**
 - 2. In response to Question 8 of Q & A Series 2, within Part 2, Section 2.3 Enquiries – Bid Solicitation, adjust the timeframe in which bidders may submit enquiries.**
 - 3. In response to Question 9 of Q & A Series 2, within Annex A – Statement of Work, Section 5.3 FSSP Project Coordinator, add a task to cover the Limitation of Expenditure for “Other Direct Costs”.**
 - 4. Update the wording of “Other Direct Costs” as per internal direction.**
 - 5. Extend the solicitation period.**
-

1.

DELETE:

In Annex D, the definition of a Project in its entirety; and

INSERT:

Project: For the purpose of the evaluation, the term “project” is defined as a mandate with specific tasks, products, and deliverables. A project can be part of a full-time job.

2.

DELETE:

Part 2, Section 2.3 Enquiries – Bid Solicitation in its entirety; and

INSERT:

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than **five (5) calendar days** before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

3.

Within Annex A – Statement of Work, under section 5.3 FSSP Project Coordinator;



INSERT:

vii. Assisting with travel and logistical arrangements for Technical Specialists and third-party government officials when identified by the Technical Authority.

4

Delete:

Within Part 6 – Resulting Contract Clause, Section 6.7.1, **Subsection D Local Reimbursable Expenses** and **Annex B – Basis of Payment, Table D Other Direct Costs – Year 1 to Year 5 in their entirety**; and

INSERT:

D. Other Direct Costs – Transportation, accommodation for third parties.

The Contractor will be reimbursed for the direct costs incurred for the transportation, accommodations, and conference registration fees, if any (to attend a conference) for third parties identified by DFATD.

By third party we mean participants who do not receive fees, remuneration or other forms of compensation identified in this contract.

These expenses will be paid at actual cost without mark-up, upon submission of an itemized statement supported by receipt vouchers.

Limitation of Expenditure for Other Direct Costs

Transportation, accommodation for third parties (Without mark-up) - CAN \$ 150,000.00

AND

D. OTHER DIRECT COSTS – (YEAR 1 TO YEAR 5) Transportation, accommodation for third parties	LIMITATION OF EXPENDITURE \$CAD
<p>The Contractor will be reimbursed for the direct costs incurred for the transportation, accommodations, and conference registration fees, if any (to attend a conference) for third parties identified by DFATD.</p> <p>By third party we mean participants who do not receive fees, remuneration or other forms of compensation identified in this contract.</p> <p>These expenses will be paid at actual cost without mark-up, upon submission of an itemized statement supported by receipt vouchers.</p> <p>Any expenses, must be authorized in writing by the Technical Authority named in the contract.</p>	\$150,000.00

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Delete:



Solicitation Closing Date: March 20, 2024 at 2:00pm EDT; and

INSERT:

Solicitation Closing Date: March 27, 2024 at 2:00pm EDT.