



RETURN BIDS TO:

Parks Canada Agency Bid Receiving Unit
 National Contracting Services
 Bid Fax: 1-866-246-6893
 Bid E-mail Address: soumissionsouest-bidswest@canada.ca

This is the only acceptable email address for responses to the bid solicitation. Bids submitted by email directly to the Contracting Authority or to any other email address will not be accepted.

The maximum email file size is 15 megabytes. The Parks Canada Agency (PCA) is not responsible for any transmission errors. Emails with links to bid documents will not be accepted.

REQUEST FOR QUOTATION

Quotation to: Parks Canada Agency

We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred or attached hereto, the goods, services and construction listed herein or on any attached sheets at the price(s) set out therefor.

Issuing Office:

Parks Canada Agency
 National Contracting Services
 Calgary, Alberta

Title: Alarms, Extinguishers and Sprinkler Code Inspection and Certification – Jasper National Park	
Solicitation No.: 5P420-22-0281/A	Date: October 26, 2023
Client Reference No.: N/A	
GETS Reference No.: N/A	

Solicitation Closes: At: 14:00 On: 22 November 2023	Time Zone: MST
--	---------------------------------

F.O.B.: Plant: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other: <input type="checkbox"/>	
Address Enquiries to: Amy Barrett Lichter	
Email Address: amy.barrettlichter@pc.gc.ca	Telephone No.: 403-589-3402
Fax No.: 1-866-246-6893	
Destination of Goods, Services, and Construction: See herein	

TO BE COMPLETED BY THE BIDDER

Vendor/ Firm Name:	
Address:	
Telephone No.:	Email Address:
Name of person authorized to sign on behalf of the Vendor/ Firm (type or print):	
Signature:	Date:

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IMPORTANT NOTICE TO BIDDERS

BIDS RECEIVED BY FAX AND EMAIL WILL BE ACCEPTED AS OFFICIAL.

BIDS RECEIVED IN-PERSON OR BY COURIER WILL NOT BE ACCEPTED.

The only acceptable email address for responses to the bid solicitation is soumissionsouest-bidswest@canada.ca.

Bids submitted by email directly to the Contracting Authority or to any email address other than soumissionsouest-bidswest@canada.ca will not be accepted.

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The Bidder should be cognisant of the size of the email as a whole, and not only the attachments. Please take into consideration that some attachments, when sent, may be resized during the email transfer. If the email size is too large, the Bidder should send the bid in multiple emails properly labeled with the solicitation number, project name, and indicate how many emails are included (ex. 1 of 2).

Emails with links to bid documents will not be accepted. Bid documents must be sent as email attachments.

Security Requirements

There are security requirements associated with this requirement. For further instructions, consult Part 1 – General Information and Part 6 – Resulting Contract Clauses.

Direct Deposit

The Government of Canada has replaced cheques with direct deposit payment(s); an electronic transfer of funds deposited directly into a bank account. In order to receive payment, new vendors that are awarded a contract will be required to complete a direct deposit enrolment form to register their direct deposit information with Parks Canada.

Additional information on this Government of Canada initiative is available at: <http://www.directdeposit.gc.ca>

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PART 1 – INFORMATION AND INSTRUCTIONS

1.1. Security Requirements

New personnel security clearance requests require the fingerprinting of individuals to conduct a criminal record check. The validity of an existing personnel security clearance issued by the Government of Canada is not affected by this requirement of the criminal record check process. Contractors who require personnel security clearances to perform a contract for the Government of Canada are responsible for all costs associated with obtaining the security clearances.

1.1.1. Before award of a contract, the following conditions must be met:

- (a) The Bidder must hold a valid organization security clearance as indicated in Part 6 – Resulting Contract Clauses;
- (b) The Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 6 – Resulting Contract Clauses;
- (c) The Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;

1.1.2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful Bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.

1.2. Statement of Work

The Work to be performed is detailed under **Article 6.2** of the resulting contract clauses.

1.3. Mandatory Site Visit

It is mandatory that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for the site visit to be held at various Parks Canada facilities in Jasper, AB, on **November 9, 2023. The site visit will begin at 09:30 MST.**

1.3.1. Interested bidders are to meet at:

Jasper National Park Administration Building, Front Desk Lobby Area
607 Connaught Drive, Jasper, AB

Bidders are requested to communicate with the Contracting Authority no later than November 7, 2023 at 14:00 to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders may be requested to sign an attendance sheet. Bidders should confirm in their bid that they have attended the site visit. Bidders who do not attend the mandatory site visit or do not send a representative will not be given an alternative appointment and their bid will be declared non-responsive. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

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1.4. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

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PART 2 – BIDDER INSTRUCTIONS

2.1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2023-06-08), Standard Instructions – Goods or Services – Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

Subsection 2. entitled Canada Post Corporation's Connect service of section 08, Transmission by facsimile or by Canada Post Corporation's (CPC) Connect service of the Standard Instructions [2003](#) incorporated by reference above is deleted in its entirety.

2.2. Submission of Bids

Bids must be submitted only to the Parks Canada Agency (PCA) Bid Receiving Unit by the date and time indicated on page 1 of the bid solicitation.

Bids submitted in-person or by courier may not be accepted.

The only acceptable facsimile for responses to bid solicitations is 1-866-246-6893.

The only acceptable email address for responses to bid solicitations is soumissionsouest-bidswest@canada.ca

The maximum email file size that Parks Canada is capable of receiving is 15 megabytes. The Bidder is responsible for any failure attributable to the transmission or receipt of the emailed bid due to file size.

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Emails with links to bid documents will not be accepted. Bid documents must be sent as email attachments.

2.3. Enquiries – Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to

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enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

The Bidder may, at its discretion, substitute the applicable laws of a Canadian province or territory of its choice without affecting the validity of its bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of its choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidder.

2.5. Bid Challenge and Recourse Mechanisms

2.5.1. Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.

2.5.2. Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell website](#), under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:

- Office of the Procurement Ombudsman (OPO)
- Canadian International Trade Tribunal (CITT)

2.5.3. Suppliers should note that there are strict deadlines for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

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PART 3 – BID PREPARATION INSTRUCTIONS

3.1. Bid Preparation Instructions

Canada requests that the bid be gathered per section and separated as follows:

Section I: Financial Bid
Section II: Certifications

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Section I: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment at Annex B.

3.1.1. Exchange Rate Fluctuation

SACC Manual clause [C3011T](#) (2013-11-06), Exchange Rate Fluctuation

Section II: Certifications

Bidders must submit the certifications and additional information required under Part 5.

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PART 4 – EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1. Financial Evaluation

SACC *Manual* Clause [A0220T](#) (2014-06-26), Evaluation of Price – Bid

4.1.2. Basis of Selection

- 4.1.2.1.** A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

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PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1. Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1. Integrity Provisions – Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all Bidders must provide with their bid, if applicable, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2. Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.2.1. Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

The Bidder, regardless of their status under the [Ineligibility and Suspension Policy](#), must provide the information requested at **Annex E to Part 5 of the Bid Solicitation** prior to contract award.

5.2.2. Former Public Servant

Contracts awarded to former public servants in receipt of a pension or a lump sum payment must bear the closest public scrutiny and reflect fairness in the spending of public funds.

In order to comply with Treasury Board policies and directives on contracts awarded to Former Public Servants, the Bidder must provide the information requested at **Annex F to Part 5 of the Bid Solicitation** prior to contract award.

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5.2.3. Federal Contractors Program for Employment Equity – Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) – Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

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PART 6 – RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1. Security Requirements

6.1.1. The following security requirements apply to and form part of the Contract.

6.1.1.1. The Contractor/Offeror's personnel as well as their subcontractors that require unescorted access to work site(s) as well as access to sensitive assets or information must EACH hold and maintain a valid RELIABILITY STATUS, granted or approved by Parks Canada Agency Security Directorate (PCASD).

*Sensitive assets may include: Cash, artefacts, firearms, explosives, keys, vehicles, Historic sites and buildings, electronic equipment, IT networks, Critical installations and systems, etc.

6.1.1.2. The Contractor/Offeror's personnel as well as their subcontractors MUST NOT remove any PCA information or assets from the identified work site(s) without consent from a PCA employee, and they must ensure that their personnel are made aware of and comply with this restriction.

6.2. Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at **Annex A**.

6.2.1. Work Authorization Process

6.2.1.1 Work Authorization:

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Work Authorization (WA). The Work described in the WA must be in accordance with the scope of the Contract.

6.2.1.2 Work Authorization Process:

- (a) The Project Authority will provide the Contractor with a description of the work.
- (b) The WA will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables.
- (c) The Contractor must provide the *Project Authority*, within 1 day of receipt, the proposed total estimated cost for performing the work and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
- (d) The Contractor must not commence work until a WA authorized by the Project Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a WA has been received will be done at the Contractor's own risk.

6.2.2. Canada's Obligation – Portion of the Work – Work Authorizations

Canada's obligation with respect to the portion of the Work under the Contract that is performed through work authorizations is limited to the total amount of the actual work performed by the Contractor.

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6.3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1. General Conditions

[2010C](#) (2022-12-01), General Conditions – Services (Medium Complexity) apply to and form part of the Contract.

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

6.3.2. Supplemental General Conditions

6.3.2.1. Compliance with On-site Measures, Standing Orders, Policies, and Rules

The Contractor must comply and ensure that its employees and subcontractors comply with all security measures, standing orders, policies or other rules in force at the site where the Work is performed.

6.4. Term of Contract

6.4.1. Period of the Contract

The period of the Contract is from January 1, 2024 to December 31, 2024 inclusive.

6.4.2. Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to four (4) additional one (1) year period(s) from January 1, 2025 to December 31, 2025, January 1, 2026 to December 31, 2026, January 1, 2027 to December 31, 2027 and January 1, 2028 to December 31, 2028 inclusive, under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.5. Authorities

6.5.1. Contracting Authority

The Contracting Authority for the Contract is:

Amy Barrett Lichter
Contracting Officer
Parks Canada Agency
National Contracting Services
Chief Financial Officer Directorate
Calgary, AB

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Telephone: 403-589-3402
Facsimile: 1-866-246-6893
E-mail address: amy.barrettlichter@pc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2. Project Authority

The Project Authority for the Contract is:

*** to be provided at contract award ***

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3. Contractor's Representative ***to be completed by the Bidder***

The Contractor's Representative for the Contract is:

Representative's Name:		
Representative's Title:		
Legal Vendor/ Firm Name:		
Operating Vendor/ Firm Name (if different than above):		
Physical Address:		
City:	Province/ Territory:	Postal Code:
Telephone:	Facsimile:	
Email Address:		
Procurement Business Number (PBN) or Goods and Services Tax (GST) Number:		

6.6. Proactive Disclosure of Contracts with Former Public Servants

*** SACC Manual clause A3025C to be inserted at contract award, if applicable ***

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6.7. Payment

6.7.1. Basis of Payment – Firm Unit Price(s)

For the Work described in section 2.0 Required Services Work Description of the Statement of Work in Annex A.

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s), as specified in **Annex B** for a cost of \$ _____ ***** to be inserted at contract award *****. Customs duties are included and Applicable Taxes are extra.

For the firm price portion of the Work only, Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.7.2. Basis of payment: Cost reimbursable – Limitation of expenditure – Work Authorizations

For the Work described in section 5.0 Work Authorization – As And When Requested Services of the Statement of Work in Annex A:

The Contractor will be paid for its costs reasonably and properly incurred in the performance of the Work, in accordance with the Basis of payment in **Annex B**, to a limitation of expenditure of \$ _____ ***** to be inserted at contract award *****. Customs duties are included and Applicable Taxes are extra.

6.7.3. Basis of payment: Individual work authorizations

- 6.7.3.1. The Contractor will be paid for the Work specified in the authorized work authorization, in accordance with the Basis of payment at **Annex “B”**
- 6.7.3.2. Canada's liability to the Contractor under the authorized work authorization must not exceed the limitation of expenditure specified in the authorized work authorization. Custom duties are included and Applicable Taxes are extra.
- 6.7.3.3. No increase in the liability of Canada or in the price of the Work specified in the authorized work authorization resulting from any design changes, modifications or interpretations of the Work will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the Contracting Authority before their incorporation into the Work

6.7.4. Limitation of Expenditure – Cumulative Total of all Work Authorizations

- 6.7.4.1. Canada's total liability to the Contractor under the Contract for all authorized Work Authorizations (WAs), inclusive of any revisions, must not exceed the sum of \$ _____ **** to be inserted at contract award ****. Customs duties are included and Applicable Taxes are extra.
- 6.7.4.2. No increase in the total liability of Canada will be authorized or paid to the Contractor unless an increase has been approved, in writing, by the Contracting Authority.
- 6.7.4.3. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75% committed, or
 - b. four months before the contract expiry date, or

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- c. as soon as the Contractor considers that the sum is inadequate for the completion of the Work required in all authorizes WAs, inclusive of any revisions, whichever comes first.

6.7.4.4. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

6.7.5. Monthly Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada

6.8. Invoicing Instructions

6.8.1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a. a copy of monthly service reports to confirm completed tasks;
- b. a copy of the work authorization, if applicable.

6.8.2. Invoices must be distributed as follows:

- a. Invoices must be forwarded electronically to the Project Authority for certification and payment.

6.9. Certifications and Additional Information

6.9.1. Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.10. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in ***** to be inserted at contract award *****.

6.11. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

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- (a) The Articles of Agreement;
- (b) The general conditions [2010C](#) (2022-12-01), General Conditions – Services (Medium Complexity);
- (c) Annex A Statement of Work;
- (d) Annex B Basis of Payment;
- (e) Annex C Insurance Requirements;
- (f) Annex D Attestation and Proof of Compliance with Occupational Health and Safety (OHS); and
- (g) The Contractor's bid dated ***** to be inserted at contract award *****.

6.12. SACC Manual Clauses

[A1009C](#) (2008-05-12), Work Site Access
[A9068C](#) (2010-01-11), Government Site Regulations
[B1501C](#) (2018-06-21), Electrical Equipment
[B6802C](#) (2007-11-30), Government Property
[B9028C](#) (2007-05-25), Access to Facilities and Equipment

6.13. Insurance Requirements

The Contractor must comply with the insurance requirements specified in **Annex C**. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

6.14. Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

ANNEX A

STATEMENT OF WORK

1.0 PROJECT OBJECTIVE AND SCOPE OF WORK

1.1 Objective:

To complete the required inspection, testing and maintenance of Portable fire extinguishers, Fire alarms systems, Automatic sprinkler systems both wet and dry, Standpipe and hose along with exit signs, and other related equipment within Jasper National Park in accordance with the most recent edition of the National Model Codes and applicable standards and to obtain certification of such an inspection.

1.2 Scope of Work:

The Contractor shall furnish all necessary tools, equipment, materials, labor, and any other resources required to inspect, test, maintain and do minor repairs (ITM) to the Portable fire extinguishers, Fire alarms systems, Automatic sprinkler systems both wet and dry, Standpipe and hose along with exit signs, and other related equipment inspection within the defined property limits of Jasper National Park. The Contractor shall perform the referenced ITM in compliance with the most current edition of the National Model Codes and referenced Standards available at the time of entering the Contract.

1.2.1	<i>Standard Name:</i> <i>Frequency:</i> <i>Code Reference:</i>	Fire Alarm System Monthly / Annual <ul style="list-style-type: none">National Fire Code of Canada (2020) – 6.3.1.2 (NFCC)CAN/ULC-S536-19-REV1, “Standard for Inspection and Testing of Fire Alarm Systems”
1.2.2	<i>Standard Name:</i> <i>Frequency:</i> <i>Code Reference:</i>	Automatic Sprinkler System (Wet Pipe System) Weekly / Monthly / Quarterly / Semi-annual / Annual / 5 Year (Internal/Obstruction Investigation) <ul style="list-style-type: none">National Fire Code of Canada (2020) – 6.4.1.1NFPA 25, “Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems” (2020 Edition)
1.2.3	<i>Standard Name:</i> <i>Frequency:</i> <i>Code Reference:</i>	Automatic Sprinkler System (Dry Pipe System) Weekly / Monthly / Quarterly / Semi-annual / Annual / 3 Year / 5 Year (Internal/Obstruction Investigation) <ul style="list-style-type: none">National Fire Code of Canada (2020) – 6.4.1.1NFPA 25, “Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems” (2020 Edition)
1.2.4	<i>Standard Name:</i> <i>Frequency:</i> <i>Code Reference:</i>	Self-Contained Emergency Lighting / Exit Signs (Unit Equipment) Monthly / Annual <ul style="list-style-type: none">National Fire Code of Canada (2020) – 6.5.1.6.(1) / 6.5.1.6.(2)(a) / 6.5.1.6.(2).b) / 6.5.1.6.(3)
1.2.6	<i>Standard Name:</i> <i>Frequency:</i> <i>Code Reference:</i>	Fire Extinguishers, Portable Annual / 5 Year / 6 Year / 12 Year <ul style="list-style-type: none">National Fire Code of Canada (2020) – 6.2.1.1NFPA 10, “Standard for Portable Fire Extinguishers” (2018 Edition) 7.3 / 7.4 / 8.1.1 / 8.3.1

1.2.7	<i>Standard Name:</i> <i>Frequency:</i> <i>Code Reference:</i>	Fire Extinguishers, Portable Annual / 5 Year / 6 Year / 12 Year <ul style="list-style-type: none">National Fire Code of Canada (2020) – 6.2.1.1NFPA 10, “Standard for Portable Fire Extinguishers” (2018 Edition) 7.3 / 7.4 / 8.1.1 / 8.3.1
1.2.10	<i>Standard Name:</i> <i>Frequency:</i> <i>Code Reference:</i>	Standpipe and Hose System Quarterly / Semi annual / Annual / 3 Year / 5 Year <ul style="list-style-type: none">National Fire Code of Canada (2020) – 6.4.1.1NFPA 25, “Standard for the inspection, Testing and Maintenance of water based fire protections systems”. 2020 Edition)

2.0 REQUIRED SERVICES WORK DESCRIPTION

- 2.1 The Contractor will be responsible for the inspection, testing, maintenance, and minor repair (ITM) of the Portable fire extinguishers, Fire alarms systems, Automatic sprinkler systems both wet and dry, Standpipe and hose along with exit signs, and other related equipment of all buildings and their associated infrastructure within the defined property limits. All ITM work activities shall be performed in conformance with the applicable standards.
- 2.2 System impairment procedures are the responsibility of the Contractor as per the National Fire Code of Canada, 2020 Edition, Subsection 6.1.1, CAN/ULC S536-19-REV1, Section 4 and Chapter 15 of NFPA 25 (2020). The procedures shall include provisions to notify the owner (Parks Canada), the tenants, the fire department and the fire alarm signal receiving centre “monitoring agency”. The mitigation measures shall be approved by the Contracting authority and the local responsible authority prior to commencement of work.
- 2.3 Fire extinguishers removed from service for maintenance or recharging shall be replaced by a fire extinguisher suitable for the type of hazard being protected and shall be of at least equal rating.
- 2.4 The Contractor is responsible for the health and safety of his personnel while carrying out the requirements of this SOW. The Contractor must also comply with Canada Labour Code Part II and applicable Provincial Health and Safety Regulations. Ensure that all equipment lock-out and safety practices are followed.
- 2.5 All work that involves isolation and/or lock out of electrical circuits shall be planned and executed by suitably qualified and trained individuals possessing a lock out/tag out certification from an accredited OHS/A provider, using appropriate tools, notices, and equipment.

3.0 QUALIFICATIONS

- 3.1 The Contractor shall ensure that all their staff and sub-Contractor’s staff, where applicable, have all appropriate qualifications, licenses, and certifications to carry out the work in accordance with the requirements of the province of Alberta as per Subsection 2.2.4 of Division C of the Alberta Fire Code and this statement of work (SOW).

- 3.2 Any person who undertakes the inspection testing, maintenance or minor repair/modifications on fire alarm systems must be qualified as per Article 2.2.4.3 of Division C of the Alberta Fire Code and this statement of work (SOW), and as follows:
- A) Currently registered by the Canadian Fire Alarm Association (CFAA) as having successfully completed the fire alarm technology program and having worked as an apprentice to a person who has been a CFAA registered technician for a period of not less than one year,
 - B) A certified and registered electrician having completed a recognized post-secondary program or course for fire alarm systems maintenance approved by the provincial or territorial AHJ; **or**
 - C) Work for a fire alarm company listed under the fire alarm certificate service of ULC bearing a certificate equal to the level 2 of complexity of the fire alarm system being inspected, tested, and maintained.
- 3.3 Any person who undertakes the inspection testing, maintenance, or minor repair/modifications on the fire alarm monitoring systems (fire protective signaling system) must be employed by a fire protective signaling system installation company that is Listed under the Certificate Service of Underwriters Laboratories of Canada (UL Category DAYYC).
- 3.4 Any person who undertakes the inspection testing, maintenance, or minor repair/modifications on water-based fire protection systems (automatic sprinkler systems (wet/dry), fire pumps, standpipe, and hose systems...) must be qualified as follows:
- A) Red Seal certified as a Sprinkler Systems Installer(s) or equivalent in the jurisdiction where work is being performed - National Occupational Classification (NOC) # 72301.
- 3.5 Any person who undertakes the inspection testing, maintenance, or minor repair/modifications on special fire suppression system (dry/wet chemical,) must be qualified as follows:
- A) Red Seal certified as a sprinkler systems installer(s) or equivalent in the jurisdiction where work is being performed - NOC (72301), Sprinkler and Fire Protection Installer (Alberta Regulation 161/2022, as amended), **and**
 - B) Manufacturer's training and certificate for the specific fire protection system requiring maintenance and/or testing.
- 3.6 Any person who undertakes the annual maintenance, hydrostatic tests, recharge, and internal examination on portable fire extinguishers must be qualified and satisfy one on the following:
- A) Factory training and certification for the specific type and brand of portable fire extinguisher being serviced,
 - B) Certification by an organization acceptable to the authority having jurisdiction as being compliant with CAN/ULC-S532, "Regulation of the Servicing of Portable Fire Extinguishers."
 - C) Registration, licensure, or certification by a Province or a local authority having jurisdiction; **or**
 - D) Persons training to become certified shall be permitted to perform maintenance and recharging of extinguishers under the direct supervision and in the immediate presence of a certified person.

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4.0 HOURS OF WORK AND SITE ACCESS

- 4.1 All work shall be carried out during regular working hours [7h00 - 16h30, Monday to Friday], excluding statutory holidays.
- 4.2 Palisades related work to be carried out between [8h30 - 16h30, Monday to Friday], excluding statutory holidays.
- 4.3 Site access shall be coordinated with the Project Authority.

5.0 WORK AUTHORIZATION – AS AND WHEN REQUESTED SERVICES

5.1 EXTRA WORKS (Work Authorization – As and When Requested)

- 5.1.1. The Contractor shall immediately inform the Departmental Representative in writing within 24 hours of necessary repairs not included herein. Repair costs will be submitted for approval prior to the work and will show cost of material and labour. Refer to Annex B - Basis of Payment.
- 5.1.2. The Contractor shall replace any defective system components with components matching original supplier's specifications to ensure system integrity. Replacement components shall be new.

5.2 EMERGENCY SERVICES (Work Authorization – As and When Requested)

- 5.2.1. In the event of a system malfunction occurring between regular inspections, a customer service representative will, at Parks Canada's request, dispatch a technician to perform emergency repairs or adjustments.
- 5.2.2. For calls placed within regular working hours (7h00-16h30 Monday to Friday, excluding statutory holidays); the Contractor shall report on site within four to six (4-6) hours. For calls placed outside regular hours; the Contractor shall report on site within twelve (12) hours.
- 5.2.3. Service calls will be chargeable at the agreed rates, as long as it is not resulting from a negligence by the Contractor.

6.0 REPORTING

- 6.1 The Contractor shall ensure that submitted reports meet as a minimum for the fire alarm system, the requirement of CAN/ULC-S536-19-REV1, "Standard for Inspection and Testing of Fire Alarm Systems". The reports shall be similar to that shown in Sections 20 to 23 "Annual Fire Alarm System Test and Inspection Record" and Section 24 "Monthly Fire Alarm System Test and Inspection Record".
- 6.2 The submitted reports for the water-based fire protection systems, including but not limited to the automatic sprinkler systems, fire pumps, standpipe and hose systems shall include as a minimum, the recommended requirements for each ITM activity as established in NFPA 25. Acceptable report formats include the NFPA 25_2020 eForms PDF, or equivalent.
- 6.3 The records and reports for portable fire extinguishers shall meet, as a minimum, the requirements for each individual activity performed under NFPA 10 for Record Keeping or Recording. This includes but is not limited to:
 - 1) Annual maintenance record keeping (labels and tags for annual inspections required under Chapter 7)
 - 2) Labels for conductivity testing of carbon dioxide hose assemblies.
 - 3) Maintenance and recharge service collar
 - 4) Internal examination / recharge / test labels (ex: 7.3.6.5)

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6.4 The report(s) shall be provided within thirty (30) calendar days of the ITM activity completion. The report(s) shall also be used by the Contractor to record any system deficiencies. The report(s) shall be signed by and include the identification number of the technician that carried out the work.

7.0 DELIVERABLES

7.1 Upon completion, the contractor must provide detailed reports for every system and component inspected, tested, and maintained including a complete list of the deficiencies, including references, and recommendations. Documentation shall be one electronic (PDF) copy and one paper copy provided within thirty (30) calendar days of the completed inspection.

7.2 Contractor will be reimbursed for all such properly documented work in accordance with the labour and material rates set out in the Contract.

8.0 CONSTRAINTS

8.1 Contractor/Offeror must be escorted by a Parks Canada employee when in restricted areas where PROTECTED or CLASSIFIED information or assets are located.

10.0 BUILDING LOCATIONS AND SYSTEM INFORMATION

Appendix A-Equipment Schedule-2023

2023-Fire Inspection

Appendix A

Portable Fire Extinguisher Annual Inspection

DC Dry chemical

Description	Type	Number of Components	Inspection location
CN Train Station/Administration Building	Administration Buildings	7 DC	on site
Athabasca Falls Warden Station Power Plant	Electric Power Systems	1 DC	PC to bring to the Compound for inspection/Complete on site
Cavell Warden Station Garage/Bunkhouse	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Cavell Warden Station Residence	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Decoigne Warden Station Barn	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Decoigne Warden Station Residence	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Decoigne Warden Station Residence	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
East Gate Entrance Kiosk #2	Operation Buildings	1 DC	PC to bring to the Compound for inspection/Complete on site
East Gate In-Line Kiosk	Operation Buildings	1 DC	PC to bring to the Compound for inspection/Complete on site
East Gate Entrance Kiosk #1	Operation Buildings	1 DC	PC to bring to the Compound for inspection/Complete on site
South Gate Kiosk #1	Operation Buildings	1 DC	PC to bring to the Compound for inspection/Complete on site
West Gate Hwy 16 Kiosk	Operation Buildings	1 DC	PC to bring to the Compound for inspection/Complete on site
West Gate Kiosk - South Unit	Operation Buildings	1 DC	PC to bring to the Compound for inspection/Complete on site
Maligne Lake Warden Station Barn	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Maligne Lake Warden Station Residence	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Maligne Lake Warden Station Garage/Bunkhouse	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Maligne Horse Range Barn	Staff Housing	2 DC	PC to bring to the Compound for inspection/Complete on site
Maligne Horse Range Blacksm Tacrm	Operation Buildings	1 DC	PC to bring to the Compound for inspection/Complete on site
Maligne Horse Range Hay Shed	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site

Portable Fire Extinguisher Annual Inspection

DC Dry chemical

Description	Type	Number of Components	Inspection location
Maintenance Compound Building	Operation Buildings	44 DC	on site
Maintenance Compound Building	Operation Buildings	10 CD	on site
Maintenance Compound Warm Storage Building	Operation Buildings	2 DC	on site
Pocohantas Warden Station Office/Garage/Workshop	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Pocohantas Warden Station Hay/Tack Shed	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Pocohantas Warden Station Residence	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Pocohantas Kiosk	Operation Buildings	1 DC	PC to bring to the Compound for inspection/Complete on site
Pocohantas Staff House	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Snaring Kiosk	Public Use Buildings	1 DC	PC to bring to the Compound for inspection/Complete on site
Snar Warden Old Garage & Workshop	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Snaring Warden Station Barn/Haystore/Tack Room	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Snaring Warden Station Garage/Worshop	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Snaring Warden Station Residence	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Snaring Warden Station Storage Shed	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Sunwapta Warden Seasonal Res	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Sunwapta Warden Station Barn	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Sunwapta Warden Office\Garage	Staff Housing	3 DC	PC to bring to the Compound for inspection/Complete on site
Sunwapta Warden Station Power Building	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Transfer Station	Operation Buildings	1 DC	PC to bring to the Compound for inspection/Complete on site
Sunwapta Warden Tractor Shed	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Transfer Station Power Distribution System	Electric Power Systems	1 DC	PC to bring to the Compound for inspection/Complete on site
Tangle Creek Bunkhouse	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Tangle Creek Compound Water System	Potable Water Systems	1 DC	PC to bring to the Compound for inspection/Complete on site
Tangle Creek Compound	Other Grounds	1 DC	PC to bring to the Compound for inspection/Complete on site
Tangle Creek Garage	Operation Buildings	1 DC	PC to bring to the Compound for inspection/Complete on site
Tangle Creek Recreation Building	Operation Buildings	1 DC	PC to bring to the Compound for inspection/Complete on site
Tangle Creek Storage Shed	Operation Buildings	1 DC	PC to bring to the Compound for inspection/Complete on site
901-906 Turret St (Fourplex)	Staff Housing	4 DC	on site
911-913 Turret St (Fourplex)	Staff Housing	4 DC	on site
14 Patricia Circle	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
10 Patricia Circle	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site

Portable Fire Extinguisher Annual Inspection

DC Dry chemical

Description	Type	Number of Components	Inspection location
818 Miette Ave	Staff Housing	2 DC	PC to bring to the Compound for inspection/Complete on site
201 Pine Ave	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
411 Patricia St.	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
510 Robson St	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
16 Patricia Circle	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
805 Maligne Ave	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
801 Maligne Ave	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
811 A Maligne Ave	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
8 Patricia Circle	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
809 Maligne Ave	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
813 A Maligne- Ave (Disabled)	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
811 B Maligne Ave	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
807 Maligne Ave	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
813 B Maligne Ave	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
897 Bohomme Street	Staff Housing	2 DC	PC to bring to the Compound for inspection/Complete on site
907-909 Turret Street	Staff Housing	2 DC	PC to bring to the Compound for inspection/Complete on site
902 Patricia Street	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Wabasso Kiosk	Operation Buildings	1 DC	PC to bring to the Compound for inspection/Complete on site
Wabasso Staff Cabin	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Wabasso Staff Panabode	Public Use Buildings	2 DC	PC to bring to the Compound for inspection/Complete on site
Wapiti Kiosk	Operation Buildings	1 DC	PC to bring to the Compound for inspection/Complete on site
Wapiti Staff Cabin	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Whistler Kiosk	Operation Buildings	1 DC	PC to bring to the Compound for inspection/Complete on site
Whistler Office and Toilet Building	Operation Buildings	2 DC	PC to bring to the Compound for inspection/Complete on site
Whistler Supervisor Residence #16	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Jasper Information Centre	Public Use Buildings	6 DC	PC to bring to the Compound for inspection/Complete on site
Whistlerville Staff Accommodation #1	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site

Portable Fire Extinguisher Annual Inspection

DC Dry chemical

Description	Type	Number of Components	Inspection location
Whistlerville Staff Accommodation #2	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Whistlerville Staff Accommodation #3	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Whistlerville Staff Accommodation #4	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Whistlerville Staff Accommodation #5	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Whistlerville Staff Accommodation #6	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Whistlerville Staff Accommodation #7	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Whistlerville Staff Accommodation #8	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Whistlerville Staff Accommodation #9	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Whistlerville Staff Accommodation #10	Staff Housing	1 DC	PC to bring to the Compound for inspection/Complete on site
Vehicle and Equipment		140 DC	PC to bring to the Compound for inspection/Complete on site
BunkHose	Palisades Center	60 DC approx	Complete on site
Machine Shed	Palisades Center		Complete on site
Den	Palisades Center		Complete on site
Smithy	Palisades Center		Complete on site
Saddle Shop	Palisades Center		Complete on site
Midden	Palisades Center		Complete on site
Barn	Palisades Center		Complete on site
WorkShed	Palisades Center		Complete on site
Bullpen	Palisades Center		Complete on site
Lodge	Palisades Center		Complete on site
Icehouse	Palisades Center		Complete on site
Garage	Palisades Center		Complete on site
Hosue	Palisades Center		Complete on site
Office	Palisades Center		Complete on site
Dinning Room	Palisades Center	Complete on site	
Total Fire Extinguishers		380	Approx

Kitchen Fire Suppression Semi-Annual & Annual Inspection

Description	Type	Number of Components	Inspection location
Bunkhouse Kitchen	Kitchen Suppression system with 3 Nozzles	1	on site

Fire Alarm System Annual Testing

Description	Type	Number of Components
CN Train Station/Administration Building	Administration Buildings	1
Maintenance Compound Building	Operation Buildings	1
Maintenance Compound Warm Storage Building	Operation Buildings	1
Jasper Information Centre	Public Use Buildings	1
910 Patricia ST	5 plex	1
918 Patricia ST	5 Plex	1
Palisades Buildings	Palisades	10

Automatic Sprinkler System Semi-Annual Inspection

Description	Type	Number of Components
CN Train Station/Administration Building	Administration Buildings	3
Maintenance Compound Building	Operation Buildings	3
Maintenance Compound Warm Storage Building	Operation Buildings	1
Information Centre	Administration Buildings	1
910 Patricia ST	5 plex	1
918 Patricia ST	5 Plex	1

Automatic Sprinkler System Annual Inspection

Description	Type	Number of Components
CN Train Station/Administration Building	Administration Buildings	1
Maintenance Compound Building	Operation Buildings	3
Maintenance Compound Warm Storage Building	Operation Buildings	1
Information centre	Administration Buildings	1
910 Patricia ST	5 plex	1
918 Patricia ST	5 Plex	1

Automatic Dry Pipe Sprinkler System 3 Years Inspection

Description	Type	Number of Components
Maintenance Compound Building	Operation Buildings	1
Train station	Administration Building	2

Automatic Sprinkler System 5 Years Inspection

Description	Type	Number of Components
CN Train Station/Administration Building	Administration Buildings	1
Maintenance Compound Building	Operation Buildings	3
Maintenance Compound Warm Storage Building	Operation Buildings	1
Information Centre	administration Buildings	1

Standpipe and Hose Systems Quarterly Inspection

Description	Type	Number of Components
CN Train Station/Administration Building	Administration Buildings	1

Standpipe and Hose Systems Semi-Annual Inspection

Description	Type	Number of Components
CN Train Station/Administration Building	Administration Buildings	1

Standpipe and Hose Systems Annual Inspection

Description	Type	Number of Components
CN Train Station/Administration Building	Administration Buildings	1

Standpipe and Hose Systems 3 Years Inspection

Description	Type	Number of Components
CN Train Station/Administration Building	Administration Buildings	1

Standpipe and Hose Systems 5 Years Inspection

Description	Type	Number of Components
CN Train Station/Administration Building	Administration Buildings	1

Device & Location
Main Compound

Device	Location
Bell/strobe combo	near photocopiers
Bell/strobe combo	Back hall to search and rescue
Beam Detector	near dry sprinkler
Beam Detector	back exit
Beam Detector	main hall in Mech shop
Beam Detector	Stores - back loading
Beam Detector	search and rescue equip room
Beam Detector	bullpen
Beam Detector	back entrance east
Beam Detector	Mech shop near lockers
emergency light pack	Basement by fire panel
emergency light pack	Back stairs east
emergency light pack	Stairs to main floor near exit
emergency light pack	Back entrance east
emergency light pack	Near tool room
emergency light pack	Back exit
emergency light pack	Near tire machine
emergency light pack	Bullpen
emergency light pack	Stores - near picket window
emergency light pack	Main hall to east offices
emergency light pack	Near photocopiers
emergency light pack	back hall to search and rescue
emergency light pack	near freezer
emergency light pack	near compressor #1
exit sign	Back stairs - east
exit sign	Stairs to main floor
exit sign	back entrance east
exit sign	Mech shop near lockers
exit sign	back exit
exit sign	near photocopiers
fixed heat detector	Storage near fire alarm panel

Device
Compound continued

Device	Location
Bell	Dispatch west exit
Bell/strobe combo	East/South offices
Bell/strobe combo	South/East dispatch
Bell/strobe combo	Conservation office
Bell/strobe combo	Library
Bell/strobe combo	Library
Bell/strobe combo	South west
Bell/strobe combo	West Offices W/exit
Bell/strobe combo	Lab offices
Bell/strobe combo	Side exit
Beam Detector	Hall near first aid room
Beam Detector	main hall near water fountain
Beam Detector	main hall near carpenter shop
Beam Detector	main hall near paint shop
emergency light pack	South hall to Dispatch
emergency light pack	Dispatch west exit
emergency light pack	hall near first aid room
emergency light pack	Conservation Office
emergency light pack	Library
emergency light pack	West Offices
emergency light pack	West Offices W/exit
emergency light pack	Lab west exit
emergency light pack	main hall near paint shop
Exit	Hall near first aid room
Exit	West Offices
Exit	West Offices W/exit
Exit sign	South/East Dispatch
Exit and HS	Back door
Emergency light/exit sign combo	Lab offices
Heat detector - fixed temp adressable	Side exit
Heat detector - rate rise	Paint storage

Compound continued	
Flow	Dry System
Heat detector - fixed temp- adressable	Above boilers
Heat detector - rate rise	Near main electrical panel
Heat detector - rate rise	phone room
Low air	Dry System
Low air	Wet system
Manual Pull station - Addressable	Near wet system
Manual Pull station - Addressable	back entrance - east
Manual Pull station - Addressable	Mech shop near lockers
Manual Pull station - Addressable	main hall in Mech shop
Manual Pull station - Addressable	Bullpen
Manual Pull station - Addressable	Stores - near picket window
Manual Pull station - Addressable	Stores - back loading
Manual Pull station - Addressable	search and rescue equip room
Manual Pull station - Addressable	back door
rm switch	Wet system
Tamper	Dry system
Tamper	Wet system

Compound continued	
Heat detector - Rate rise	locker room
Heat detector - Rate rise	dry storage - 3rd bay
LH	East/South offices
Manual Pull station - Addressable	South/east dispatch
Manual Pull station - Addressable	Dispatch west exit
Manual Pull station - Addressable	hall near first aid room
Manual Pull station - Addressable	main hall near water fountain
Manual Pull station - Addressable	West offices w/exit
Manual Pull station - Addressable	Lab offices
Manual Pull station - Addressable	hall
Manual Pull station - Addressable	lab west exit
Manual Pull station - Addressable	lab garage
Manual Pull station - Addressable	main hall near carpenter shop
Manual Pull station - Addressable	main hall near paint shop
MP	South west
Smoke detector	hall
Smoke detector	lab west exit
Sprinkler pressure switch	Side exit

Main Compound continued	
Beam detector	Dry storage - 3rd bay
Beam detector	Paint room
Heat detector - fixed temp addressable	Dry storage - 6th bay
Heat detector - fixed temp addressable	paint storage
Heat detector - rate rise	equipment room
Heat detector - rate rise	evidence room
Manual Pull station - Addressable	equipment rom middle
Manual Pull station - Addressable	main hall to lab
Manual Pull station - Addressable	warden office

Information Centre	
Duct detector	Furnace #1
Duct detector	Furnace #2
Duct detector	Furnace #3
Emergency light head	Inside caged storage
Emergency light head	Inside caged storage
Emergency light head	Back of basement - Centre
Emergency light head	Main floor - back of fireplace
Emergency light head	Main floor - front of fireplace
Emergency light head	information centre desk
Emergency light head	information centre back office
exit sign	side exit - gift shop

Information Centre continued	
Emergency light/exit sign combo	Back exit
Emergency light/exit sign combo	near caged storage
Emergency light/exit sign combo	upstairs by fridge
Emergency light/exit sign combo	West/North stairs - top
Heat & smoke detector	Back exit
Heat & smoke detector	basement stairs - bottom
Heat & smoke detector	basement exit
Heat & smoke detector	Back basement - west
Heat & smoke detector	Upstairs washroom
Heat & smoke detector	upstairs middle office
Heat & smoke detector	upstairs office
Heat & smoke detector	upstairs hallway
Heat & smoke detector	gift shop - near desk
Heat & smoke detector	entrance to information desk
Heat & smoke detector	information centre desk
Sprinkler flow switch	sprinkler basement
Sprinkler flow switch	sprinkler - 2nd floor
Sprinkler flow switch	sprinkler - main floor
Sprinkler flow switch	sprinkler - attic

Information Centre continued	
Manual Pull station - Addressable	Back exit
Manual Pull station - Addressable	basement stairs - bottom
Manual Pull station - Addressable	basement exit
Manual Pull station - Addressable	mechanical room
Manual Pull station - Addressable	upstairs back - East
Manual Pull station - Addressable	upstairs by fridge
Manual Pull station - Addressable	West/North stairs - top
Manual Pull station - Addressable	Main entrance - front
Manual Pull station - Addressable	Side entrance - gift shop
Smoke detector	basement stairs - top
Smoke detector - addressable	Upstairs back - East
Smoke detector - Photo electric	West/North stairs - top
Sprinkler pressure switch	sprinkler - main pressure switch
Sprinkler tamper switch	sprinkler - main
Sprinkler tamper switch	sprinkler - main
Sprinkler tamper switch	sprinkler - basement

Jasper Heritage Train Station - Admin	
A/S	Dry system
Emergency light head	Basement by elevator
Emergency light head	Hall by lower boardroom
Emergency light head	Near washrooms
Exit sign	Basement by elevator
Exit sign	Reception area
Exit sign	Side entrance near offices
Exit sign	Near washrooms
Exit sign	East exit
Heat and smoke detector	Basement
Heat and smoke detector	Basement by elevator
Heat and smoke detector	Hall by lower boardroom
Heat and smoke detector	Reception area
Heat and smoke detector	Near washrooms
Low air switch	Dry system
Pull station	West basement
Pull station	Main floor entrance
Pull station	East exit
Sprinkler flow switch	Centre alarm flow
Sprinkler flow switch	East wing alarm
Sprinkler flow switch	West zone wet
Sprinkler Tamper switch	Wet sprinkler
Sprinkler Tamper switch	Wet sprinkler
Sprinkler Tamper switch	Dry system
Sprinkler Tamper switch	West zone wet
Sprinkler tamper switch	sprinkler - 2nd floor
Sprinkler tamper switch	sprinkler - main floor
Sprinkler tamper switch	sprinkler - attic

Jasper Heritage Train Station - Admin continued	
Emergency light head	East exit
Emergency light head	Stairs west middle
Emergency light head	West stairs top
Emergency light head	West 2nd floor
Emergency light head	West 2nd floor
Emergency light head	West hall
Emergency light head	North/West hall
Emergency light head	West near Superintendent's
Emergency light head	East hall
Emergency light head	East by coffee station
Emergency light head	East wing
Emergency light head	East middle
Emergency Light pack	East by coffee station
Exit sign	West middle
Exit sign	East hall
Exit sign	East by coffee station
Exit sign	East middle
Exit sign	East middle by stairs
Heat and smoke detector	West wall
Heat and smoke detector	North/West hall
Heat and smoke detector	West near Superintendents
Heat and smoke detector	East hall
Heat and smoke detector	East wing
Pull station	West 2nd floor
Smoke detector	West stair top

# of Devices by Building	
Compound	
Beam detector	14
Bell	1
Bell/strobe combo	11
Emergency light/exit sign combo	1
Emergency light pack	23
Exit sign	11
Flow	1
Heat detector fixed	12
LH	1
Low air	2
Manual pull station - addressable	24
rm switch	1
Smoke detectoe - addressable	2
Sprinkler pressure switch	1
Tamper	2

# of Devices by Building	
911 Turret - Staff House	
Bell	3
Emergency light/bell/trouble	1
Heat detector - rate rise	11
Sprinkler pressure switch	3

# of Devices by Building	
Pallisades Buildings(Pallisades # Estimated)	
Emergency light/exit sign combo	20
Emergency light pack	5
Exit sign	10

# of Devices by Building	
Jasper Heritage Train Station	
A/S	1
Emergency light head	21
Emergency light pack	4
Exit signs	17
Heat & smoke detector	20
Low air switch	1
Pull station	15
Smoke alarm	2
Smoke detector	1
Sprinkler flow switch	3
Tamper	6

Backflow Preventer Annual Maintenance

National Plumbing Code (2015). CSA B64.10.1-11 Maintenance and Field Testing of Backflow Preventers (R2016).

Certified backflow prevention device tester by an accredited school and have license in good standing with AHJ and current liability insurance coverage. Local bylaws and/or provincial regulations must be consulted to ensure the person performing the backflow preventer maintenance is authorized to perform the required service on the applicable backflow preventer. For example, local bylaws may restrict testing of a backflow preventer on a fire protection service to be performed by a fire protection contractor, but a fire protection contractor would not be authorized to perform service or testing on a backflow preventer serving a plumbing system.

Description	Type	Number of Components
CN Train Station/Administration Building	Administration Buildings	1
Maintenance Compound Building	Operation Buildings	1
Info Centre	Administration Buildings	1
Warm storage	Compound	1

Solicitation No.:
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Amendment No.:
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Contracting Authority:
Amy Barrett Licher

Client Reference No.:
N/A

Title:
Alarms, Extinguishers and Sprinkler Code Inspection and Certification – Jasper National Park

ANNEX B

BASIS OF PAYMENT

Financial Bid Submission Requirements

- (a) Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.
- (b) Bidder must submit its financial bid in accordance with this Basis of Payment.
- (c) The bid must be submitted in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.
- (d) Total Combined Evaluated Estimated Bid Price Calculation:
 - a. For the purposes of evaluation, the evaluated bid price will be comprised of the combined total of Table A through Table E.

****To be completed by the Bidder****

Table A - Contract Year 1 - January 1, 2024 to December 31, 2024 – Firm Unit Price(s)

In consideration of the Contractor completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s) in Canadian funds for all costs, including but not limited to all professional, technical, and administrative fees and costs as required to fulfill the requirements of *Annex A – Statement of Work* as defined.

1.1 Required Services (Inspections, testing & maintenance):		
Item No.	Description	Firm Unit Price(s)
1.1.1.	[Monthly / Annual] - Fire Alarm System	\$
1.1.2.	[Annual] - Fire Signal Receiving Centres and Transmitter Systems	\$
1.1.3.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 5 Year] - Automatic Sprinkler System - Wet Pipe	\$
1.1.4.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 3 Year / 5 Year] - Automatic Sprinkler System - Dry Pipe	\$
1.1.5.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 5 Year] - Automatic Sprinkler System - Preaction	\$
1.1.6.	[Monthly / Quarterly / Semi-annual / Annual / 3 Year / 5 Year] - Standpipe and Hose Systems	\$
1.1.7.	[Monthly / Annual] - Self-Contained Emergency Lighting Unit Equipment	\$
1.1.8.	[Monthly / Annual] - Emergency Lighting and Exit Sign (Combined Self-Contained Unit)	\$
1.1.9.	[Annual] - Exit Signs	\$
1.1.10.	[Monthly / Annual] - Fire Extinguishers	\$
1.1.11.	[Annual / 4 Year] - Fire Dampers and Fire Stop Flaps	\$

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1.1.12.	[Monthly / Quarterly / Semi-annual / Annual] - Commercial Cooking Equipment (Fire Protection Systems / Exhaust and Hood Systems)	\$
1.1.13.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 3 Year / 5 Year] - Private Service Mains, Hydrants	\$
1.1	TOTAL REQUIRED SERVICES FIRM UNIT PRICE(S) Sum of Extended Total(s)	\$

1.2 Work Authorizations - As and When Requested Services :

The Contractor will be paid for the actual hours worked at the firm hourly rates detailed below. The Contractor will be paid an initial half hour minimum charge calculated from the time the Contractor's technician arrives on-site. All additional chargeable time, over and above the first half hour, will be rounded to the nearest quarter hour.

Item No.	Description	Estimated Quantity/ Hours	Hourly Rate	Total
1.2.1.	[5 Year / 6 Year / 12 Year] Inspection – Fire Extinguisher, Portable	4	\$	\$
1.2.2.	Service Call Regular Hours - Technician	10	\$	\$
1.2.3.	Service Call Regular Hours - Apprentice	10	\$	\$
1.2.4.	Service Call Outside Regular Hours - Technician	5	\$	\$
1.2.5.	Service Call Outside Regular Hours - Apprentice	5	\$	\$
1.2	TOTAL WORK AUTHORIZATIONS - AS AND WHEN REQUESTED SERVICES FIRM UNIT PRICE(S) Sum of Extended Total(s)			\$

1.3 Parts and Materials

The provision of all materials, components and products as required to perform the Work in accordance with Annex A – Statement of Work, will be supplied at cost plus the firm % mark-up rate. These expenses must be supported by an itemized statement supported by receipt vouchers.

Item No.	Description	Unit of Measurement	Firm Percent	Estimated Cost Value	Extended Estimated Cost(s)
			Bid Rate	(ECV)	[(1+FP) x ECV]
Example			5% (= 0.05)	\$2,000.00 of parts	[(1+0.05) x \$2,000.00] = \$ 2,100.00
1.3	Fixed markup cost on parts and materials			\$ 2,000.00	\$
A	Combined Estimated Total Firm Unit Price(s) (Items 2.1 + 2.2 + 2.3)				\$

Solicitation No.:
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Amendment No.:
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Client Reference No.:
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Table B - Option Year 1 – January 1, 2025 to December 31, 2025 – Firm Unit Price(s)

In consideration of the Contractor completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s) in Canadian funds for all costs, including but not limited to all professional, technical, and administrative fees and costs as required to fulfill the requirements of *Annex A – Statement of Work* as defined.

2.1 Required Services (Inspections, testing & maintenance):				
Item No.	Description	Firm Unit Price(s)		
2.1.1.	[Monthly / Annual] - Fire Alarm System	\$		
2.1.2.	[Annual] - Fire Signal Receiving Centres and Transmitter Systems	\$		
2.1.3.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 5 Year] - Automatic Sprinkler System - Wet Pipe	\$		
2.1.4.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 3 Year / 5 Year] - Automatic Sprinkler System - Dry Pipe	\$		
2.1.5.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 5 Year] - Automatic Sprinkler System - Preaction	\$		
2.1.6.	[Monthly / Quarterly / Semi-annual / Annual / 3 Year / 5 Year] - Standpipe and Hose Systems	\$		
2.1.7.	[Monthly / Annual] - Self-Contained Emergency Lighting Unit Equipment	\$		
2.1.8.	[Monthly / Annual] - Emergency Lighting and Exit Sign (Combined Self-Contained Unit)	\$		
2.1.9.	[Annual] - Exit Signs	\$		
2.1.10.	[Monthly / Annual] - Fire Extinguishers	\$		
2.1.11.	[Annual / 4 Year] - Fire Dampers and Fire Stop Flaps	\$		
2.1.12.	[Monthly / Quarterly / Semi-annual / Annual] - Commercial Cooking Equipment (Fire Protection Systems / Exhaust and Hood Systems)	\$		
2.1.13.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 3 Year / 5 Year] - Private Service Mains, Hydrants	\$		
2.1	TOTAL REQUIRED SERVICES FIRM UNIT PRICE(S)	\$		
	Sum of Extended Total(s)	\$		
2.2 Work Authorizations - As and When Requested Services :				
<p>The Contractor will be paid for the actual hours worked at the firm hourly rates detailed below. The Contractor will be paid an initial half hour minimum charge calculated from the time the Contractor's technician arrives on-site. All additional chargeable time, over and above the first half hour, will be rounded to the nearest quarter hour.</p>				
Item No.	Description	Estimated Quantity/ Hours	Hourly Rate	Total
2.2.1.	[5 Year / 6 Year / 12 Year] Inspection – Fire Extinguisher, Portable	4	\$	\$

Solicitation No.:
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Client Reference No.:
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2.2.2.	Service Call Regular Hours - Technician	10	\$	\$	
2.2.3.	Service Call Regular Hours - Apprentice	10	\$	\$	
2.2.4.	Service Call Outside Regular Hours - Technician	5	\$	\$	
2.2.5.	Service Call Outside Regular Hours - Apprentice	5	\$	\$	
2.2	TOTAL WORK AUTHORIZATIONS - AS AND WHEN REQUESTED SERVICES FIRM UNIT PRICE(S)			\$	
	Sum of Extended Total(s)				
2.3 Parts and Materials					
The provision of all materials, components and products as required to perform the Work in accordance with Annex A – Statement of Work, will be supplied at cost plus the firm % mark-up rate. These expenses must be supported by an itemized statement supported by receipt vouchers.					
Item No.	Description	Unit of Measurement	Firm Percent	Estimated Cost Value	Extended Estimated Cost(s)
			Bid Rate	(ECV)	[(1+FP) x ECV]
Example			5% (= 0.05)	\$2,000.00 of parts	[(1+0.05) x \$2,000.00] = \$ 2,100.00
2.3	Fixed markup cost on parts and materials			\$ 2,000.00	\$
B	Combined Estimated Total Firm Unit Price(s)				\$
	(Items 3.1 + 3.2 + 3.3)				

Table C - Option Year 2 – January 1, 2026 to December 31, 2026 – Firm Unit Price(s)

In consideration of the Contractor completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s) in Canadian funds for all costs, including but not limited to all professional, technical, and administrative fees and costs as required to fulfill the requirements of *Annex A – Statement of Work* as defined.

3.1 Required Services (Inspections, testing & maintenance):		
Item No.	Description	Firm Unit Price(s)
3.1.1.	[Monthly / Annual] - Fire Alarm System	\$
3.1.2.	[Annual] - Fire Signal Receiving Centres and Transmitter Systems	\$
3.1.3.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 5 Year] - Automatic Sprinkler System - Wet Pipe	\$
3.1.4.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 3 Year / 5 Year] - Automatic Sprinkler System - Dry Pipe	\$
3.1.5.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 5 Year] - Automatic Sprinkler System - Preaction	\$
3.1.6.	[Monthly / Quarterly / Semi-annual / Annual / 3 Year/ 5 Year] - Standpipe and Hose Systems	\$
3.1.7.	[Monthly / Annual] - Self-Contained Emergency Lighting Unit Equipment	\$

Solicitation No.:
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Amendment No.:
00

Contracting Authority:
Amy Barrett Lichter

Client Reference No.:
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Title:
Alarms, Extinguishers and Sprinkler Code Inspection and Certification – Jasper National Park

3.1.8.	[Monthly / Annual] - Emergency Lighting and Exit Sign (Combined Self-Contained Unit)	\$
3.1.9.	[Annual] - Exit Signs	\$
3.1.10.	[Monthly / Annual] - Fire Extinguishers	\$
3.1.11.	[Annual / 4 Year] - Fire Dampers and Fire Stop Flaps	\$
3.1.12.	[Monthly / Quarterly / Semi-annual / Annual] - Commercial Cooking Equipment (Fire Protection Systems / Exhaust and Hood Systems)	\$
3.1.13.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 3 Year / 5 Year] - Private Service Mains, Hydrants	\$
3.1	TOTAL REQUIRED SERVICES FIRM UNIT PRICE(S) Sum of Extended Total(s)	\$

3.2 Work Authorizations - As and When Requested Services :

The Contractor will be paid for the actual hours worked at the firm hourly rates detailed below. The Contractor will be paid an initial half hour minimum charge calculated from the time the Contractor's technician arrives on-site. All additional chargeable time, over and above the first half hour, will be rounded to the nearest quarter hour.

Item No.	Description	Estimated Quantity/ Hours	Hourly Rate	Total
3.2.1.	[5 Year / 6 Year / 12 Year] Inspection – Fire Extinguisher, Portable	4	\$	\$
3.2.2.	Service Call Regular Hours - Technician	10	\$	\$
3.2.3.	Service Call Regular Hours - Apprentice	10	\$	\$
3.2.4.	Service Call Outside Regular Hours - Technician	5	\$	\$
3.2.5.	Service Call Outside Regular Hours - Apprentice	5	\$	\$
3.2	TOTAL WORK AUTHORIZATIONS - AS AND WHEN REQUESTED SERVICES FIRM UNIT PRICE(S) Sum of Extended Total(s)			\$

3.3 Parts and Materials

The provision of all materials, components and products as required to perform the Work in accordance with Annex A – Statement of Work, will be supplied at cost plus the firm % mark-up rate. These expenses must be supported by an itemized statement supported by receipt vouchers.

Item No.	Description	Unit of Measurement	Firm Percent	Estimated Cost Value	Extended Estimated Cost(s)
			Bid Rate	(ECV)	[(1+FP) x ECV]
Example			5% (= 0.05)	\$2,000.00 of parts	[(1+0.05) x \$2,000.00] = \$ 2,100.00
3.3	Fixed markup cost on parts and materials			\$ 2,000.00	\$
C	Combined Estimated Total Firm Unit Price(s) (Items 3.1 + 3.2 + 3.3)				\$

Solicitation No.:
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Amendment No.:
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Contracting Authority:
Amy Barrett Lichter

Client Reference No.:
N/A

Title:
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Table D - Option Year 3 – January 1, 2027 to December 31, 2027 – Firm Unit Price(s)

In consideration of the Contractor completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s) in Canadian funds for all costs, including but not limited to all professional, technical, and administrative fees and costs as required to fulfill the requirements of *Annex A – Statement of Work* as defined.

4.1 Required Services (Inspections, testing & maintenance):				
Item No.	Description	Firm Unit Price(s)		
5.1.1.	[Monthly / Annual] - Fire Alarm System	\$		
5.1.2.	[Annual] - Fire Signal Receiving Centres and Transmitter Systems	\$		
5.1.3.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 5 Year] - Automatic Sprinkler System - Wet Pipe	\$		
5.1.4.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 3 Year / 5 Year] - Automatic Sprinkler System - Dry Pipe	\$		
5.1.5.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 5 Year] - Automatic Sprinkler System - Preaction	\$		
5.1.6.	[Monthly / Quarterly / Semi-annual / Annual / 3 Year/ 5 Year] - Standpipe and Hose Systems	\$		
5.1.7.	[Monthly / Annual] - Self-Contained Emergency Lighting Unit Equipment	\$		
5.1.8.	[Monthly / Annual] - Emergency Lighting and Exit Sign (Combined Self-Contained Unit)	\$		
5.1.9.	[Annual] - Exit Signs	\$		
5.1.10.	[Monthly / Annual] - Fire Extinguishers	\$		
5.1.11.	[Annual / 4 Year] - Fire Dampers and Fire Stop Flaps	\$		
5.1.12.	[Monthly / Quarterly / Semi-annual / Annual] - Commercial Cooking Equipment (Fire Protection Systems / Exhaust and Hood Systems)	\$		
5.1.13.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 3 Year / 5 Year] - Private Service Mains, Hydrants	\$		
4.1	TOTAL REQUIRED SERVICES FIRM UNIT PRICE(S)	\$		
	Sum of Extended Total(s)	\$		
4.2 Work Authorizations - As and When Requested Services :				
<p>The Contractor will be paid for the actual hours worked at the firm hourly rates detailed below. The Contractor will be paid an initial half hour minimum charge calculated from the time the Contractor's technician arrives on-site. All additional chargeable time, over and above the first half hour, will be rounded to the nearest quarter hour.</p>				
Item No.	Description	Estimated Quantity/ Hours	Hourly Rate	Total
4.2.1.	[5 Year / 6 Year / 12 Year] Inspection – Fire Extinguisher, Portable	4	\$	\$

Solicitation No.:
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Amendment No.:
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Contracting Authority:
Amy Barrett Lichter

Client Reference No.:
N/A

Title:
Alarms, Extinguishers and Sprinkler Code Inspection and Certification – Jasper National Park

4.2.2.	Service Call Regular Hours - Technician	10	\$	\$	
4.2.3.	Service Call Regular Hours - Apprentice	10	\$	\$	
4.2.4.	Service Call Outside Regular Hours - Technician	5	\$	\$	
4.2.5.	Service Call Outside Regular Hours - Apprentice	5	\$	\$	
4.2	TOTAL WORK AUTHORIZATIONS - AS AND WHEN REQUESTED SERVICES FIRM UNIT PRICE(S)			\$	
	Sum of Extended Total(s)				
4.3 Parts and Materials					
The provision of all materials, components and products as required to perform the Work in accordance with Annex A – Statement of Work, will be supplied at cost plus the firm % mark-up rate. These expenses must be supported by an itemized statement supported by receipt vouchers.					
Item No.	Description	Unit of Measurement	Firm Percent	Estimated Cost Value	Extended Estimated Cost(s)
			Bid Rate	(ECV)	[(1+FP) x ECV]
Example			5% (= 0.05)	\$2,000.00 of parts	[(1+0.05) x \$2,000.00] = \$ 2,100.00
4.3	Fixed markup cost on parts and materials			\$ 2,000.00	\$
D	Combined Estimated Total Firm Unit Price(s)				\$
	(Items 4.1 + 4.2 + 4.3)				

Table E - Option Year 4 – January 1, 2028 to December 31, 2028 – Firm Unit Price(s)

In consideration of the Contractor completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s) in Canadian funds for all costs, including but not limited to all professional, technical, and administrative fees and costs as required to fulfill the requirements of *Annex A – Statement of Work* as defined.

5.1 Required Services (Inspections, testing & maintenance):		
Item No.	Description	Firm Unit Price(s)
5.1.1.	[Monthly / Annual] - Fire Alarm System	\$
5.1.2.	[Annual] - Fire Signal Receiving Centres and Transmitter Systems	\$
5.1.3.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 5 Year] - Automatic Sprinkler System - Wet Pipe	\$
5.1.4.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 3 Year / 5 Year] - Automatic Sprinkler System - Dry Pipe	\$
5.1.5.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 5 Year] - Automatic Sprinkler System - Preaction	\$
5.1.6.	[Monthly / Quarterly / Semi-annual / Annual / 3 Year/ 5 Year] - Standpipe and Hose Systems	\$
5.1.7.	[Monthly / Annual] - Self-Contained Emergency Lighting Unit Equipment	\$

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5.1.8.	[Monthly / Annual] - Emergency Lighting and Exit Sign (Combined Self-Contained Unit)	\$
5.1.9.	[Annual] - Exit Signs	\$
5.1.10.	[Monthly / Annual] - Fire Extinguishers	\$
5.1.11.	[Annual / 4 Year] - Fire Dampers and Fire Stop Flaps	\$
5.1.12.	[Monthly / Quarterly / Semi-annual / Annual] - Commercial Cooking Equipment (Fire Protection Systems / Exhaust and Hood Systems)	\$
5.1.13.	[Weekly / Monthly / Quarterly / Semi-annual / Annual / 3 Year / 5 Year] - Private Service Mains, Hydrants	\$
5.1	TOTAL REQUIRED SERVICES FIRM UNIT PRICE(S) Sum of Extended Total(s)	\$

5.2 Work Authorizations - As and When Requested Services :

The Contractor will be paid for the actual hours worked at the firm hourly rates detailed below. The Contractor will be paid an initial half hour minimum charge calculated from the time the Contractor's technician arrives on-site. All additional chargeable time, over and above the first half hour, will be rounded to the nearest quarter hour.

Item No.	Description	Estimated Quantity/ Hours	Hourly Rate	Total
5.2.1.	[5 Year / 6 Year / 12 Year] Inspection – Fire Extinguisher, Portable	4	\$	\$
5.2.2.	Service Call Regular Hours - Technician	10	\$	\$
5.2.3.	Service Call Regular Hours - Apprentice	10	\$	\$
5.2.4.	Service Call Outside Regular Hours - Technician	5	\$	\$
5.2.5.	Service Call Outside Regular Hours - Apprentice	5	\$	\$
5.2	TOTAL WORK AUTHORIZATIONS - AS AND WHEN REQUESTED SERVICES FIRM UNIT PRICE(S) Sum of Extended Total(s)			\$

5.3 Parts and Materials

The provision of all materials, components and products as required to perform the Work in accordance with Annex A – Statement of Work, will be supplied at cost plus the firm % mark-up rate. These expenses must be supported by an itemized statement supported by receipt vouchers.

Item No.	Description	Unit of Measurement	Firm Percent	Estimated Cost Value	Extended Estimated Cost(s)
			Bid Rate	(ECV)	[(1+FP) x ECV]
Example			5% (= 0.05)	\$2,000.00 of parts	[(1+0.05) x \$2,000.00] = \$ 2,100.00
5.3	Fixed markup cost on parts and materials			\$ 2,000.00	\$
E	Combined Estimated Total Firm Unit Price(s) (Items 3.1 + 3.2 + 3.3)				\$

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F. Total Evaluated Bid Price

Item	Description	Bid Price
(A)	Total Estimated Firm Unit Price(s) - Contract Year 1 - January 1, 2024 to December 31, 2024	\$
(B)	Total Estimated Firm Unit Price(s) - Option Year 1 - January 1, 2025 to December 31, 2025	\$
(C)	Total Estimated Firm Unit Price(s) - Option Year 2 - January 1, 2026 to December 31, 2026	\$
(D)	Total Estimated Firm Unit Price(s) - Option Year 3 - January 1, 2027 to December 31, 2027	\$
(E)	Total Estimated Firm Unit Price(s) - Option Year 4 - January 1, 2028 to December 31, 2028	\$
(F)	TOTAL EVALUATED BID PRICE Sum of Bid Price(s)	\$

Notes:

- (a) Unidentified costs will not be allowable under the Contract unless there is a change to the work requirements and addressed by a contract amendment issued by the Contracting Authority;
- (b) Additional payment terms and conditions will not apply to the contract; and
- (c) Customs duties are included and Applicable Taxes are extra.

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ANNEX C

INSURANCE REQUIREMENTS – COMMERCIAL GENERAL LIABILITY INSURANCE

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Parks Canada Agency.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.

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ANNEX D

ATTESTATION AND PROOF OF COMPLIANCE WITH OCCUPATIONAL HEALTH AND SAFETY (OHS)

*** to be completed after contract award ***

The following form must be completed and signed prior to commencing work on Parks Canada Sites.

Submission of this completed form, satisfactory to Parks Canada, is a condition of gaining access to the work place.

Parks Canada recognizes that federal OHS legislation places certain specific responsibilities upon Parks Canada as owner of the work place. In order to meet those responsibilities, Parks Canada is implementing a contractor safety regime that will ensure that roles and responsibilities assigned under Part II of the Canada Labour Code and the Canada Occupational Health and Safety Regulations are implemented and observed when involving contractor(s) to undertake works in Parks Canada work places.

Parks Canada Responsible Authority/Project Lead	Address	Contact Information
Project Manager		
Prime Contractor		
Subcontractor(s) (add additional fields as required)		

Location of Work

General Description of Work to be Completed
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Mark “Yes” where applicable.

	A meeting has been held to discuss hazards and access to the work place and all known and foreseeable hazards have been identified to the contractor and/or subcontractor(s)
	The contractor and/or its subcontractor(s) will comply with all federal and provincial/territorial legislation and Parks Canada's policies and procedures, regarding occupational health and safety.
	The contractor and/or its subcontractor(s) will provide all prescribed safety materials, equipment, devices and clothing.
	The contractor and/or its subcontractor(s) will ensure that its employees are familiar with and use all prescribed safety materials, equipment, devices and clothing at all times.
	The contractor and/or its subcontractor(s) will ensure that its activities do not endanger the health and safety of Parks Canada employees.
	The contractor and/or its subcontractor(s) has inspected the site and has carried out a hazard assessment and has put in place a health and safety plan and informed its employees accordingly, prior to the commencement of the work.
	Where a contractor and/or its subcontractor(s) will be storing, handling or using hazardous substances in the work place, it will place warning signs at access points warning persons of the presence of the substances and any precautions to be taken to prevent or reduce any hazard of injury or death.
	The contractor and/or its subcontractor(s) will ensure that its employees are instructed in respect of any emergency procedures applicable to the site.

I, _____ (*contractor*), certify that I have read, understood and attest that my firm, employees and all sub-contractors will comply with the requirements set out in this document and the terms and conditions of the contract.

Name: _____

Signature: _____

Date: _____

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ANNEX E TO PART 5 OF THE BID SOLICITATION

LIST OF NAMES FOR INTEGRITY VERIFICATION FORM

Requirements

Section 17 of the [Ineligibility and Suspension Policy](#) (the Policy) requires suppliers, regardless of their status under the Policy, to submit a list of names when participating in a procurement process. The required list differs depending on the Bidder's or Offeror's organizational structure:

- Suppliers including those bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all current directors.
- Privately owned corporations must provide a list of the owners' names.
- Suppliers bidding as sole proprietors, including sole proprietors bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all owners.
- Suppliers that are a partnership do not need to provide a list of names.

Suppliers may use this form to provide the required list of names with their bid or offer submission. Failure to submit this information with a bid or offer, where required, will render a bid or offer non-responsive, or the supplier otherwise disqualified for award of a contract or real property agreement. Please refer to [Information Bulletin: Required information to submit a bid or offer](#) for additional details.

Supplier Information

Supplier's Legal Name:		
Organizational Structure: () Corporate Entity () Privately Owned Corporation () Sole Proprietor () Partnership		
Supplier's Legal Address:		
City:	Province / Territory:	Postal Code:
Supplier's Procurement Business Number (optional):		

List of Names

Name	Title

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Declaration

I, _____, (*name*)

_____, (*position*) of

_____, (*supplier's name*) declare that the information provided in this Form is, to the best of my knowledge and belief, true, accurate and complete. I am aware that failing to provide the list of names will render a bid or offer non-responsive, or I will be otherwise disqualified for award of a contract or real property agreement. I am aware that during the bid or offer evaluation stage, I must, within 10 working days, inform the Contracting Authority in writing of any changes affecting the list of names submitted. I am also aware that after contract award I must inform the Registrar of Ineligibility and Suspension within 10 working days of any changes to the list of names submitted.

Signature: _____

Date: _____

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ANNEX F TO PART 5 OF THE BID SOLICITATION

FORMER PUBLIC SERVANT

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c.. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- (a) an individual;
- (b) an individual who has incorporated;
- (c) a partnership made of former public servants; or
- (d) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S., 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? Yes (<input type="checkbox"/>) No (<input type="checkbox"/>)

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

- (a) name of former public servant;
- (b) date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the

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published proactive disclosure reports in accordance with [Contracting Policy Notice: 2019-1](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? Yes () No ()

If so, the Bidder must provide the following information:

- (a) name of former public servant;
- (b) conditions of the lump sum payment incentive;
- (c) date of termination of employment;
- (d) amount of lump sum payment;
- (e) rate of pay on which lump sum payment is based;
- (f) period of lump sum payment including start date, end date and number of weeks;
- (g) number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.