

Public Works and  
Government Services  
CanadaTravaux publics et  
Services gouvernementaux  
Canada**RETURN BIDS TO:****RETOURNER LES SOUMISSIONS À:**

See Section 1.

Voir Section 1.

**STANDARD REQUEST FOR BID****INVITATION À SOUMISSIONNER - STANDARD**

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ.

<b>Solicitation No. - N° de la demande : CIC-157310</b>	<b>Amendment No. - N° de modification</b>
<b>Supplier SA No. - N° de l'AMA de fournisseur : E60PQ-140003/___</b>	<b>002</b>

<b>Solicitation closes – La demande prend fin :</b>	<b>File No. - N° de dossier</b>
<b>at – à See Section 1</b>	<b>157310</b>
<b>                  Voir Section 1</b>	
<b>on – le See Section 1</b>	
<b>                  Voir Section 1</b>	

<b>Date of Solicitation – Date de la demande</b>
<b>December 14th , 2023</b>
<b>Address inquiries to – Adresser toute demande de renseignement à :</b>
<b>See Section 2, Article 4.1.</b>
<b>Voir Section 2, Article 4.1</b>
<b>Destination</b>
<b>See Section 2, Annex A.</b>
<b>Voir Section 2, Annexe A.</b>

**Instructions:****Municipal taxes are not applicable.**

**Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.**

**Instructions:****Les taxes municipales ne s'appliquent pas.**

**Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.**

<b>Supplier Name and Address – Nom et adresse du fournisseur</b>
<b>Telephone No. - N° de téléphone</b>
<b>Facsimile No. - N° de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of supplier (type or print)</b>
<b>Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)</b>
<b>Signature : _____ Date : _____</b>

Amendment 002 is raised to:

- Change Annex A, Requirement and Basis of Payment

1. Annex A is deleted in its entirety and replaced by:

**ANNEX A  
REQUIREMENT and BASIS OF PAYMENT**

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1. Category Selection

The requirement includes the following category (ies) of work:

a. Category 1 – Interconnecting Panels and Freestanding Systems

Category 1a – Interconnecting Panels (Refer to Annex C)

Category 1b – Supporting components and freestanding furniture

**RULE:** Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when the metal storage products will be part of a requirement for a workstation(s)/work point(s). If this rule does not apply, Category 3 must be used for the metal storage products forming part of this category.

b.  Category 2 – Freestanding Height Adjustable Desk / Table Products

c.  Category 3 – Metal Filing and Storage Cabinets

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable as per 6B. 4.1 of the SA (table 1 Additional product details)

d.  Category 4 – Wood Veneer – Freestanding Products

e.  Category 5 – Ancillary and Lighting Products

f.  Category 6 - Support Space – Collaborative Furniture

**RULE:** Category 6 can be further subdivided by space or like product in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like products are defined as products with similar design and construction. If NSA products form part of the requirement, the IU must validate the 30% NSA prior to subdividing the category. NSA products can be added to any subdivide or in its own subdivide.

The IU must identify how Category 6 will be subdivided in the Product Table for Category 6.

g.  NSA Product(s) – Category(ies): 5

2. Product and Pricing Tables

Site Inspection Date: To be coordinated with Project Authority after contract award. (Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)

INSTRUCTIONS TO BIDDERS: Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 5 and 6. **Bidders must provide a complete product offering for each category, or CAT 6 sub-divide they wish to submit a bid in order to be compliant.**

\*\*Refer to article 6A.7 for instructions on how to submit products that are not approved in product listing.\*\*

In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

**Table 1 – Product Table for Category 2 and 5**

Section A - IU REQUIREMENT					Section B – SUPPLIER’S BID		
#	GoCUID	Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA)	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
<b>Category 2</b>							
1	2WSSREXXL24L48BELXX  **Including Wire Management Solution as per Supply Arrangement Annex A-1 Section 2.2.23 General Features	Individual Height Adjustable Work Surfaces – Sit Stand - Rectangular - Laminate - 24"d x 48"L - 23" TO 48.7" H – Electric  **The finish needs to be Maple with wood grain to match the current settings. The legs of the new sit-stands must also be of a similar color (beige).	74	<b>Yes</b>		\$	\$
<b>Category 5</b>							
2	5MOADUARMCLPMTXXXXX	Monitor arms - Dual Arm - Clamp Mount	90	<b>Yes</b>		\$	\$
3	5PMOWKSMTACUSBXXXXX	Power Module - Work Surface Mounted - AC and USB Power	74	<b>Yes</b>		\$	\$
						Table 1 Products total:	\$
<b>**Provide additional information:</b> Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.							

**Table 2 – Product Table for Category 5 (Task light)**

Section A - IU REQUIREMENT					Section B – SUPPLIER’S BID		
#	GoCUID	Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA)	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
<b>Category 5</b>							

4	5TLTDSKBAACUSBXXXXX  <b>OR</b>  <b>NON – SA Product</b>	Task Light - Desk Base - AC and USB Power  <b>Task Light – Desk Base without AC and USB Power</b>	74	<b>Yes</b>		\$	\$
<b>*Must not exceed ceiling unit price in SA.</b>						Table 2 Product total:	\$
<b>**Provide additional information:</b> Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.							

**Table 3 – Delivery for Category 2 and 5**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
<b>1 to 3</b>	9700 Jasper, Edmonton, Alberta, Core 6, 2 <sup>nd</sup> Floor	2024-02 -26  <b>Please note that all the desired dates are estimated and may need to be reviewed.</b>  <i>All work to be completed before March 31<sup>st</sup>, 2024</i>	Outside Normal Business Hours	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5				Table 3 Delivery Total:	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.					

**Table 4 – Delivery for Category 5 (Task light)**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
<b>4</b>	9700 Jasper, Edmonton, Alberta, Core 6, 2 <sup>nd</sup> Floor	2024-02 -26  <b>Please note that all the desired dates are estimated and may need to be reviewed.</b>  <i>All work to be completed before March 31<sup>st</sup>, 2024</i>	Outside Normal Business Hours	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$

<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>	Table 4 Delivery Total:	\$
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**Table 5 – Installation for Category 2 & 5**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
<b>1 to 3</b>	9700 Jasper, Edmonton, Alberta, Core 6, 2 <sup>nd</sup> Floor	2024-02 -26  <b>Please note that all the desired dates are estimated and may need to be reviewed.</b>  <i>All work to be completed before March 31<sup>st</sup>, 2024</i>	Outside Normal Business Hours	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Table 5 Installation Total:	\$

**Table 6 – Installation for Category 5 (Task light)**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
<b>4</b>	9700 Jasper, Edmonton, Alberta, Core 6, 2 <sup>nd</sup> Floor	2024-02 -26  <b>Please note that all the desired dates are estimated and may need to be reviewed.</b>  <i>All work to be completed before March 31<sup>st</sup>, 2024</i>	Outside Normal Business Hours	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Table 6 Installation Total:	\$

**Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>
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1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	<p><b>Canada's Facilities to Accommodate the Delivery</b>  <i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	9700 Jasper, Edmonton, Alberta, Core 6, 2 <sup>nd</sup> Floor
B	Dock	There is a loading zone
C	Lift	Yes there is a lift.
D	Door	8' x 10'
E	Freight Elevator	Yes there is a freight elevator
F	Other (specify, if any)	No 53ft trailers accepted Vehicle : 5 tons max 35'/10.67 m. Max
3.	<b>Continuance of Certifications</b>	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.3	Product Conformance	
3.4	Price Certification (In accordance with the SA, Part 6B)	

**Table 8- Bid Evaluation and Contract Total for Category 2 and 5**

1	<b>Firm Product Total (Table 1)</b>	\$
2	<b>Firm Delivery Total (Table 3)</b>	\$
3	<b>Firm Installation Total (Table 5)</b>	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
5	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) [to be removed at contract award]</b>	\$
6	<b>Contract Price(1 + 2 + 3 + 4): [applicable at contract award only]</b>	\$
7	<b>Applicable Tax(es): [applicable at contract award only]</b>	\$
8	<b>Total Estimated Cost (6 + 7): [applicable at contract award only]</b>	\$

\* Applicable taxes extra.

**Table 9- Bid Evaluation and Contract Total for Category 5 (Task Light)**

1	<b>Firm Product Total (Table 2)</b>	\$
2	<b>Firm Delivery Total (Table 4)</b>	\$
3	<b>Firm Installation Total (Table 6)</b>	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
5	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) [to be removed at contract award]</b>	\$

6	<b>Contract Price(1 + 2 + 3 + 4):</b> <i>[applicable at contract award only]</i>	\$
7	<b>Applicable Tax(es):</b> <i>[applicable at contract award only]</i>	\$
8	<b>Total Estimated Cost (6 + 7):</b> <i>[applicable at contract award only]</i>	\$

\* Applicable taxes extra.

**Table 10 – Bidder’s Authorized Representative**

1.	<b>Bidder’s Authorized Representative for the Bid and the Contract</b>	
	Name:	Telephone:
		E-Mail:
		Procurement Business Number (PBN):
		SA #:

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**