



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À :**

Bid Receiving/Réception des soumissions  
Megan.McCoy@rcmp-grc.gc.ca

**REQUEST FOR  
PROPOSAL**

**DEMANDE DE  
PROPOSITION**

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté le Roi du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaires :

THIS DOCUMENT DOES NOT CONTAIN A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT NE COMPORTE PAS UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

<b>Title – Sujet</b> Commander 3400 Video Surveillance Trailers or Equivalent		<b>Date</b> December 21, 2023
<b>Solicitation No. – N° de l'invitation</b> 202401661/A		
<b>Client Reference No. - No. De Référence du Client</b> 202401661		
<b>Solicitation Closes – L'invitation prend fin</b>		
<b>At / à :</b>	1300HR EST	DST
<b>On / le :</b>	Wednesday December 10, 2024	
<b>Delivery - Livraison</b> See herein — Voir aux présentes	<b>Taxes - Taxes</b> See herein — Voir aux présentes	<b>Duty – Droits</b> See herein — Voir aux présentes
<b>Destination of Goods and Services – Destinations des biens et services</b> See herein — Voir aux présentes		
<b>Instructions</b> See herein — Voir aux présentes		
<b>Address Inquiries to – Adresser toute demande de renseignements à</b> Megan.McCoy@rcmp-grc.gc.ca		
<b>Telephone No. – No. de téléphone</b>	<b>Facsimile No. – No. de télécopieur</b>	
<b>Delivery Required – Livraison exigée</b> See herein — Voir aux présentes	<b>Delivery Offered – Livraison proposée</b>	
<b>Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur :</b>		
<b>Telephone No. – No. de téléphone</b>	<b>Facsimile No. – No. de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>		
<b>Signature</b>	<b>Date</b>	



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## TABLE OF CONTENTS

### **PART 1 - GENERAL INFORMATION**

- 1.1. Security Requirement
- 1.2. Statement of Requirement
- 1.3. Debriefings
- 1.4. Recourse Mechanisms

### **PART 2 - BIDDER INSTRUCTIONS**

- 2.1. Standard Instructions, Clauses and Conditions
- 2.2. Submission of Bids
- 2.3. Enquiries - Bid Solicitation
- 2.4. Applicable Laws
- 2.5. Promotion of Direct Deposit Initiative
- 2.6. Equivalent Product
- 2.7. Best Delivery Date
- 2.8. Condition of Material - Bid

### **PART 3 - BID PREPARATION INSTRUCTIONS**

- 3.1. Bid Preparation Instructions

### **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

- 4.1. Evaluation Procedures
- 4.2. Basis of Selection

### **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

- 5.1. Certifications Precedent to Contract Award and Additional Information
- 5.2. Certifications Required with the Bid  
Attachment 1 to Part 5: Certificate of Independent Bid Determination

### **PART 6 - RESULTING CONTRACT CLAUSES**

- 6.1. Security Requirement
- 6.2. Statement of Requirement
- 6.3. Standard Clauses and Conditions
- 6.4. Term of Contract
- 6.5. Authorities
- 6.6. Payment
- 6.7. Invoicing Instructions
- 6.8. Certifications and Additional Information



- 6.9. Applicable Laws
- 6.10. Priority of Documents
- 6.11. Procurement Ombudsman
- 6.12. Insurance
- 6.13. Inspection and Acceptance
- 6.14. SACC Manual Clauses

**List of Annexes:**

- Annex A Statement of Requirement
- Annex B Basis of Payment
- Annex C Mandatory Evaluation Criteria



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## PART 1 - GENERAL INFORMATION

NOTE: [Canada Buys](#) is the new official source for Government of Canada tender and award notices. [Buy and Sell](#) remains as a source for information, procurement policy and guidelines.

### 1.1 Security Requirements

There is no security requirement associated with the requirement.

### 1.2 Statement of Requirement

The requirement is detailed under Annex A of the resulting contract clauses.

### 1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### 1.4 Recourse Mechanisms

If you have any concerns relating to the procurement process, please refer to the [Recourse Mechanisms](#) page on the [Buyandsell.gc.ca](#) website. Please note that there are strict deadlines for filing complaints with the Canadian International Trade Tribunal (CITT) or the [Office of the Procurement Ombudsman \(OPO\)](#).

<https://buyandsell.gc.ca/for-businesses/selling-to-the-government-of-canada/bid-follow-up/bid-challenge-and-recourse-mechanisms>

<http://opo-boa.gc.ca/plaintesurvol-complaintoverview-eng.html>

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.



The [2003](#) (2023-06-08) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

## 2.2 Submission of Bids

Bids must be submitted by email only to [Megan.McCoy@rcmp-grc.gc.ca](mailto:Megan.McCoy@rcmp-grc.gc.ca) by the date, time and place indicated on page 1 of the bid solicitation.

NOTE: The RCMP has not been approved for bid submission by Canada Post Corporation (CPC) Connect service.

Bids transmitted by facsimile to RCMP will not be accepted.

## 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than Five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

## 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## 2.5 Promotion of Direct Deposit Initiative

The following information is not related to the solicitation process:

An initiative within the Government of Canada called the Cheque Standardization Project has been established whereby eventually for all payments, cheque stubs will no longer be printed



and, with few exceptions, will be processed via direct deposit. This option is only available when payment is made in Canadian dollars for deposit into a Canadian bank account. In an attempt to be proactive, RCMP Corporate Accounting is promoting the registration of RCMP suppliers for the upcoming change in the payment process.

If you are the successful Bidder on this or any other RCMP requirement, you are encouraged to register with the RCMP for direct deposit. Please contact RCMP Corporate Accounting by email to receive a form entitled *Recipient Electronic Payment Registration Request* along with instructions for completion of the form.

Should you have any questions regarding the Cheque Standardization Project or if you want to register, please contact the following email: [corporate\\_accounting@rcmp-grc.gc.ca](mailto:corporate_accounting@rcmp-grc.gc.ca)

## 2.6 Equivalent Products

1. Products that are equivalent in form, fit, function and quality to the item(s) specified in the bid solicitation will be considered where the Bidder:
  - a. designates the brand name, model and/or part number of the substitute product;
  - b. states that the substitute product is fully interchangeable with the item specified;
  - c. provides complete specifications and descriptive literature for each substitute product;
  - d. provides compliance statements that include technical specifics showing the substitute product meets all mandatory performance criteria that are specified in the bid solicitation; and
  - e. clearly identifies those areas in the specifications and descriptive literature that support the substitute product's compliance with any mandatory performance criteria.
2. Products offered as equivalent in form, fit, function and quality will not be considered if:
  - a. the bid fails to provide all the information requested to allow the Contracting Authority to fully evaluate the equivalency of each substitute product; or
  - b. the substitute product fails to meet or exceed the mandatory performance criteria specified in the bid solicitation for that item.
3. In conducting its evaluation of the bids, Canada may, but will have no obligation to, request bidders offering a substitute product to demonstrate, at the sole cost of bidders, that the substitute product is equivalent to the item specified in the bid solicitation.

## 2.7 Best Delivery Date

While delivery is requested by March 28, 2024 the best delivery that could be offered is \_\_\_\_\_.

## 2.8 Condition of Material – Bid

B1000T (2014-06-26), Condition of Material - Bid



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## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions

Canada requests that the Bidder submit its complete **email** bid in separately saved and attached sections as follows:

**Section I: Technical Bid** (one soft copy in PDF format)

**Section II: Financial Bid** (one soft copy in PDF format)

**Section III: Certifications** (one soft copy in PDF format)

#### **Important Note:**

For bids transmitted by email, Canada will not be responsible for any failure attributable to the transmission or receipt of the bid including, but not limited to, the following:

- a. receipt of garbled or incomplete bid;
- b. delay in transmission or receipt of the bid to the Contracting Authority's email inbox (the date & time on the email received by the Contracting Authority is considered the date & time of receipt of the bid submission);
- c. availability or condition of the receiving equipment;
- d. incompatibility between the sending and receiving equipment;
- e. failure of the Bidder to properly identify the bid;
- f. illegibility of the bid; or
- g. security of bid data.

A bid transmitted electronically constitutes the formal bid of the Bidder and must be submitted in accordance with Section 05 of [2003](#) (2023-06-08) Standard Instructions - Goods or Services - Competitive Requirements.

The RCMP has restrictions on incoming e-mail messages. The maximum e-mail message size including all file attachments must not exceed 5MB. Zip files or links to bid documents will not be accepted. Incoming e-mail messages exceeding the maximum file size and/or containing zip file attachments will be blocked from entering the RCMP e-mail system. A bid transmitted by e-mail that gets blocked by the RCMP e-mail system will be considered not received. It is the responsibility of the Bidder to ensure receipt.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.



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Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- a) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, Bidders should:

1. Include all environmental certification(s) relevant to your organization (e.g. ISO 14001, Leadership in Energy and Environmental Design (LEED), Carbon Disclosure Project, etc.)
2. Include all environmental certification(s) or Environmental Product Declaration(s) (EPD) specific to your product/service (e.g. Forest Stewardship Council (FSC), ENERGYSTAR, etc.)
3. Unless otherwise noted, Bidders are encouraged to submit bids electronically. If hard copies are required, Bidders should:
  - a. use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
  - b. use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

**Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work

**Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment.

**3.1.1 Exchange Rate Fluctuation**

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

**Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.





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## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Technical Criteria**

The bidder must demonstrate that their proposed equipment meets each and every mandatory technical criterion as per Annex A.

Offers proposing equivalent products must indicate the brand name and part number in Annex C. For each specification listed, the bidder must include a reference to supporting technical documents included with their bid, such as a picture, video, literature, brochures and/or specifications for their proposed trailer, where it is clearly demonstrated that their proposed trailer meets the specification. If any of the equipment specification is missing from the supporting technical documentation, then the Bidder must provide a narrative to demonstrate how the equipment meets that particular specification.

#### **4.1.2 Financial Evaluation**

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, Delivered Duty Paid (DDP), Canadian customs duties and excise taxes included.

### **4.2 Basis of Selection**

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.



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## PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### 5.1 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

#### 5.1.1 Integrity Provisions

In accordance with the section titled Information to be provided when bidding, contracting, or entering into a real property agreement subject to the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process:

- Declaration of Convicted Offences - Integrity Declaration Form (as applicable)
- Required Documentation (List of names for integrity verification form)

Please see the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaires-forms-eng.html) website for further details (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaires-forms-eng.html>).

#### 5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) – Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.



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The Bidder must provide the Contracting Authority with a completed [Federal Contractors Program for Employment Equity – Certification \(Attachment 1 to Part 5\)](#), before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

### **5.1.3 Additional Certifications Precedent to Contract Award**

#### **5.1.3.1 Independent Bid Determination**

The attached Certificate of Independent Bid Determination (attached Attachment 2) has been developed by the federal Competition Bureau for use by the Contracting Authority when calling for bids, tenders or quotations. The intention of this documentation is to deter bid-rigging by requiring Bidders to disclose, to the Contracting Authority, all material facts about any communications and arrangements which the Bidder has entered into with competitors regarding the call for tenders.



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**Attachment 1 to PART 5**  
**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid or tender (hereinafter "bid") to:

\_\_\_\_\_ (Corporate Name of Recipient of this Submission)

for: \_\_\_\_\_ (Name and Number of Bid and Project)

in response to the call or request (hereinafter "call") for bids made by:

\_\_\_\_\_ (Name of Tendering Authority)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:  
(Corporate Name of Bidder or Tenderer [hereinafter "Bidder"])

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the Bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the Bidder;
4. each person whose signature appears on the accompanying bid has been authorized by the Bidder to determine the terms of, and to sign, the bid, on behalf of the Bidder;
5. for the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the Bidder, whether or not affiliated with the Bidder, who:
  - a. has been requested to submit a bid in response to this call for bids;
  - b. could potentially submit a bid in response to this call for bids, based on their qualifications, abilities or experience;
6. the Bidder discloses that (check one of the following, as applicable):
  - a. the Bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with, any competitor;



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- b. the Bidder has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this call for bids, and the Bidder discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;
7. in particular, without limiting the generality of paragraphs (6)(a) or (6)(b) above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- a. prices;
  - b. methods, factors or formulas used to calculate prices;
  - c. the intention or decision to submit, or not to submit, a bid; or
  - d. the submission of a bid which does not meet the specifications of the call for bids;
- except as specifically disclosed pursuant to paragraph (6)(b) above;
8. in addition, there has been no consultation, communication, agreement or arrangement with any competitor regarding the quality, quantity, specifications or delivery particulars of the products or services to which this call for bids relates, except as specifically authorized by the Tendering Authority or as specifically disclosed pursuant to paragraph (6)(b) above;
9. the terms of the accompanying bid have not been, and will not be, knowingly disclosed by the Bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening, or of the awarding of the contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (6)(b) above.

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(Printed Name and Signature of Authorized Agent of Bidder)

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(Position Title)

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(Date)



## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

### 6.2 Statement of Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "\_A\_".

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

#### 6.3.1 General Conditions

[2010A](#) (2022-12-01), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### 6.4 Term of Contract

#### 6.4.1 Delivery Date

All the deliverables must be received on or before \_\_\_\_\_ (to be completed at award)

#### 6.4.2 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex A of the Contract.

#### 6.4.3 Delivery, Inspection and Acceptance

Goods must be consigned to the destination specified in the Contract and delivered:



- a. Delivered Duty Paid (DDP) Ottawa, Ontario Incoterms 2010 for shipments from a commercial contractor.

## 6.5 Authorities

### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Megan McCoy  
Title: Sr., Procurement Officer  
Royal Canadian Mounted Police  
Address: 73 Leikin Dr MS#1  
Ottawa ON K1A 0R2

Telephone: 343-549-1789  
E-mail address: Megan.McCoy@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.5.2 Technical Authority *(to be inserted at contract award)*

The Technical Authority for the Contract is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Royal Canadian Mounted Police

Directorate: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative *(to be inserted at contract award)*



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Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

## 6.6 Payment

### 6.6.1 Basis of Payment – Firm Unit Price

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified in Annex "B" for a cost of \$ \_\_\_\_\_ (Note to bidders: Canada will insert the amount at contract award). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.6.2 Method of Payment - Single Payment

SACC Manual clause [H1000C](#) (2008-05-12) Single Payment

## 6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
  - a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
  - b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## 6.8 Certifications and Additional Information

### 6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in





providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## 6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_ (*insert the name of the province or territory as specified by the Bidder in its bid, if applicable*).

## 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a. the Articles of Agreement;
- b. the supplemental general conditions 2010A (2022-12-01), General Conditions - Goods (Medium Complexity),
- c. Annex A Statement of Requirement;
- d. Annex B, Basis of Payment
- e. Annex C, Mandatory Evaluation Criteria
- f. the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*) (*If the bid was clarified or amended, insert at the time of contract award: “, as clarified on \_\_\_\_\_” or “, as amended on \_\_\_\_\_” and insert date(s) of clarification(s) or amendment(s)*)

## 6.11. Procurement Ombudsman

### 6.11.1 Dispute Resolution

The Parties agree to make every reasonable effort, in good faith, to settle amicably all disputes or claims relating to the Contract, through negotiations between the Parties' representatives authorized to settle. If the Parties do not reach a settlement within 25 working days after the dispute was initially raised to the other party in writing, either Party may contact the Office of the Procurement Ombudsman (OPO) to request dispute resolution/mediation services. OPO may be contacted by e-mail at [boa.opo@boa-opo.gc.ca](mailto:boa.opo@boa-opo.gc.ca), by telephone at 1-866-734-5169, or by web at [www.opo-boa.gc.ca](http://www.opo-boa.gc.ca). For more information on OPO's services, please see the [Procurement Ombudsman Regulations](#) or visit the [OPO website](#).

### 6.11.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by the complainant respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and*



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*Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met.

To file a complaint, the Office of the Procurement Ombudsman may be contacted by e-mail at [boa.opo@boa-opo.gc.ca](mailto:boa.opo@boa-opo.gc.ca), by telephone at 1-866-734-5169, or by web at [www.opo-boa.gc.ca](http://www.opo-boa.gc.ca).

## **6.12 Insurance**

*SACC Manual* clause [G1005C](#) (2016-01-28 Insurance – No Specific Requirements)

## **6.13 Inspection and Acceptance**

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

## **6.14 SACC Manual Clauses**

6.14.1 [A9049C](#) (2011-05-16) Vehicle Safety

6.14.2 [D0018C](#) (2007-11-30), Delivery and Unloading



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## ANNEX A - STATEMENT OF REQUIREMENT

### 1.0 TITLE

Stream 1: 600 Watt Commander 3400 Video Surveillance Trailer or Equivalent  
Stream 2: 900 Watt Commander 3400 Video Surveillance Trailer or Equivalent

### 2.0 ACRONYMS

NBOS	National Business Operations Section
PTSB	Protective Technical Services Branch
RCMP	Royal Canadian Mounted Police
SOR	Statement of Requirement
TA	Technical Authority

### 3.0 BACKGROUND/OBJECTIVE:

The RCMP PTSB/NBOS department has a requirement for the supply and delivery of three (3) solar surveillance trailers capable of remote viewing and video recording. The Camera units are not part of this solicitation.

### 4.0 REQUIREMENTS:

The Contractor must provide the requirement with the following specifications:

4.1 Stream : 600 Watt Commander 3400 Video Surveillance Trailer (or equivalent)

Required Quantity: 2

4.2 Stream 2: 900 Watt Commander 3400 Video Surveillance Trailer (or equivalent)

Required Quantity : 1

### 5.0 SPECIFICATIONS:

Following specifications apply to both Stream 1 and Stream 2, unless otherwise indicated:

- 5.1 The trailer system platform, all on-board equipment and power supply must be securely mounted and work together as one system on a mobile platform capable of being towed, herein after referred to as the "Trailer System";
- 5.2 The trailer system must be deployable and fully operational by one person in under 30 minutes;
- 5.3 The trailer system chassis must be metal (aluminum or steel) with the trailer body being minimum 16 gage and the doors minimum 12 gage;
- 5.4 The trailer system must come with a powder coat in the colour white;
- 5.5 The Max traveling Length Both trailer system streams is 550cm (18 ft), Width, 183cm (6 ft), Hight 244cm (8 ft);
- 5.6 The trailer must come installed with a leaf spring axle;
- 5.7 The trailer must come with a heavy duty commercial grade front wheeled jack;
- 5.8 The trailer must have electric braking system installed;
- 5.9 The trailer must come installed with minimum of four (4) marker lights;



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- 5.10 The trailer must come installed with a minimum of with four (4) adjustable jacks with removable handles. Jacks must be located two at the front, and two at the rear to ensure stability when mast is deployed;
  - 5.11 The trailer must come installed with a trailer mounted locking mast with a minimum of 320 degree totable mount and meet the following:
    - i. the mast must be raised by an electric winch
    - ii. the minimum height of the mast much reach a minimum of 35 feet with a maximum 45 feet
    - iii. The top of the mast must have a mounting bracket to allow mounting of up to five (5) cameras
    - iv. Mast must withstand wind speed of a minimum of 100km/hour
  - 5.12 The trailer must have a standard 2" hitch ball;
  - 5.13 The trailer must have a removable trailer tongue;
  - 5.14 The trailer system weight must not exceed 2500lbs;
  - 5.15 The trailer must have a minimum of 10U 48.26 cm (19-inch) x 40.64cm (16-inch) computer rack installed universal square mounting holes;
  - 5.16 The trailer must have storage space inside for Camera Storage area with tool-less camera mounts;
  - 5.17 The trailer Interior must be insulated with foam panel insulation for Canadian winter operations;
  - 5.18 The trailer must have Thermal Controlled Enclosure with heat management system that maintains temp between 5 Deg C (41F) and 30 Deg C (86 F) heating and cooling systems that do not run off of the solar battery power system;
  - 5.19 The trailer must have Weather proof External Fiber Optics Connection (single mode);
  - 5.20 The trailer must have Weather proof External Cat 5E or 6 Ethernet connection.
  - 5.21 The trailer systems primary power source must be solar;
  - 5.22 The trailer system must come equipped with a battery bank equating to AGM 1200 Amp/Hh Battery;
  - 5.23 The trailer system must come equipped with a back up power source that is a Minimum 3000 Watt Diesel Generator with minimum 75-liter fuel capacity to provide secondary charging power which runs on demand only as required to supplement the solar power;
  - 5.24 The system must be able to provide power at a minimum of 300 Watts to the electronic system for a minimum of 240 hours of continuous operation;
  - 5.25 The systems must be able to automatically select the appropriate battery re-charge option depending on conditions. Such as AC, then Solar and finally Generator;
  - 5.26 Battery bank location must be placed under or on the floor of the trailer and must be accessible for maintenance and battery replacement;
  - 5.27 Must have weather proof AC input to provide power to recharge the battery pack (external input);
  - 5.28 Must have flexible 12V and 24V adaptable outputs;
  - 5.29 Must have 150W 110VAC Pure sine wave output;
  - 5.30 Must have Dashboard monitoring and power management software to include low fuel notification;
  - 5.31 The trailers system must come equipped with identical, tiltable solar arrays to produce a minimum of:
    - Stream 1: 600 Watts
    - Stream 2: 900 Watts



## **6.0 DELIVERABLES**

6.1 The Contractor must provide an owner/operator manual with usage and maintenance instructions which must include all circuit diagrams and details of safety checks.

## **7.0 APPLICABLE DOCUMENTS AND REFERENCES**

7.1 The trailer system must meet all equipment standards under the Ministry of Transportation and Traffic and Highway Act in all Provinces and Territories within Canada. The trailer and all subsystems must be roadworthy by Canadian Standards for travel and meet all applicable Electrical, Motor and Vehicle Safety Regulations.

## **8.0 DATE OF DELIVERY**

All goods must be delivered no later than March 28, 2024.

## **9.0 DELIVERY LOCATION**

Royal Canadian Mounted Police  
1426 St. Joseph Blvd  
Ottawa ON K1A 0R2

Delivery to be prearranged with minimum 5 days' notice to the Technical Authority at a mutually agreed date and time



**ANNEX B - BASIS OF PAYMENT**

**Table 1 –**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices as specified below for a cost of \$ \_\_\_\_\_ (insert the amount at contract award). Customs duties are included and Applicable Taxes are extra.

Goods must be consigned to the destinations specified in Annex A and delivered: Incoterms 2010 “DDP Delivered Duty Paid”.

<b>FOR EVALUATION PURPOSES ONLY</b>				
The Bidder must insert their firm, all-inclusive unit price in Table 1 below (column B) and complete the extended price calculation (column C). The Bidder must provide the applicable provincial tax rate. Failure to complete the table in full may result in the bid being deemed non-responsive and given no further consideration.				
<b>The total evaluated price: Sum total of column C (taxes not included)</b>				
<b>Requirement</b>	<b>Qty (A)</b>	<b>Unit</b>	<b>Firm Bid price (B)</b>	<b>Extended Bid Price (C=AxB)</b>
600 Watt Commander 3400 Video Surveillances Trailer Or Equivalent  Make:  Model:	2	EA	\$ _____	\$ _____
900 Watt Commander 3400 Video Surveillances Trailer Or Equivalent  Make:  Model:	1	EA	\$ _____	\$ _____
Total bid price for evaluation				\$ _____
Provincial tax (if applicable) _____% HST _____ % GST _____ % PST				\$

**TOTAL ESTIMATED COST: \$ \_\_\_\_\_**



**ANNEX C Mandatory Evaluation Criteria**

In their proposals, bidders must demonstrate in writing they meet the following mandatory criteria. Failure to meet any of the mandatory criteria will render the bid non-compliant and it will be given no further consideration. Links to web pages are not accepted and will be assessed a “NOT MET” rating.

Bidders should provide brochures, pamphlets schematics, drawings, OEM attestations or any other technical documentation that demonstrate compliance with each of the following Mandatory Criteria.

NOTE: Bidders proposing the 600 Watt and 900 Watt Commander 3400 make and model do not need to submit documentation for the evaluation criteria.

MAKE OFFERED:

MODEL OFFERED:

Mandatory Criteria			
Item	Criteria	<b>SUBSTANTIATION</b>  Please Cross Reference to Specific pages in your proposal	<b>ASSESSMENT</b>  MET/ NOT MET [Completed by RCMP Evaluator]
<b>Stream 1: 600 Watt Commander 3400 Video Surveillances Trailer Or Equivalent Required Quantity: Two (2)</b>			
<b>1.0 Trailer Platform</b>			
1.1	The trailer chassis must be metal (aluminum or steel) with the trailer body being minimum 16 gage and the doors minimum 12 gage		
1.2	The trailer must come with a powder coat in the colour white		
1.3	The Max traveling Length 550cm (18 ft), Width, 183cm (6 ft), Hight 244cm (8 ft);		
1.4	The trailer must come installed with a leaf spring axle		
1.5	The trailer must come with a heavy duty commercial grade front wheeled jack		
1.6	The trailer must have electric braking system installed		
1.7	The trailer must come installed with minimum of four (4) marker lights		



1.8	The trailer must come installed with a minimum of with four (4) adjustable jacks with removable handles. Jacks must be located two at the front, and two at the rear to ensure stability when mast is deployed.		
1.9	The trailer must come installed with a trailer mounted locking mast with a minimum of 320 degree totable mount and meet the following:  i. the mast must be raised by an electric winch  ii. the minimum height of the mast much reach a minimum of 35 feet with a maximum 45 feet  iii. The top of the mast must have a mounting bracket to allow mounting of up to five (5) cameras  iv. Mast must withstand wind speed of a minimum of 100km/hour		
1.10	The trailer must have a standard 2" hitch ball		
1.11	The trailer must have a removable trailer tongue		
1.12	The trailer system weight must not exceed 2500lbs		
1.13	The trailer must have a minimum of 10U 48.26 cm (19-inch) x 40.64cm (16-inch) computer rack installed universal square mounting holes		
1.14	The trailer must have storage space inside for Camera Storage area with tool-less camera mounts		
1.15	The trailer Interior must be insulated with foam panel insulation for Canadian winter operations		
1.16	The trailer must have Thermal Controlled Enclosure with heat management system that maintains temp between 5 Deg C (41F) and 30 Deg C (86 F) heating and cooling systems that do not run off of the solar battery power system;		
1.17	The trailer must have Weather proof External Fiber Optics Connection (single mode);		
1.18	The trailer must have Weather proof External Cat 5E or 6 Ethernet connection.		





2.0 Power Supply			
2.1	The trailer systems primary power source must be solar		
2.2	The trailers system must come equipped with identical, tiltable solar arrays to produce a minimum of 900 Watts.		
2.3	The trailer system must come equipped with a battery bank equating to AGM 1200 Amp/Hh Battery		
2.4	The trailer system must come equipped with a black up power source that is a Minimum 3000 Watt Diesel Generator with minimum 75-liter fuel capacity to provide secondary charging power which runs on demand only as required to supplement the solar power.		
2.5	The system must be able to provide power at a minim of 300 Watts to the electronic system for a minimum of 240 hours of continuous operation.		
2.6	The systems must be able to automatically select the appropriate battery re-charge option depending on conditions. Such as AC, then Solar and finally Generator		
2.7	Battery bank location must be placed under or on the floor of the trailer and must be accessible for maintenance and battery replacement.		
2.8	Must have weather proof AC input to provide power to recharge the battery pack (external input);		
2.9	Must have flexible 12V and 24V adaptable outputs;		
2.10	Must have 150W 110VAC Pure sine wave output;		
2.11	Must have Dashboard monitoring and power management software to include low fuel notification;		

**Stream 2: 900 Watt Commander 3400 Video Surveillances Trailer Or Equivalent  
 Required Quantity: One (1)**

**1.0 Trailer Platform**



1.1	The trailer chassis must be metal (aluminum or steel) with the trailer body being minimum 16 gage and the doors minimum 12 gage		
1.2	The trailer must come with a powder coat in the colour white		
1.3	The Max traveling Length 550cm (18 ft), Width, 183cm (6 ft), Hight 244cm (8 ft);		
1.4	The trailer must come installed with a leaf spring axle		
1.5	The trailer must come with a heavy duty commercial grade front wheeled jack		
1.6	The trailer must have electric braking system installed		
1.7	The trailer must come installed with minimum of four (4) marker lights		
1.8	The trailer must come installed with a minimum of with four (4) adjustable jacks with removable handles. Jacks must be located two at the front, and two at the rear to ensure stability when mast is deployed.		
1.9	The trailer must come installed with a trailer mounted locking mast with a minimum of 320 degree totable mount and meet the following:  i. the mast must be raised by an electric winch  ii. the minimum height of the mast much reach a minimum of 35 feet with a maximum 45 feet  iii. The top of the mast must have a mounting bracket to allow mounting of up to five (5) cameras  iv. Mast must withstand wind speed of a minimum of 100km/hour		
1.10	The trailer must have a standard 2" hitch ball		
1.11	The trailer must have a removable trailer tongue		
1.12	The trailer system weight must not exceed 2500lbs		
1.13	The trailer must have a minimum of 10U 48.26 cm (19-inch) x 40.64cm (16-inch) computer rack installed universal square mounting holes		



1.14	The trailer must have storage space inside for Camera Storage area with tool-less camera mounts		
1.15	The trailer Interior must be insulated with foam panel insulation for Canadian winter operations		
1.16	The trailer must have Thermal Controlled Enclosure with heat management system that maintains temp between 5 Deg C (41F) and 30 Deg C (86 F) heating and cooling systems that do not run off of the solar battery power system;		
1.17	The trailer must have Weather proof External Fiber Optics Connection (single mode);		
1.18	The trailer must have Weather proof External Cat 5E or 6 Ethernet connection.		
<b>2.0 Power Supply</b>			
2.1	The trailer systems primary power source must be solar		
2.2	The trailers system must come equipped with identical, titable solar arrays to produce a minimum of 600 Watts.		
2.3	The trailer system must come equipped with a battery bank equating to AGM 1200 Amp/Hh Battery		
2.4	The trailer system must come equipped with a black up power source that is a Minimum 3000 Watt Diesel Generator with minimum 75-liter fuel capacity to provide secondary charging power which runs on demand only as required to supplement the solar power.		
2.5	The system must be able to provide power at a minim of 300 Watts to the electronic system for a minimum of 240 hours of continuous operation.		
2.6	The systems must be able to automatically select the appropriate battery re-charge option depending on conditions. Such as AC, then Solar and finally Generator		
2.7	Battery bank location must be placed under or on the floor of the trailer and must be accessible for maintenance and battery replacement.		



2.8	Must have weather proof AC input to provide power to recharge the battery pack (external input);		
2.9	Must have flexible 12V and 24V adaptable outputs;		
2.10	Must have 150W 110VAC Pure sine wave output;		
2.11	Must have Dashboard monitoring and power management software to include low fuel notification;		