



Procurement and Contracting Services
30 Victoria Street
Gatineau, Quebec K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No.	RFP Amendment Date:
1	January 26, 2024
Office of the Chief Electoral Officer File No.	
ECGZ-RFP-2023-2355	
Title:	
Height-Adjustable Assembly Tables	
Request for Proposal Closing Date:	
February 21, 2024 @ 14:00 (Gatineau Time)	
ENQUIRIES – address enquiries to the Contracting Authority:	
Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6 proposition-proposal@elections.ca	
Attention:	Tel No.
Galina Zhukov Senior Advisor, Procurement and Contracting Services	873-416-1830

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Height-Adjustable Assembly Tables bearing number ECGZ-RFP-2023-2355 and dated January 22, 2024 (the "RFP"). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following question(s) have been asked in response to the Request for Proposal and Elections Canada hereby answers as follows:

2.1 Question No. 1

Question:

Can you please provide us the Delivery address for the above-mentioned solicitation?

Answer:

Elections Canada Distribution Centre, 100-440 Coventry Road, Ottawa, ON, K1K 2Y5.

2.2 Question No. 2

Question:

Will the shipping locations be able to accommodate a 53-foot trailer for the delivery of the goods?

Answer:

Yes.

2.3 Question No. 3

Question:

Could you please confirm if the location has a loading dock? Loading dock measurements?

Answer:

Yes, the location can accommodate 2 x 53-foot trailer at the same time. Both sides with electric platforms to unload content. We will unload the truck(s) with our own equipment.

2.4 Question No. 4

Could you please confirm if the delivery and installation is required between business hours or Outside Normal Business hours?

Answer:

Yes, during business hours. Between 08h00 and 16h00.