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ADDENDUM NO. 2

QUESTIONS AND ANSWERS (Q&A) No. 2
Amendment No. 1 to the RFP
Amendment No. 2 to the RFP

RFP No. 106205.181

DOCUMENT AUTOMATION

December 21, 2023

No.	Questions	Answers
20	Amendment No. 1 to the RFP: Appendix A (RFP Particulars) Assumptions/Exclusion of the RFP (p. 17), see Schedule 1 to this Addendum No. 2 herein attached.	
21	In the non-priced rated evaluation section 1.1, the Crown is requesting Bidders to demonstrate "experience in the application and implementation of Artificial Intelligence (AI) technology services […] within the Government of Canada (includes Departments, Agencies and Crown Corporations)." AI is fairly new to the Government of Canada and very few Departments, Agencies and Crown Corporations have implemented solutions which will limit Bidders' abilities to demonstrate their relevant experience in this area. o In order to allow qualified Bidders to demonstrate similar and relevant experience in the application and implementation of Artificial Intelligence (AI) technology services within Canada, will the Crown amend this requirement to accept projects from Canadian Provincial and Municipal Departments, Agencies and Crown Corporations?	CCC is amending the requirement to include AI project experience from Canadian Provincial and Municipal Government Departments, Agencies and Crown Corporations. The relevant organization being used as a reference must have a minimum of one-hundred (100) full-time employees. Please see Schedule 2 to this Addendum No. 2 for the amendments to Appendix B (Evaluation Criteria) of the RFP. Added in a separate document.

No.	Questions	Answers
22	For the mandatory technical criteria 2 [listed in Table 1 of Appendix B - Evaluation criteria], could the CCC consider changing the requirement for the proposed resources to hold a valid reliability clearance at the time of contract award, if we show that the request for a clearance was sent to CISD at the time of bid closing? Given the short timeframe to answer the RFP, some of the delays happening at CISD, and the fact that it coincides with the Holidays, it seems very hard to obtain a clearance at time of bid closing, which unfairly prevents some potential bidders from submitting, and potentially prevents the CCC from obtaining competitive proposals.	Given the changes to Security directives by PSPC (PWGSC), and given that we are dependent on them to issue security clearances, CCC will amend the requirement for the security clearance. Proponents will have until the date of the contract award to obtain the necessary security clearances. This allows CCC to be in line with PSPC's security clearance process. Please see Schedule 2 of this Addendum No. 2 for Amendment No. 2, Appendix B (Evaluation Criteria) of the RFP. Added in a separate document.

END OF Q&A NO. 2

<p style="text-align:center;">**Schedule 1 of Addendum No. 2**</p>

<p style="text-align:center;">**Amendment No. 1 to the RFP**</p>

1. Appendix A (RFP Particulars) Assumptions/Exclusion of the RFP (p. 17), shall be deleted in its entirety and replaced with the following:

"Assumptions/Exclusions:

CCC engaged potential proponents through a public RFI: 106205.114 RFI - Document Automation for Unit4 Enterprise Resource Planning (ERP). (RFI - Document Automation for Unit4 Enterprise Resource Planning (ERP) - Tender Notice | Canadabuys) This RFI was made with the assumption that a successful proponent would provide end-to-end components and licensing to meet all business requirements as defined.

Potential proponent responses clarified component or licencing exclusions that the proponent(s) expected. The exclusions being a proponents' assumptions of components or licenses already owned by, or in the possession of, CCC. This section is to clarify assumptions and exclusions.

1. CCC does not currently, nor intends in the immediate future, to operate or maintain any form of Government of Canada 'Cloud Computing' platform.
2. According to Unit4, the vendor currently develops and maintains its Application Programming Interfaces (APIs) in the SOAP format. Any new API's developed for Unit4 version 7.x (CCC is at 7.9) and Unit4 Cloud are being done using the REST API standard. There is also a project underway led by Unit4 for all of its customers to migrate older API's to REST. Proponents should plan to develop and maintain integrations between their solution and CCC's Unit4 ERP using SOAP format.
3. CCC does utilize the Power BI reporting tool, and while tool licencing will remain with CCC, certain data outputs, logs, error handling or reports, whether through default dashboards or run reports are required. If reporting is required, for a given data output, professional services to create the report in CCC's reporting tool format is included.
4. CCC has assumed that time-based support and maintenance requirements are included in all responses.
5. CCC has assumed that time based, when and if needed professional services for additional reporting or addition of a new document is included in all responses."

<p style="text-align:center;">**End of Schedule 1**</p>