



SPECIFICATIONS

SOLICITATION #: 23-58131

BUILDING: M-20,
1200 Montreal Road,
Ottawa, Ontario

PROJECT: M-20 Room. 258a Server Room
Renovations

PROJECT #: 6178

Date: October 2023

SPECIFICATION

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Construction Tender Form

Project Identification **M20 Room 258A Server Room Renovations**

Tender No.: 23-58131

1.2 **Business Name and Address of Tenderer**

Name _____

Address _____

Contact Person(Print Name) _____

Telephone (_____) _____ Fax: (_____) _____

1.3 **Offer**

I/We the Tenderer, hereby offer to His Majesty the King in Right of Canada (hereinafter referred to as "His Majesty") represented by the National Research Council Canada to perform and complete the work for the above named project in accordance with the Plans and Specifications and other Tender Documents, at the place and in the manner set out therein for the Total Tender Amount (to be expressed in numbers only) of: \$_____. _____ **in lawful money of Canada (excluding GST/HST)**

The above amount is inclusive of all applicable (*) Federal, Provincial and Municipal taxes except that in the event of a change in any tax imposed under the Excise Act, the Excise Tax Act, the Old Age Security Act, the Customs Act, the Customs Tariff or any provincial sales tax legislation imposing a retail sales tax on the purchase of tangible personal property incorporated into Real Property, that occurs

- .1 after the date this tender was mailed or delivered, or
- .2 if this tender is revised, after the date of the last revision

the amount of this offer shall be decreased or decreased in the manner provided for in GC22 of the General Conditions of the Contract Documents.

National Research Council Canada	Conseil national de recherches Canada
Finance and Procurement Services Branch	Direction des services financiers et d'approvisionnement

1.3.1 Offer (continued)

(*) For the purpose of this tender, the Goods and Services Tax (GST) is not to be considered as an applicable tax.

In the province of Quebec, the Quebec Sales Tax is not to be included in the tender amount because the Federal Government is exempt from this tax. Tenderers shall make arrangements directly with the provincial Revenue Department to recover any tax they may pay on good and services acquired in the performance of this contract. However, tenderers should include in their tender amount Quebec Sales Tax for which an Input Tax Refund is not available.

1.4 Acceptance and Entry into Contract

I/We undertake, within fourteen (14) days of notification of acceptance of my/our offer, to sign a contract for the performance of the work provided I/we are notified, by the Department, of the acceptance of my/our offer within 30 days of the tender closing date.

1.5 Construction Time

I/We Agree to complete the work within the time stipulated in the specification from the date of notification of acceptance of my/our offer.

1.6 Bid Security

I/We herewith enclose tender security in accordance with Article 5 of the General Instruction to Tenderers.

I/We understand that if a security deposit is furnished as tender security and if I/we refuse to enter into a contract when called upon to do so, my/our security deposit shall be forfeited but the Minister may, if it is in the public interest, waive the right of His Majesty to forfeit the security deposit.

I/We understand that if the security furnished is not in the approved form as described in Article 5 of the General Instructions to Tenderers, my/our tender is subject to disqualification.

National Research Council Conseil national de recherches
Canada Canada

Finance and Procurement Direction des services financiers
Services Branch et d’approvisionnement

1.7 Contract Security

Within fourteen (14) days after receipt of written notification of the acceptance of my/our offer, I/we will furnish contract security in accordance with the Contract Conditions “F” of the Contract Documents.

I/We understand that the contract security referred to herein, if provided in the form of a bill of exchange, will be deposited into the Consolidated Revenue Fund of Canada.

1.8 Appendices

This Tender Form includes Appendix No. _____N/A_____.

1.9 Addenda

The Total Tender Amount provides for the Work described in the following Addenda:

NUMBER	DATE	NUMBER	DATE

(Tenderers shall enter numbers and dates of addenda)

National Research Council Canada	Conseil national de recherches Canada
Finance and Procurement Services Branch	Direction des services financiers et d'approvisionnement

1.10 Execution of Tender

The Tenderer shall refer to Article 2 of the General Instructions to Tenderers.

**SIGNED, ATTESTED TO AND DELIVERED on the _____ day of
_____ on behalf of**

(Type or print the business name of the Tenderer)

AUTHORIZED SIGNATORY (IES)

(Signature of Signatory)

(Print name & Title of Signatory)

(Signature of Signatory)

(Print name & Title of Signatory)

SEAL

BUY AND SELL NOTICE

M-20 Room. 258a Server Room Renovations

The National Research Council Canada, 1200 Montreal Road Ottawa, has a requirement for a project that includes:

The proposed scope of work includes the supportive construction in Room 258A of Building M-20 located on the Montreal Road Campus of the National Research Council of Canada for the installation of a client supplied server rack (HPC cluster).

MANDATORY CRITERIA

EVALUATION PROCEDURES

The construction tender form (bid) will be evaluated and scored in accordance with specific evaluation criteria as detailed herein. It is imperative that these criteria be addressed in sufficient depth in the tender form to fully describe the Proponent's response.

You are invited to submit one electronic Technical Proposal and one electronic Financial Proposal in two separate attachments to fulfil the following requirement forming part of this Request for Proposal. One attachment must be clearly marked 'Technical Proposal' and the other attachment must be marked 'Financial Proposal'. All financial information must be fully contained in the Financial Proposal, and only in the Financial Proposal. Proponents who provide financial information in the technical proposal will be disqualified.

MANDATORY CRITERIA:

The Construction Tender Form (bid) will be evaluated to determine if all mandatory requirements detailed in this Table "Mandatory Criteria" have been met.

Any Tender Form which fails to meet any of the mandatory requirements will be considered non-compliant and will not be given further consideration.

In the table below include the page number(s) of your bid form that demonstrates you meet that specific requirement.

MANDATORY CRITERIA

Item	Mandatory Criteria	Bid Form Page # (s) <i>(Proponent to Insert)</i>
1	The Proponent must have a minimum of ten (10) years' experience as a general contractor providing construction services comparable to this tender. Provide two project examples, including approximate value of work and a client reference. Provide a company profile and relevant history. A total of four pages (letter size) maximum for this criteria.	

2	The Proponent must supply the CV for the proposed company construction site supervisor. The proposed construction site supervisor must possess a minimum of 7 years' experience in contract/construction administration, as a site supervisor or similar position. Two pages (letter size) maximum for this criteria.	
3	The Proponent must supply the CV for the proposed company Project manager. The proposed project Manager must possess a minimum of 7 years' experience in contract/construction administration, as a Project, Manager or similar position. Two pages (letter size) maximum for this criteria.	

1. GENERAL

Questions regarding any aspect of the project are to be addressed to and answered only by the Departmental Representative (or his designate) or the Contracting Authority.

Any information received other than from the Departmental Representative (or his designate) or the Contracting Authority will be disregarded when awarding the contract and during construction.

Firms intending to submit tenders on this project should obtain tender documents through the canadabuys.canada.ca TMA services provider. Addendums, when issued, will be available from the canadabuys.canada.ca TMA service provider. Firms that elect to base their bids on tender documents obtained from other sources do so at their own risk and will be solely responsible to inform the tender calling authority of their intention to bid. Tender packages are not available for distribution on the actual day of tender closing.

2. MANDATORY SITE VISIT

It is mandatory that the bidder attends one of the site visits at the designated date and time. At least one representative from proponents that intend to bid must attend. The site visits will be held on October 11th and October 12th, 2023 at 9:00am. Meet Benoit Ranger at Building M-20, Main Entrance, 1200 Montreal Road Ottawa, ON. Bidders who, for any reason, cannot attend one of the specified dates and time will not be given an alternative appointment to view the site and their tenders, therefore, will be considered as non-responsive. **NO EXCEPTIONS WILL BE MADE.**

* Due to COVID-19, we are taking additional measures to protect you and our employees at the site visits.

- At the site visit, to limit contact and risks:
 - o The proponents will sanitize their hands at the hand sanitizing station.
 - o The proponents will be asked to sign the Attendance Form. It is the responsibility of all proponents to verify information on the Attendance Form.
 - o The site visits could take longer than usual, therefore anticipate a longer meeting duration.
 - o Physical distancing: keeping a distance of at least 2 arms-length (approximately 2 metres) from others may not be possible at all times, therefore the use of NRC issued disposable face coverings to reduce the risk of transmission of COVID-19 is mandatory.

- The proponents shall not impede safe access to and from the facility.
- Proposals submitted by bidders who have not attended the site visit or failed to submit their identification and contact information at the site visit will be deemed non-responsive.

3. CLOSING DATE

Closing date is October 26, 2023, 14:00 EDT

4. TENDER RESULTS

Following the evaluation, the tender results will be sent by email to all Contractors who submitted a tender.

5. SECURITY REQUIREMENT FOR CANADIAN CONTRACTORS

5.1 MANDATORY SECURITY REQUIREMENT:

This procurement contains a mandatory security requirement as follows:

1. The Contractor must, at all times during the performance of the Contract, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Director (CISD), Public Works Government Services Canada.
2. The Contractor personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by CISD/PWGSC.
3. The Contractor must comply with the provisions of the:
 - a. Security Requirements Checklist attached at Appendix "D"
 - b. Industrial Security Manual (Latest Edition) available at: <https://www.tpsgc-pwgsc.gc.ca/esc-src/msi-ism/index-eng.html>

5.2 VERIFICATION OF SECURITY CLEARANCE AT BID CLOSING

1. The Bidder must hold a valid Designated Organization Screening (DOS) issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC), **TO BE INCLUDED WITH THEIR TENDER OR PROVIDED WITHIN 48 HOURS FROM THE DATE AND TIME OF TENDER CLOSING**. Verifications will be made through CISD to confirm the security clearance status of the Bidder. Failure to comply with this requirement will render the bid non-compliant and no further consideration will be given to the bid.
2. Within 72 hours of tender closing, the General Contractor must name all of his sub-contractors, each of whom must hold a valid **RELIABILITY STATUS**, granted or approved by CISD/PWGSC, or any other Federal Department or Agency along with the names and birthdates or security clearance certificate numbers of all personnel who will be assigned to the project.
3. It is to be noted that any subcontractor required to perform any part of the work during the performance of the subsequent contract must also adhere to the mandatory security requirement of the contract. As well, no personnel without the required level of security will be allowed on site. It will be the responsibility of the successful bidder to ensure that the security requirement is met throughout the performance of the contract. The Crown will not be held liable or accountable for any delays or additional costs associated with the

contractor's non-compliance to the mandatory security requirement. Failure to comply with the mandatory security requirement will be grounds for being declared in default of contract.

4. For any enquiries concerning the project security requirement during the bidding period, the Bidder/Tenderer must contact the Security Officer @ 613-993-8956.

6. WSIB (WORKPLACE SAFETY AND INSURANCE BOARD)

All Bidders must provide a valid WSIB certificate with their Tender or prior to contract award.

7. OFFICE OF THE PROCUREMENT OMBUDSMAN

1. Clause for solicitation documents and regret letters for unsuccessful bidders

The Office of the Procurement Ombudsman (OPO) was established by the Government of Canada to provide an independent venue for Canadian bidders to raise complaints regarding the award of federal contracts under \$25,300 for goods and under \$101,100 for services. Should you have any issues or concerns regarding the award of a federal contract below these dollar amounts, contact OPO by e-mail at boa.opo@boa-opo.gc.ca, by telephone at 1-866-734-5169, or by web at www.opo-boa.gc.ca. For more information about OPO, including the available services, please visit the OPO website.

2. Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1 (1) of the Department of Public Works and Government Services Act will review a complaint filed by the complainant respecting the administration of the Contract if the requirements of Subsection 22.2(1) of the Department of Public Works and Government Services Act and Sections 15 and 16 of the Procurement Ombudsman Regulations have been met.

To file a complaint, the Office of the Procurement Ombudsman may be contacted by e-mail at boa.opo@boa-opo.gc.ca, by telephone at 1-866-734-5169, or by web at www.opo-boa.gc.ca.

3. Dispute Resolution

The Parties agree to make every reasonable effort, in good faith, to settle amicably all disputes or claims relating to or arising from the Contract, through negotiations between the Parties' representatives authorized to settle. If the Parties do not reach a settlement within 10 working days, each party hereby consents to fully participate in and bear the cost of mediation led by the Procurement Ombudsman pursuant to Subsection 22.1(3)(d) of the Department of Public Work and Government Services Act and Section 23 of the Procurement Ombudsman Regulations.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169, by e-mail at boa.opo@boa-opo.gc.ca, or by web at www.opo-boa.gc.ca.

The Departmental Representative or his designate for this project is: Benoit Ranger
Benoit.Ranger@nrc-cnrc.gc.ca
Telephone: 343-597-8465

Contracting Authority for this project is: Tania Backes
Tania.Backes@nrc-cnrc.gc.ca

INSTRUCTIONS TO BIDDERS

Article 1 – Receipt of Tender

- 1a) Tender must be received **by email only** not later than the specified tender closing time. Electronic bids received after the indicated closing time - NRC servers received time - will be irrevocably rejected. Bidders are urged to send their proposal sufficient time in advance of the closing time to prevent any technical issues. NRC will not be held responsible for bids sent before closing time but received by the NRC servers after the closing time. Tenders received after this time are invalid and shall not be considered, regardless of any reason for their late arrival.
- 1b) A letter of printed telecommunication from a bidder quoting a price shall not be considered as a valid tender unless a formal tender has been received on the prescribed Tender Form.
- 1c) Bidders may amend their tenders by **email only** provided that such amendments are received not later than the specified tender closing time.
- 1d) Any amendments to the tender which are transmitted by **email only** must be signed and must clearly identify the tenderer.

All such amendments are to be addressed to:
National Research Council of Canada
Tania Backes, Senior Procurement Officer

Tania.Backes@nrc-cnrc.gc.ca

Article 2 – Tender Form & Qualifications

- 1) All tenders must be submitted on the Construction Tender Form and the tender must be signed in compliance with the following requirements:
 - a) Limited Company: The full names of the Company and the name(s) and status of the authorized signing officer(s) must be printed in the space provided for that purpose. The signature(s) of the authorized officer(s) and the corporate seal must be affixed.
 - b) Partnership: The firm name and the name(s) of the person(s) signing must be printed in the space provided. One or more of the partners must sign in the presence of a witness who must also sign. An adhesive colored seal must be affixed beside each signature.
 - c) Sole Proprietorship: The business name and the name of the sole proprietor must be printed in the space provided. The sole proprietor must sign in the presence of a witness who must also sign. An adhesive coloured seal must be affixed beside each signature.
- 2) Any alterations in the printed part of the Construction Tender Form or failure to provide the information requested therein, may render the tender invalid.
- 3) All space in the Construction Tender Form must be completed and any handwritten or typewritten corrections to the parts so completed must be initialed immediately to the side of the corrections by the person or persons executing the tender on behalf of the tenderer.
- 4) Tenders must be based on the plans, specifications and tender documents provided.

- 5) A proposal submitted by a bidder whose Board of Directors or proprietor(s) are in majority the same as a former vendor who has declared bankruptcy while performing work for NRC over the last 7-years from the date of issuance of this RFP may be rejected and not eligible for award at NRC's sole discretion. In such case, NRC will advise the ineligible proponent(s).
- 6) A proposal submitted by a bidder who has had a previous contracts cancelled by NRC due to lack of performance within 3 years from the issuance date of this RFP may be rejected and not eligible for award at NRC's sole discretion. In such case, NRC will advise the ineligible proponent(s).
- 7) If there is discrepancy between the English version and the French version of this document and any of the attachments and amendments, the English version will take precedence.

Article 3 - Contract

- 1) The Contractor will be required to sign a contract similar to the Standard Contract Form for Fixed Price Construction Contracts, a blank specimen of which is enclosed in the package for reference purposes.

Article 4 – Tender Destination

- 1a) Tenders are to be submitted **by email only**:
National Research Council Canada

NRC.BidReceiving-ReceptiondesSoumissions.CNRC@nrc-cnrc.gc.ca

Endorsed "Tender for (insert title of work as it appears in the drawings and specifications)" and must bear the name and address of the tenderer.

- 1b) Unless otherwise specified, the only documents required to be submitted with the tender are the Tender form and the Bid Security.

Article 5 - Security

- 1a) Bid Security is required and must be submitted in one of the following forms:
 - i) bonds of the Government of Canada, or bonds unconditionally guaranteed as to principal and interest by the Government of Canada; **OR**
 - ii) a bid bond.
- 1b) Regardless of the Bid Security submitted, it should never be more than \$250,000 maximum, calculated at 10% of the first \$250,000 of the tendered price, plus 5% of any amount in excess of \$250,000.
- 1c) Bid Security shall accompany each tender or, if forwarded separately from the tender, shall be provided not later than the specified tender closing time. Bid bond or E-bond Security must be in the ORIGINAL form. PDF via email is acceptable. **FAILURE TO PROVIDE THE REQUIRED BID SECURITY SHALL INVALIDATE THE TENDER.**
- 1d) The successful tenderer is required to provide security within 14 days of receiving notice of tender acceptance. The tenderer must furnish EITHER:

- i) a Security Deposit as described in 1(b) above together with a Labour and Material Payment Bond in the amount of at least 50% of the amount payable under the contract, OR
 - ii) a Performance Bond and a Labour and Material Payment Bond – each in the amount of 50% of the amount payable under the contract.
- 1e) Bonds must be in an approved form and from the companies whose

bonds are acceptable to the Government of Canada. Samples of the approved form of Bid Bond, Performance Bond and Labour and Material Payment Bond and a list of acceptable Bonding Companies may be obtained from the Contracting Officer, National Research Council, Building M-58, Montreal Road, Ottawa, Ontario, K1A 0R6.

Article 7 – Sales Tax

- 1) The amount of the tender shall include all taxes as levied under the Excise Act, the Excise Tax Act, the Old Age Security Act, the Customs Act or the Customs Tariff, in force or applicable at the time.
- 1) In Quebec, the Provincial Sales Tax should not be included in the Tender Price as the Federal Government is exempt. Tenderers should contact the Provincial Revenue Minister to recover all taxes paid for goods and services rendered under this contract.

Tenderers must include in their Tender Price the amount of Provincial Sales Tax for which the exemption does not apply.

Article 8 – Examination of Site

- 1) All parties tendering shall examine the sites of the proposed work before sending in their tender and make themselves thoroughly acquainted with the same and obtain for themselves any and all information that may be necessary for the proper carrying out of the Contract. No after claim will be allowed or entertained for any work or material that may be requisite and necessary for the proper execution and completion of this Contract with the exception of that provided for under GC 35 in the General Conditions of the General Specification.

Article 9 – Discrepancies, Omissions, Etc.

- 1a) Bidders finding discrepancies in, or omissions from, drawings, specifications or other documents, or having any doubt as to the meaning or intent of any part thereof, should at once notify the Engineer who will send written instructions or explanation to all bidders.
- 1b) Neither the Engineer nor the Council will be responsible for oral instructions.
- 1c) Addenda or corrections issued during the time of the bidding shall be covered in the proposal. However, the contract supersedes all communications, negotiations and agreements, either written or oral, relating to the work and made prior to the date of the contract.

Article 10 – No additional Payments for Increased Costs

- 1) The only other adjustments in the contract price allowed are those specified in the General Conditions of the General Specification. The contract price will not be amended for change in freight rates, exchange rates, wage rates or cost of materials, plant or services.

Article 11 – Awards

- 1a) The Council reserves the power and right to reject tenders received from parties who cannot show a reasonable acquaintance with and preparation for the proper performance of the class of work herein specified and shown on plans. Evidence of such competence must be furnished by the tenderers if required to do so.
- 1b) A tenderer may be required to furnish to the Contracting Office, National Research Council of Canada, Building M-58, 1200 Montreal Road, Ottawa, Ontario, K1A 0R6, Canada, unsigned copies of the insurance requirements as covered by the Insurance Conditions of the General Specification.
- 1c) The Council does not bind itself to accept the lowest or any tender.

Article 12 – Harmonized Sales Tax

- 1) The Harmonized Sales Tax (HST) which is now in effect shall be considered an applicable tax for the purpose of this tender. However, the bidder shall NOT include any amount in the bid price for said HST. The successful contractor will indicate on each application for payment as a separate amount the appropriate HST the Owner is legally obliged to pay. This amount will be paid to the Contractor in addition to the amount certified for payment under the Contract in addition to the amount certified for payment under the Contract and will therefore not affect the Contract Price. The Contractor agrees to remit any HST collected or due to Revenue Canada.

Non-resident contractors

RST guide 804

Published August 2006

ISBN: 1-4249-2007-8 (Print), **1-4249-2009-4 (PDF)**, **1-4249-2008-6 (HTML)**

Publication Archived

Notice to the reader: For Retail Sales Tax (RST) – On July 1, 2010 the 13 per cent Harmonized Sales Tax (HST) took effect in Ontario replacing the existing provincial Retail Sales Tax (RST) and combining it with the federal Goods and Services Tax (GST). As a result, RST provisions described on this page and in other publications ended on June 30, 2010.

Effective July 1, 2010 this publication was archived for RST purposes **only**. Use caution when you refer to it, since it reflects the law in force for RST at the time it was released and may no longer apply.

- The information in this Guide explains the Retail Sales Tax (RST) responsibilities of a non-resident contractor who is awarded a construction contract to perform work in Ontario and their Ontario customers. Please note that this Guide replaces the previous version dated March 2001.

Non-Resident Contractor Defined

A non-resident contractor is a contractor located outside Ontario who has been awarded a construction contract to perform work in Ontario, and who has not maintained a permanent place of business in Ontario continuously for twelve months immediately prior to signing the contract, or which is not a company incorporated under the laws of Ontario. A construction contract is a contract for the erection, remodelling or repair of a building or other structure on land.

A contractor is a person who is in the business of constructing, altering, repairing or improving real property and includes, but is not limited to,

1. a general contractor and subcontractor,
2. a carpenter, bricklayer, stonemason, electrician, plasterer, plumber, painter, decorator, paver, and bridge builder,
3. a sheet metal, tile and terrazzo, heating, air conditioning, insulation, ventilating, papering, road, roofing and cement contractor, who installs or incorporates items into real property. (See RST [Guide 206 - Real Property and Fixtures](#)).

Registration and Guarantee Deposit

Non-resident contractors who are awarded a construction contract in Ontario are required to register with the Ministry of Finance (ministry), Centralized Programs Unit and post a guarantee equal to 4 per cent of the total of each Ontario contract. The guarantee can be paid in cash, by certified cheque (payable to the Minister of Finance), letter of credit or by a guarantee bond.

To register with the ministry and to obtain further information on posting a guarantee, contractors should contact the ministry's Centralized Programs Unit, 33 King Street West, PO Box 623, Oshawa, Ontario, L1H 8H7, toll-free 1 866 ONT-TAXS (1 866 668-8297) or fax to 905 435-3617.

Non-resident contractors who sell taxable goods on a supply only basis to Ontario customers, or provide taxable services in Ontario, may obtain a regular Vendor Permit to collect and remit RST on their sales. Non-resident contractors who have been issued a regular Vendor Permit must still register separately with the ministry and post a guarantee if they are awarded a construction contract in Ontario.

Letter of Compliance

After receiving the guarantee, the ministry mails out two copies of a "letter of compliance" to the contractor certifying the Retail Sales Tax (RST) requirements have been met. Contractors must give a copy of the letter to their customers.

If a copy of the compliance letter is not provided, the customer must withhold 4 per cent of all amounts payable to the non resident contractor and pay the withheld amounts to the Minister of Finance (minister). Details relating to the contract should be sent along with the payments to the Centralized Programs Unit. Customers may give the minister a guarantee bond equal to 4 per cent of the total contract price instead of making the 4 per cent payments.

Note: Customers who do not follow these requirements may be held liable for 4 per cent of all amounts payable to the non resident contractor or any other amount that the Ministry deems to be the RST payable resulting from the performance of the contract.

Calculation of RST

Fair Value

RST is payable on the "fair value" of materials, purchased or brought into Ontario, to be used for work performed in Ontario. "Fair value" includes:

- the purchase price in Canadian funds;
- all charges by the supplier for handling and delivery, and
- any federal customs duties and excise taxes paid (but not the federal Goods and Services Tax (GST)).

Contractors are also required to pay RST to Ontario suppliers on the purchase, rental or lease of taxable services, materials, machinery, or equipment.

Machinery and Equipment - Leased

If machinery or equipment is leased from a supplier outside Ontario and brought into the province, RST is payable on the lease payments for the period the machinery or equipment is in Ontario.

Machinery and Equipment - Owned by Contractor

If machinery or equipment is owned by the contractor, RST may be calculated in one of the following ways:

- a. If a contractor brings machinery and equipment into Ontario for less than 12 months' use, RST is to be calculated using the following formula:

$$1/36 \times \text{net book value at date of import} \times \text{number of months in Ontario} \times \text{tax rate}$$

For the purpose of this formula, RST is payable for each month or part of a month that the goods are in Ontario. A month is considered 31 consecutive days and a part month is considered more than 12 days. The RST payable is based on the number of days the machinery and equipment are located in Ontario and not the number of days the items are actually used.

Example: Equipment is brought into Ontario on March 28 and taken out on May 8. The items were in the province for 41 days. RST is payable on the first 31 days' temporary stay in Ontario vs. use of the equipment. Since the remainder (10 days) is not considered part of a month, no RST is payable on this portion.

- b. If, at the time the goods are brought into Ontario, it is expected that the machinery or equipment will be in Ontario for more than twelve months, contractors must pay Retail Sales Tax (RST) on the following basis:

net book value at date of import x tax rate

If, at the time of import, the length of time is not known, vendors may use the formula under (a). If they later find it necessary to keep the machinery and equipment in Ontario for more than 12 months, the RST paid under (a) may be deducted from the RST payable under (b).

Using formula (a) or (b) above, contractors will calculate and remit the RST payable on the return that is filed when the contract is finished.

(See Completion of Contract section)

M a n u f a c t u r i n g f o r O w n U s e

Contractors may need to manufacture items, such as doors and windows, for their construction contracts. Manufacturing is work done in a factory away from a construction site, or in a mobile unit or workshop that is on or near the construction site. Manufacturing occurs when raw materials are changed into manufactured goods for use in real property contracts.

Contractors are considered to be manufacturing contractors if they produce goods:

1. for their own use in real property contracts, and
2. the manufactured cost of the goods is more than \$50,000 a year.

(See RST Guide 401 - Manufacturing Contractors)

C o n t r a c t s w i t h t h e F e d e r a l G o v e r n m e n t

Where a non-resident contractor enters into a construction contract with the federal government, for the construction of a building and/or the installation of equipment, the nature of the equipment will determine whether the contract should be let on a tax-included or tax excluded basis.

Contracts for the construction of a building and the installation of equipment that directly services that building (i.e., elevators, escalators, light fixtures, central heating and air conditioning, etc.) should be tendered on a tax -included basis. Contractors are the consumers of the materials used in fulfilling these contracts and must pay or account for RST on the materials used to complete the contracts. There is NO exemption just because the contract is with the federal government.

Contracts for the installation of equipment that becomes a fixture and does not directly service a building (i.e., material handling equipment, production machinery, communication equipment, training equipment) may be tendered on a tax-excluded basis. Contractors engaged in contracts of this nature are permitted to make tax exempt purchases of such equipment by issuing a valid Purchase Exemption Certificate (PEC) to their supplier. Only non-resident contractors who have registered with the ministry and posted a guarantee may issue a PEC.

E x e m p t i o n s

Contractors may supply and install equipment or materials for certain customers that may be entitled to an exemption from RST (e.g., manufacturers, Indian band councils, farmers and diplomatic organizations). The equipment or materials, when installed, becomes real property if it is permanently attached to land, or a fixture if it is permanently attached to a building or real property structure. Since

contractors are liable for RST, they should contact the ministry to find out if the customer qualifies for exemption before tendering the contract on a tax-excluded basis.

Status Indians, Indian Bands and Band Councils

Non-resident contractors may purchase building materials exempt from Retail Sales Tax (RST) for certain buildings and structures situated on reserves. The cost of such projects must be paid by the band council, and the buildings must provide a community service for the reserve. Contracts for the construction of an exempt community building project should be made on an RST-excluded basis. Non-resident contractors may purchase the materials exempt from RST by providing suppliers with a valid Purchase Exemption Certificate (PEC). As noted previously, only non-resident contractors who have registered with the ministry and posted a guarantee may issue a PEC. (See RST Guide [204 - Purchase Exemption Certificates](#)).

Non-resident contractors must pay RST on items purchased for incorporation into a building or structure built for individual status Indians on a reserve. (See RST [Guide 808 - Status Indians, Indian Bands and Band Councils](#)).

Completion of Contract

When a contract is completed, non-resident contractors who were required to post a guarantee must complete a [Non-Resident Contractor Retail Sales Tax Return \[PDF - 92 KB\]](#) that is provided by the ministry.

If a contractor's guarantee was given in cash or by certified cheque, the amount of the deposit can be deducted from the RST liability owed by the contractor. If the liability is greater than the deposit, the amount remaining must be paid by the contractor. If the deposit is more than the liability, the contractor will receive a refund.

If a guarantee bond was posted instead of cash, the bond will be discharged once the RST liability is paid in full.

All returns are subject to audit.

Legislative References

- Retail Sales Tax Act, Subsections 19(2) and 39(3)(4) and (5)
- Regulation 1012 under the Act, Subsections 15.3(1)(2)(5)(6) and (7)
- Regulation 1013 under the Act, Sections 1 and 3

For More Information

The information contained in this publication is only a guideline. For more information, please contact the Ontario Ministry of Finance at 1 866 ONT-TAXS (1 866 668-8297) or visit our website at ontario.ca/finance.

Acceptable Bonding Companies

Published September 2010

The following is a list of insurance companies whose bonds may be accepted as security by the government.

1. Canadian Companies

- ACE INA Insurance
- Allstate Insurance Company of Canada
- Ascentus Insurance Ltd. (Surety only)
- Aviva Insurance Company of Canada
- AXA Insurance (Canada)
- AXA Pacific Insurance Company
- Canadian Northern Shield Insurance Company
- Certas Direct Insurance Company (Surety only)
- Chartis Insurance Company of Canada (formerly AIG Commercial Insurance Company of Canada)
- Chubb Insurance Company of Canada
- Commonwealth Insurance Company
- Co-operators General Insurance Company
- CUMIS General Insurance Company
- The Dominion of Canada General Insurance Company
- Echelon General Insurance Company (Surety only)
- Economical Mutual Insurance Company
- Elite Insurance Company
- Everest Insurance Company of Canada
- Federated Insurance Company of Canada
- Federation Insurance Company of Canada
- Gore Mutual Insurance Company
- Grain Insurance and Guarantee Company
- The Guarantee Company of North America
- Industrial Alliance Pacific General Insurance Corporation
- Intact Insurance Company
- Jevco Insurance Company (Surety only)
- Lombard General Insurance Company of Canada
- Lombard Insurance Company
- Markel Insurance Company of Canada
- The Missisquoi Insurance Company
- The Nordic Insurance Company of Canada
- The North Waterloo Farmers Mutual Insurance Company (Fidelity only)
- Novex Insurance Company (Fidelity only)
- The Personal Insurance Company
- Pilot Insurance Company
- Quebec Assurance Company
- Royal & Sun Alliance Insurance Company of Canada
- Saskatchewan Mutual Insurance Company
- Scottish & York Insurance Co. Limited
- The Sovereign General Insurance Company
- TD General Insurance Company
- Temple Insurance Company
- Traders General Insurance Company

- Travelers Guarantee Company of Canada
- Trisura Guarantee Insurance Company
- The Wawanesa Mutual Insurance Company
- Waterloo Insurance Company
- Western Assurance Company
- Western Surety Company

2. Provincial Companies

Surety bonds issued by the following companies may be accepted provided that the contract of suretyship was executed in a province in which the company is licensed to do business as indicated in brackets.

- AXA Boreal Insurance Company (P.E.I., N.B., Que., Ont., Man., B.C.)
- AXA Boreal Insurance Company (P.E.I., N.B., Que., Ont., Man., B.C.)
- ALPHA, Compagnie d'Assurances Inc. (Que.)
- Canada West Insurance Company (Ont., Man., Sask, Alta., B.C., N.W.T.) (Surety only)
- The Canadian Union Assurance Company (Que.)
- La Capitale General Insurance Inc. (Nfld. & Lab., N.S., P.E.I., Que.(Surety only), Man., Sask., Alta., B.C., Nun., N.W.T., Yuk.)
- Coachman Insurance Company (Ont.)
- Continental Casualty Company (Nfld. & Lab., N.S., P.E.I., N.B., Que., Ont., Man., Sask., Alta., B.C., Nun., N.W.T., Yuk.)
- GCAN Insurance Company (Nfld. & Lab., N.S., P.E.I., N.B., Que., Ont., Man., Sask., Alta., B.C., Nun., N.W.T., Yuk.)
- The Insurance Company of Prince Edward Island (N.S., P.E.I., N.B.)
- Kingsway General Insurance Company (N.S., N.B., Que., Ont., Man., Sask., Alta., and B.C.)
- Liberty Mutual Insurance Company (Nfld. & Lab., N.S., P.E.I., N.B., Que., Ont., Man., Sask., Alta., B.C., Nun., N.W.T., Yuk.)
- Manitoba Public Insurance Corporation (Man.)
- Norgroupe Assurance Générales Inc.
- Orleans General Insurance Company (N.B., Que., Ont.)
- Saskatchewan Government Insurance Office (Sask.)
- SGI CANADA Insurance Services Ltd. (Ont., Man., Sask., Alta.)
- L'Unique General Insurance Inc. (Nfld. & Lab., N.S., P.E.I., N.B., Que.(Surety only), Ont.(Surety only), Man., Sask., Alta., B.C.(Surety only), Nun., N.W.T., Yuk.)

3. Foreign Companies

- Aspen Insurance UK Limited
- Compagnie Française d'Assurance pour le Commerce Extérieur (Fidelity only)
- Eagle Star Insurance Company Limited
- Ecclesiastical Insurance Office Public Limited Company (Fidelity only)
- Lloyd's Underwriters
- Mitsui Sumitomo Insurance Company, Limited
- NIPPONKOA Insurance Company, Limited
- Sompo Japan Insurance Inc.
- Tokio Marine & Nichido Fire Insurance Co., Ltd.
- XL Insurance Company Limited (Surety only)
- Zurich Insurance Company Ltd

Articles of Agreement

Standard Construction Contract – Articles of Agreement
(23/01/2002)

- A1 Contract Documents
- A2 Date of Completion of Work and Description of Work
- A3 Contract Amount
- A4 Contractor's Address
- A5 Unit Price Table

Articles of Agreement

These Articles of Agreement made in duplicate this day of .

Between

His Majesty the King, in right of Canada (referred to in the contract documents as “ Her Majesty”) represented by the National Research Council Canada (referred to in the contract documents as the “Council”)

and

(referred to in the contract documents as the “Contractor”)

Witness that in consideration for the mutual promises and obligations contained in the contract, Her Majesty and the Contractor covenant and agree as follows:

A1 Contract Documents

(23/01/2002)

1.1 Subject to A1.4 and A1.5, the documents forming the contract between Her Majesty and the Contractor, referred to herein as the contract documents, are

- 1.1.1 these Articles of Agreement,
- 1.1.2 the document attached hereto, marked “A” and entitled “Plans and Specifications”, referred to herein as the Plans and Specifications,
- 1.1.3 the document attached hereto, marked “B” and entitled “Terms of Payment”, referred to herein as the Terms of Payment,
- 1.1.4 the document attached hereto, marked “C” and entitled “General Conditions”, referred to herein as the General Conditions,
- 1.1.5 the document attached hereto, marked “D” and entitled “Labour Conditions”, referred to herein as the Labour Conditions,
- 1.1.6 the document attached hereto, marked “E” and entitled “Insurance Conditions”, referred to herein as the Insurance Conditions,
- 1.1.7 the document attached hereto, marked “F” and entitled “Contract Security Conditions”, referred to herein as the Contract Security Conditions, and
- 1.1.8 any amendment or variation of the contract documents that is made in accordance with the General Conditions.
- 1.1.9 the document entitled Fair Wage Schedules for Federal Construction Contracts referred to herein as Fair Wage Schedules

Articles of Agreement

The Council hereby designates _____ of _____ of the Government of Canada as the Engineer for the purposes of the contract, and for all purposes of or incidental to the contract, the Engineer's address shall be deemed to be:

1.2 In the contract

1.3.1 "Fixed Price Arrangement" means that part of the contract that prescribes a lump sum as payment for performance of the work to which it relates; and

1.3.2 "Unit Price Arrangement" means that part of the contract that prescribes the product of a price multiplied by a number of units of measurement of a class as payment for performance of the work to which it relates.

1.3 Any of the provisions of the contract that are expressly stipulated to be applicable only to a Unit Price Arrangement are not applicable to any part of the work to which a Fixed Price Arrangement is applicable.

1.4 Any of the provisions of the contract that are expressly stipulated to be applicable only to a Fixed Price Arrangement are not applicable to any part of the work to which a Unit Price Arrangement is applicable.

A2 Date of Completion of Work and Description of Work

(23/01/2002)

2.1 The contractor shall, between the date of these Articles of Agreement and the _____, _____, in the careful and workmanlike manner, diligently perform and complete the following work:

which work is more particularly described in the Plans and Specifications.

Articles of Agreement

A3 Contract Amount

(23/01/2002)

- 3.1 Subject to any increase, decrease, deduction, reduction or set-off that may be made under the Contract, Her Majesty shall pay the Contractor at the times and in the manner that is set out or referred to in the Terms of Payment
- 3.1.1 the sum of _____ (GST/HST extra), in consideration for the performance of the work or the part thereof that is subject to Fixed Price Arrangement, and
- 3.1.2 a sum that is equal to the aggregate of the products of the number of units of Measurement of each class of labour, plant and material that is set out in a Final Certificate of Measurement referred to in GC44.8 multiplied in each case by the appropriate unit price that is set out in the Unit Price Table in consideration for the performance of the work or the part thereof that is subject to a Unit Price Arrangement.
- 3.2 For the information and guidance of the Contractor and the persons administering the contract on behalf of His Majesty, but not so as to constitute a warranty, representation or undertaking of any nature by either party, it is estimated that the total amount payable by Her Majesty to the Contractor for the part of the work to which a Unit Price Arrangement is applicable will be approximately \$N/A
- 3.3 A3.1.1 is applicable only to a Fixed Price Arrangement.
- 3.4 A3.1.2 and A3.2 applicable only to a Unit Price Arrangement.

A4 Contractor's Address

(23/01/2002)

- 4.1 For all purposes of or incidental to the contract, the Contractor's address shall be deemed to be:

Articles of Agreement

A5 Unit Price Table

(23/01/2002)

5.1 Her Majesty and the Contractor agree that the following table is the Unit Price Table for the purposes of the contract.

Column 1 Item	Column 2 Class of Labour Plant Or Material	Column 3 Unit of Measurement	Column 4 Estimated Total Quantity	Column 5 Price per Unit	Column 6 Estimated Total Price
		N/A			

5.2 The Unit Price Table that is set out in A5.1 designates the part of the work to which a Unit Price Arrangement is applicable.

5.3 The part of the work that is not designated in the Unit Price Table referred to in A5.2 is the part of the work to which a Fixed Price Arrangement is applicable.

Articles of Agreement

Signed on behalf of His Majesty by

as Senior Contracting Officer

and _____

as _____

of the **National Research Council Canada**

on the _____

day of _____

Signed, sealed and delivered by

as _____ and
Position

by _____

as _____
Position

of

on the _____

day of _____

Seal

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1. SCOPE OF WORK

- .1 Work under this contract covers the renovation of room 258A in the Council's Building M-20 of the National Research Council.

2. DRAWINGS

- .1 The following drawings illustrate the work and form part of the contract documents:
 - .1 6178-A01
 - .2 6178-M01
 - .3 6178-E01

3. COMPLETION

- .1 Complete all work before January 31st, 2024.

4. GENERAL

- .1 The word "provide" in this Specification means to supply and install.
- .2 Provide items mentioned in either the drawings or the specification.

5. SPECIFIED ACCEPTABLE & ALTERNATIVE EQUIPMENT & MATERIALS

- .1 Materials and equipment scheduled and/or specified on the drawings or in the specifications have been selected to establish a performance and quality standard. In most cases, acceptable manufacturers are stated for any material or equipment specified by manufacturer's name and model number. Contractors may base their tender price on materials and equipment supplied by any of the manufacturers' names as acceptable for the particular material or equipment.
- .2 In addition to the manufacturers specified or named as acceptable, you may propose alternative manufacturers of materials or equipment to the Departmental Representative for acceptance. For a product to be considered as an alternative product substitute, make a written application to the Departmental Representative during the tender period, not later than seven (7) working days before tender closing.
- .3 Certify in writing that the alternative meets all requirements of the specified material or equipment. In addition, it shall be understood that all costs required by or as a result of acceptance or proposed alternatives, will be borne by the Contractor.
- .4 Approval of alternatives will be signified by issue of an Addendum to the Tender Documents.
- .5 Any alternative manufacturers or materials submitted which are incomplete and cannot be evaluated, or are later than seven (7) working days before tender closing date or after the tender period, will not be considered.

6. MINIMUM STANDARDS

- .1 Conform to or exceed minimum acceptable standards of the various applicable federal, provincial and municipal codes such as The National Building Code, The National Fire Code, Canadian Plumbing Code, Canadian Electrical Code, and Canadian Code for Construction Safety and the Provincial Construction Safety Act.
- .2 Work to conform to referenced standards and codes as reaffirmed or revised to date of specification.

7. WORKPLACE HAZARDOUS MATERIAL INFORMATION SYSTEM (WHMIS)

- .1 The General Contractor shall comply with Federal and Provincial legislation regarding the WHMIS. The Contractor's responsibilities include, but are not limited to the following:
 - .1 To ensure that any controlled product brought on site by the Contractor or sub-contractor is labeled;
 - .2 To make available to the workers and the Departmental Representative, Material Safety Data Sheets (MSDS) for these controlled products;
 - .3 To train own workers about WHMIS, and about the controlled products that they use on site;
 - .4 To inform other Contractors, sub-contractors, the Departmental Representative, authorized visitors and outside inspection agency personnel about the presence and use of such products on the site.
 - .5 The site foreman or superintendent must be able to demonstrate, to the satisfaction of the Departmental Representative, that he/she has had WHMIS training and is knowledgeable in its requirements. The Departmental Representative can require replacement of this person if this condition or implementation of WHMIS is not satisfactory

8. REQUIREMENTS OF BILL 208, SECTION 18(a)

Under the requirements of Bill 208 of the Ontario Ministry of Labour Occupational Health & Safety Act, the following designated substances may be encountered while performing the work described in these contract documents:

- .1 Acrylonitrile, Isocyanates, Arsenic, Lead, Asbestos, Mercury, Benzene, Silica, Coke Oven Emissions, Vinyl Chloride, and Ethylene Oxide
 - .1 It is the responsibility of the General Contractor to ensure that each prospective sub-contractor for this project has received a copy of the above list.

9. COST BREAKDOWN

- .1 Submit, for approval by the Departmental Representative, a cost breakdown of tender 72 hours after the contract is awarded.
- .2 Use the approved cost breakdown as the basis for submitting all claims.

- .3 Request Departmental Representative's verbal approval to amount of claim prior to preparing and submitting the claim in its final form.
- .4 Contractor costs associated with compliance with occupational health and safety requirements (Canada Labour Code) related to the Coronavirus/COVID-19 pandemic must be included in the initial bid price. These costs may include, but are not limited to, the provision of additional personal protective equipment (PPE) and social distancing requirements as required to complete the project. Contractor must review and incorporate into initial bid pricing compliance with any Coronavirus/COVID-19 related health and safety guidance issued by the local Medical Officer of Health (applicable in the jurisdiction of the project), the Public Health Agency of Canada, Health Canada and/or the provincial Ministry of Health, as applicable.

10. SUB-TRADES

- .1 Submit no later than 72 hours after tender closing, a complete list of sub trades for the Departmental Representative's review.

11. PERSONNEL SECURITY AND IDENTIFICATION

- .1 All persons employed by the Contractor, or by any sub-contractor and present on the site must be security cleared in accordance with the requirements of the Section entitled Special Instructions to Tenderers.
- .2 All such persons must wear and keep visible identification badges as issued by the Security Office of NRC.

12. WORKING HOURS AND SECURITY

- .1 Normal working hours on the NRC property are from 8:00 a.m. until 4:30 p.m., Monday to Friday inclusive, except statutory holidays.
- .2 At all other times, special written passes are required for access to the building site.
- .3 Before scheduling any work outside normal working hours, obtain permission from the Departmental Representative to perform the specific tasks.
- .4 An escort may be required whenever working outside normal hours. Contractor to bear the associated costs.

13. WORK RESTRICTIONS

- .1 Execute work with least possible interference or disturbance to normal use of premises. Make arrangements with NRC Departmental Representative to facilitate work as stated.
- .2 Any work to be performed by the general Contractor and/or its sub-contractors requiring shutdowns, generating excessive noise, odors and/or any kind of discomfort to building occupants shall be executed outside of the NRC normal business hours, at the

discretion of the Departmental Representative. If unsure, check with Departmental Representative prior to performing any work that may cause a disturbance to building users.

- .3 The contractor will be held responsible to compensate NRC for any financial losses as a result of non-compliance with this section.

14. SCHEDULE

- .1 The Contractor shall prepare a detailed schedule, fixing the date for commencement and completion of the various parts of the work and update the said schedule. Such schedule shall be made available to the Departmental Representative not later than two weeks after the award of the contract and prior to commencement of any work on site.
- .2 Notify Departmental Representative in writing of any changes in the schedule.
- .3 Ten (10) days before the scheduled completion date, arrange to do an interim inspection with the Departmental Representative.

15. PROJECT MEETINGS

- .1 Hold regular project meetings at times and locations approved by the Departmental Representative.
- .2 Notify all parties concerned of meetings to ensure proper coordination of work.
- .3 Departmental Representative will set times for project meetings and assumes responsibility for recording and distributing minutes.

16. SHOP DRAWINGS

- .1 Submit to Departmental Representative for review, shop drawings, product data and samples specified within two (2) weeks after contract award.
- .2 Submit to Departmental Representative for review a complete list of all shop drawings, product data and samples specified and written confirmation of corresponding delivery dates within one (1) week after shop drawings, product data and samples approval date. This list shall be updated on a bi-weekly basis and any changes to the list shall be immediately notified in writing to the Departmental Representative.
- .3 Review shop drawings, data sheets and samples prior to submission.
- .4 Submit one (1) electronic copy of all shop drawings and product data and samples for review, unless otherwise specified.
- .5 Review of shop drawings and product data by the Departmental Representative does not relieve the Contractor of the responsibility for errors and omissions and for the conformity with contract documents.

17. SAMPLES AND MOCK-UPS

- .1 Submit samples in sizes and quantities as specified.
- .2 Where colour, pattern or texture is criterion, submit full range of samples.
- .3 Construct field samples and mock-ups at locations acceptable to Departmental Representative.
- .4 Reviewed samples or mock-ups will become standards of workmanship and material against which installed work will be checked on the project.

18. MATERIALS AND WORKMANSHIP

- .1 Install only new materials on this project unless specifically noted otherwise.
- .2 Only first class workmanship will be accepted, not only with regard to safety, efficiency, durability, but also with regard to neatness of detail and performance.

19. WORK & MATERIALS SUPPLIED BY OWNER

- .1 Work and materials not included in this contract are described on drawings and in this specification.
- .2 Deliver to a storage place, as directed by the Departmental Representative, all materials returned to the Owner.
- .3 Unless otherwise specified, accept owner-supplied materials at their storage location and provide all transportation as required.
- .4 General Contractor's duties:
 - .1 Unload at site.
 - .2 Promptly inspect products and report damaged or defective items.
 - .3 Give written notification to the Departmental Representative for items accepted in good order.
 - .4 Handle at site, including uncrating and storage.
 - .5 Repair or replace items damaged on site.
 - .6 Install, connect finished products as specified.

20. SITE ACCESS

- .1 Make prior arrangements with the Departmental Representative before starting work or moving materials and equipment on site.
- .2 Obtain approval of Departmental Representative for regular means of access during the construction period.

- .3 Obtain approval of Departmental Representative before temporarily suspending operations on site; before returning to the site and before leaving the site at the end of the job.
- .4 Provide and maintain access to site.
- .5 Make good any damage and clean up dirt, debris, etc., resulting from Contractor's use of existing roads.

21. USE OF SITE

- .1 Restrict operations on the site to the areas approved by the Departmental Representative
- .2 Locate all temporary structures, equipment, storage, etc., to the designated areas.
- .3 Restrict parking to the designated areas.

22. ACCEPTANCE OF SITE

- .1 Inspect the site before commencing work, review any unexpected conditions with the Departmental Representative.
- .2 Commencement of work will imply acceptance of existing conditions.

23. SITE OFFICE & TELEPHONE

- .1 Contractor to erect a temporary site office at his own expense.
- .2 Install and maintain a telephone, if necessary.
- .3 Use of NRC phones is not permitted unless in the case of an emergency.

24. SANITARY FACILITIES

- .1 Obtain permission from the Departmental Representative to use the existing washroom facilities in the building or provide sanitary facilities, and bear all associated costs.

25. TEMPORARY SERVICES

- .1 A source of temporary power will be made available in the area. Bear all costs to make connections to the power source and perform distribution on site.
- .2 Provide all load centres, breakers, conduit, wiring, disconnects, extension cords, transformers, as required from the source of power.
- .3 Power is to be used only for power tools, lighting, controls, motors, and not for space heating.
- .4 A source of temporary water will be made available if required.
- .5 Bear all costs associated with distributing the water to the required locations.

- .6 Comply with NRC requirements when connecting to existing systems in accordance with the articles entitled "Co-operation" and "Service Interruptions" of this section.

26. DOCUMENTS REQUIRED AT WORK SITE

- .1 The Contractor shall keep on the site, one (1) up-to-date copy of all contract documents, including specifications, drawings, addenda, shop drawings, change notices, schedule and any reports or bulletins pertaining to the work, in good order, available to the Departmental Representative and to his / her representatives at all times.
- .2 At least one (1) copy of specifications and drawings shall be marked by the Contractor to show all work "As Built" and shall be provided to the Departmental Representative with the Application for Payment and for the Final Certificate of Completion.

27. CO-OPERATION

- .1 Co-operate with NRC staff in order to keep disruption of normal research work to an absolute minimum.
- .2 Work out in advance, a schedule for all work which might disrupt normal work in the building.
- .3 Have schedule approved by the Departmental Representative.
- .4 Notify the Departmental Representative in writing, 72 hours prior to any intended interruption of facilities, areas, corridors, mechanical or electrical services and obtain requisite permission.

28. PROTECTION AND WARNING NOTICES

- .1 Provide all materials required to protect existing equipment.
- .2 Erect dust barriers to prevent dust and debris from spreading through the building.
- .3 Place dust protection in the form of cover sheets over equipment and furniture and tape these sheets to floors, to ensure no dust infiltration.
- .4 Repair or replace any and all damage to Owner's property caused during construction, at no cost to the Owner and to the satisfaction of the Departmental Representative.
- .5 Protect the buildings, roads, lawns, services, etc. from damage which might occur as a result of this work.
- .6 Plan and co-ordinate the work to protect the buildings from the leakage of water, dust, etc.
- .7 Ensure that all doors, windows, etc., that could allow transfer of dust, noise, fumes, etc., to other areas of the building are kept closed.
- .8 Be responsible for security of all areas affected by the work under the Contract until acceptance by NRC. Take all necessary precautions to prevent entry to the work area by

unauthorized persons and guard against theft, fire and damage by any cause. Secure working area at the end of each day's work and be responsible for same.

- .9 Provide and maintain adequate safety barricades around the work sites to protect NRC personnel and the public from injury during the construction.
- .10 Post warnings, in all instances where possible injury could occur such as Work Overhead, Hard Hat Areas, etc. or as required by the Departmental Representative.
- .11 Provide temporary protective enclosures over building entrances and exits to protect pedestrians. All enclosures to be structurally sound against weather and falling debris.

29. BILINGUALISM

- .1 Ensure that all signs, notices, etc. are posted in both official languages.
- .2 Ensure that all identification of services called for by under this contract are bilingual.

30. LAYOUT OF WORK

- .1 Location of equipment, fixtures, outlets and openings indicated on drawings or specified are to be considered as approximate.
- .2 Locate equipment, fixtures and distribution systems to provide minimum interference and maximum usable space and in accordance with the manufacturer's recommendations for safety, access and maintenance.
- .3 Employ competent person to lay out work in accordance with the contract documents.

31. DISCREPANCIES & INTERFERENCES

- .1 Prior to the start of the work, examine drawings and specifications. Report at once to the Departmental Representative, any defects, discrepancies, omissions or interferences affecting the work.
- .2 Contractor to immediately inform the Departmental Representative in writing, of any discrepancies between the plans and the physical conditions so the Departmental Representative may promptly verify same.
- .3 Any work done after such a discovery, until authorized, is at the Contractor's risk.
- .4 Where minor interferences as determined by the Departmental Representative are encountered on the job and they have not been pointed out on the original tender or on the plans and specifications, provide offsets, bends or reroute the services to suit job conditions at no extra cost.
- .5 Arrange all work so as not to interfere in any way with other work being carried out.

32. MANUFACTURER'S INSTRUCTIONS

- .1 Unless otherwise specified, comply with manufacturer's latest printed instructions for materials and installation methods.
- .2 Notify the Departmental Representative in writing of any conflict between these specifications and manufacturer's instruction. Departmental Representative will designate which document is to be followed.

33. TEMPORARY HEATING AND VENTILATING

- .1 Bear the costs of temporary heat and ventilation during construction including costs of installation, fuel, operation, maintenance, and removal of equipment.
- .2 Use of direct-fired heaters discharging waste products into the work areas will not be permitted unless prior approval is given by the Departmental Representative.
- .3 Furnish and install temporary heat and ventilation in enclosed areas as required to:
 - .1 Facilitate progress of work.
 - .2 Protect work and products against dampness and cold.
 - .3 Reduce moisture condensation on surfaces to an acceptable level.
 - .4 Provide ambient temperature and humidity levels for storage, installation and curing of materials.
 - .5 Provide adequate ventilation to meet health regulations for a safe working environment.
- .4 Maintain minimum temperature of 10°C (50°F) or higher where specified as soon as finishing work is commenced and maintain until acceptance by the Departmental Representative.
 - .1 Maintain ambient temperature and humidity levels as required for comfort of NRC personnel.
- .5 Prevent hazardous or unhealthy accumulations of dust, fumes, mists, vapours or gases in areas occupied during construction including also, storage areas and sanitary facilities.
 - .1 Dispose of exhaust materials in a manner that will not result in a harmful or unhealthy exposure to persons.
- .6 Maintain strict supervision of operation of temporary heating and ventilating equipment.
 - .1 Enforce conformance with applicable codes and standards.
 - .2 Comply with instructions of the Departmental Representative including provision of full-time watchman services when directed.
 - .3 Enforce safe practices.
 - .4 Vent direct-fired combustion units to outside.
- .7 Submit tenders assuming existing or new equipment and systems will not be used for temporary heating and ventilating.

- .8 After award of contract, Departmental Representative may permit use of the permanent system providing agreement can be reached on:
 - .1 Conditions of use, special equipment, protection, maintenance, and replacement of filters.
 - .2 Methods of ensuring that heating medium will not be wasted and in the case of steam, agreement on what is to be done with the condensate.
 - .3 Saving on contract price.
 - .4 Provisions relating to guarantees on equipment.

34. CONNECTIONS TO AND INTERRUPTIONS TO EXISTING SERVICES

- .1 Where work involves breaking into or connecting to existing services, carry out work at times and in the manner agreed to by the Departmental Representative and by authorities having jurisdiction, with minimum disruption to NRC Personnel and vehicular traffic and minimum service interruption. Do not operate any NRC equipment or plant.
- .2 Before commencing work, establish location and extent of service lines in area of work and notify Departmental Representative of findings.
- .3 Submit a schedule to and obtain approval from the Departmental Representative for any shut-down or closure of active service or facility; allow minimum 72 hours notice. Adhere to approved schedule and provide notice to the Departmental Representative.
- .4 Where unknown services are encountered, immediately advise Departmental Representative and confirm findings in writing.
- .5 Provide detours, bridges, alternate feeds, etc., as required to minimize disruptions.
- .6 Protect existing services as required and immediately make repairs if damage occurs.
- .7 Remove any abandoned service lines as indicated on the contract documents and as approved by the Departmental Representative; cap or otherwise seal lines at cut-off points. Record and provide a copy to the Departmental Representative of locations of maintained, re-routed and abandoned service lines.

35. CUTTING AND PATCHING

- .1 Cut existing surfaces as required to accommodate new work.
- .2 Remove all items as shown or specified.
- .3 Patch and make good with identical materials, the surfaces that have been disturbed, cut or damaged, to the satisfaction of the Departmental Representative.
- .4 Where new pipes pass through existing construction, core drill an opening. Size openings to leave 12mm (1/2") clearance around the pipes or pipe insulation. Do not drill or cut any surface without the approval of the Departmental Representative.

- .5 Obtain written approval of the Departmental Representative before cutting openings through existing or new structural members.
- .6 Seal all openings where cables, conduits or pipes pass through walls with an acoustic sealant conforming to CAN/CGSB-19.21-M87.
- .7 Where cables, conduits and pipes pass through fire rated walls and floors, pack space between with compressed glass fibres and seal with fire stop caulking in accordance with CAN/CGSB-19.13-M87 AND NBC 3.1.7.

36. FASTENING DEVICES

- .1 Do not use explosive actuated tools, without first obtaining permission from the Departmental Representative.
- .2 Comply with the requirements of CSA A-166 (Safety Code for Explosive Actuated Tools).
- .3 Do not use any kind of impact or percussion tool without first obtaining permission from the Departmental Representative.

37. OVERLOADING

- .1 Ensure that no part of the building or work is subjected to a load which will endanger safety or cause permanent deformation or structural damage.

38. DRAINAGE

- .1 Provide temporary drainage and pumping as required to keep excavations and site free of water.

39. ENCLOSURE OF STRUCTURES

- .1 Construct and maintain all temporary enclosures as required to protect foundations, sub-soil, concrete, masonry, etc., from frost penetration or damage.
- .2 Maintain in place until all chances of damage are over and proper curing has taken place.
- .3 Provide temporary weather tight enclosures for exterior openings until permanent sash and glazing and exterior doors are installed.
- .4 Provide lockable enclosures as required to maintain the security of NRC facilities and be responsible for the same.
- .5 Provide keys to NRC security personnel when required.
- .6 Lay out the work carefully and accurately and verify all dimensions and be responsible for them. Locate and preserve general reference points.

- .7 Throughout the course of construction, keep continuously acquainted with field conditions, and the work being developed by all trades involved in the project. Maintain an awareness of responsibility to avoid space conflict with other trades.
- .8 Conceal all services, piping, wiring, ductwork, etc., in floors, walls or ceilings except where indicated otherwise.

40. STORAGE

- .1 Provide storage as required to protect all tools, materials, etc., from damage or theft and be responsible for the same.
- .2 Do not store flammable or explosive materials on site without the authorization of the Departmental Representative.

41. GENERAL REVIEW

- .1 Periodic review of the Contractor's work by the Departmental Representative does not relieve the Contractor of the responsibility of making the work in accordance with contract documents. Contractor shall carry out his own quality control to ensure that the construction work is in accordance with contract documents.
- .2 Inform the Departmental Representative of any impediments to the installation and obtain his / her approval for actual location.

42. INSPECTION OF BURIED OR CONCEALED SERVICES

- .1 Prior to concealing any services that are installed, ensure that all inspection bodies concerned, including NRC, have inspected the work and have witnessed all tests. Failure to do so may result in exposing the services again at the Contractor's expense.

43. TESTING

- .1 On completion, or as required by local authority inspectors and/or Departmental Representative during progress of work and before any services are covered up and flushing is complete, test all installations in the presence of the Departmental Representative.
- .2 Obtain and hand to the Departmental Representative all acceptance certificates or test reports from authority having jurisdiction. The project will be considered incomplete without the same.

44. PARTIAL OCCUPANCY

- .1 NRC may request partial occupancy of the facility if the contract extends beyond the expected completion date.
- .2 Do not restrict access to the building, routes, and services.
- .3 Do not encumber the site with materials or equipment.

45. DISPOSAL OF WASTES

- .1 Dispose of waste materials including volatiles, safely off NRC property. Refer to the section entitled "General and Fire Safety Requirements" included as part of this specification.

46. CLEAN-UP DURING CONSTRUCTION

- .1 On a daily basis, maintain project site and adjacent area of campus including roofs, free from debris and waste materials.
- .2 Provide on-site dump containers for collection of waste materials and rubbish.

47. FINAL CLEAN-UP

- .1 Upon completion do a final clean-up to the satisfaction of the Departmental Representative.
- .2 Clean all new surfaces, lights, existing surfaces affected by this work, replace filters, etc.
- .3 Clean all resilient flooring and prepare to receive protective finish. Protective finish applied by NRC.

48. WARRANTY AND RECTIFICATION OF DEFECTS IN WORK

- .1 Refer to General Conditions "C", section GC32.
- .2 Ensure that all manufacturers' guarantees and warranties are issued in the name of the **General Contractor** and the National Research Council.

49. MAINTENANCE MANUALS

- .1 Provide one (1) bilingual copy of maintenance the manual or one (1) English and one (1) French maintenance manuals in an electronic format (PDF) due immediately upon completion of the work and prior to release of holdbacks.
- .2 Manuals to include operating and maintenance instructions, all guarantees and warranties, shop drawings, technical data, etc., for the material and apparatus supplied under this contract.

END OF SECTION

PART 1 – GENERAL

1.1 REFERENCES

1. *Federal Legislation*

1. *Canada Labour Code, Part II, section 124 and 125. Canada Occupational Health and Safety Regulations, as amended*
2. *Transportation of Dangerous Goods Act, 1992 (TDGA)*
3. *Canada Consumer Product Safety Act*
 1. *Surface Coating Materials Regulations SOR/2016-193.*
4. *Canadian Environmental Protection Act, 1999 (CEPA)*
 1. *PCB Regulations (SOR/2008-273)*
 2. *Federal Halocarbon Regulations, 2022 (SOR/2022-110)*

2. *Provincial Legislation*

1. *Ontario Occupational Health and Safety Act, R.S.O. 1990.*
 1. *Ontario Regulation 490/09 – Designated Substances (O.Reg. 490/09), as amended.*
 2. *Ontario Regulation 278/05 – Designated Substance - Asbestos on Construction Projects and in Buildings and Repair Operations, (O.Reg. 278/05), as amended.*
 3. *Ontario Regulation 213/91 for Construction Projects (O.Reg. 213/91), as amended.*
2. *Ontario Environmental Protection Act, R.R.O. 1990,*
 1. *Ontario Regulation 347/90, General – Waste Management (O.Reg. 347/90), as amended.*
 2. *Ontario Regulation 463/10, Ozone Depleting Substances and Other Halocarbons (O.Reg. 463/10).*
3. *Ontario Dangerous Goods Transportation Act*
3. *Canadian General Standards Board (CGSB).*
4. *Canadian Standards Association (CSA International).*
5. *Underwriters' Laboratories of Canada (ULC).*

1.2 DEFINITIONS

Asbestos Containing Materials (ACMs): means material that contains 0.5 per cent or more asbestos by dry weight as per Ontario Regulation 278/05, as amended.

Friable Material: material that when dry can be crumbled, pulverized, or powdered by hand pressure and includes such material that is crumbled, pulverized, or powdered.

Time-weighted average exposure limit (TWAEEL): the time-weighted average airborne concentration of a biological or chemical agent to which a worker may be

exposed in a workday or work week as prescribed by Ontario Regulation 490/09 Designated Substances, as amended.

1.3 DESIGNATED SUBSTANCES

Confirm with the Client Representative that no additional designated substances have been brought to the project area prior to beginning work.

Additional designated substances and hazardous materials may exist outside the accessible survey area but are beyond the scope of this project.

Should any additional material, suspected to be a designated substance, be encountered within the project area, any disturbance of such material must be stopped, precautionary measures taken, and the Client Representative must be notified immediately. Do not proceed until written instructions have been received.

1. ACRYLONITRILE: Not Identified
2. ARSENIC: Not Identified
3. ASBESTOS: **Identified**

Based on bulk sampling and subsequent laboratory analysis, the following materials contain regulated amounts of asbestos:

- Approximately thirty (30) square metres of friable (when disturbed) wall plaster (grey base layer) contains 1% Chrysotile asbestos.

Based on bulk sampling and subsequent laboratory analysis, the following materials do not contain regulated amounts of asbestos:

- 2'x2' (60 cm x 60 cm) fissure/pinhole ceiling tiles,
- Terra cotta mortar,
- Duct canvas,
- 2'x2' (60 cm x 60 cm) deep fissure ceiling tiles, and
- 12"x12" (30 cm x 30 cm) stripped vinyl floor tiles and associated mastic.

4. BENZENE: Not Identified
5. COKE OVEN EMISSIONS: Not Identified
6. ETHYLENE OXIDE: Not Identified
7. ISOCYANATES: Not Identified
8. LEAD: **Identified**

Based on the analytical results, the following material contain concentrations of lead greater than the Federal Canada Consumer Product Safety Act's limit of 90 ppm:

- Off-white wall paint in room 258A contains 3,600 ppm lead.

Other surface coatings could not be sampled without matrix interference and should be assumed to be lead-containing.

9. MERCURY: **Identified**

Mercury is assumed to be present in fluorescent light fixtures in room 258A.

10. SILICA: **Identified**

Based on the historical composition of building materials, silica is assumed to be present in:

- Concrete and cement building elements,
- Mortars,
- Drywall,
- Plaster,
- Ceiling tiles, and
- Vinyl flooring product.

11. VINYL CHLORIDE MONOMER: Not Identified

12. POLYCHLORINATED BIPHENYLS (PCBs): Not Identified

13. MOULD: Not Identified

14. HALOCARBONS: Not Identified

15. OTHER HAZARDOUS MATERIALS: Not Identified

1.4 RECOMMENDATIONS

1. ASBESTOS

1. All work must be done in accordance with *Canada Occupational Health and Safety Regulations* and the *O. Reg 278/05 (as amended)*. In the event of conflict between the federal and provincial regulations, the most stringent one applies. These Regulations classifies all asbestos disturbances as Low Risk (Type 1), Moderate Risk (Type 2), or High Risk (Type 3), each of which has defined precautionary measures. All

asbestos materials are subject to specific handling and disposal precautions and must be removed prior to demolition.

2. Identified friable ACMs (plaster) require a minimum of Type 2 (Moderate Risk) abatement procedures when removing or disturbing one (1) square metre or less of the material. Should demolition, disturbance, or repair be required of more than one (1) square metre of friable ACM, High-Risk abatement procedures are required.
3. Disposal of asbestos waste must be done in accordance with "General – Waste Management" O.Reg. 347/90 (as amended) under the Ontario Environmental Protection Act, the Ontario Dangerous Goods Transportation Act, and the federal Transportation of Dangerous Goods Act. The waste must be disposed at a licensed waste disposal site. Proper notification must be issued to the Client Representative prior to transportation of waste.

2. LEAD

1. Follow recommendations provided in the MLITSD Guideline entitled "Guideline: Lead on Construction Projects". This guideline classifies all lead disturbances as Type 1, Type 2a, Type 2b, Type 3a or Type 3b work, and assigns different levels of respiratory protection and work procedures for each classification.
2. Work procedures and personal protective equipment must be used to ensure that workers are not exposed to airborne lead levels that exceed the TWAEL of 0.05 milligram per cubic metre (mg/m³) prescribed by O.Reg. 490/09, as amended.
3. Even at low concentrations, there may be a potential for exposure to high concentrations of lead depending on the activities performed that disturb the lead-containing materials (e.g., by aggressive means such as sandblasting, grinding, etc.). At low lead concentrations, a risk assessment should be completed to assess the potential for exposure to airborne lead, in order to determine the need to follow precautionary measures.
4. Disposal of construction waste containing lead must be done in accordance with O.Reg. 347/90 – General Waste Management, as amended, under the Ontario Environmental Protection Act, the Ontario Dangerous Good Transportation Act, and the federal Transportation of Dangerous Goods Act. The classification of the waste is dependent upon the result(s) of leachate test(s). The waste can be classified as

“hazardous, “non-hazardous” or “registerable solid waste” depending on the results of the leachate test.

3. SILICA

1. Comply with O.Reg. 490/09, as amended, when performing works that may disturb silica-containing materials. The regulation provides requirements for allowable exposure levels.
2. Silica dust can be generated through such processes as demolition, grinding, crushing, and sandblasting silica-containing material. Since silica is presumed present select materials within the project areas, appropriate respiratory protection and ventilation must be donned during the demolition and modifications of these structures.
3. Follow recommendations provided in the MLITSD Guideline entitled “Guideline: Silica on Construction Projects”. This document classifies all silica disturbances as Type 1, Type 2, or Type 3 work, and assigns different levels of respiratory protection and work procedures for each classification. These work procedures should be followed when performing work involving the disturbance of silica-containing materials.

END OF SECTION

1. GENERAL CONSTRUCTION SAFETY REQUIREMENTS

- .1 The Contractor shall take all necessary steps to protect personnel (workers, visitors, general public, etc.) and property from any harm during the course of the contract.
- .2 The Contractor shall be solely responsible for the construction safety of both its employees and those of its sub-contractors at the work site, and for initiating, maintaining and supervising safety precautions, programs and procedures in connection with the performance of the work.
- .3 The Contractor shall comply with all Federal, Provincial and Municipal safety codes and regulations and the Occupational Health and Safety Act and the Workplace Safety and Insurance Board. In the event of any conflict between any provisions in legislation or codes, the most stringent provisions shall apply.
- .4 Periodic review of the Contractor's work by the Departmental Representative, using the criteria of the contract documents, does not relieve the Contractor of his safety responsibilities in carrying out the work in accordance with the contract documents. The Contractor shall consult with the Departmental Representative to ensure that this responsibility is carried out.
- .5 The Contractor shall ensure that only competent personnel are permitted to work on site. Throughout the term of the contract, any person will be removed from the site who is not observing or complying with the safety requirements.
- .6 All equipment shall be in safe operating condition and appropriate to the task.
- .7 Following a project and site hazard assessment, the Contractor shall develop a Site Specific Safety Plan based on the following minimum requirements. Site Specific Safety Plans must also be robust enough to address any abnormal occurrences, such as, but not limited to: pandemics (COVID-19 or a similar), fire, flooding, inclement weather or other environmental anomalies.
 - .1 Provide a safety board mounted in a visible location on the project site, with the following information included thereon:
 - .1 Notice of Project.
 - .2 Site specific Safety Policy.
 - .3 Copy of Ontario Health and Safety Act.
 - .4 Building Schematic showing emergency exits.
 - .5 Building emergency procedures.
 - .6 Contact list for NRC, Contractor and all involved sub-contractors.
 - .7 Any related MSDS sheets.
 - .8 NRC Emergency phone number.
- .8 The Contractor shall provide competent personnel to implement its safety program and those of any Health and Safety Act legislation applicable at this project location, and to ensure they are being complied with.

- .9 The Contractor shall provide safety orientation to all its employees as well as those of any sub-contractors under its jurisdiction.
- .10 The Departmental Representative will monitor to ensure that safety requirements are met and that safety records are properly kept and maintained. Continued disregard for safety standards can cause the contract to be cancelled and the Contractor or sub-contractors removed from the site.
- .11 The Contractor will report to the Departmental Representative and jurisdictional authorities, any accident or incident involving Contractor or NRC personnel or the public and/or property arising from the Contractor's execution of the work.
- .12 If entry to a laboratory is required as part of the work of the Contractor, a safety orientation shall be provided to all his employees as well as those of any sub-contractors regarding lab safety requirements and procedures, as provided by the Researcher or the Departmental Representative.

2. FIRE SAFETY REQUIREMENTS

.1 Authorities

1. The Fire Commissioner of Canada (FC) is the authority for fire safety at NRC.
2. For the purpose of this document, "Departmental Representative" will be deemed as the NRC person in charge of the project and who will enforce these Fire Safety Requirements.
3. Comply with the following standards as published by the Office of the Fire Commissioner of Canada:
 - a. Standard No. 301 - June 1982 "Standard for Construction Operations";
 - b. Standard No. 302 - June 1982 "Standard for Welding and Cutting".

.2 Smoking

- .1 Smoking is prohibited inside all NRC buildings, as well as roof areas.
- .2 Obey all "NO SMOKING" signs on NRC premises.

.3 Hot Work

- .1 Prior to commencement of any "Hot Work" involving welding, soldering, burning, heating, use of torches or salamanders or any open flame, obtain a Hot Work Permit from the Departmental Representative.
- .2 Prior to commencement of "Hot Work", review the area of hot work with the Departmental Representative to determine the level of fire safety precautions to be taken.

.4 Reporting Fires

- .1 Know the exact location of the nearest Fire Alarm Pull Station and telephone, including the emergency phone number.
- .2 REPORT immediately, all fire incidents as follows:
 1. Activate nearest fire alarm pull station; and
 2. Telephone the following emergency phone number as appropriate:

FROM AN NRC PHONE 333
FROM ANY OTHER PHONE (613) 993-2411

3. When reporting a fire by phone, give the location of fire, building number and be prepared to verify location.
4. The person activating fire alarm pull station must remain at a safe distance from the scene of the fire but readily available to provide information and direction to the Fire Department personnel.

.5 Interior and Exterior Fire protection & Alarm Systems

- .1 DO NOT OBSTRUCT OR SHUT OFF FIRE PROTECTION EQUIPMENT OR SYSTEMS, INCLUDING BUT NOT LIMITED TO FIRE ALARM SYSTEMS, SMOKE/HEAT DETECTORS, SPRINKLER SYSTEM, PULL STATIONS, EMERGENCY CALL BUTTONS AND PA SYSTEMS, WITHOUT AUTHORIZATION FROM THE DEPARTMENTAL REPRESENTATIVE.
- .2 WHEN ANY FIRE PROTECTION EQUIPMENT IS TEMPORARILY SHUT DOWN, ALTERNATIVE MEASURES AS PRESCRIBED BY THE DEPARTMENTAL REPRESENTATIVE SHALL BE TAKEN TO ENSURE THAT FIRE PROTECTION IS MAINTAINED.
- .3 DO NOT LEAVE FIRE PROTECTION OR ALARM SYSTEMS INACTIVE AT THE END OF A WORKING DAY WITHOUT NOTIFICATION AND AUTHORISATION FROM THE DEPARTMENTAL REPRESENTATIVE. THE DEPARTMENTAL REPRESENTATIVE WILL ADVISE THE (FPO) OF THE DETAILS OF ANY SUCH EVENT.
- .4 DO NOT USE FIRE HYDRANTS, STANDPIPES AND HOSE SYSTEMS FOR OTHER THAN FIRE FIGHTING PURPOSES UNLESS AUTHORISED BY DEPARTMENTAL REPRESENTATIVE.

.6 Fire Extinguishers

- .1 Provide a minimum of 1-20 lb. ABC Dry Chemical Fire Extinguisher at each hot work or open flame location.
- .2 Provide fire extinguishers for hot asphalt and roofing operations as follows:
 1. Kettle area - 1-20 lb. ABC Dry Chemical; and
 2. Roof - 1-20 lb. ABC Dry Chemical at each open flame location.
- .3 Provide fire extinguishers equipped as below:

1. Pinned and sealed;
 2. With a pressure gauge; and
 3. With an extinguisher tag signed by a fire extinguisher servicing company.
- .4 Carbon Dioxide (CO₂) extinguishers will not be considered as substitutes for the above.

.7 Roofing Operations

- .1 Kettles:
- .1 Arrange for the location of asphalt kettles and material storage with the Departmental Representative before moving on site. Do not locate kettles on any roof or structure and keep them at least 10m (30 feet) away from a building.
 - .2 Equip kettles with two (2) thermometers or gauges in good working order; a hand held and a kettle-mounted model.
 - .3 Do not operate kettles at temperatures in excess of 232°C (450°F).
 - .4 Maintain continuous supervision while kettles are in operation and provide metal covers for the kettles to smother any flames in case of fire. Provide fire extinguishers as required in article 2.6.
 - .5 Demonstrate container capacities to Departmental Representative prior to start of work.
 - .6 Store materials a minimum of 6m (20 feet) from the kettle.
- .2 Mops:
- .1 Use only glass fibre roofing mops.
 - .2 Remove used mops from the roof site at the end of each working day.
- .3 Torch Applied Systems:
- .1 DO NOT USE TORCHES NEXT TO WALLS.
 - .2 DO NOT TORCH MEMBRANES TO EXPOSED WOOD OR CAVITY.
 - .3 Provide a Fire Watch as required by article 2.9 of this section.
- .4 Fire and Smoke Hazard Management:
- .1 Contractor shall identify “Designated Roofing Marshall” for duration of construction activities. “Designated Roofing Marshall” shall be responsible for the following:
 - .1 Perform NRC Daily Fire and Smoke Risk Hazard Assessment each day prior to commencement of roofing activities.
 - .2 Provide completed NRC Daily Fire and Smoke Risk Hazard Assessment to Departmental Representative every morning by email prior to commencement of roofing activities.
 - .3 Follow behind any torch activities with a thermal scanner periodically to identify any hot spots and rectify

immediately. Interval for periodic thermal scanning to be approved on site with Departmental Representative.

.2 Any proposed changes to “Designated Roofing Marshall” must be reviewed and approved by Departmental Representative.

.5 Store all combustible roofing materials at least 3m (10 feet) away from any structure.

.6 Keep compressed gas cylinders a minimum of 6m (20 feet) away from the kettle, protected from mechanical damage and secured in an upright position.

.8 Welding / Grinding Operations

.1 Contractor to provide fire blankets, portable fume extraction devices, screens or similar equipment to prevent exposure to welding flash, or sparks from grinding.

.9 Fire Watch

.1 Provide a fire watch for a minimum of one hour after the termination of any hot work operation.

.2 For temporary heating, refer to General Instructions Section 00 010 00.

.3 Equip fire watch personnel with fire extinguishers as required by article 2.6.

.10 Obstruction of access/egress routes-roadways, halls, doors, or elevators

.1 Advise the Departmental Representative in advance of any work that would impede the response of Fire Department personnel and their apparatus. This includes violation of minimum overhead clearance, erection of barricades and the digging of trenches.

.2 Building exit routes must not be obstructed in any way without special permission from the Departmental Representative, who will ensure that adequate alternative routes are maintained.

.3 The Departmental Representative will advise the FPO of any obstruction that may warrant advanced planning and communication to ensure the safety of building occupants and the effectiveness of the Fire Department.

.11 Rubbish and Waste Materials

.1 Keep rubbish and waste materials to a minimum and a minimum distance of 6m (20 feet) from any kettle or torches.

.2 Do not burn rubbish on site.

.3 Rubbish Containers:

- .1 Consult with the Departmental Representative to determine an acceptable safe location for any containers and the arrangement of chutes etc. prior to bringing the containers on site.
- .2 Do not overfill the containers and keep area around the perimeter free and clear of any debris.
- .4 Storage:
 - .1 Exercise extreme care when storing combustible waste materials in work areas. Ensure maximum possible cleanliness, ventilation and that all safety standards are adhered to when storing any combustible materials.
 - .2 Deposit greasy or oily rags or materials subject to spontaneous combustion in CSA or ULC approved receptacles and remove at the end of the work day or shift, or as directed.

.12 Flammable Liquids

- .1 The handling, storage and use of flammable liquids is governed by the current National Fire Code of Canada.
- .2 Flammable Liquids such as gasoline, kerosene and naphtha may be kept for ready use in quantities not exceeding 45 litres (10 imp gal), provided they are stored in approved safety cans bearing the ULC seal of approval and kept away from buildings, stockpiled combustible materials etc. Storage of quantities of flammable liquids exceeding 45 litres (10 imp gal) for work purposes, require the permission of the Departmental Representative.
- .3 Flammable liquids are not to be left on any roof areas after normal working hours.
- .4 Transfer of flammable liquids is prohibited within buildings.
- .5 Do not transfer flammable liquids in the vicinity of open flames or any type of heat producing device.
- .6 Do not use flammable liquids having a flash point below 38°C (100°F) such as naphtha or gasoline as solvents or cleaning agents.
- .7 Store flammable waste liquids for disposal in approved container located in a safe, ventilated area. Waste flammable liquids are to be removed from the site on a regular basis.
- .8 Where flammable liquids, such as lacquers or urethane are used, ensure proper ventilation and eliminate all sources of ignition. Inform the Departmental Representative prior to, and at the cessation of such work.

3. QUESTIONS OR CLARIFICATIONS

- .1 Direct any questions or clarification on Fire or General Safety, in addition to the above requirements, to the Departmental Representative.

END OF SECTION

Part 1 General

1.1 RELATED SECTIONS

- .1 Section 01 10 00 - General Instructions Ontario

1.2 ADMINISTRATIVE

- .1 Submit to Departmental Representative for review, shop drawings, product data and samples specified within two weeks after contract award.
 - .1 Submit promptly and in orderly sequence to not cause delay in Work
 - .2 Failure to submit in the prescribed time is not considered sufficient reason for extension of Contract Time and no claim for extension by reason of such default will be allowed.
- .2 Do not proceed with Work affected by submittal until review is complete.
- .3 Present shop drawings, product data, samples and mock-ups in SI Metric units.
- .4 Where items or information is not produced in SI Metric units converted values are acceptable.
- .5 Review submittals prior to submission to Departmental Representative. This review represents that necessary requirements have been determined and verified, or will be, and that each submittal has been checked and co-ordinated with requirements of Work and Contract Documents. Submittals not stamped, signed, dated and identified as to specific project will be returned without being examined and considered rejected.
- .6 Notify Departmental Representative, in writing at time of submission, identifying deviations from requirements of Contract Documents stating reasons for deviations.
- .7 Verify field measurements and affected adjacent Work are co-ordinated.
- .8 Contractor's responsibility for errors and omissions in submission is not relieved by Departmental Representative's review of submittals.
- .9 Contractor's responsibility for deviations in submission from requirements of Contract Documents is not relieved by Departmental Representative review.
- .10 Keep one reviewed copy of each submission on site.

1.3 SHOP DRAWINGS AND PRODUCT DATA

- .1 The term "shop drawings" means drawings, diagrams, illustrations, schedules, performance charts, brochures and other data which are to be provided by Contractor to illustrate details of a portion of Work.
- .2 Submit shop drawings bearing stamp and signature of qualified professional engineer registered or licensed in Province of Ontario, Canada.

- .3 Indicate materials, methods of construction and attachment or anchorage, erection diagrams, connections, explanatory notes and other information necessary for completion of Work. Where articles or equipment attach or connect to other articles or equipment, indicate that such items have been co-ordinated, regardless of Section under which adjacent items will be supplied and installed. Indicate cross references to design drawings and specifications.
- .4 Allow 5 week days for Departmental Representative's review of each submission.
- .5 Adjustments made on shop drawings by Departmental Representative are not intended to change Contract Price. If adjustments affect value of Work, state such in writing to Departmental Representative prior to proceeding with Work.
- .6 Make changes in shop drawings as Departmental Representative may require, consistent with Contract Documents. When resubmitting, notify Departmental in writing of revisions other than those requested.
- .7 Accompany submissions with transmittal letter, containing:
 - .1 Date.
 - .2 Project title and number.
 - .3 Contractor's name and address.
 - .4 Identification and quantity of each shop drawing, product data and sample.
 - .5 Other pertinent data.
- .8 Submissions include:
 - .1 Date and revision dates.
 - .2 Project title and number.
 - .3 Name and address of:
 - .1 Subcontractor.
 - .2 Supplier.
 - .3 Manufacturer.
 - .4 Contractor's stamp, signed by Contractor's authorized representative certifying approval of submissions, verification of field measurements and compliance with Contract Documents.
 - .5 Details of appropriate portions of Work as applicable:
 - .1 Fabrication.
 - .2 Layout, showing dimensions, including identified field dimensions, and clearances.
 - .3 Setting or erection details.
 - .4 Capacities.
 - .5 Performance characteristics.
 - .6 Standards.
 - .7 Operating weight.
 - .8 Wiring diagrams.
 - .9 Single line and schematic diagrams.
 - .10 Relationship to adjacent work.

- .9 After Departmental Representative's review, distribute copies.
- .10 Submit electronic copy of shop drawings for each requirement requested in specification Sections and as Departmental Representative may reasonably request.
- .11 Submit electronic copies of product data sheets or brochures for requirements requested in specification Sections and as requested by Departmental Representative where shop drawings will not be prepared due to standardized manufacture of product.
- .12 Submit electronic copies of test reports for requirements requested in specification Sections and as requested by Departmental Representative.
 - .1 Report signed by authorized official of testing laboratory that material, product or system identical to material, product or system to be provided has been tested in accord with specified requirements.
 - .2 Testing must have been within [3] years of date of contract award for project.
- .13 Submit electronic copies of certificates for requirements requested in specification Sections and as requested by Departmental Representative.
 - .1 Statements printed on manufacturer's letterhead and signed by responsible officials of manufacturer of product, system or material attesting that product, system or material meets specification requirements.
 - .2 Certificates must be dated after award of project contract complete with project name.
- .14 Submit electronic copies of manufacturer's instructions for requirements requested in specification Sections and as requested by Departmental Representative.
 - .1 Pre-printed material describing installation of product, system or material, including special notices and Material Safety Data Sheets concerning impedances, hazards and safety precautions.
- .15 Submit electronic copies of Manufacturer's Field Reports for requirements requested in specification Sections and as requested by Departmental Representative.
 - .1 Documentation of the testing and verification actions taken by manufacturer's representative to confirm compliance with manufacturer's standards or instructions.
- .16 Submit electronic copies of Operation and Maintenance Data for requirements requested in specification Sections and as requested by Departmental Representative.
- .17 Delete information not applicable to project.
- .18 Supplement standard information to provide details applicable to project.
- .19 If upon review by Departmental Representative, no errors or omissions are discovered or if only minor corrections are made, copies will be returned and fabrication and installation of Work may proceed. If shop drawings are rejected, noted copy will be returned and resubmission of corrected shop drawings, through same procedure indicated above, must be performed before fabrication and installation of Work may proceed.
- .20 The review of shop drawings by National Research Council Canada (NRC) is for sole purpose of ascertaining conformance with general concept.

- .1 This review shall not mean that NRC approves detail design inherent in shop drawings, responsibility for which shall remain with Contractor submitting same, and such review shall not relieve Contractor of responsibility for errors or omissions in shop drawings or of responsibility for meeting requirements of construction and Contract Documents.
- .2 Without restricting generality of foregoing, Contractor is responsible for dimensions to be confirmed and correlated at job site, for information that pertains solely to fabrication processes or to techniques of construction and installation and for co-ordination of Work of sub-trades.

1.4 SAMPLES

- .1 Submit for review samples in duplicate as requested in respective specification Sections. Label samples with origin and intended use.
- .2 Deliver samples prepaid to Departmental Representative's business address.
- .3 Notify Departmental Representative Engineer Consultant in writing, at time of submission of deviations in samples from requirements of Contract Documents.
- .4 Where colour, pattern or texture is criterion, submit full range of samples.
- .5 Adjustments made on samples by Departmental Representative are not intended to change Contract Price. If adjustments affect value of Work, state such in writing to Departmental Representative prior to proceeding with Work.
- .6 Make changes in samples which Departmental Representative may require, consistent with Contract Documents.
- .7 Reviewed and accepted samples will become standard of workmanship and material against which installed Work will be verified.

1.5 MOCK-UPS

- .1 Construct field mock-ups at locations acceptable to Departmental Representative.
- .2 Reviewed mock-ups will become standards of workmanship and material against which installed work will be checked on the project.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 This Section includes requirements for management of construction waste and disposal, which forms the Contractor's commitment to reduce and divert waste materials from landfill and includes the following:
 - .1 Preparation of a Draft Construction Waste Management Plan that will be used to track the success of the Construction Waste Management Plan against actual waste diversion from landfill.
 - .2 Preparation of monthly progress reports indicating cumulative totals representing progress towards achieving diversion and reduction goals of waste materials away from landfill and identifying any special programs, landfill options or alternatives to landfill used during construction.
 - .3 Preparation of a Construction Waste Management Report containing detailed information indicating total waste produced by the project, types of waste material and quantity of each material, and total waste diverted and diversion rates indicated as a percentage of the total waste produced.
- .2 Owner has established that this project shall generate the least amount of waste possible and that processes that ensure the generation of as little waste as possible due to error, poor planning, breakage, mishandling, contamination, or other factors be employed by the Contractor.

1.2 RELATED REQUIREMENTS

- .1 Section 01 10 00 – General Instructions
- .2 Section 02 41 19.16 – Selective Interior Demolition
- .3 Section 02 42 00 – Removal and Salvage of Construction Material
- .4 Section 22 05 05 – Selective Demolition for Plumbing
- .5 Section 23 05 05 – Selective Demolition for HVAC-R Equipment
- .6 Section 26 05 05 – Selective Demolition for Electrical

1.3 REFERENCE STANDARDS

- .1 ASTM International (ASTM)
 - .1 ASTM E1609 01, Standard Guide for Development and Implementation of a Pollution Prevention Program
- .2 Recycling Certification Institute (RCI):
 - .1 RCI Certification Construction and Demolition Materials Recycling

1.4 DEFINITIONS

- .1 Clean Waste: Untreated and unpainted; not contaminated with oils, solvents, sealants or similar materials.
- .2 Construction and Demolition Waste: Solid wastes typically including building materials, packaging, trash, debris, and rubble resulting from construction, re-modeling, repair and demolition operations.
- .3 Hazardous: Exhibiting the characteristics of hazardous substances including properties such as ignitability, corrosiveness, toxicity or reactivity.
- .4 Non-hazardous: Exhibiting none of the characteristics of hazardous substances, including properties such as ignitability, corrosiveness, toxicity, or reactivity.
- .5 Non-toxic: Not poisonous to humans either immediately or after a long period of exposure.
- .6 Recyclable: The ability of a product or material to be recovered at the end of its life cycle and remanufactured into a new product for reuse by others.
- .7 Recycle: To remove a waste material from the project site to another site for remanufacture into a new product for reuse by others.
- .8 Recycling: The process of sorting, cleansing, treating and reconstituting solid waste and other discarded materials for the purpose of using the altered form; recycling does not include burning, incinerating, or thermally destroying waste.
- .9 Return: To give back reusable items or unused products to vendors for credit.
- .10 Reuse: To reuse a construction waste material in some manner on the project site.
- .11 Salvage: To remove a waste material from the project site to another site for resale or reuse by others.
- .12 Sediment: Soil and other debris that has been eroded and transported by storm or well production run off water.
- .13 Source Separation: The act of keeping different types of waste materials separate beginning from the first time they become waste.
- .14 Toxic: Poisonous to humans either immediately or after a long period of exposure.
- .15 Trash: Any product or material unable to be reused, returned, recycled, or salvaged.
- .16 Volatile Organic Compounds (VOC's): Chemical compounds common in and emitted by many building products over time through outgassing:
 - .1 Solvents in paints and other coatings;
 - .2 Wood preservatives; strippers and household cleaners;
 - .3 Adhesives in particleboard, fiberboard, and some plywood; and foam insulation.

- .4 When released, VOC's can contribute to the formation of smog and can cause respiratory tract problems, headaches, eye irritations, nausea, damage to the liver, kidneys, and central nervous system, and possibly cancer.
- .17 Waste: Extra material or material that has reached the end of its useful life in its intended use. Waste includes salvageable, returnable, recyclable, and reusable material.
- .18 Construction Waste Management Plan: A project related plan for the collection, transportation, and disposal of the waste generated at the construction site; the purpose of the plan is to ultimately reduce the amount of material being landfilled.

1.5 ADMINISTRATIVE REQUIREMENTS

- .1 Coordination: Coordinate waste management requirements with all Divisions of the Work for the project, and ensure that requirements of the Construction Waste Management Plan are followed.
- .2 Preconstruction Meeting: Arrange a pre-construction meeting in accordance with Section 01 10 00 – General Instructions before starting any Work of the Contract attended by the Owner, Contractor, affected Subcontractor's and Departmental Representative to discuss the Contractor's Construction Waste Management Plan and to develop mutual understanding of the requirements for a consistent policy towards waste reduction and recycling.

1.6 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide required information in accordance with Section 01 10 00 – General Instructions.
- .2 Action Submittals: Provide the following submittals before starting any work of this Section:
 - .1 Draft Construction Waste Management Plan (Draft CWM Plan): Submit to Departmental Representative a preliminary analysis of anticipated site generated waste by listing a minimum of five (5) construction or demolition waste streams that have potential to generate the most volume of material indicating methods that will be used to divert construction waste from landfill and source reduction strategies; Departmental Representative will provide commentary before development of Contractor's Construction Waste Management Plan.
 - .2 Construction Waste Management Plan (CWM Plan): Submit a CWM Plan for this project prior to any waste removal from site and that includes the following information:
 - .1 Material Streams: Analysis of the proposed jobsite waste being generated, including material types and quantities forming a part of identified material streams in the Draft CWM Plan; materials removed from site destined for alternative daily cover at landfill sites and land clearing debris cannot be considered as contributing to waste diversion and will be included as a component of the total waste generated for the site.
 - .2 Recycling Haulers and Markets: Investigate local haulers and markets for recyclable materials, and incorporate into CWM Plan.
 - .3 Alternative Waste Disposal: Prepare a listing of each material proposed to be salvaged, reused, recycled or composted during the course of the project, and the proposed local market for each material.

- .4 Landfill Materials: Identify materials that cannot be recycled, reused or composted and provide explanation or justification; energy will be considered as a viable alternative diversion strategy for these materials where facilities exist and are operated in accordance with LEED Construction and Demolition Waste Management requirements.
- .5 Landfill Options: The name of the landfill where trash will be disposed of; landfill materials will form a part of the total waste generated by the project.
- .6 Materials Handling Procedures: A description of the means by which any recycled waste materials will be protected from contamination, and a description of the means to be employed in recycling the above materials consistent with requirements for acceptance by designated facilities.
- .7 Transportation: A description of the means of transportation of the recyclable materials, whether materials will be site separated and self-hauled to designated centers, or whether mixed materials will be collected by a waste hauler and removed from the site, and destination of materials.

1.7 PROJECT CLOSEOUT SUBMISSIONS

- .1 Record Documentation: Submit as constructed information in accordance with Section 01 10 00 – General Instructions as follows:
 - .1 Construction Waste Management Report (CWM Report): Submit a CWM Report for this project in a format that includes the following information:
 - .1 Accounting: Submit information indicating total waste produced by the project.
 - .2 Composition: Submit information indicating types of waste material and quantity of each material.
 - .3 Diversion Rate: Submit information indicating total waste diverted from landfill as a percentage of the total waste produced by the project.
 - .4 Transportation Documentation and Diversion Documentation: Submit copies of transportation documents or shipping manifests indicating weights of materials, and other evidence of disposal indicating final location of waste diverted from landfill and waste sent to landfill.
 - .5 Multiple Waste Hauling: Compile all information into a single CWM Report where multiple waste hauling and diversion strategies were used for the project.

1.8 QUALITY ASSURANCE

- .1 Resources for Development of Construction Waste Management Report (CWM Report): The following sources may be useful in developing the Draft Construction Waste Management Plan:
 - .1 Recycling Haulers and Markets: Investigate local haulers and markets for recyclable materials, and incorporate into CWM Plan.
 - .2 Waste-to-Energy Systems: Investigate local waste-to-energy incentives where systems for diverting materials from landfill for reuse or recycling are not available.
 - .3 Municipal Garbage & Recycling Waste Websites:
 - .1 [Ontario Region
 - .1 London
[EnviroDepots | City of London](#)
 - .2 Mississauga
[How to sort your waste - Region of Peel \(peelregion.ca\)](#)
 - .3 National Capital Region (City of Ottawa)
[Garbage and recycling | City of Ottawa](#)
 - .2 Quebec Region
 - .1 Boucherville
[Accueil | Ville de Longueuil](#)
 - .2 Montreal
[Get details about bulky items and construction debris collections | Ville de Montréal \(montreal.ca\)](#)
 - .3 Saguenay
[Demolition Waste Management | Demex-Centrem group \(groupedemexcentrem.com\)](#)

1.9 DELIVERY, STORAGE AND HANDLING

- .1 Storage Requirements: Implement a recycling/reuse program that includes separate collection of waste materials as appropriate to the project waste and the available recycling and reuse programs in the project area.
- .2 Handling Requirements: Clean materials that are contaminated before placing in collection containers and ensure that waste destined for landfill does not get mixed in with recycled materials:
 - .1 Deliver materials free of dirt, adhesives, solvents, petroleum contamination, and other substances deleterious to recycling process.
 - .2 Arrange for collection by or delivery to the appropriate recycling or reuse facility.
- .3 Hazardous Waste and Hazardous Materials: Handle in accordance with applicable regulations.

Part 2 Products

2.1 NOT USED

- .1 Not Used.

Part 3 Execution

3.1 OBJECTIVE

- .1 The Federal Sustainable Development Strategy (FSDS) presents the Government of Canada's sustainable development goals and targets, as required by the *Federal Sustainable Development Act*. In keeping with the purpose of this Act – to provide the legal framework for developing and implementing a Federal Sustainable Development Strategy that will make environmental decision-making more transparent and accountable to Parliament – National Research Council (NRC) supports the goals laid out in the FSDS through the activities described in our Departmental Sustainable Development Strategy (DSDS). NRC's DSDS waste management target is as follows:
- .1 Divert at least 90% (by weight) of all construction and demolition waste from landfills (striving to achieve 100% by 2030).
- .2 Project Waste Diversion Target: 90%.

3.2 (CWM PLAN) IMPLEMENTATION

- .1 Manager: Contractor is responsible for designating an on-site party or parties responsible for instructing workers and overseeing and documenting results of the CWM Plan for the project.
- .2 Distribution: Distribute copies of the CWM Plan to the job site foreman, each Subcontractor, the Owner, the Departmental Representative and other site personnel as required to maintain CWM Plan.
- .3 Instruction: Provide on-site instruction of appropriate separation, handling, and recycling, salvage, reuse, composting and return methods being used for the project to Subcontractor's at appropriate stages of the project.
- .4 Separation Facilities: Lay out and label a specific area to facilitate separation of materials for potential recycling, salvage, reuse, composting and return:
- .1 Recycling and waste bin areas are to be kept neat and clean and clearly marked in order to avoid contamination of materials.
- .2 Hazardous wastes shall be separated, stored, and disposed of in accordance with local regulations.
- .5 Progressive Documentation: Submit a monthly summary of waste generated by the project to ensure that waste diversion goals are on track with project requirements:
- .1 Submission of waste summary can coincide with application for progress payment, or similar milestone event as agreed upon between the Contractor and Departmental Representative.

- .2 Monthly waste summary shall contain the following information:
 - .1 The amount in tonnes or m3 and location of material landfilled;
 - .2 The amount in tonnes or m3 and location of materials diverted from landfill;
and
 - .3 Indication of progress based on total waste generated by the project with materials diverted from landfill as a percentage.

3.3 SUBCONTRACTOR'S RESPONSIBILITY

- .1 Subcontractor's shall cooperate fully with the Contractor to implement the CWM Plan.
- .2 Failure to cooperate may result in the Owner not achieving their environmental goals, and may result in penalties being assessed by the Contractor to the responsible Subcontractor's.

3.4 CONSTRUCTION WASTE MANAGEMENT FORMS

- .1 Departmental Representative will provide Contractor will NRC Waste Management and Disposal Tracking Forms (sample provided below) for recording management of construction waste.
- .2 Contractor shall utilize these forms for all waste management and disposal tracking for the duration of the project, and is responsible for maintaining current up to date records at all times during construction.
- .3 Contractor is responsible to ensure all waste management tracking forms, weigh-bills, donation receipts, and summary information are incorporated into Operational and Maintenance Manuals upon construction completion in accordance with 01 10 00 – General Instructions.

END OF SECTION

WASTE AUDIT worksheet for NRC Construction, Renovation and Demolition Projects

Worksheet for: Total Inventory Specific Stage Individual Floor

Create one worksheet for the entire project or multiple worksheets for each stage of the project, or per floor (where needed). Mark each worksheet accordingly

Project Name	
Project Type (Construction, Renovation or Demolition)	
Area (sq. m)	
Site Address	
Contact Person & Telephone	
Date	

For Project Planning Purposes (i.e. number of bins required)

* Add or delete materials as project requires

WASTE CATEGORY AND MATERIAL TYPE	Units	Total Units	Weight (kg) per unit of measurement	Estimated Weight (Metric Tonnes)	Potential Reuse (Metric Tonnes)	Potential Recycle (Metric Tonnes)	Potential Landfill (Metric Tonnes)	Volume (cubic yards)
Masonry and Pavement								
Asphalt (cu. m.)	cu. m.		2400.00	0.00				
Concrete (walls, floors, stairs)	cu. m.		2400.00	0.00				
Brick block, etc.	cu. m.		1840.00	0.00				
Stone (foundation)	cu. m.		1473.80	0.00				
Glass masonry	cu. m.			0.00				
Marble	cu. m.		2563.00	0.00				
Granite	cu. m.		2750.00	0.00				
Clay tile	cu. m.			0.00				
Other	cu. m.			0.00				
			TOTAL	0.00	0.00	0.00	0.00	0
Walls and Ceilings								
Drywall (12.5 mm)	sq. m.		9.74	0.00				
Drywall (19 mm)	sq. m.		12.25	0.00				
Cellulose insulation	sq. m.		6.41	0.00				
Fiberglass insulation	sq. m.		6.41	0.00				
Solid SM insulation	sq. m.		11.54	0.00				
Ceiling tile (19 mm standard)	sq. m.		6.82	0.00				
Glass (5 - 6 mm)	sq. m.			0.00				
Acoustic composite (ceilings, walls)	sq. m.		0.30	0.00				
Other	sq. m.			0.00				
			TOTAL	0.00	0.00	0.00	0.00	0
Metal								
Steel (structural, stairs, fabrications, joists, deck, siding)	weight		600.00	0.00				
Aluminum (structural, siding)			2700.00	0.00				
Light Metal								
Studs	lm. of wall			0.00				
Ceiling grid	sq. m.		1.41	0.00				
Steel mesh				0.00				
Miscellaneous				0.00				
Other				0.00				
			TOTAL	0.00	0.00	0.00	0.00	0
Mechanical								
HVAC								
Solid ducts	weight		26238.00	0.00				
Flex ducts	weight		5180.00	0.00				
Metal diffuser (600 X600)	each			0.00				
Light diffuser (boot only)	each			0.00				
Plastic grilles (600 X 600)	each			0.00				
VAV boxes	weight			0.00				
Heat coils	weight			0.00				
A/C units	weight		90.00	0.00				
			TOTAL	0.00	0.00	0.00	0.00	0
Plumbing								
Copper piping (12.5 to 19mm)	lin. m.		1833.30	0.00				
Steel piping (38 to 50mm)	lin. m.		220.00	0.00				
Plastic piping (38 to 50mm)	lin. m.			0.00				
			TOTAL	0.00	0.00	0.00	0.00	0
Fixtures								
Sinks (ceramic/porcelain)	each		10.00	0.00				
Sinks (metal)	each		10.00	0.00				
Faucets	each			0.00				
Water Closet	each		46.00	0.00				
Urinals (wall hung)	each		29.00	0.00				
			TOTAL	0.00	0.00	0.00	0.00	0
Other								
			TOTAL	0.00	0.00	0.00	0.00	0
Windows and Doors								
Doors								
Wood (solid or hollow core)	each		20.00	0.00				
Metal (hollow metal)	each		30.00	0.00				
Garage	each		135.00	0.00				
Frame (wood)	each		23.33	0.00				
Frame (metal)	each		2.33	0.00				
Windows								
Wood frame	each		216.36	0.00				
Plastic frame	each		125.10	0.00				
Aluminum frame	each		216.67	0.00				
Door Hardware								
Locksets	each		2.50	0.00				
Hinges, plates, stops, etc.	each		2.50	0.00				
Other (closers, operators, etc.)	each		2.50	0.00				
Other				0.00				
			TOTAL	0.00	0.00	0.00	0.00	0
Wood								
Rough (crating, timber, etc.)	weight			0.00				
Dimension (3 m studs)	each		2.83	0.00				
Plywood (17mm)	sq. m.		0.08	0.00				
Hardwood (floor)	sq. m.		0.02	0.00				
Other				0.00				
			TOTAL	0.00	0.00	0.00	0.00	0
Millwork and Finish Carpentry								
Baseboards and casing (50 mm ht.)	each			0.00				
Lower cabinets (c/w doors)	each		44.10	0.00				
Upper cabinets (c/w doors)	each			0.00				
Counters (9' sections)	each		45.65	0.00				
Other				0.00				
			TOTAL	0.00	0.00	0.00	0.00	0
Flooring								
Carpet (roll)	sq. m.		2.44	0.00				
Carpet tile	sq. m.		2.98	0.00				
Sheet vinyl and linoleum	sq. m.		2.98	0.00				
Rubber cove or carpet base	lin. m.		0.52	0.00				
Terrazzo - 25 mm	sq. m.		0.02	0.00				
Ceramic Tiles	sq. m.		0.21	0.00				
Other				0.00				
			TOTAL	0.00	0.00	0.00	0.00	0
Electrical								
Wiring								
Data	weight			0.00				
Electrical (aluminum, copper, iron, etc)	weight			0.00				
Junction and outlet boxes (standard)	each		3800.00	0.00				
Cover plates	each			0.00				
Electrical panels	weight			0.00				

Conduit (25 mm)	lin. m.			0.00					
Conduit (50 mm)	lin. m.			0.00					
				TOTAL	0.00	0.00	0.00	0.00	0
Lighting									
Fluorescent fixture (600 X 1200)	each		0.82	0.00					
Fluorescent fixture (300 X 1200)	each		0.08	0.00					
Ballast	each		4432.00	0.00					
Lamps	each			0.00					
Complete fixture (600 X 1200)	each			0.00					
Complete fixture (300 X 1200)	each			0.00					
Emergency battery lights	each		6.66	0.00					
Exit lights	each		1.00	0.00					
Fire bells/alarms	each			0.00					
Miscellaneous (switches, sensors, etc.)	each		600.00	0.00					
				TOTAL	0.00	0.00	0.00	0.00	0
Other									
				TOTAL	0.00	0.00	0.00	0.00	0
Roofing									
Shingles - asphalt	sq. m.		10.72	0.00					
Tin	sq. m.		616.76	0.00					
Copper	sq. m.			0.00					
Waterproof EDPM	sq. m.		796.67	0.00					
Waterproof PVC	sq. m.			0.00					
Tar and gravel	sq. m.		608.85	0.00					
Other	sq. m.			0.00					
				TOTAL	0.00	0.00	0.00	0.00	0
Specialties & Miscellaneous									
Office Furnishings									
Furniture (workstations and chairs)	each								
Shelving	each								
Bulletin and white boards	each								
Building Furnishings									
Window Coverings (rolling shutters, blinds)	each								
Signs	each								
Lockers	each								
Metal partition (toilet)	each								
Plastic partition (toilet)	each								
Stud-type partition (demountable)	each								
Specialized Equipment									
Food service equipment	each								
Parking control equipment	each								
Waste/cleaning equipment	each								
Refrigeration equipment	each								
Lifts	each								
Elevators	each								
Escalators	each								
Dumbwaiters	each								
Communications	each								
Telecom raceways/cables	each								
Terminals and connectors	each								
Other	each								
				TOTAL	0.00	0.00	0.00	0.00	0
Packaging									
Cardboard Packaging	weight		60.00	0.00					
Plastic packaging	weight			0.00					
Other				0.00					
				TOTAL	0.00	0.00	0.00	0.00	0
Other									
				0.00					
				0.00					
				0.00					
				0.00					
				0.00					
				TOTAL	0.00	0.00	0.00	0.00	0
				TOTAL	0.00	0.00	0.00	0.00	0

NRC Construction, Renovation and Demolition PRE-WASTE AUDIT SUMMARY

Project Name	0
Project Type (Construction, Renovation or Demolition)	0
Area (sq. m)	0
Site Address	0
Contact Person & Telephone	0
Date	

Waste Audit Summary					
WASTE CATEGORY	Estimated Quantity Generated (Metric Tonnes)	Potential Quantity (Metric Tonnes)			Potential Diversion Rate
		Reuse	Recycle	Landfill	
Masonry and Pavement	0.00	0.00	0.00	0.00	#DIV/0!
Walls and Ceilings	0.00	0.00	0.00	0.00	#DIV/0!
Metal	0.00	0.00	0.00	0.00	#DIV/0!
Mechanical:					
HVAC	0.00	0.00	0.00	0.00	#DIV/0!
Plumbing	0.00	0.00	0.00	0.00	#DIV/0!
Fixtures	0.00	0.00	0.00	0.00	#DIV/0!
Other	0.00	0.00	0.00	0.00	#DIV/0!
Windows and Doors	0.00	0.00	0.00	0.00	#DIV/0!
Wood	0.00	0.00	0.00	0.00	#DIV/0!
Millwork and Finish Carpentry	0.00	0.00	0.00	0.00	#DIV/0!
Flooring	0.00	0.00	0.00	0.00	#DIV/0!
Electrical:				0.00	#DIV/0!
Wiring	0.00	0.00	0.00		
Lighting	0.00	0.00	0.00	0.00	#DIV/0!
Other	0.00	0.00	0.00	0.00	#DIV/0!
Roofing	0.00	0.00	0.00	0.00	#DIV/0!
Specialties & Miscellaneous	0.00	0.00	0.00	0.00	#DIV/0!
Packaging	0.00	0.00	0.00	0.00	#DIV/0!
Other	0.00	0.00	0.00	0.00	#DIV/0!
TOTALS	0.00	0.00	0.00	0.00	#DIV/0!

NRC Construction, Renovation and Demolition WASTE REDUCTION WORK PLAN

Project Name	0
Project Type (Construction, Renovation or Demolition)	0
Area (sq. m)	0
Site Address	0
Contact Person & Telephone	0
Date	

WASTE CATEGORY AND MATERIAL	Estimated Quantity (Metric Tonnes)	Proposed Action to Reduce, Reuse or Recycle Material (including end-destination)	Projected Quantity (Metric Tonnes)		
			Reuse	Recycle	Landfill
Masonry and Pavement					
Asphalt (cu. m.)	0.00				0.00
Concrete (walls, floors, stairs)	0.00				0.00
Brick, block, etc.	0.00				0.00
Stone (foundation)	0.00				0.00
Glass masonry	0.00				0.00
Marble	0.00				0.00
Granite	0.00				0.00
Clay tile	0.00				0.00
Other	0.00				0.00
Walls and Ceilings					
Drywall (12.5 mm)	0.00				0.00
Drywall (19 mm)	0.00				0.00
Cellulose insulation	0.00				0.00
Fiberglass insulation	0.00				0.00
Solid SM insulation	0.00				0.00
Ceiling tile (19 mm standard)	0.00				0.00
Glass (5 - 6 mm)	0.00				0.00
Acoustic composite (ceilings, walls)	0.00				0.00
Other	0.00				0.00
Windows and Doors					
Doors					
Wood (solid or hollow core)	0.00				0.00
Metal (hollow metal)	0.00				0.00
Garage	0.00				0.00
Windows	0.00				0.00
Wood frame	0.00				0.00
Plastic frame	0.00				0.00
Aluminum frame	0.00				0.00
Door Hardware	0.00				0.00
Locksets	0.00				0.00
Hinges, plates, stops, etc.	0.00				0.00
Other (closers, operators, etc.)	0.00				0.00
Other	0.00				0.00
Wood					
Rough (crating, timber, etc.)	0.00				0.00
Dimension (3 m studs)	0.00				0.00
Plywood (17mm)	0.00				0.00
Hardwood (floor)	0.00				0.00
Other	0.00				0.00
Millwork and Finish Carpentry					
Baseboards and casing (50 mm ht.)	0.00				0.00

Lower cabinets (c/w doors)	0.00			0.00
Upper cabinets (c/w doors)	0.00			0.00
Counters	0.00			0.00
Other	0.00			0.00
Flooring				
Carpet (roll)	0.00			0.00
Carpet tile	0.00			0.00
Sheet vinyl and linoleum	0.00			0.00
Rubber cove or carpet base	0.00			0.00
Terrazzo - 25 mm	0.00			0.00
Ceramic Tiles	0.00			0.00
Other	0.00			0.00
Metal				
Steel (structural, stairs, fabrications, joists, deck, siding)	0.00			0.00
Aluminum (structural, siding)	0.00			0.00
Light Metal	0.00			0.00
Studs	0.00			0.00
Ceiling grid	0.00			0.00
Miscellaneous	0.00			0.00
Other	0.00			0.00
Mechanical				
HVAC				
Solid ducts	0.00			0.00
Flex ducts	0.00			0.00
Metal diffuser	0.00			0.00
Light diffuser (boot only)	0.00			0.00
Plastic grilles	0.00			0.00
VAV boxes	0.00			0.00
Heat coils	0.00			0.00
A/C units, fan coil units, exhaust fans	0.00			0.00
Plumbing	0.00			0.00
Copper piping (12.5 to 19mm)	0.00			0.00
Steel piping (38 to 50mm)	0.00			0.00
Plastic piping (38 to 50mm)	0.00			0.00
Fixtures	0.00			0.00
Sinks (ceramic/porcelain)	0.00			0.00
Sinks (metal)	0.00			0.00
Faucets	0.00			0.00
Water Closet	0.00			0.00
Urinals (wall hung)	0.00			0.00
Other (drinking water fountain, insulation)	0.00			0.00
Electrical				
Wiring				
Data	0.00			0.00
Electrical (aluminum, copper, iron, etc)	0.00			0.00
Junction and outlet boxes (standard)	0.00			0.00
Cover plates	0.00			0.00
Electrical panels	0.00			0.00
Conduit (25 mm)	0.00			0.00
Conduit (50 mm)	0.00			0.00
Lighting				
Fluorescent fixture (600 X 1200)	0.00			0.00
Fluorescent fixture (300 X 1200)	0.00			0.00
Ballast	0.00			0.00

NRC Construction, Renovation and Demolition WASTE REDUCTION WORK PLAN SUMMARY

Project Name	0
Project Type (Construction, Renovation or Demolition)	0
Area (sq. m)	0
Site Address	0
Contact Person & Telephone	0
Date	

Waste Management Summary								
WASTE CATEGORY	Estimated Quantity (Metric Tonnes)	Proposed Action to Reduce, Reuse or Recycle Material (including end-destination)	Projected Quantity (Metric Tonnes)			Potential Diversion	Start date	End Date
			Reuse	Recycle	Landfill	Rate		
Masonry and Pavement	0.00		0.00	0.00	0.00	#DIV/0!		
Walls and Ceilings	0.00		0.00	0.00	0.00	#DIV/0!		
Windows and Doors	0.00		0.00	0.00	0.00	#DIV/0!		
Wood	0.00		0.00	0.00	0.00	#DIV/0!		
Millwork and Finish Carpentry	0.00		0.00	0.00	0.00	#DIV/0!		
Flooring	0.00		0.00	0.00	0.00	#DIV/0!		
Metal	0.00		0.00	0.00	0.00	#DIV/0!		
Mechanical:								
HVAC	0.00		0.00	0.00	0.00	#DIV/0!		
Plumbing	0.00		0.00	0.00	0.00	#DIV/0!		
Fixtures	0.00		0.00	0.00	0.00	#DIV/0!		
Other	0.00		0.00	0.00	0.00	#DIV/0!		
Electrical:								
Wiring	0.00		0.00	0.00	0.00	#DIV/0!		
Lighting	0.00		0.00	0.00	0.00	#DIV/0!		
Other	0.00		0.00	0.00	0.00	#DIV/0!		
Roofing	0.00		0.00	0.00	0.00	#DIV/0!		
Specialties & Miscellaneous	0.00		0.00	0.00	0.00	#DIV/0!		
Packaging	0.00		0.00	0.00	0.00	#DIV/0!		
Other	0.00		0.00	0.00	0.00	#DIV/0!		
TOTAL	0.00		0.00	0.00	0.00	#DIV/0!		

NRC Construction, Renovation and Demolition WASTE MATERIAL TRACKING FORM

(Entries required for every load leaving the site)

Project Name	0
Project Type (Construction, Renovation or Demolition)	0
Area (sq. m)	0
Site Address	0
Contact Person & Telephone	0
Date	

Load #	Date	Time	Hauler	If Applicable:		Material Type(s)	Waybill # (if applicable)	Destination	Weight (metric Tonnes)				Comments
				Bin Size (yd ³)	Fill Level				Reuse	Recycling	Unspecified Diversion (Reuse or Recycling)	Landfill	
1	Dec 17/08	3:00pm	Waste Co.	20	3/4	Commingled Recyclates (metals, wood, concrete)	12345	Waste Co.					Waste sent to commingling recycling facility. Total weight and % diversion to be reported by hauler
2	Dec 17/08	4:00pm	Waste Co.	30	Full	Untreated Wood	12346	Waste Co.					Total weight to be reported by hauler
3	Dec 18/08	12:00pm	Waste Co.	20	Over Flowing	Miscellaneous Waste	12347	Landfill					Total weight to be reported by hauler
4	Dec 19/08	12:00pm	Man and His Truck	N/A	N/A	Doors	N/A	Resale					Totals weight estimated by hauler and PM
5													
6													
7													
8													
9													
10													

continue.....

NRC Construction, Renovation and Demolition FINAL DIVERSION REPORT

Project Name	0
Project Type (Construction, Renovation or Demolition)	0
Area (sq. m)	0
Site Address	0
Contact Person & Telephone	0
Date	

Material	Actual Weight Diverted (metric tonnes)		Final Destination and End-Use of Diverted Materials	Total Weight Landfilled (metric tonnes)	TOTAL WEIGHT (metric tonnes)	Diversion Rate
	Re-used	Recycled				
Masonry and Pavement					0	#DIV/0!
Walls and Ceilings					0	#DIV/0!
Metal					0	#DIV/0!
Mechanical:						
HVAC					0	#DIV/0!
Plumbing					0	#DIV/0!
Fixtures					0	#DIV/0!
Other					0	#DIV/0!
Windows and Doors					0	#DIV/0!
Wood					0	#DIV/0!
Millwork and Finish Carpentry					0	#DIV/0!
Flooring					0	#DIV/0!
Electrical:						
Wiring					0	#DIV/0!
Lighting					0	#DIV/0!
Other					0	#DIV/0!
Roofing					0	#DIV/0!
Specialties & Miscellaneous					0	#DIV/0!
Cardboard					0	#DIV/0!
Other Packaging					0	#DIV/0!
Mixed Recycling					0	#DIV/0!
General Waste					0	#DIV/0!
Other					0	#DIV/0!
TOTAL	0	0		0	0	#DIV/0!

Part 1 General

1.1 SUMMARY

- .1 Section Includes:
 - .1 General requirements relating to commissioning of project's components and systems, specifying general requirements to PV of components, equipment, sub-systems, systems, and integrated systems.
- .2 Acronyms:
 - .1 AFD - Alternate Forms of Delivery, service provider.
 - .2 Cx - Commissioning.
 - .3 EMCS - Energy Monitoring and Control Systems.
 - .4 O&M - Operation and Maintenance.
 - .5 PI - Product Information.
 - .6 PV - Performance Verification.
 - .7 TAB - Testing, Adjusting and Balancing.

1.2 GENERAL

- .1 Cx is a planned program of tests, procedures and checks carried out systematically on systems and integrated systems of the finished Project. Cx is performed after systems and integrated systems are completely installed, functional and Contractor's Performance Verification responsibilities have been completed and approved. Objectives:
 - .1 Verify installed equipment, systems and integrated systems operate in accordance with contract documents and design criteria and intent.
 - .2 Ensure appropriate documentation is compiled into the Maintenance Manual.
 - .3 Effectively train O&M staff.
- .2 Contractor is responsible for all Cx processes, operating equipment and systems, troubleshooting and making adjustments as required.
 - .1 Systems to be operated at full capacity under various modes to determine if they function correctly and consistently at peak efficiency. Systems to be interactively with each other as intended in accordance with Contract Documents and design criteria.
 - .2 During these checks, adjustments to be made to enhance performance to meet environmental or user requirements.
- .3 Design Criteria: as determined by designer, to meet Project functional and operational requirements.

1.3 COMMISSIONING OVERVIEW

- .1 For Cx responsibilities refer to Section 01 91 31 - Commissioning (Cx) Plan.
- .2 Cx to be a line item of Contractor's cost breakdown.

- .3 Cx activities supplement field quality and testing procedures described in relevant technical sections.
- .4 Cx is conducted in concert with activities performed during stage of project delivery. Cx identifies issues in Planning and Design stages which are addressed during Construction and Cx stages to ensure the facility is constructed and proven to operate satisfactorily under weather, environmental and occupancy conditions to meet functional and operational requirements. Cx activities includes transfer of critical knowledge to facility operational personnel.
- .5 Departmental Representative will issue Interim Acceptance Certificate when:
 - .1 Completed Cx documentation has been received, reviewed for suitability and approved by Departmental Representative.
 - .2 Equipment, components and systems have been commissioned.
 - .3 Cx training has been completed.

1.4 NON-CONFORMANCE TO PERFORMANCE VERIFICATION REQUIREMENTS

- .1 Should equipment, system components, and associated controls be incorrectly installed or malfunction during Cx, correct deficiencies, re-verify equipment and components within the unfunctional system, including related systems as deemed required by Departmental Representative, to ensure effective performance.
- .2 Costs for corrective work, additional tests, inspections, to determine acceptability and proper performance of such items to be borne by Contractor. Above costs to be in form of progress payment reductions or hold-back assessments.

1.5 PRE-CX REVIEW

- .1 Before Construction:
 - .1 Review contract documents, confirm by writing to Departmental Representative.
 - .1 Adequacy of provisions for Cx.
 - .2 Aspects of design and installation pertinent to success of Cx.
- .2 During Construction:
 - .1 Co-ordinate provision, location and installation of provisions for Cx.
- .3 Before start of Cx:
 - .1 Have completed Cx Plan up-to-date.
 - .2 Ensure installation of related components, equipment, sub-systems, systems are complete.
 - .3 Fully understand Cx requirements and procedures.
 - .4 Have Cx documentation shelf-ready.
 - .5 Understand completely design criteria and intent and special features.
 - .6 Submit complete start-up documentation to Departmental Representative.
 - .7 Have Cx schedules up-to-date.
 - .8 Ensure systems have been cleaned thoroughly.

- .9 Complete TAB procedures on systems, submit TAB reports to Departmental Representative for review and approval.
- .10 Ensure "As-Built" system schematics are available.
- .4 Inform Departmental Representative in writing of discrepancies and deficiencies on finished works.

1.6 CONFLICTS

- .1 Report conflicts between requirements of this section and other sections to Departmental Representative before start-up and obtain clarification.
- .2 Failure to report conflict and obtain clarification will result in application of most stringent requirement.

1.7 SUBMITTALS

- .1 Submittals: in accordance with Section 01 33 00 – Submittal Procedures.
 - .1 Submit no later than 4 weeks after award of Contract:
 - .1 Name of Contractor's Cx manager.
 - .2 Draft Cx documentation.
 - .3 Preliminary Cx schedule.
 - .2 Request in writing to Departmental Representative for changes to submittals and obtain written approval at least 8 weeks prior to start of Cx.
 - .3 Submit proposed Cx procedures to Departmental Representative where not specified and obtain written approval at least 8 weeks prior to start of Cx.
 - .4 Provide additional documentation relating to Cx process required by Departmental Representative.

1.8 COMMISSIONING DOCUMENTATION

- .1 Refer to Section 01 91 33 - Commissioning (Cx) Forms: Installation Check Lists and Product Information (PI) / Performance Verification (PV) Forms for requirements and instructions for use.
- .2 Departmental Representative to review and approve Cx documentation.
- .3 Provide completed and approved Cx documentation to Departmental Representative.

1.9 COMMISSIONING SCHEDULE

- .1 Provide detailed Cx schedule as part of construction schedule.
- .2 Provide adequate time for Cx activities prescribed in technical sections and commissioning sections including:
 - .1 Approval of Cx reports.
 - .2 Verification of reported results.
 - .3 Repairs, retesting, re-commissioning, re-verification.
 - .4 Training.

1.10 COMMISSIONING MEETINGS

- .1 Convene Cx meetings following project meetings and as specified herein.
- .2 Purpose: to resolve issues, monitor progress, identify deficiencies, relating to Cx.
- .3 Continue Cx meetings on regular basis until commissioning deliverables have been addressed.
- .4 At 60% construction completion stage, Departmental Representative to call a separate Cx scope meeting to review progress, discuss schedule of equipment start-up activities and prepare for Cx. Issues at meeting to include:
 - .1 Review duties and responsibilities of Contractor and subcontractors, addressing delays and potential problems.
 - .2 Determine the degree of involvement of trades and manufacturer's representatives in the commissioning process.
- .5 Thereafter Cx meetings to be held until project completion and as required during equipment start-up and functional testing period.
- .6 Meeting will be chaired by Departmental Representative, who will record and distribute minutes.
- .7 Ensure subcontractors and relevant manufacturer representatives are present at 60% and subsequent Cx meetings and as required.

1.11 STARTING AND TESTING

- .1 Contractor assumes liabilities and costs for inspections. Including disassembly and re-assembly after approval, starting, testing and adjusting, including supply of testing equipment.

1.12 WITNESSING OF STARTING AND TESTING

- .1 Provide 14 days notice prior to commencement.
- .2 Departmental Representative to witness of start-up and testing.
- .3 Contractor's Cx Manager to be present at tests performed and documented by sub-trades, suppliers and equipment manufacturers.

1.13 MANUFACTURER'S INVOLVEMENT

- .1 Obtain manufacturers installation, start-up and operations instructions prior to start-up of components, equipment and systems.
 - .1 Compare completed installation with manufacturer's published data, record discrepancies, and review with manufacturer.
 - .2 Modify procedures detrimental to equipment performance and review same with manufacturer before start-up.
- .2 Integrity of warranties:

- .1 Use manufacturer's trained start-up personnel where specified elsewhere in other divisions or required to maintain integrity of warranty.
- .2 Verify with manufacturer that testing as specified will not void warranties.
- .3 Qualifications of manufacturer's personnel:
 - .1 Experienced in design, installation and operation of equipment and systems.
 - .2 Ability to interpret test results accurately.
 - .3 To report results in clear, concise, logical manner.

1.14 PROCEDURES

- .1 Verify that equipment and systems are complete, clean, and operating in normal and safe manner prior to conducting start-up, testing and Cx.
- .2 Conduct start-up and testing in following distinct phases:
 - .1 Included in delivery and installation:
 - .1 Verification of conformity to specification, approved shop drawings and completion of PI report forms.
 - .2 Visual inspection of quality of installation.
 - .2 Start-up: follow accepted start-up procedures.
 - .3 Operational testing: document equipment performance.
 - .4 System PV: include repetition of tests after correcting deficiencies.
 - .5 Post-substantial performance verification: to include fine-tuning.
- .3 Correct deficiencies and obtain approval from Departmental Representative after distinct phases have been completed and before commencing next phase.
- .4 Document require tests on approved PV forms.
- .5 Failure to follow accepted start-up procedures will result in re-evaluation of equipment by an independent testing agency selected by Departmental Representative. If results reveal that equipment start-up was not in accordance with requirements, and resulted in damage to equipment, implement following:
 - .1 Minor equipment/systems: implement corrective measures approved by Departmental Representative.
 - .2 Major equipment/systems: if evaluation report concludes that damage is minor, implement corrective measures approved by Departmental Representative.
 - .3 If evaluation report concludes that major damage has occurred, Departmental Representative shall reject equipment.
 - .1 Rejected equipment to be remove from site and replace with new.
 - .2 Subject new equipment/systems to specified start-up procedures.

1.15 START-UP DOCUMENTATION

- .1 Assemble start-up documentation and submit to Departmental Representative for approval before commencement of commissioning.
- .2 Start-up documentation to include:

- .1 Factory and on-site test certificates for specified equipment.
- .2 Pre-start-up inspection reports.
- .3 Signed installation/start-up check lists.
- .4 Start-up reports,
- .5 Step-by-step description of complete start-up procedures, to permit Departmental Representative to repeat start-up at any time.

1.16 OPERATION AND MAINTENANCE OF EQUIPMENT AND SYSTEMS

- .1 After start-up, operate and maintain equipment and systems as directed by equipment/system manufacturer.
- .2 With assistance of manufacturer develop written maintenance program and submit Departmental Representative for approval before implementation.
- .3 Operate and maintain systems for length of time required for commissioning to be completed.
- .4 After completion of commissioning, operate and maintain systems until issuance of certificate of interim acceptance.

1.17 TEST RESULTS

- .1 If start-up, testing and/or PV produce unacceptable results, repair, replace or repeat specified starting and/or PV procedures until acceptable results are achieved.
- .2 Provide manpower and materials, assume costs for re-commissioning.

1.18 START OF COMMISSIONING

- .1 Notify Departmental Representative at least 7 days prior to start of Cx.
- .2 Start Cx after elements of building affecting start-up and performance verification of systems have been completed.

1.19 INSTRUMENTS / EQUIPMENT

- .1 Submit to Departmental Representative for review and approval:
 - .1 Complete list of instruments proposed to be used.
 - .2 Listed data including, serial number, current calibration certificate, calibration date, calibration expiry date and calibration accuracy.
- .2 Provide the following equipment as required:
 - .1 2-way radios.
 - .2 Ladders.
 - .3 Equipment as required to complete work.

1.20 COMMISSIONING PERFORMANCE VERIFICATION

- .1 Carry out Cx:

- .1 Under actual or accepted simulated operating conditions, over entire operating range, in all modes.
- .2 On independent systems and interacting systems.
- .2 Cx procedures to be repeatable and reported results are to be verifiable.
- .3 Follow equipment manufacturer's operating instructions.
- .4 EMCS trending to be available as supporting documentation for performance verification.

1.21 WITNESSING COMMISSIONING

- .1 Departmental Representative to witness activities and verify results.

1.22 AUTHORITIES HAVING JURISDICTION

- .1 Where specified start-up, testing or commissioning procedures duplicate verification requirements of authority having jurisdiction, arrange for authority to witness procedures so as to avoid duplication of tests and to facilitate expedient acceptance of facility.
- .2 Obtain certificates of approval, acceptance and compliance with rules and regulation of authority having jurisdiction.
- .3 Provide copies to Departmental Representative within 5 days of test and with Cx report.

1.23 COMMISSIONING CONSTRAINTS

- .1 Since access into secure or sensitive areas will be very difficult after occupancy, it is necessary to complete Cx of occupancy, weather, and seasonal sensitive equipment and systems before issuance of the Interim Certificate, using, if necessary, simulated thermal loads.

1.24 EXTRAPOLATION OF RESULTS

- .1 Where Cx of weather, occupancy, or seasonal-sensitive equipment or systems cannot be conducted under near-rated or near-design conditions, extrapolate part-load results to design conditions when approved by Departmental Representative in accordance with equipment manufacturer's instructions, using manufacturer's data, with manufacturer's assistance and using approved formulae.

1.25 EXTENT OF VERIFICATION

- .1 Critical systems – IT/Server room cooling systems:
 - .1 Provide manpower and instrumentation to verify 100% of reported results.
- .2 Conduct tests repeated during verification under same conditions as original tests, using same test equipment, instrumentation.
- .3 Review and repeat commissioning of systems if inconsistencies found in more than 20 % of reported results. Repeat verifications shall be performed in accordance to the following unless otherwise specified.

- .1 Critical systems:
 - .1 Second and subsequent verifications:
 - .1 Provide manpower and instrumentation to verify 100 % of reported results.
- .4 Perform additional commissioning until results are acceptable to Departmental Representative.

1.26 REPEAT VERIFICATIONS

- .1 Assume costs incurred by Departmental Representative for third and subsequent verifications where:
 - .1 Verification of reported results fail to receive Departmental Representative's approval.
 - .2 Repetition of second verification again fails to receive approval.
 - .3 Departmental Representative deems Contractor's request for second verification was premature.

1.27 SUNDRY CHECKS AND ADJUSTMENTS

- .1 Make adjustments and changes which become apparent as Cx proceeds.
- .2 Perform static and operational checks as applicable and as required.

1.28 DEFICIENCIES, FAULTS, DEFECTS

- .1 Correct deficiencies found during start-up and Cx to satisfaction of Departmental Representative.
- .2 Report problems, faults or defects affecting Cx to Departmental Representative in writing. Stop Cx until problems are rectified. Proceed with written approval from Departmental Representative.

1.29 COMPLETION OF COMMISSIONING

- .1 Upon completion of Cx leave systems in normal operating mode.
- .2 Except for warranty and seasonal verification activities specified in Cx specifications, complete Cx prior to issuance of Interim Certificate of Completion.
- .3 Cx to be considered complete when contract Cx deliverables have been submitted and accepted by Departmental Representative.

1.30 ACTIVITIES UPON COMPLETION OF COMMISSIONING

- .1 When changes are made to baseline components or system settings established during Cx process, provide updated Cx form for affected item.

1.31 TRAINING

- .1 In accordance with Section 01 91 41 - Commissioning (Cx) - Training.

1.32 MAINTENANCE MATERIALS, SPARE PARTS, SPECIAL TOOLS

- .1 Supply, deliver, and document maintenance materials, spare parts, and special tools as specified in contract.

1.33 OCCUPANCY

- .1 Cooperate fully with Departmental Representative during stages of acceptance and occupancy of facility.

1.34 INSTALLED INSTRUMENTATION

- .1 Use instruments installed under Contract for TAB and PV if:
 - .1 Accuracy complies with these specifications.
 - .2 Calibration certificates have been deposited with Departmental Representative.
- .2 Calibrated EMCS sensors may be used to obtain performance data provided that sensor calibration has been completed and accepted.

1.35 PERFORMANCE VERIFICATION TOLERANCES

- .1 Application tolerances:
 - .1 Specified range of acceptable deviations of measured values from specified values or specified design criteria. Except for special areas, to be within +/- 10 % of specified values.
- .2 Instrument accuracy tolerances:
 - .1 To be of higher order of magnitude than equipment or system being tested.
- .3 Measurement tolerances during verification:
 - .1 Unless otherwise specified actual values to be within +/-2 % of recorded values.

1.36 OWNER'S PERFORMANCE TESTING

- .1 Performance testing of equipment or system by Departmental Representative will not relieve Contractor from compliance with specified start-up and testing procedures.

Part 2 Products

2.1 NOT USED

- .1 Not Used.

Part 3 Execution

3.1 NOT USED

- .1 Not Used.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 Section Includes:
 - .1 Description of overall structure of Cx Plan and roles and responsibilities of Cx team.

1.2 GENERAL

- .1 Provide a fully functional facility:
 - .1 Systems, equipment and components meet user's functional requirements before date of acceptance, and operate consistently at peak efficiencies and within specified energy budgets under normal loads.
 - .2 Facility user and O&M personnel have been fully trained in aspects of installed systems.
 - .3 Optimized life cycle costs.
 - .4 Complete documentation relating to installed equipment and systems.
- .2 Term "Cx" in this section means "Commissioning".
- .3 Use this Cx Plan as master planning document for Cx:
 - .1 Outlines organization, scheduling, allocation of resources, documentation, pertaining to implementation of Cx.
 - .2 Communicates responsibilities of team members involved in Cx Scheduling, documentation requirements, and verification procedures.
 - .3 Sets out deliverables relating to O&M, process and administration of Cx.
 - .4 Describes process of verification of how built works meet design requirements.
 - .5 Produces a complete functional system prior to issuance of Certificate of Occupancy.
 - .6 Management tool that sets out scope, standards, roles and responsibilities, expectations, deliverables, and provides:
 - .1 Overview of Cx.
 - .2 General description of elements that make up Cx Plan.
 - .3 Process and methodology for successful Cx.
- .4 Acronyms:
 - .1 Cx - Commissioning.
 - .2 EMCS - Energy Monitoring and Control Systems.
 - .3 MSDS - Material Safety Data Sheets.
 - .4 PI - Product Information.
 - .5 PV - Performance Verification.
 - .6 TAB - Testing, Adjusting and Balancing.
 - .7 WHMIS - Workplace Hazardous Materials Information System.
- .5 Commissioning terms used in this Section:

- .1 Bumping: short term start-up to prove ability to start and prove correct rotation.
- .2 Deferred Cx - Cx activities delayed for reasons beyond Contractor's control due to lack of occupancy, weather conditions, need for heating/cooling loads.

1.3 DEVELOPMENT OF 100% CX PLAN

- .1 Cx Plan to be 100% completed within 6 weeks of award of contract to take into account:
 - .1 Approved shop drawings and product data.
 - .2 Approved changes to contract.
 - .3 Contractor's project schedule.
 - .4 Cx schedule.
 - .5 Contractor's, sub-contractor's, suppliers' requirements.
 - .6 Project construction team's and Cx team's requirements.
- .2 Submit completed Cx Plan to Departmental Representative and obtain written approval.

1.4 REFINEMENT OF CX PLAN

- .1 During construction phase, revise, refine and update Cx Plan to include:
 - .1 Changes resulting from Client program modifications.
 - .2 Approved design and construction changes.
- .2 Revise, refine and update during construction phase. At each revision, indicate revision number and date.
- .3 Submit each revised Cx Plan to Departmental Representative for review and obtain written approval.
- .4 Include testing parameters at full range of operating conditions and check responses of equipment and systems.

1.5 COMPOSITION, ROLES AND RESPONSIBILITIES OF CX TEAM

- .1 Departmental Representative to maintain overall responsibility for project and is sole point of contact between members of commissioning team.
- .2 Cx Team consists of following members:
 - .1 NRC Project Manager will conduct periodic site reviews to observe general progress during construction and ensures Cx activities are carried out to ensure delivery of a fully operational project including:
 - .1 Review of Cx documentation from operational perspective.
 - .2 Review for performance, reliability, durability of operation, accessibility, maintainability, operational efficiency under conditions of operation.
 - .3 Protection of health, safety and comfort of occupants and O&M personnel.
 - .4 Monitoring of Cx activities, including training and development of Cx documentation.
 - .5 Work closely with members of Cx Team.
 - .2 Departmental Representative is responsible for:

- .1 Monitoring operations Cx activities.
- .2 Witnessing, certifying accuracy of reported results.
- .3 Witnessing and certifying TAB and other tests.
- .4 Ensuring implementation of final Cx Plan.
- .5 Performing verification of performance of installed systems and equipment.
- .6 Implementation of Training Plan.
- .3 Construction Team: contractor, sub-contractors, suppliers and support disciplines, is responsible for construction/installation in accordance with contract documents, including:
 - .1 Testing.
 - .2 TAB.
 - .3 Performance of Cx activities.
 - .4 Delivery of training and Cx documentation.
 - .5 Assigning one person (Contractor's Cx Manager) as point of contact with Departmental Representative for administrative and coordination purposes.
- .4 Contractor's Cx Manager implements specified Cx activities including:
 - .1 Organizing Cx.
 - .2 Demonstrations.
 - .3 Training.
 - .4 Testing.
 - .5 Preparation, submission of test reports.
- .5 Facility Manager: represents lead role in Operation Phase and onwards and is responsible for:
 - .1 Receiving facility.
 - .2 Day-To-Day operation and maintenance of facility.

1.6 CX PARTICIPANTS

- .1 Employ the following Cx participants to verify performance of equipment and systems:
 - .1 Installation contractor/subcontractor:
 - .1 Equipment and systems except as noted.
 - .2 Equipment manufacturer: equipment specified to be installed and started by manufacturer.
 - .1 To include performance verification.
 - .3 Specialist subcontractor: equipment and systems supplied and installed by specialist subcontractor.
 - .4 Departmental Representative: responsible for intrusion and access security systems.
 - .5 Ensure that Cx participant:
 - .1 Could complete work within scheduled time frame.

- .2 Available for emergency and troubleshooting service during first year of occupancy by user for adjustments and modifications outside responsibility of O&M personnel, including:
 - .1 Modify ventilation rates to meet changes in off-gassing.
 - .2 Changes to heating or cooling loads beyond scope of EMCS.
 - .3 Changes to EMCS control strategies beyond level of training provided to O&M personnel.
- .6 Provide names of participants to Departmental Representative and details of instruments and procedures to be followed for Cx 4 weeks prior to starting date of Cx for review and approval.

1.7 EXTENT OF CX

- .1 Cx Structural and Architectural Systems:
 - .1 Architectural and structural:
 - .1 Doors, windows, related hardware:
 - .1 new door and door hardware.
 - .2 Commission mechanical systems and associated equipment:
 - .1 HVAC and exhaust systems:
 - .1 HVAC systems.
 - .1 New In-Row Cooling Unit.
 - .2 New split AC Units.
 - .2 Seismic restraint and control measures.
 - .3 EMCS:
 - .1 New control for HVAC systems.
 - .3 Commission electrical systems and equipment:
 - .1 Low voltage below 750 V:
 - .1 Low voltage equipment.
 - .2 Low voltage distribution systems.
 - .2 Other systems and equipment:
 - .1 Intrusion and access security and safety systems as follows:
 - .1 Card access on entrance door.

1.8 DELIVERABLES RELATING TO O&M PERSPECTIVES

- .1 General requirements:
 - .1 Compile English documentation.
 - .2 Documentation to be computer-compatible format ready for inputting for data management.
- .2 Provide deliverables:
 - .1 Warranties.
 - .2 Project record documentation.
 - .3 Inventory of spare parts, special tools and maintenance materials.

- .4 Maintenance Management System (MMS) identification system used.
- .5 WHMIS information.
- .6 MSDS data sheets.
- .7 Electrical Panel inventory containing detailed inventory of electrical circuitry for each panel board. Duplicate of inventory inside each panel.

1.9 DELIVERABLES RELATING TO THE CX PROCESS

- .1 General:
 - .1 Start-up, testing and Cx requirements, conditions for acceptance and specifications form part of relevant technical sections of these specifications.
- .2 Definitions:
 - .1 Cx as used in this section includes:
 - .1 Cx of components, equipment, systems, subsystems, and integrated systems.
 - .2 Factory inspections and performance verification tests.
- .3 Deliverables: provide:
 - .1 Cx Specifications.
 - .2 Startup, pre-Cx activities and documentation for systems, and equipment.
 - .3 Completed installation checklists (ICL).
 - .4 Completed product information (PI) report forms.
 - .5 Completed performance verification (PV) report forms.
 - .6 Results of Performance Verification Tests and Inspections.
 - .7 Description of Cx activities and documentation.
 - .8 Description of Cx of integrated systems and documentation.
 - .9 Training Plans.
 - .10 Cx Reports.
 - .11 Prescribed activities during warranty period.

1.10 PRE-CX ACTIVITIES AND RELATED DOCUMENTATION

- .1 Items listed in this Cx Plan include the following:
 - .1 Pre-Start-Up inspections: by Departmental Representative, prior to permission to start up and rectification of deficiencies to Departmental Representative's satisfaction.
 - .2 Departmental Representative to use approved check lists.
 - .3 Departmental Representative will monitor some of these pre-start-up inspections.
 - .4 Include completed documentation with Cx report.
 - .5 Conduct pre-start-up tests: conduct pressure, static, flushing, cleaning, and "bumping" during construction as specified in technical sections. To be witnessed and certified by Departmental Representative and does not form part of Cx specifications.
 - .6 Departmental Representative will monitor some of these inspections and tests.
 - .7 Include completed documentation in Cx report.

- .2 Pre-Cx activities - MECHANICAL:
 - .1 HVAC equipment and systems:
 - .1 "Bump" each item of equipment in its "stand-alone" mode.
 - .2 At this time, complete pre-start-up checks and complete relevant documentation.
 - .3 After equipment has been started, test related systems in conjunction with control systems on a system-by-system basis.
 - .4 Perform TAB on systems. TAB reports to be approved by Departmental Representative.
 - .2 EMCS:
 - .1 EMCS trending to be available as supporting documentation for performance verification.
 - .2 Perform point-by-point testing in parallel with start-up.
 - .3 Carry out point-by-point verification.
 - .4 Demonstrate performance of systems, to be witnessed by Departmental Representative prior to start of 30-day Final Acceptance Test period.
 - .5 Perform final Cx and operational tests during demonstration period and 30-day test period.
 - .6 Only additional testing after foregoing have been successfully completed to be "Off-Season Tests".
- .3 Pre-Cx activities - ELECTRICAL:
 - .1 Low voltage distribution systems under 750 V:
 - .1 Requires independent testing agency to perform pre- energization and post-energization tests.
 - .2 Security, surveillance and intrusion alarm systems: to include verification by Departmental Representative.

1.11 START-UP

- .1 Start up components, equipment and systems.
- .2 Equipment manufacturer, supplier, installing specialist sub-contractor, as appropriate, to start-up, under Contractor's direction, following equipment, systems:
 - .1 In-Row Cooling Unit.
 - .2 Split AC Units.
- .3 Departmental Representative to monitor some of these start-up activities.
 - .1 Rectify start-up deficiencies to satisfaction of Departmental Representative.
- .4 Performance Verification (PV):
 - .1 Contractor's Cx Manager to perform.
 - .1 Repeat, when necessary, until results are acceptable to Departmental Representative.
 - .2 Use modified generic procedures to suit project requirements.
 - .3 Departmental Representative to witness and certify reported results using approved PI and PV forms.

- .4 Departmental Representative to approve completed PV reports provided.
- .5 Departmental Representative reserves right to verify up to 100% of reported results at random.
- .6 Failure of randomly selected item shall result in rejection of PV report or report of system startup and testing.

1.12 CX ACTIVITIES AND RELATED DOCUMENTATION

- .1 Perform Cx by Contractor's Cx Manager using procedures developed by Departmental Representative.
- .2 Departmental Representative to monitor Cx activities.
- .3 Upon satisfactory completion, Cx manager performing tests to prepare Cx Report using approved PV forms.
- .4 Departmental Representative to witness, certify reported results of, Cx activities.
- .5 [Departmental Representative reserves right to verify a percentage of reported results at no cost to contract.

1.13 CX OF INTEGRATED SYSTEMS AND RELATED DOCUMENTATION

- .1 Cx to be performed by Contractor's Cx manager, using procedures developed by Departmental Representative.
- .2 Tests to be witnessed by Departmental Representative and documented on approved report forms.
- .3 Upon satisfactory completion, Contractor's Cx manager to prepare Cx Report, to be certified by Departmental Representative.
- .4 Departmental Representative reserves right to verify a percentage of reported results.
- .5 Integrated systems to include:
 - .1 HVAC and associated systems forming part of integrated HVAC systems:
 - .1 In-Row Cooling Unit.
 - .2 Split AC Units.
 - .3 EMCS system.

1.14 INSTALLATION CHECK LISTS (ICL)

- .1 Refer to Section 01 91 33 - Commissioning (Cx) Forms: Installation Check Lists and Product Information (PI) / Performance Verification (PV) Forms.

1.15 PRODUCT INFORMATION (PI) REPORT FORMS

- .1 Refer to Section 01 91 33 - Commissioning (Cx) Forms: Installation Check Lists and Product Information (PI) / Performance Verification (PV) Forms.

1.16 PERFORMANCE VERIFICATION (PV) REPORT

- .1 Refer to Section 01 91 33 - Commissioning (Cx) Forms: Installation Check Lists and Product Information (PI) / Performance Verification (PV) Forms.

1.17 CX SCHEDULES

- .1 Prepare detailed Cx Schedule and submit to Departmental Representative for review and approval at the same time as project Construction Schedule. Include:
 - .1 Milestones, testing, documentation, training and Cx activities of components, equipment, subsystems, systems and integrated systems, including:
 - .1 Design criteria, design intents.
 - .2 Pre-TAB review: 4 weeks after contract award, and before construction starts.
 - .3 Cx manager's credentials: 6 weeks before start of Cx.
 - .4 Cx procedures: 6 weeks after award of contract.
 - .5 Cx Report format: 6 weeks after contract award.
 - .6 Discussion of heating/cooling loads for Cx: 4 weeks before start-up.
 - .7 Submission of list of instrumentation with relevant certificates: 3 weeks before start of Cx.
 - .8 Notification of intention to start TAB: 1 week before start of TAB.
 - .9 TAB: after successful start-up, correction of deficiencies and verification of normal and safe operation.
 - .10 Notification of intention to start Cx: 1 week before start of Cx.
 - .11 Identification of deferred Cx.
 - .12 Implementation of training plans.
 - .13 Cx reports: immediately upon successful completion of Cx.
 - .2 Detailed training schedule to demonstrate no conflicts with testing, completion of project and hand-over to Facility Manager.
 - .3 6 months in Cx schedule for verification of performance in all seasons and wear conditions.
- .2 After approval, incorporate Cx Schedule into Construction Schedule.
- .3 Contractor, Contractor's Cx Manager, and Departmental Representative will monitor progress of Cx against this schedule.

1.18 CX REPORTS

- .1 Submit reports of tests, witnessed and certified by Departmental Representative.
- .2 Include completed and certified PV reports in properly formatted Cx Reports.
- .3 Before reports are accepted, reported results to be subject to verification by Departmental Representative.

1.19 ACTIVITIES DURING WARRANTY PERIOD

- .1 Cx activities must be completed before issuance of Interim Certificate, it is anticipated that certain Cx activities may be necessary during Warranty Period, including:

.1 Fine tuning of HVAC systems.

1.20 TRAINING PLANS

.1 Refer to Section 01 91 41 - Commissioning (Cx) - Training.

1.21 FINAL SETTINGS

.1 Upon completion of Cx to satisfaction of Departmental Representative, lock control devices in their final positions, indelibly mark settings marked and include in Cx Reports.

Part 2 Products

2.1 NOT USED

.1 Not Used.

Part 3 Execution

3.1 NOT USED

.1 Not Used.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 Section Includes:
 - .1 Commissioning forms to be completed by contractor's Cx manager for equipment, system and integrated system.

1.2 INSTALLATION/START-UP CHECK LISTS

- .1 Include the following data:
 - .1 Product manufacturer's installation instructions and recommended checks.
 - .2 Special procedures as specified in relevant technical sections.
 - .3 Items considered good installation and engineering industry practices deemed appropriate for proper and efficient operation.
- .2 Equipment manufacturer's installation/start-up check lists are acceptable for use. As deemed necessary by Departmental Representative. Supplemental additional data lists will be required for specific project conditions.
- .3 Use check lists for equipment installation. Document check list verifying checks have been made, indicate deficiencies and corrective action taken.
- .4 Installer to sign check lists upon completion, certifying stated checks and inspections have been performed. Return completed check lists to Departmental Representative. Check lists will be required during Commissioning and will be included in Maintenance Manual at completion of project.
- .5 Use of check lists will not be considered part of commissioning process but will be stringently used for equipment pre-start and start-up procedures.

1.3 PRODUCT INFORMATION (PI) REPORT FORMS

- .1 Product Information (PI) forms compiles gathered data on items of equipment produced by equipment manufacturer, includes nameplate information, parts list, operating instructions, maintenance guidelines and pertinent technical data and recommended checks that is necessary to prepare for start-up and functional testing and used during operation and maintenance of equipment. This documentation is included in the Maintenance Manual at completion of work.
- .2 Prior to Performance Verification (PV) of systems complete items on PI forms related to systems and obtain Departmental Representative's approval.

1.4 PERFORMANCE VERIFICATION (PV) FORMS

- .1 PV forms to be used for checks, running dynamic tests and adjustments carried out on equipment and systems to ensure correct operation, efficiently and function independently and interactively with other systems as intended with project requirements.
- .2 PV report forms include those developed by Contractor records measured data and readings taken during functional testing and Performance Verification procedures.

- .3 Prior to PV of integrated system, complete PV forms of related systems and obtain Departmental Representative's approval.

1.5 SAMPLES OF COMMISSIONING FORMS

- .1 Departmental Representative will develop and provide to Contractor required project-specific Commissioning forms in electronic format complete with specification data.
 - .1 In-Row Cooling Unit.
 - .2 Split AC Units.
- .2 Revise items on Commissioning forms to suit project requirements.
- .3 Samples of Commissioning forms will be attached to this section.

1.6 CHANGES AND DEVELOPMENT OF NEW REPORT FORMS

- .1 When additional forms are required, but are not available from Departmental Representative, develop appropriate verification forms and submit to Departmental Representative for approval prior to use.
 - .1 Additional commissioning forms to be in same format as provided by Departmental Representative.

1.7 COMMISSIONING FORMS

- .1 Use Commissioning forms to verify installation and record performance when starting equipment and systems.
- .2 Strategy for Use:
 - .1 Departmental Representative provides Contractor project-specific Commissioning forms with Specification data included.
 - .2 Contractor will provide required shop drawings information and verify correct installation and operation of items indicated on these forms.
 - .3 Confirm operation as per design criteria and intent.
 - .4 Identify variances between design and operation and reasons for variances.
 - .5 Verify operation in specified normal and emergency modes and under specified load conditions.
 - .6 Record analytical and substantiating data.
 - .7 Verify reported results.
 - .8 Form to bear signatures of recording technician and reviewed and signed off by Departmental Representative.
 - .9 Submit immediately after tests are performed.
 - .10 Reported results in true measured SI unit values.
 - .11 Provide Departmental Representative with originals of completed forms.
 - .12 Maintain copy on site during start-up, testing and commissioning period.
 - .13 Forms to be both hard copy and electronic format with typed written results in Maintenance Manual.

1.8 LANGUAGE

- .1 To suit the language profile of the awarded contract.

Part 2 Products

2.1 NOT USED

- .1 Not Used.

Part 3 Execution

3.1 NOT USED

- .1 Not Used.

END OF SECTION

In-Row Cooling Unit Cx Checklist

EQUIPMENT INFORMATION

SAP Equipment ID:	
Project No:	6178
Drawing No:	
Manufacturer:	
Model No.:	
Serial No.:	
Area Served:	
Location:	
Service:	
Motor Type:	<input type="checkbox"/> ECM <input type="checkbox"/> Belt <input type="checkbox"/> Direct Drive with VFD <input type="checkbox"/> Other (specify):
Motor Horsepower:	
Electrical: ___ V/ ___ φ/ ___ Hz	
No. of Speeds:	

PREREQUISITE (check to confirm that the following prerequisites are documented)

<input type="checkbox"/> Shop Drawing Received	<input type="checkbox"/> Installation Complete
<input type="checkbox"/> Start-up Process per Manufacturer's Instructions Complete	<input type="checkbox"/> Connected to BAS
<input type="checkbox"/> Sequence Complete	<input type="checkbox"/> System Balanced
<input type="checkbox"/> Seismic Review Letter Received	
Comments:	

EQUIPMENT ITEMS TO BE VERIFIED

This checklist does not take the place of the manufacturer's recommended checkout and start-up procedures or report.

Equipment Items	Yes / No	Comments
Cooling unit installation & start-up completed and form/report attached		
Equipment identification label has been applied and follows NRC naming convention.		
Comments:		

ELEMENTS TO BE MEASURED FOR DESIGN VALIDATION

This checklist does not take the place of the manufacturer's recommended checkout and start-up procedures or report.

Measured Element	Instrument (portable/BAS/local)	Design	Measured 1	Measured 2
Amperage (I ₁ /I ₂ /I ₃)				
Fan Voltage (if 3 Ph, T ₁ , T ₂ , T ₃)				
Entering Air Temp (°C - °F)				
Leaving Air Temp (°C - °F)				
Comments:				

CONTROL SYSTEM ITEMS TO BE BE VERIFIED

Control System Items	Yes / No	Comments
NRC Graphics Standard Checklist Completed		
NRC BAS Field Equipment Checklist Completed		
NRC Sequence Standard Checklist Completed		
Have scheduled points been added to the All Points Log (APL)		
Controller online		
Graphics created		
Link to written sequence on system graphic		
Equipment shown on BAS floor plan		
Network layout shown on BAS floor plan		
SAP Equipment ID used in BAS		
Nametags for Fan Coil and BAS control points installed		
BAS Controller labelled		
Power source labelled on controller		
If controller is mounted in ceiling space, has location of controller been identified on t-bar with an orange dot sticker		
Comments:		

CONTROL SEQUENCE FUNCTIONAL PERFORMANCE TEST - TBC

Functional Performance Test Procedure	Expected, Actual Response & Comments	Pass (Y / N)
System stopped:		
System start-up:		
Normal mode:		
Local protection:		
Alarms:		
<i>Return all changed control parameters and conditions to their pre-functional performance test values.</i>		
Comments:		

TBC - To be completed by Cx Agent and Contractor based on the control sequence.

Split System AC Unit Cx Checklist

EQUIPMENT INFORMATION

SAP Equipment ID:	
Project No:	6178
Drawing No:	
Area Served:	
Line set diameters (mm - in):	
Total Refrigerant Chg <input type="checkbox"/> kg <input type="checkbox"/> lbs :	
Equipped with low ambient kit: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Coil Portion

SAP Equipment ID:	
Manufacturer:	
Model No.:	
Serial No.:	
Airflow (CFM - L/s):	
Location:	
Fan Motor HP:	
Electrical: V/ ϕ / Hz:	
Total Cooling Capacity (MBH):	
Refrigerant:	
Refrigerant Charge <input type="checkbox"/> kg <input type="checkbox"/> lbs :	
Minimum Temperature ($^{\circ}$ C - $^{\circ}$ F):	

Compressor Portion

SAP Equipment ID:	
Manufacturer:	
Model No.:	
Serial No.:	
Location:	
Airflow (CFM - L/s):	
Cond. Fan Motor HP / Comp. Motor HP:	
Electrical: V/ ϕ / Hz:	
Ambient Temperature ($^{\circ}$ C - $^{\circ}$ F):	

PREREQUISITE (check to confirm that the following prerequisites are documented)

<input type="checkbox"/> Shop Drawing Received	<input type="checkbox"/> Installation Complete
<input type="checkbox"/> Start-up Process per Manufacturer's Instructions Complete	<input type="checkbox"/> Connected to BAS
<input type="checkbox"/> Sequence Complete	<input type="checkbox"/> System Balanced
<input type="checkbox"/> Seismic Review Letter Received	

Comments:

--

EQUIPMENT ITEMS TO BE VERIFIED

This checklist does not take the place of the manufacturer's recommended checkout and start-up procedures or report.

Equipment Items	Yes / No	Comments
Split system AC unit installation & start-up completed and form/report attached		
Equipment identification label has been applied and adheres to NRC naming convention		
Unit is free from physical damage		
All components present		
Low ambient kit present		
Minimum temperature rating matches design		
The refrigerent line openings are sealed		
Installation and startup manual provided		
Unit provided with BacNet interface card for integration with BAS system		
Split System Coil:	Yes / No	
Unit is supported using adequately sized mounting anchors		
Adequate clearance around unit for service		
All components accessible for maintenance		
If coil is located downstream of fan , condensate drain piping un-trapped and runs to open sight drain; If located upstream of fan , trap correctly installed on drain for coil		
All piping components have been installed (in the correct order) as per contract documents		
Piping supported as required by specifications		
Refrigerent lines connected to indoor and outdoor units		
Piping is clean and free from leaks		
Piping insulation complete and installed per specifications		
Unit is filled with correct refrigerent		
All valves and test ports are easily accessible		
Valve tags are installed		
Local disconnect installed in an accessible location		
Fan motor rotation in the proper direction		
All electrical connections are tight		
All electrical components are grounded		
Filters installed and clean		
System starts and runs with no unusual noise or vibration		

Correct provision has been made for flushing points, fill points, plant by-pass loops and arrangements for temporary flushing pumps if required		
Venting valves installed at the system high points		
Split System Compressor:	Yes / No	
Unit is secured as required by manufacturer and specifications		
Adequate clearance around unit for service		
All components accessible for maintenance		
Unit labeled and easy to see		
All piping components have been installed (in the correct order) as per contract documents		
Piping arranged for ease of unit removal		
Piping supported as required by specifications		
Refrigerant lines connected to indoor and outdoor units		
Piping is clean and free from leaks		
Piping insulation complete and installed per specifications		
Unit is filled with correct refrigerent		
All valves and test ports are easily accessible		
Valve tags are installed		
Local disconnect installed in an accessible location		
Fan motor rotation in the proper direction		
All electrical connections are tight		
All electrical components are grounded		
System starts and runs with no unusual noise or vibration		
Comments:		

ELEMENTS TO BE MEASURED FOR DESIGN VALIDATION

This checklist does not take the place of the manufacturer's recommended checkout and start-up procedures or report.

Measured Element	Instrument	Design	Measured 1	Measured 2
Entering air temp (°C - °F)				
Leaving air temp (°C - °F)				
Airflow (CFM - L/s)				
Space Temp (°C - °F)				
Amperage Draw				
Comments:				

CONTROL SYSTEM ITEMS TO BE BE VERIFIED

Control System Items	Yes / No	Comments
NRC Graphics Standard Checklist Completed		
NRC BAS Field Equipment Checklist Completed		
NRC Sequence Standard Checklist Completed		
Have scheduled points been added to the All Points Log (APL)		
Controller online		
Communication to BacNet interface card functional and all required points successfully mapped back to BAS system		
Has unit been programmed for GTA		
Graphics created		
Link to written sequence on system graphic		
Equipment shown on BAS floor plan		
Network layout shown on BAS floor plan		
SAP Equipment ID used in BAS		
Nametags for Split System AC Unit and BAS control points installed.		
BAS Controller labelled		
Power source labelled on controller		
Comments:		

CONTROL SEQUENCE FUNCTIONAL PERFORMANCE TEST - TBC

Functional Performance Test Procedure	Expected, Actual Response & Comments	Pass (Y / N)
System stopped:		
System start-up:		
Normal mode:		
Control points:		
Local protection:		
Alarms:		
<i>Return all changed control parameters and conditions to their pre-functional performance test values.</i>		
Comments:		

TBC - To be completed by Cx Agent and Contractor based on the control sequence.

Part 1 General

1.1 SUMMARY

.1 Section Includes:

- .1 This Section specifies roles and responsibilities of Commissioning Training.

1.2 TRAINEES

- .1 Trainees: personnel selected for operating and maintaining this facility. Includes Facility Manager, building operators, maintenance staff, security staff, and technical specialists as required.
- .2 Trainees will be available for training during later stages of construction for purposes of familiarization with systems.

1.3 INSTRUCTORS

.1 Engineer will provide:

- .1 Descriptions of systems.
- .2 Instruction on design philosophy, design criteria, and design intent.

.2 Contractor and certified factory-trained manufacturers' personnel: to provide instruction on the following:

- .1 Start-Up, operation, shut-down of equipment, components and systems.
- .2 Control features, reasons for, results of, implications on associated systems of, adjustment of set points of control and safety devices.
- .3 Instructions on servicing, maintenance and adjustment of systems, equipment and components.

.3 Contractor and equipment manufacturer to provide instruction on:

- .1 Start-up, operation, maintenance and shut-down of equipment they have certified installation, started up and carried out PV tests.

1.4 TRAINING OBJECTIVES

.1 Training to be detailed and duration to ensure:

- .1 Safe, reliable, cost-effective, energy-efficient operation of systems in normal and emergency modes under all conditions.
- .2 Effective on-going inspection, measurements of system performance.
- .3 Proper preventive maintenance, diagnosis and trouble-shooting.
- .4 Ability to update documentation.
- .5 Ability to operate equipment and systems under emergency conditions until appropriate qualified assistance arrives.

1.5 TRAINING MATERIALS

- .1 Instructors to be responsible for content and quality.

- .2 Training materials to include:
 - .1 "As-Built" Contract Documents.
 - .2 Operating Manual.
 - .3 Maintenance Manual.
 - .4 Management Manual.
 - .5 TAB and PV Reports.
- .3 Project Manager, Commissioning Manager and Facility Manager will review training manuals.
- .4 Training materials to be in a format that permits future training procedures to same degree of detail.
- .5 Supplement training materials:
 - .1 Transparencies for overhead projectors.
 - .2 Multimedia presentations.
 - .3 Manufacturer's training videos.
 - .4 Equipment models.

1.6 SCHEDULING

- .1 Include in Commissioning Schedule time for training.
- .2 Deliver training during regular working hours, training sessions to be 4 hours in length.
- .3 Training to be completed prior to acceptance of facility.

1.7 RESPONSIBILITIES

- .1 Be responsible for:
 - .1 Implementation of training activities,
 - .2 Coordination among instructors,
 - .3 Quality of training, training materials,
- .2 Departmental Representative will evaluate training and materials.
- .3 Upon completion of training, provide written report, signed by Instructors, witnessed by Departmental Representative.

1.8 TRAINING CONTENT

- .1 Training to include demonstrations by Instructors using the installed equipment and systems.
- .2 Content includes:
 - .1 Review of facility and occupancy profile.
 - .2 Functional requirements.
 - .3 System philosophy, limitations of systems and emergency procedures.
 - .4 Review of system layout, equipment, components and controls.

- .5 Equipment and system start-up, operation, monitoring, servicing, maintenance and shut-down procedures.
- .6 System operating sequences, including step-by-step directions for starting up, shut-down, operation of valves, dampers, switches, adjustment of control settings and emergency procedures.
- .7 Maintenance and servicing.
- .8 Trouble-shooting diagnosis.
- .9 Inter-Action among systems during integrated operation.
- .10 Review of O&M documentation.
- .3 Provide specialized training as specified in relevant Technical Sections of the construction specifications.

1.9 VIDEO-BASED TRAINING

- .1 Manufacturer's videotapes to be used as training tool with Departmental Representative's review and written approval 2 months prior to commencement of scheduled training.
- .2 On-Site training videos:
 - .1 Videotape training sessions for use during future training.
 - .2 To be performed after systems are fully commissioned.
 - .3 Organize into several short modules to permit incorporation of changes.
- .3 Production methods to be high quality.

Part 2 Products

2.1 NOT USED

- .1 Not Used.

Part 3 Execution

3.1 NOT USED

- .1 Not Used.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 This Section includes the following:
 - .1 Demolition and removal of selected portions of interior building components and finishes.
 - .2 Repair procedures for selective demolition operations.
- .2 This section does not include the following:
 - .1 Removal of hazardous materials or asbestos abatement.
 - .2 Demolition of exterior building components or structural elements.
 - .3 Mechanical or electrical equipment, except as required to make minor modifications to allow the work to be completed.
- .3 Drawings contain details that suggest directions for solving some of the major demolition and removal requirements for this project; Contractor is required to develop these details further.

1.2 RELATED REQUIREMENTS

- .1 Section 01 10 00 – General Instructions
- .2 Section 22 05 05 - Selective Demolition for Plumbing
- .3 Section 23 05 05 - Selective Demolition for Heating, Ventilating, and Air Conditioning (HVAC)
- .4 Section 26 05 05 - Selective Demolition for Electrical

1.3 DEFINITIONS

- .1 Demolish: Detach items from existing construction and legally dispose of them off site, unless indicated to be removed and salvaged or removed and reinstalled.
- .2 Remove and Salvage: Detach items from existing construction and deliver them to Departmental Representative ready for reuse.
- .3 Remove and Reinstall: Detach items from existing construction, prepare them for reuse, and reinstall them where indicated.
- .4 Existing to Remain: Existing items of construction that are not removed and that are not otherwise indicated as being removed, removed and salvaged, or removed and reinstalled.
- .5 Waste Management Coordinator (WMC): Contractor representative responsible for supervising waste management activities as well as coordinating related, required submittal and reporting requirements.

- .6 Draft Construction Waste Management Plan (Draft CWM Plan): Detailed inventory of materials in building indicating estimated quantities of reuse, recycling and landfill, prepared in accordance with Section 01 74 19 - Waste Management and Disposal and as follows:
 - .1 Involves quantifying by volume/weight amounts of materials and wastes generated during construction, demolition, deconstruction, or renovation project.
- .7 Construction Waste Management Plan (CWM Plan): Written plan addressing opportunities for reduction, reuse, or recycling of materials prepared in accordance with Section 01 74 19 - Waste Management and Disposal.
- .8 Construction Waste Management Report (CWM Report): Written report identifying actual materials that formed CWM Plan for reduction, reuse, or recycling of materials prepared in accordance with Section 01 74 19 - Waste Management and Disposal.
- .9 Hazardous Substances: Dangerous substances, dangerous goods, hazardous commodities and hazardous products may include asbestos, mercury and lead, PCB's, poisons, corrosive agents, flammable substances, radioactive substances, or other material that can endanger human health or wellbeing or environment if handled improperly as defined by the Federal Hazardous Products Act (RSC 1985) including latest amendments.

1.4 ADMINISTRATIVE REQUIREMENTS

- .1 Coordination: Coordinate with Departmental Representative for the material ownership as follows:
 - .1 Except for items or materials indicated to be reused, salvaged, reinstalled, or otherwise indicated to remain Departmental Representative's property, demolished materials shall become Contractor's property and shall be removed from Project site.
 - .2 Coordinate selective demolition work so that work of this Section adheres to aesthetic criteria established by the Drawings and specified dimensions with all elements in planes as drawn, maintaining their relationships with all other building elements.
 - .3 Historic items, relics, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, antiques, and other items of interest or value to Departmental Representative's property:
 - .1 Carefully remove and salvage each item or object in a manner to prevent damage and deliver promptly to Departmental Representative.
 - .2 Coordinate with Departmental Representative, who will establish special procedures for removal and salvage.
- .2 Pre-Demolition Meeting: Convene pre-installation meeting with Contractor and Departmental Representative in accordance with Section 01 10 00 – General Instructions to:
 - .1 Confirm extent of salvaged and demolished materials
 - .2 Review Contractor's demolition plan.
 - .1 Verify existing site conditions adjacent to demolition work.
 - .2 Coordination with other construction sub trades.
- .3 Hold project meetings in accordance with agreement established between Contractor and Departmental Representative during kick-off meeting.

- .4 Ensure key personnel attend.
- .5 WMC must provide written report on status of waste diversion activity at each meeting.
- .6 Departmental Representative will provide written notification of change to meeting schedule established upon contract award.

1.5 ACTION AND INFORMATION SUBMITTALS

- .1 Action Submittals: Provide the following submittals before starting any work of this Section:
 - .1 Schedule of Selective Demolition Activities indicating the following:
 - .1 Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity.
 - .2 Coordinate with Departmental Representative ongoing site operations, and limit the number of interruptions during regular business hours.
 - .3 Interruption of utility services.
 - .4 Coordination for shutoff, capping, and continuation of utility services.
 - .5 Use of elevator and stairs.
 - .6 Locations of temporary partitions and means of egress, including for others affected by selective demolition operations.
 - .7 Coordination with Departmental Representative's continuing occupancy of portions of existing building.
 - .2 Demolition Plan: Submit a plan of demolition area indicating extent of temporary facilities and supports, methods of removal and demolition prepared by a professional engineer in accordance with requirements of Authority Having Jurisdiction, and as follows:
 - .1 Proposed Dust Control and Noise Control Measures: Submit statement or drawing that indicates the measures proposed for use, proposed locations, and proposed time frame for their operation. Departmental Representative reserves the right to make modifications where proposed methods interfere with the Departmental Representative's ongoing operation
 - .2 Inventory: Submit a list of items that have been removed and salvaged after selective demolition is complete.
 - .3 Landfill Records: Indicate receipt and acceptance of wastes by a landfill facility.
- .2 Informational Submittals: Provide the following submittals when requested by the Departmental Representative:
 - .1 Qualification Data: Submit information for companies and personnel indicating their capabilities and experience to perform work of this Section including; but not limited to, lists of completed projects with project names and addresses, names and addresses of architects and owners, for work of similar complexity and extent.

1.6 QUALITY ASSURANCE

- .1 Regulatory Requirements: Perform work as follows; use most restrictive requirements where differences occur between the municipal, provincial and federal jurisdictions:

- .1 Provincial and Federal Requirements: Perform work in accordance with governing environmental notification requirements and regulations of the Authority Having Jurisdiction.
- .2 Municipal Requirements: Perform hauling and disposal operations in accordance with regulations of Authority Having Jurisdiction.
- .2 Qualifications: Provide proof of qualifications when requested by Departmental Representative:
 - .1 Demolition Firm Qualifications: An experienced firm that has specialized in demolition work similar in material and extent to that indicated for this Project:
 - .1 Conform to the provincial Occupational Health and Safety Act and Regulation.
 - .2 Conform to Workers' Compensation Board Regulations.
 - .3 Conform to City of local municipal bylaws and regulations governing this type of work.

1.7 SITE CONDITIONS

- .1 Owner will occupy portions of building immediately adjacent to selective demolition area:
 - .1 Conduct selective demolition so that Owner's operations will not be disrupted.
 - .2 Provide not less than 72 hours' notice to Departmental Representative of activities that will affect Owner's operations.
- .2 Maintain access to existing means of egress, walkways, corridors, exits, and other adjacent occupied or used facilities:
 - .1 .1 Do not close or obstruct means of egress, walkways, corridors, exits, or other occupied or used facilities without written acceptance from authorities having jurisdiction.
- .3 Departmental Representative assumes no responsibility for condition of areas to be selectively demolished:
 - .1 Conditions existing at time of Pre Bid Site Review will be maintained by Departmental Representative as far as practical.
- .4 Discovery of Hazardous Substances: It is not expected that Hazardous Substances will be encountered in the Work; immediately notify Departmental Representative if materials suspected of containing hazardous substances are encountered and perform the following activities:
 - .1 Refer to Regulatory Requirements for directives associated with specific material types.
 - .2 Hazardous materials will be as defined in the Hazardous Materials Act.
 - .3 Hazardous materials removal will be coordinated by Departmental Representative before start of the Work.
 - .4 If materials suspected of containing hazardous materials are encountered, do not disturb; immediately notify Departmental Representative. Hazardous materials will be removed by Departmental Representative under a separate contract or as a change to the Work.

Part 2 Products

2.1 TEMPORARY SUPPORT STRUCTURES

- .1 Design temporary support structures required for demolition work and underpinning and other foundation supports necessary for the project using a qualified professional engineer registered or licensed in province of the Work.

2.2 DESCRIPTION

- .1 This section of the Work includes, but is not necessarily limited to, the following:
 - .1 Demolition, removal completely from site, and disposal of all identified components, materials, equipment and debris.
 - .2 Selective demolition to allow new walls, bulkheads, ceilings and other materials to meet existing construction as indicated.
 - .3 All material from demolition shall be removed from site immediately with no salvage, selling, sorting or burning permitted on site.
 - .4 Retain items indicated on drawings for re use in new construction.

2.3 DEBRIS

- .1 Make all arrangements for transport and disposal of all demolished materials from the site.

2.4 EQUIPMENT

- .1 Provide all equipment required for safe and proper demolition of the building interiors indicated.

2.5 REPAIR MATERIALS

- .1 Use repair materials identical to existing materials:
 - .1 If identical materials are unavailable or cannot be used for exposed surfaces, use materials that visually match existing adjacent surfaces to the fullest extent possible.
 - .2 Use a material whose installed performance equals or surpasses that of existing material.
 - .3 Comply with material and installation requirements specified in individual Specification Sections.
- .2 Floor Patching and Levelling Compounds: Cement based, trowelable, self-levelling compounds compatible with specified floor finishes; gypsum based products are not acceptable for work of this Section.
- .3 Concrete Unit Masonry: Lightweight concrete masonry units, and mortar, cut and trimmed to fit existing opening to be filled. Provide standard hollow core units, square end units and bond beam units as indicated on drawings.
- .4 Prefinished Sheet Steel: Prefinished sheet steel, colour to match existing radiation cabinets, bent and profiled to match existing radiation cabinets.

- .5 Gypsum Board Patching Compounds: Joint compound to ASTM C475/C475M, bedding and finishing types thinned to provide skim coat consistency to patch and prepare existing gypsum board walls ready for new finishes in accordance with applicable standards.

2.6 EXISTING MATERIALS

- .1 Items to be retained for re use in new construction include, but are not limited to the following:
 - .1 Confirm with Departmental Representative any materials that appear to be in re-usable condition prior to disposal.
 - .2 Confirm with Departmental Representative any materials scheduled for re-use that are not in re-usable condition prior to installation.

Part 3 Execution

3.1 EXAMINATION

- .1 Verify that utilities have been disconnected and capped.
- .2 Survey existing conditions and correlate with requirements indicated to determine extent of selective demolition required.
- .3 Inventory and record the condition of items to be removed and reinstalled and items to be removed and salvaged.
- .4 Notify the Departmental Representative where existing mechanical, electrical, or structural elements conflict with intended function or design:
 - .1 Investigate and measure the nature and extent of conflict and submit a written report to Departmental Representative.
 - .2 Departmental Representative will issue additional instructions or revise drawings as required to correct conflict.
- .5 Perform surveys as the work progresses to detect hazards resulting from selective demolition activities.

3.2 UTILITY SERVICES

- .1 Coordinate existing services indicated to remain and protect them against damage during selective demolition operations.
- .2 Locate, identify, disconnect, and seal or cap off indicated utilities serving areas to be selectively demolished.
 - .1 Arrange to shut off affected utilities with utility companies.
 - .2 If utility services are required to be removed, relocated, or abandoned, before proceeding with selective demolition provide temporary utilities that bypass area of selective demolition and that maintain continuity of service to other parts of building.
 - .3 Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit after bypassing.

- .4 Cut off pipe or conduit to a minimum of 25mm below slab, and remove concrete mound. Patch concrete using cementitious grout.
- .3 Coordinate with Mechanical and Electrical Divisions for shutting off, disconnecting, removing, and sealing or capping utilities.
- .4 Do not start selective demolition work until utility disconnecting and sealing have been completed and verified in writing.

3.3 PREPARATION

- .1 Identify and mark all equipment and materials identified to be retained by Departmental Representative or to be re used in subsequent construction. Separate and store items to be retained in an area away from area of demolition and protect from accidental disposal.
- .2 Post warning signs on electrical lines and equipment that must remain energized to serve other areas during period of demolition.
- .3 Confirm that all electrical and telephone service lines entering buildings are not disconnected.
- .4 Do not disrupt active or energized utilities crossing the demolition site.
- .5 Provide and maintain barricades, warning signs, protection for workmen and the public during the full extent of the Work. Read drawings carefully to ascertain extent of protection required.
- .6 Mark all materials required to be re used, store in a safe place until ready for re installation.
- .7 Adjust all junction boxes, receptacles and switch boxes flush with new wall construction where additional layers to existing construction are indicated.
- .8 Remove permanent marker lines used or found on exposed surfaces and at surfaces indicated for subsequent finish materials. Mechanically remove permanent marker lines and associated substrates where permanent marker lines occur and patch surface. Sealing or priming over permanent marker lines is not acceptable.

3.4 CONCRETE SLAB REINFORCING

- .1 Locate location of reinforcing steel in concrete slabs prior to cutting or coring using non-destructive, non-ionizing radio frequency locators.
- .2 Core concrete slabs to avoid reinforcing steel, electrical conduit or water pipes; adjust core location and coordinate with Departmental Representative where slab features interfere with core drilling.
- .3 Notify the Departmental Representative immediately for further instructions where coring or cutting will damage existing slab features.

3.5 SELECTIVE DEMOLITION

- .1 Demolish and dismantle work in a neat and orderly manner and in strict accordance with all regulations.

- .2 At end of each day's work, leave Work in safe condition so that no part is in danger of toppling or falling.
- .3 Demolish in a manner to minimize dusting and to prevent migration of dust.
- .4 Selling or burning of materials on the site is not permitted.
- .5 Remove concrete bases by cutting and chipping, take precautions against slab cracking and degradation. Grind edges smooth, fill and make level with self-levelling grout.
- .6 Fill all openings in concrete block walls with concrete masonry units, coursing to match existing, prepare ready to receive new finishes to match existing.
 - .1 Provide bond beams in new openings cut into existing concrete masonry unit walls.
 - .2 Provide finished end masonry units to patch and repair for new jamb sections in existing concrete masonry unit walls.
- .7 Fill all openings in gypsum board walls with gypsum board and steel framing to match existing, skim coat to make wall smooth and even.
- .8 Demolish existing carpet, resilient flooring and adhesive remnants as follows:
 - .1 Apply fine mist water spray to carpet as required to minimize dust generation during removal. Avoid spraying near electrical outlets.
 - .2 Remove adhesive to the greatest extent possible using scraping tools and as follows:
 - .1 Do not use solvent based cleaners to remove adhesive remnants.
 - .2 Lightly grind floor using machine designed for purpose to remove adhesive remnants.
 - .3 Vacuum floor ready for application of skim coating.
 - .4 Repair all slab depressions and damage with cementitious patching compound.
 - .5 Skim coat floor with minimum 1 mm thick cementitious floor underlayment compatible with new flooring materials.
 - .3 Floor substrate shall be smooth, free from ridges and depressions, and adhesive remnants that could telegraph through resilient flooring materials and carpets.
 - .4 Recycle materials in accordance with Section 01 74 19 - Waste Management and Disposal.
- .9 Demolish completely all ceiling panels and grid as indicated.
- .10 Remove all wall coverings scheduled for demolition. Patch and repair wall surfaces with skim coat of gypsum board joint compound leaving wall surfaces smooth and even ready for new wall finishes.
- .11 Patch and repair all walls, floor and ceilings damaged during demolition with material matching adjacent walls, prepare ready for new finishes.
- .12 Patch and repair all radiation cabinets, mechanical equipment and electrical fixtures damaged or exposed during demolition to match adjacent finished surfaces.

3.6 PATCHING AND REPAIRING

- .1 Floors and Walls:
 - .1 Where walls or partitions that are demolished extend from one finished area into another, patch and repair floor and wall surfaces in the new space.
 - .2 Provide a level and smooth surface having uniform finish colour, texture, and appearance.
 - .3 Remove existing floor and wall coverings and replace with new materials, if necessary, to achieve uniform colour and appearance.
 - .4 Patch with durable seams that are as invisible as possible.
 - .5 Provide materials and comply with installation requirements specified in other Sections of these Specifications.
 - .6 Where patching occurs in a painted surface, apply primer and intermediate paint coats over patch and apply final paint coat over entire unbroken surface containing patch. Provide additional coats until patch blends with adjacent surfaces.
 - .7 Where feasible, test and inspect patched areas after completion to demonstrate integrity of installation.
- .2 Ceilings: patch, repair, or re hang existing ceilings as necessary to provide an even plane surface of uniform appearance.

3.7 PROTECTION

- .1 Prevent debris from blocking drainage inlets and systems and ground draining, and protect material and electrical systems and services that must remain in operation.
- .2 Maintain safe access to and egress from occupied areas adjoining.
- .3 Provide and maintain fire prevention equipment and alarms accessible during demolition.

3.8 CLEANING

- .1 Develop Construction Waste Management Plan related to Work of this Section and in accordance with Section 01 74 19 - Waste Management and Disposal.
- .2 Waste Management: Separate waste materials for reuse and recycling in accordance with Section 01 74 19 - Waste Management and Disposal, and as follows:
 - .1 Remove recycling containers and bins from site and dispose of materials at appropriate facility.
- .3 Divert excess materials from landfill.
- .4 Promptly as the Work progresses, and on completion, clean up and remove from the site all rubbish and surplus material. Remove rubbish resulting from demolition work daily.
- .5 Maintain access to exits clean and free of obstruction during removal of debris.
- .6 Keep surrounding and adjoining roads, lanes, sidewalks, municipal rights of way clean and free of dirt, soil or debris that may be a hazard to vehicles or persons.

- .7 Transport material designated for alternate disposal using approved facilities and organizations in accordance with applicable regulations.
- .8 Dispose of materials not designated for alternate disposal in accordance with applicable regulations.
 - .1 Disposal facilities must be those approved of and listed in CWM Plan.
 - .2 Written authorization from Departmental Representative is required to deviate from disposal facilities listed in WM Plan.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 This Section includes requirements for careful removal and salvage, and reconditioning of building components identified for storage at a designated remote site, for storage on site, and subsequent reinstallation forming a part of Project ready for re use at a later date.

1.2 RELATED REQUIREMENTS

- .1 Section 01 10 00 – General Instructions
- .2 Section 01 74 19 – Waste Management and Disposal
- .3 Section 02 41 19.16 - Selective Interior Demolition

1.3 DEFINITIONS

- .1 Remove and Salvage: Detach items from existing construction and deliver them ready for reuse.
- .2 Remove and Reinstall: Detach items from existing construction, prepare them for reuse, and reinstall them where indicated.

1.4 ADMINISTRATIVE REQUIREMENTS

- .1 Coordination Existing Salvaged Work: Coordinate with Departmental Representative for confirmation of materials, components, and items of equipment identified for removal and salvage from their present existing locations and as follows:
 - .1 Items that are turned over to Departmental Representative.
 - .2 Off-site or on-site storage locations.
 - .3 Confirmation of items that are renovated or refurbished ready for reinstallation as a part of Work.
 - .4 Confirmation of items that Departmental Representative will not re use, but will retain as follows:
 - .1 Contractor is responsible for loading and handling identified salvaged items using their own forces and equipment.

Part 2 Products

2.1 SALVAGED ITEMS

.1 Items salvaged by Contractor include, but are not limited to:

Work	Deliver To
Diversion of miscellaneous office furniture from landfill through re-use/donation or recycling facilities (ie. metal filing cabinets and shelving, office desks and chairs, demountable panel partition systems, window blinds, wood cabinets, etc.)	Off-site applicable re-use or recycling facility
Lighting fixtures for salvage and re-installation	Departmental Representative approved storage location on-site for future re-installation
Diversion of miscellaneous metal mechanical equipment from landfill to appropriate recycling facility (ie. fan coil units, domestic cold water drinking fountains, mechanical piping (sprinkler, plumbing and chilled water), sheet metal ductwork and accessories, etc.)	Off-site applicable recycling facility
Diversion of miscellaneous metal electrical conduits and wiring from landfill through recycling	Off-site applicable recycling facility
Diversion of architectural elements from landfill through re-use/donation to appropriate recycling facility (ie. ceiling grids, metal blinds, metal studs, doors and associated hardware, glazing, etc.)	Off-site applicable re-use or recycling facility
Diversion of miscellaneous packaging materials and cardboard from landfill through recycling facilities (ie. plastic wrap, cardboard, wood pallets, etc.)	Off-site applicable re-use or recycle facility

.2 Confirm with Departmental Representative additional items that appear salvageable prior to disposal.

Part 3 Execution

3.1 SALVAGE

- .1 Remove and handle salvageable items from site to minimize damage and to ensure that usability is maintained.
- .2 Clean, decontaminate, or remediate hazardous substances (lead based paint, asbestos dust, PCB residue, and similar substances) from salvaged materials so they are safe for reuse or resale.
- .3 Place materials on pallets or wrap in protective film to ensure that loose pieces and projections do not cause injury to personnel, and that salvaged items remain as complete units.
- .4 Clean items of construction or building debris, or materials that are not a part of salvaged work before delivering to Departmental Representative.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 Comply with requirements of this Section when performing the following work:
 - .1 The removal or disturbance of one square metre or less of friable (when disturbed) asbestos-containing plaster.
- .2 Refer to Project-Specific Designated Substances Survey, Building M20, Room 258A, Server Installation, 1200 Montreal Road, Ottawa, Ontario, dated July 6, 2023.

1.2 RELATED SECTIONS

- .1 Section 01 14 25 – Designated Substances
- .2 Section 02 82 00.03 – Asbestos Abatement: Maximum Risk Precautions
- .3 Section 02 83 00 – Lead Precautionary Measures
- .4 Section 02 89 00 – Silica Precautionary Measures

1.3 REFERENCES

- .1 *Canadian General Standards Board (CGSB).*
 - .1 *CAN/CGSB-1.205-03, Sealer for Application of Asbestos-Fibre Releasing Materials.*
- .2 *Department of Justice Canada (Jus).*
 - .1 *Canadian Environmental Protection Act, 1999 (CEPA).*
- .3 *Health Canada/Workplace Hazardous Materials Information System (WHMIS).*
 - .1 *Safety Data Sheets (SDS).*
- .4 *Transport Canada (TC).*
 - .1 *Transportation of Dangerous Goods Act, 1992 (TDGA).*
- .5 *Underwriters' Laboratories of Canada (ULC).*
- .6 *Canada Labour Code Part II, Section 124 and 125.*
 - .1 *Canada Occupational Health and Safety Regulations*
- .7 *Ontario Dangerous Goods Transportation Act*
- .8 *Ontario Environmental Protection Act, R.R.O 1990,*
 - .1 *General – Waste Management, O. Reg 347/90, as amended.*
- .9 *National Joint Council (NJC).*
 - .1 *Part XI – Hazardous Substances.*
- .10 *Ontario Ministry of Labour, Immigration, Training, and Skills Development (MLITSD).*
 - .1 *Occupational Health and Safety Act, R.S.O 1990, c. O1 (OSHA)*

- .1 *O.Reg. 278/05 – Designated Substance – Asbestos on Construction Projects and in Buildings and Repair Operations, as amended.*
- .2 *Ontario Occupational Health and Safety Act, R.S.O. 1990, Regulation 490/09 “Designated Substances”, as amended.*
- .3 *O.Reg 213/91 - “Construction Projects”, as amended.*

1.4 DEFINITIONS

- .1 Amended Water: water with non-ionic surfactant wetting agent added to reduce surface tension of water to allow wetting of fibres.
- .2 Asbestos-Containing Materials (ACMs): materials that contain 0.5 percent or more asbestos by dry weight, identified under Existing Conditions Article, including fallen materials and settled dust.
- .3 Asbestos Work Area: area where work takes place which will or may disturb ACMs.
- .4 Authorized Visitors: Client Representative, and representative(s) of regulatory agencies.
- .5 Competent worker: in relation to specific work, means a worker who:
 - .1 Is qualified because of knowledge, training and experience to perform the asbestos work.
 - .2 Is familiar with the provincial laws and with the provisions of the regulations that apply to the work.
 - .3 Has knowledge of all potential or actual danger to health or safety in the work.
- .6 Curtained doorway: arrangement of closures to allow ingress or egress from one room to another while permitting minimal air movement between rooms, typically constructed as follows:
 - .1 Place two overlapping sheets of polyethylene over existing or temporarily framed doorway, secure each along top of doorway, secure vertical edge of one sheet along one vertical side of doorway, and secure vertical edge of other sheet along opposite vertical side of doorway.
 - .2 Reinforce free edges of polyethylene with duct tape and weight bottom edge to ensure proper closing.
 - .3 Overlap each polyethylene sheet at openings not less than 1.5 metres on each side.
- .7 DOP Test: testing method used to determine integrity of Negative Pressure unit using Dispersed Oil Particulate (DOP) HEPA-filter leak test.
- .8 Friable Material: material that when dry can be crumbled, pulverized or powdered by hand pressure and includes such material that is crumbled, pulverized or powdered.
- .9 Hazardous Material Workplan: A brief report identifying the location and quantities of hazardous materials and the methods that will be used to remove, store, transport and dispose of them.
- .10 HEPA vacuum: DOP tested, High Efficiency Particulate Air filtered vacuum equipment with filter system capable of collecting and retaining fibres greater than 0.3 microns in any dimension at 99.97% efficiency.

- .11 Non-Friable Material: material that when dry cannot be crumbled, pulverized or powdered by hand pressure.
- .12 Polyethylene: polyethylene sheeting or rip proof polyethylene sheeting with tape along edges, around penetrating objects, over cuts and tears, and elsewhere as required to provide protection and isolation.
- .13 Occupied Area: any area of building or work site that is outside Asbestos Work Area.
- .14 Sprayer: garden reservoir type sprayer or airless spray equipment capable of producing mist or fine spray. Must have appropriate capacity for scope of work.

1.5 ACTION AND INFORMATION SUBMITTALS

- .1 Submit proof satisfactory to the Client Representative that suitable arrangements have been made to dispose of asbestos-containing waste in accordance with requirements of authority having jurisdiction.
- .2 Submit Provincial/Territorial and/or local requirements for Notice of Project Form.
- .3 Submit proof of Contractor's Asbestos Liability Insurance.
- .4 Submit to the Client Representative necessary permits for transportation and disposal of asbestos-containing waste and proof that asbestos-containing waste has been received and properly disposed.
- .5 Submit proof that all asbestos workers and/or supervisor have received appropriate training and education by a competent person in the hazards of asbestos exposure, good personal hygiene and work practices while working in Asbestos Work Areas, and the use, cleaning and disposal of respirators and protective clothing.
- .6 Submit proof that supervisory personnel have attended asbestos abatement course, of not less than two days duration, approved by Client Representative. Minimum of one supervisor for every ten workers.
- .7 Submit Worker's Compensation Board status and transcription of insurance.
- .8 Submit documentation including test results, fire and flammability data, and Safety Data Sheets (SDS) for chemicals or materials including:
 - .1 encapsulants;
 - .2 amended water;
 - .3 slow-drying sealer.
- .9 Submit proof satisfactory to Client Representative that employees have appropriate respirator fitting and testing (fit test certificates). Workers must be fit tested (qualitative as a minimum for Half-face respirator, quantitative for Full-face respirator) with respirator that is personally issued.
- .10 Asbestos abatement section within Hazardous Material Work Plan.

1.6 QUALITY ASSURANCE

- .1 Regulatory Requirements: comply with Federal, Provincial/Territorial and local requirements pertaining to asbestos, provided that in case of conflict among these requirements or with these specifications more stringent requirement applies. Comply with regulations in effect at the time work is performed.

- .2 Health and Safety:
 - .1 Safety Requirements: worker and visitor protection.
 - .1 Protective equipment and clothing to be worn by workers while in Asbestos Work Area include:
 - .1 As a minimum, air purifying respirator with N-100, R-100 or P-100 particulate filter, personally issued to worker and marked as to efficiency and purpose, suitable for protection against asbestos and acceptable to Provincial (Ontario) Authority having jurisdiction. The respirator to be fitted so that there is an effective seal between the respirator and the worker's face, unless the respirator is equipped with a hood or helmet. The respirator to be cleaned, disinfected and inspected after use on each shift, or more often if necessary, when issued for the exclusive use of one worker, or after each use when used by more than one worker. The respirator to have damaged or deteriorated parts replaced prior to being used by a worker; and, when not in use, to be stored in a convenient, clean and sanitary location. The employer to establish written procedures regarding the selection, use and care of respirators, and a copy of the procedures to be provided to and reviewed with each worker who is required to wear a respirator. A worker not to be assigned to an operation requiring the use of a respirator unless he or she is physically able to perform the operation while using the respirator.
 - .2 An air purifying full-facepiece respirator with N-100, R-100, or P-100 particulate filter is required as a minimum when performing work described in Part 1, Section 1, Sub-Section 1, and the material is not wetted.
 - .3 Disposable-type protective clothing (high-density polyethylene protective clothing (Tyvek or similar, as approved by the Client Representative) that does not readily retain or permit penetration of asbestos fibres. Protective clothing to be provided by the employer and worn by every worker who enters the work area, and the protective clothing shall consist of a head covering and full body covering that fits snugly at the ankles, wrists and neck, in order to prevent asbestos fibres from reaching the garments and skin under the protective clothing to include suitable footwear, and to be repaired or replaced if torn.
 - .3 Eating, drinking, chewing, and smoking are not permitted in Asbestos Work Area.
 - .4 Before leaving Asbestos Work Area, the worker can decontaminate his or her protective clothing by using a vacuum equipped with a HEPA filter, or by damp wiping, before removing the protective clothing, or, if the protective clothing will not be reused, place it in a container for dust and waste. The container to be dust tight, suitable for asbestos waste, impervious to asbestos, identified as asbestos waste, cleaned with a damp cloth or a vacuum equipped with a HEPA filter immediately before removal from the work area, and removed from the work area frequently and at regular intervals.

- .5 Ensure workers wash hands and face when leaving Asbestos Work Area. Facilities for washing hands and face shall be provided within or close to the Asbestos Work Area.
- .6 Ensure that no person required to enter an Asbestos Work Area has facial hair that affects seal between respirator and face.
- .7 Visitor Protection:
 - .1 Provide protective clothing and approved respirators to Authorized Visitors to work areas.
 - .2 Instruct Authorized Visitors in the use of protective clothing, respirators and procedures.
 - .3 Instruct Authorized Visitors in proper procedures to be followed in entering into and exiting from Asbestos Work Area.

1.7 WASTE MANAGEMENT AND DISPOSAL

- .1 Remove from site and dispose of packaging materials at appropriate recycling facilities.
- .2 Collect and separate for disposal paper, plastic, polystyrene, corrugated cardboard, packaging material in appropriate on-site bins for recycling in accordance with Waste Management Plan.
- .3 Separate for reuse, and recycling and place in designated containers steel, metal, plastic waste in accordance with Waste Management Plan.
- .4 Place materials defined as hazardous or toxic in designated containers.
- .5 Handle and dispose of hazardous materials in accordance with the CEPA, TDGA, Regional and Municipal regulations.
- .6 Fold up metal banding, flatten and place in designated area for recycling.
- .7 Disposal of asbestos waste generated by removal activities must comply with Federal, Provincial, Territorial and Municipal regulations. Dispose of asbestos waste in sealed double thickness 0.15 mm thick bags or leak proof drums. Label containers with appropriate warning labels.
- .8 Provide manifests describing and listing waste created. Transport containers by approved means to licenced landfill for burial.

1.8 EXISTING CONDITIONS

- .1 Refer to the Specification Section 01 14 25 – Designated Substances for details on asbestos-containing materials.
- .2 Notify Client Representative of asbestos-containing material discovered during Work and not apparent from drawings, specifications, or report pertaining to Work. Do not disturb such material pending instructions from Client Representative.

1.9 SCHEDULING

- .1 Hours of Work: perform work involving asbestos abatement located at the Building during hours specified by Client Representative. **The work schedule must be approved in writing by the Client Representative in advance of work.** Contractor shall be available to work continuously from beginning to end of project.

No additional costs will be allowed by the contractor to comply with scheduling requirements of the facility.

1.10 PERSONNEL TRAINING

- .1 Before beginning Work, provide Client Representative satisfactory proof that every worker has had instruction and training in hazards of asbestos exposure, in personal hygiene and work practices, and in use, cleaning, and disposal of respirators and protective clothing.
- .2 Instruction and training related to asbestos and respirators includes, at minimum:
 - .1 the employer's general obligations;
 - .2 the effects of asbestos on health;
 - .3 the standards applicable and the sampling to be carried out;
 - .4 the worker's rights and obligations;
 - .5 individual and common protective devices and equipment;
 - .6 the tasks to be carried out and the equipment and tools to be used;
 - .7 safe working methods and procedures;
 - .8 prevention and verification methods;
 - .9 Adjusting respiratory masks;
 - .10 Inspection and maintenance of equipment;
 - .11 Disinfection of equipment;
 - .12 Restrictions on the use of materials.
- .3 Instruction and training must be provided by competent, qualified person.

Part 2 Products

2.1 MATERIALS

- .1 Drop and Enclosure Sheets.
 - .1 Polyethylene: 0.15 mm thick.
 - .2 FR polyethylene: 0.15 mm thick woven fibre reinforced fabric bonded both sides with polyethylene.
- .2 Wetting Agent: 50% polyoxyethylene ester and 50% polyoxyethylene ether mixed with water in concentration to provide thorough wetting of asbestos-containing material.
- .3 Waste Containers: contain waste in two separate containers.
 - .1 Inner container: 0.15 mm thick sealable polyethylene bag
 - .2 Outer container: sealable metal or fibre type where there are sharp objects included in waste material; otherwise outer container may be sealable metal or fibre type or second 0.15 mm thick sealable polyethylene bag.
 - .3 Labelling requirements: affix preprinted cautionary asbestos warning, in both official languages, that is visible when ready for removal to disposal site.
- .4 Tape: tape suitable for sealing polyethylene to surfaces under both dry and wet conditions using amended water.

- .5 Slow - drying sealer: non-staining, clear, water - dispersible type that remains tacky on surface for at least 8 hours and designed for purpose of trapping residual asbestos fibres.
 - .1 Sealer: flame spread and smoke developed rating less than 50.
- .6 Encapsulant: penetrating type conforming to CAN/CGSB-1.205.

Part 3 Execution

3.1 SUPERVISION

- .1 Minimum of one Supervisor for every ten workers is required.
- .2 Approved Supervisor must remain within Asbestos Work Area during disturbance, removal, or other handling of asbestos-containing materials.

3.2 PROCEDURES

- .1 Build a one (1) chambered Equipment/Access Room between entrance and work area(s), with two curtained doorways. Build equipment/access room large enough for at least one worker allowing him /her sufficient space to undress comfortably.
- .2 Before beginning Work, at each access to Asbestos Work Area, install warning signs in both official languages in upper case "Helvetica Medium" letters reading as follows where number in parentheses indicates font size to be used: "ASBESTOS (50 mm) DANGER (40 mm) Do not breathe dust (15 mm) Protective equipment must be worn (15mm), No admittance (15 mm) Inhaling asbestos dust may be harmful to your health (10mm)".
- .3 Before beginning Work remove visible dust from surfaces in work area where dust is likely to be disturbed during course of work.
 - .1 Use HEPA vacuum, or damp cloths where damp cleaning does not create hazard and is otherwise appropriate.
 - .2 Do not use compressed air to clean up or remove dust from any surface.
- .4 Prevent spread of dust from Asbestos Work Area using measures appropriate to work to be done.
 - .1 Use FR polyethylene drop sheets over flooring such as carpeting that absorbs dust and over flooring in work areas where dust or contamination cannot otherwise be safely contained.
 - .2 Erect enclosure of polyethylene sheeting around indoor intermediate risk work areas, establish clean room at entrance to enclosure, shut off mechanical ventilation system serving work area, and seal ventilation ducts to and from work area.
 - .3 Remove loose material by HEPA vacuum; thoroughly wet friable material containing asbestos to be removed or disturbed before and during Work unless wetting creates hazard or causes damage.
 - .4 Use garden reservoir type low - velocity sprayer or airless spray equipment capable of producing mist or fine spray.
 - .5 Perform Work in a manner to reduce dust creation to lowest levels practicable.

- .5 Work is subject to visual inspection and air monitoring. Contamination of surrounding areas indicated by visual inspection or air monitoring will require complete enclosure and clean-up of affected areas at no additional costs to the Client Representative.
- .6 Clean-up:
 - .1 Frequently during Work and immediately after completion of work, clean up dust and asbestos-containing waste using HEPA vacuum or by damp mopping.
 - .2 Place dust and asbestos-containing waste in sealed dust-tight waste bags. Treat drop sheets and disposable protective clothing as asbestos waste and wet and fold to contain dust and then place in waste bags.
 - .3 Immediately before their removal from Asbestos Work Area and disposal, clean each filled waste bag using damp cloths or HEPA vacuum and place in second clean waste bag.
 - .4 Seal and remove double-bagged waste from site. Dispose of in accordance with requirements of Provincial/Territorial and Federal authority having jurisdiction. Supervise dumping and ensure that dump operator is fully aware of hazardous nature of material to be dumped and that guidelines and regulations for asbestos disposal are followed.
 - .5 Perform final thorough clean-up of Asbestos Work Areas and adjacent areas affected by Work using HEPA vacuum.

3.3 AIR MONITORING

- .1 From beginning of Work until completion of cleaning operations, the Client Representative may collect air samples daily inside the Asbestos Work Area enclosures to ensure worker respiratory protection factors are not exceeded, in accordance with Provincial/Federal requirements.
- .2 From beginning of Work until completion of cleaning operations, the Client Representative will collect air samples on a daily basis in the clean room and outside the enclosures.
- .3 If air monitoring shows that areas outside work area enclosures or clean room are contaminated with asbestos fibers exceeding 0.05 fibers per cubic centimetre (f/cc), enclose, maintain, and clean these areas in same manner as that applicable to Asbestos Work Areas:
 - .1 Stop work and clean areas outside of Asbestos Work Areas when Phased Contrast Microscopy measurements exceed 0.05 fibres per cubic centimetre (f/cc) and correct procedures.
 - .2 All required cleaning, re-cleaning, additional air testing and/or inspections will be performed at no extra charge to the Client.
- .4 The Client Representative will collect clearance air samples inside the enclosure following a final visual inspection of the Asbestos Work Area by the Client Representative. Samples will be analyzed and compared to applicable regulations.
 - .1 Final air monitoring results must show fibre levels of less than 0.01 fibres per cubic centimetre (f/cc).
 - .2 If air monitoring shows that areas inside the Asbestos Work Area enclosures are contaminated; enclose, maintain and clean these areas in

same manner as that applicable to Asbestos Work Area at no additional cost to the client.

- .3 Repeat as necessary until fibre levels are less than 0.01 f/cc
- .4 No additional costs will be allowed by Contractor for additional labour or materials required to provide specified performance level.

END OF SECTION

Part 1 General

1.1 SECTION INCLUDES

- .1 Comply with requirements of this Section when performing the following work:
 - .1 The removal or disturbance of more than one square metre of friable (when disturbed) asbestos-containing plaster.
 - .2 Refer to Project-Specific Designated Substances Survey, Building M20, Room 258A, Server Installation, 1200 Montreal Road, Ottawa, Ontario, dated July 6, 2023.

1.2 RELATED SECTIONS

- .1 Section 01 14 25 – Designated Substances
- .2 Section 02 82 00.02 – Asbestos Abatement: Intermediate Precautions
- .3 Section 02 89 00 – Silica Precautionary Measures
- .4 Section 02 83 00 – Lead Precautionary Measures

1.3 REFERENCES

- .1 *Canadian General Standards Board (CGSB)*
 - .1 *CAN/CGSB-1.205-03, Sealer for Application to Asbestos-Fibre-Releasing Materials.*
- .2 *Canadian Standards Association (CSA International).*
- .3 *Department of Justice Canada.*
 - .1 *Canadian Environmental Protection Act (CEPA), 1999.*
- .4 *Health Canada/Workplace Hazardous Materials Information System (WHMIS).*
 - .1 *Safety Data Sheets (SDS).*
- .5 *Transport Canada (TC).*
 - .1 *Transportation of Dangerous Goods Act, 1992 (TDGA).*
- .6 *Underwriters' Laboratories of Canada (ULC).*
- .7 *Canada Labour Code Part II, section 124 and 125.*
 - .1 *Canada Occupational Health and Safety Regulations*
- .8 *Ontario Dangerous Goods Transportation Act*
- .9 *Ontario Environmental Protection Act, R.R.O 1990,*
 - .1 *General – Waste Management, O. Reg 347/90, as amended.*
- .10 *National Joint Council (NJC).*
 - .1 *Part XI – Hazardous Substances.*
- .11 *Ontario Ministry of Labour, Immigration, Training and Skills Development (MLITSD).*
 - .1 *Occupational Health and Safety Act, R.S.O 1990, c. O1 (OSHA)*

- .1 *O.Reg. 278/05 – Designated Substance – Asbestos on Construction Projects and in Buildings and Repair Operations, as amended.*
- .2 *O.Reg 490/09 – Designated Substances, as amended.*
- .3 *O.Reg 213/91 - “Construction Projects”, as amended.*

1.4 DEFINITIONS

- .1 Airlock: system for permitting ingress or egress without permitting air movement between contaminated area and uncontaminated area, typically consisting of two curtained doorways at least 2 m apart.
- .2 Amended Water: water with a non-ionic surfactant wetting agent added to reduce surface tension of water to allow wetting of fibres.
- .3 Asbestos-Containing Materials (ACMs): materials that contain 0.5 percent or more asbestos by dry weight, identified under Existing Conditions Article, including fallen materials and settled dust.
- .4 Asbestos Work Area: Area where actual removal and sealing and enclosure of spray or trowel-applied asbestos-containing materials takes place.
- .5 Authorized Visitors: Client Representative, and representative(s) of regulatory agencies.
- .6 Competent worker: in relation to specific work, means a worker who:
 - .1 Is qualified because of knowledge, training and experience to perform the asbestos work.
 - .2 Is familiar with the provincial laws and with the provisions of the regulations that apply to the work.
 - .3 Has knowledge of all potential or actual danger to health or safety in the work.
- .7 Curtained doorway: arrangement of closures to allow ingress and egress from one room to another while permitting minimal air movement between rooms, typically constructed as follows:
 - .1 Place two overlapping sheets of polyethylene over existing or temporarily framed doorway, secure each along top of doorway, secure vertical edge of one sheet along one vertical side of doorway, and secure vertical edge of other sheet along opposite vertical side of doorway.
 - .2 Reinforce free edges of polyethylene with duct tape and weight bottom edge to ensure proper closing.
 - .3 Overlap each polyethylene sheet at openings not less than 1.5 m on each side.
- .8 DOP Test: testing method used to determine integrity of Negative Pressure unit using dioctyl phthalate (DOP) HEPA filter leak test.
- .9 Friable Material: material that when dry can be crumbled, pulverized or powdered by hand pressure and includes such material that is crumbled, pulverized or powdered.
- .10 Hazardous Material Workplan: A brief report identifying the location and quantities of hazardous materials and the methods that will be used to remove, store, transport, and dispose of them.

- .11 HEPA vacuum: DOP tested, High Efficiency Particulate Air filtered vacuum equipment with a filter system capable of collecting and retaining fibres greater than 0.3 microns in any direction at 99.97% efficiency.
- .12 Negative pressure: system that extracts air directly from work area, filters such extracted air through High Efficiency Particulate Air filtering system, and discharges this air directly outside work area to exterior of building. Negative pressure systems will require DOP testing on-site, regardless of whether exhausting to interior or outdoors prior to work operations. Include in contract sum costs due to this requirement.
 - .1 System to maintain minimum pressure differential of 0.02 inches of water relative to adjacent areas outside of work areas, be equipped with alarm to warn of system breakdown, and be equipped with instrument to continuously monitor and automatically record pressure differences.
- .13 Non-Friable Materials: material that when dry cannot be crumbled, pulverized or powdered by hand pressure.
- .14 Occupied Area: any area of building or work site that is outside Asbestos Work Area.
- .15 Polyethylene sheeting sealed with tape: Polyethylene sheeting of type and thickness specified sealed with tape along edges, around penetrating objects, over cuts and tears, and elsewhere as required to provide continuous polyethylene membrane to protect underlying surfaces from water damage or damage by sealants, and to prevent escape of asbestos fibres through sheeting into clean area.
- .16 Sprayer: garden reservoir type sprayer or airless spray equipment capable of producing mist or fine spray. Must be appropriate capacity for scope of work.

1.5 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Before beginning work:
 - .1 Ensure that dump operator is fully aware of hazardous nature of material being dumped, and proper methods of disposal. Submit proof satisfactory to the Client Representative that suitable arrangements have been made to receive and properly dispose of asbestos waste.
 - .2 Submit proof satisfactory to the Client Representative that every worker involved in a high-risk operation has successfully completed the Asbestos Abatement Worker Training Program. Submit proof of attendance in form of certificate.
 - .3 Submit proof satisfactory to the Client Representative that every worker who will be entering a high-risk asbestos work area, who will be using a respirator, has successfully completed **appropriate respirator fit testing**, for the respirator type personally issued to worker.
 - .4 Ensure supervisory personnel have attended asbestos abatement course, of not less than two days' duration, approved by the Client Representative. Submit proof of attendance in form of certificate. Minimum of one Supervisor for every ten workers.
 - .5 Submit layout of proposed enclosures and decontamination facilities to the Client Representative for review prior to work.
 - .6 Submit documentation including test results for sealer proposed for use.

- .7 Submit Provincial/Territorial and/or local requirements for Notice of Project Form.
- .8 Submit proof of Contractor's Asbestos Liability Insurance.
- .9 Submit Worker's Compensation Board status and transcription of insurance.
- .10 Submit documentation including test results, fire and flammability data, and Safety Data Sheets (SDS) for chemicals or materials including but not limited to following:
 - .1 amended water.
 - .2 slow-drying sealer.
- .11 Asbestos abatement section within Hazardous Material Work Plan.

1.6 QUALITY ASSURANCE

- .1 Regulatory Requirements: comply with Federal, Provincial/Territorial and local requirements pertaining to asbestos, provided that in case of conflict among those requirements or with these specifications more stringent requirement applies.
- .2 Health and Safety:
 - .1 Safety Requirements: worker and visitor protection.
 - .1 Protective equipment and clothing to be worn by workers while in Asbestos Work Area includes:
 - .1 Appropriate respirator (minimum full face air purifying respirator) equipped with HEPA P-100 filter cartridges, personally issued to worker and marked as to efficiency and purpose, suitable for protection against asbestos and acceptable to Provincial (Ontario) Authority having jurisdiction. This respiratory protection shall also be provided by the contractor for any visitor or Client Representative accessing the space. The respirator to be fitted so that there is an effective seal between the respirator and the worker's face, unless the respirator is equipped with a hood or helmet. The respirator to be cleaned, disinfected and inspected after use on each shift, or more often if necessary, when issued for the exclusive use of one worker, or after each use when used by more than one worker. The respirator to have damaged or deteriorated parts replaced prior to being used by a worker; and, when not in use, to be stored in a convenient, clean and sanitary location. The employer to establish written procedures regarding the selection, use and care of respirators, and a copy of the procedures to be provided to and reviewed with each worker who is required to wear a respirator. A worker is not to be assigned to an operation requiring the use of a respirator unless he or she is physically able to perform the operation while using the respirator.
 - .2 Disposable-type protective clothing (high-density polyethylene protective clothing (Tyvek or similar, as approved by Client Representative) that does not readily retain or permit penetration of asbestos fibres. Protective clothing to be provided by the employer and worn by every

worker who enters the work area, and the protective clothing shall consist of a head covering and full body covering that fits snugly at the ankles, wrists and neck, in order to prevent asbestos fibres from reaching the garments and skin under the protective clothing to include suitable footwear, and to be repaired or replaced if torn.

- .2 Requirements for each worker:
 - .1 Remove street clothes in clean change room and put on respirator with new filters or reusable filters that have been tested as satisfactory, clean coveralls and head covers before entering Equipment and Access Rooms or Asbestos Work Area. Store street clothes, uncontaminated footwear, towels, and similar uncontaminated articles in clean change room.
 - .2 Remove gross contamination from clothing before leaving work area then proceed to Equipment and Access Room and remove clothing except respirators. Place contaminated work suits in receptacles for disposal with other asbestos - contaminated materials. Leave reusable items except respirator in Equipment and Access Room. Still wearing the respirator proceed naked to showers. Using soap and water wash body and hair thoroughly. Clean outside of respirator with soap and water while showering; remove respirator; remove filters and wet them and dispose of filters in container provided for purpose; and wash and rinse inside of respirator. When not in use in work area, store work footwear in Equipment and Access Room. Upon completion of asbestos abatement, dispose of footwear as contaminated waste or clean thoroughly inside and out using soap and water before removing from work area or from Equipment and Access Room.
 - .3 After showering and drying off, proceed to clean change room and dress in street clothes at end of each day's work, or in clean coveralls before eating, smoking, or drinking. If re-entering work area, follow procedures outlined in paragraphs above.
 - .4 Enter unloading room from outside dressed in clean coveralls to remove waste containers and equipment from Holding Room of Container and Equipment Decontamination Enclosure system. Workers must not use this system as means to leave or enter work area.
- .3 Eating, drinking, chewing, and smoking are not permitted in Asbestos Work Area.
- .4 Ensure workers are fully protected with respirators and protective clothing during preparation of system of enclosures prior to commencing actual asbestos abatement.
- .5 Provide and post in Clean Change Room and in Equipment and Access Room the procedures described in this Section, in both official languages.
- .6 Ensure that no person required to enter an Asbestos Work Area has facial hair that affects seal between respirator and face.

- .7 Visitor Protection:
 - .1 Provide protective clothing and approved respirators to Authorized Visitors to work areas.
 - .2 Instruct Authorized Visitors in the use of protective clothing, respirators and procedures.
 - .3 Instruct Authorized Visitors in proper procedures to be followed in entering into and exiting from Asbestos Work Area.

1.7 WASTE MANAGEMENT AND DISPOSAL

- .1 Remove from site and dispose of packaging materials at appropriate recycling facilities.
- .2 Collect and separate for disposal paper, plastic, polystyrene, corrugated cardboard, packaging material in appropriate on-site bins for recycling in accordance with Waste Management Plan.
- .3 Separate for reuse, and recycling and place in designated containers steel, metal, plastic waste in accordance with Waste Management Plan.
- .4 Place materials defined as hazardous or toxic in designated containers.
- .5 Handle and dispose of hazardous materials in accordance with the CEPA, TDGA, Regional and Municipal regulations.
- .6 Fold up metal banding, flatten and place in designated area for recycling.
- .7 Disposal of asbestos waste generated by removal activities must comply with Federal, Provincial, Territorial and Municipal regulations. Dispose of asbestos waste in sealed double thickness 6 mil bags or leak proof drums. Label containers with appropriate warning labels.
- .8 Provide manifests describing and listing waste created. Transport containers by approved means to licensed landfill for burial.

1.8 EXISTING CONDITIONS

- .1 Refer to the Specification Section 01 14 25 – Designated Substances for details on asbestos-containing materials.
- .2 Notify Client Representative of asbestos-containing material discovered during Work and not apparent from drawings, specifications, or report pertaining to Work. Do not disturb such material pending instructions from Client Representative.

1.9 SCHEDULING

- .1 Not later than ten (10) days before beginning Work on this Project notify following in writing:
 - .1 Regional Office of Labour Canada.
 - .2 Provincial/Territorial, Department of Labour.
 - .3 Disposal Authority.
- .2 Submit to Client Representative copy of notifications prior to start of Work.
- .3 Hours of Work: perform work involving asbestos abatement located at the Building during hours specified by the Client Representative. **The work schedule must be**

approved in writing by the Client Representative in advance of work.

Contractor shall be available to work continuously from beginning to end of project.

1.10 PERSONNEL TRAINING

- .1 Before beginning Work, provide to Client Representative satisfactory proof that every worker has had instruction and training in hazards of asbestos exposure, in personal hygiene including dress and showers, in entry and exit from Asbestos Work Area, in aspects of work procedures, and in use, cleaning, and disposal of respirators and protective clothing.
- .2 Instruction and training related to asbestos and respirators includes, at minimum:
 - .1 the employer's general obligations;
 - .2 the effects of asbestos on health;
 - .3 the standards applicable and the sampling to be carried out;
 - .4 the worker's rights and obligations;
 - .5 individual and common protective devices and equipment;
 - .6 the tasks to be carried out and the equipment and tools to be used;
 - .7 safe working methods and procedures;
 - .8 prevention and verification methods.
- .3 Instruction and training must be provided by competent, qualified person.

Part 2 Products

2.1 MATERIALS

- .1 Polyethylene: minimum 0.15 mm thick unless otherwise specified; in sheet size to minimize joints.
- .2 FR polyethylene: minimum 0.15 mm thick, woven fibre reinforced fabric bonded both sides with polyethylene.
- .3 Tape: fibreglass - reinforced duct tape suitable for sealing polyethylene under both dry conditions and wet conditions using amended water.
- .4 Wetting agent: 50% polyoxyethylene ester and 50% polyoxyethylene ether, or other material approved by Client Representative mixed with water in concentration to provide adequate penetration and wetting of asbestos-containing material.
- .5 Asbestos waste containers: Metal or fibre - type acceptable to dump operator with tightly fitting covers and 0.15 mm minimum thickness sealable polyethylene liners.
 - .1 Inner container: 0.15 mm thick sealable polyethylene waste bag.
 - .2 Outer container: sealable metal or fibre type where there are sharp objects included in waste material; otherwise outer container may be sealable metal or fibre type or second 0.15 mm thick sealable polyethylene bag.
 - .3 Label containers in accordance with applicable Regulations. Label in both official languages.
- .6 Slow - drying sealer: non-staining, clear, water - dispersible type that remains tacky on surface for at least 8 hours and designed for purpose of trapping residual asbestos fibres.

- .7 Encapsulant: penetrating type conforming to CAN/CGSB-1.205.

Part 3 Execution

3.1 PREPARATION

.1 Work Areas:

- .1 Shut off and isolate air handling and ventilation systems to prevent fibre dispersal to other building areas during work phase. Conduct smoke tests to ensure that duct work is airtight. Seal and caulk joints and seams of active return air ducts within Asbestos Work Area.
- .2 Pre-clean moveable furniture and carpeting within proposed work area using HEPA vacuum and remove from work area to an appropriate temporary location.
- .3 Pre-clean fixed casework, plant, and equipment within proposed work area(s), using HEPA vacuum and cover with polyethylene sheeting sealed with tape.
- .4 Clean proposed work area(s) using, where practicable, HEPA vacuum cleaning equipment. If not practicable, use wet cleaning method. Do not use methods that raise dust, such as dry sweeping, or vacuuming using other than HEPA vacuum equipment.
- .5 The spread of dust from the work area to be prevented by:
 - .1 Using enclosures of polyethylene or other suitable material that is impervious to asbestos (including, if the enclosure material is opaque, one or more transparent window areas to allow observation of the entire work area from outside the enclosure), if the work area is not enclosed by walls.
 - .2 Using curtains of polyethylene sheeting or other suitable material that is impervious to asbestos, fitted on each side of each entrance or exit from the work area.
- .6 DOP test negative pressure units on site prior to work operations. Provide documentation to Client Representative. Put negative pressure system in operation and operate continuously from time first polyethylene is installed to seal openings until final completion of work including final cleanup. Provide continuous monitoring of pressure difference using automatic recording instrument. The system to maintain a negative air pressure of 0.02 inches (5 Pa) of water, relative to the area outside the enclosed area. The system to be inspected and maintained by a competent person prior each use to ensure that there is no air leakage, and if the filter is found to be damaged or defective, it to be replaced before the ventilation system is used. Vent negative air units to the outdoors.
- .7 Seal off openings such as corridors, doorways, windows, skylights, ducts, grilles, and diffusers, with polyethylene sheeting sealed with tape.
- .8 Cover floor and wall surfaces with polyethylene sheeting sealed with tape. Use one layer of FR polyethylene on floors. Cover floors first so that polyethylene extends at least 300 mm up walls then cover walls to overlap floor sheeting.
- .9 Build airlocks at entrances to and exits from work area(s) so that work area(s) are always closed off by one curtained doorway when workers enter or exit.

- .10 At each access to work areas install warning signs in both official languages in upper case "Helvetica Medium" letters reading as follows where number in parentheses indicates font size to be used: "ASBESTOS (50 mm) DANGER (40 mm) Do not breathe dust (15 mm) Protective equipment must be worn (15mm), No admittance (15 mm) Inhaling asbestos dust may be harmful to your health (10mm)".
 - .11 After work area isolation, remove heating, ventilating, and air conditioning filters, pack in sealed plastic bags 0.15 mm minimum thick and treat as contaminated asbestos waste. Remove ceiling - mounted objects such as lights, partitions, other fixtures not previously sealed off, and other objects that interfere with asbestos removal, as directed by Client Representative. Use localized water spraying during fixture removal to reduce fibre dispersal.
 - .12 Maintain emergency and fire exits from work area(s), or establish alternative exits satisfactory to Fire Commissioner of Canada.
 - .13 Where application of water is required for wetting asbestos-containing materials, shut off electrical power, provide 24-volt safety lighting and ground fault interrupter circuits on power source for electrical tools, in accordance with applicable CSA Standard. Ensure safe installation of electrical lines and equipment.
- .2 Worker Decontamination Enclosure System:
- .1 Worker Decontamination Enclosure System includes Equipment and Access Room, Shower Room, and Clean Room, as follows:
 - .1 Equipment and Access Room: build Equipment and Access Room between Shower Room and work area(s), with two curtained doorways, one to Shower Room and one to work area(s). Install portable toilet, waste receptor, and storage facilities for workers' shoes and protective clothing to be re-worn in work area(s). Build Equipment and Access Room large enough to accommodate specified facilities, other equipment needed, and at least one worker allowing him /her sufficient space to undress comfortably.
 - .2 Shower Room: build Shower Room between Clean Room and Equipment and Access Room, with two curtained doorways, one to Clean Room and one to Equipment and Access Room. Provide one shower for every five workers and separate showers for male and female workers. Provide hot and cold water or water of a constant temperature that is not less than 40°C or more than 50°C. Provide individual controls inside the room to regulate water flow, and individual controls inside room to regulate temperature. Provide piping and connect to water sources and drains. Pump waste water through 5 micrometre filter system acceptable to Client Representative before directing into drains. Provide soap, clean towels, and appropriate containers for disposal of used respirator filters.
 - .3 Clean Room: build Clean Room between Shower Room and clean areas outside of enclosures, with two curtained doorways, one to outside of enclosures and one to Shower Room. Provide lockers or hangers and hooks for workers' street clothes and personal belongings. Provide storage for clean protective clothing and

respiratory equipment. Install mirror to permit workers to fit respiratory equipment properly.

- .3 Container and Equipment Decontamination Enclosure System:
 - .1 Container and Equipment Decontamination Enclosure System consists of Staging Area within work area, Washroom, Holding Room, and Unloading Room. Purpose of system is to provide means to decontaminate waste containers, scaffolding, waste and material containers, vacuum and spray equipment, and other tools and equipment for which Worker Decontamination Enclosure System is not suitable.
 - .1 Staging Area: designate Staging Area in work area for gross removal of dust and debris from waste containers and equipment, labelling and sealing of waste containers, and temporary storage pending removal to Washroom. Equip Staging Area with curtained doorway to Washroom.
 - .2 Washroom: build Washroom between Staging Area and Holding Room with two curtained doorways, one to Staging Area and one to Holding Room. Provide high - pressure low - volume sprays for washing of waste containers and equipment. Pump waste water through 5 micrometre filter system before directing into drains. Provide piping and connect to water sources and drains.
 - .3 Holding Room: build Holding Room between Washroom and Unloading Room, with two curtained doorways, one to Washroom and one to Unloading Room. Build Holding Room sized to accommodate at least two waste containers and largest item of equipment used.
 - .4 Unloading Room: build Unloading Room between Holding Room and outside, with two curtained doorways, one to Holding Room and one to outside.
- .4 Construction of Decontamination Enclosures:
 - .1 Build suitable framing for enclosures or use existing rooms where convenient, and line with polyethylene sheeting sealed with tape. Use one layer of FR polyethylene on floors, as applicable.
 - .2 Build curtained doorways between enclosures so that when people move through or when waste containers and equipment are moved through doorway, one of two closures comprising doorway always remains closed.
- .5 Separation of Work Areas from Occupied Areas:
 - .1 Separate parts of building required to remain in use from parts of building or exterior used for asbestos abatement by means of airtight barrier system constructed as follows:
 - .1 Build suitable floor to ceiling lumber or metal stud framing, cover with polyethylene sheeting sealed with tape, and apply 9 mm minimum thick plywood. Seal joints between plywood sheets and between plywood and adjacent materials with surface film forming type sealer, to create airtight barrier.
 - .2 Cover plywood barrier with polyethylene sealed with tape, as specified for work areas.
- .6 Maintenance of Enclosures:

- .1 Maintain enclosures in tidy condition.
- .2 Ensure that barriers and polyethylene linings are effectively sealed and taped. Repair damaged barriers and remedy defects immediately upon discovery.
- .3 Visually inspect enclosures at beginning of each working period.
- .4 Use smoke methods to test effectiveness of barriers when directed by Client Representative.
- .7 Do not begin Asbestos Abatement work until:
 - .1 Arrangements have been made for disposal of waste.
 - .2 For wet stripping techniques, arrangements have been made for containing, filtering, and disposal of waste water.
 - .3 Work area(s) and decontamination enclosures and parts of building required to remain in use are effectively segregated.
 - .4 Tools, equipment, and materials waste containers are on hand.
 - .5 Arrangements have been made for building security.
 - .6 Warning signs are displayed where access to contaminated areas is possible.
 - .7 Notifications have been completed and other preparatory steps have been taken.
 - .8 Work area enclosure has been inspected and approved by the Client Representative.
 - .9 Locations for waste bins as designated by the Client Representative have been established. Keep bins covered and enclosed while at the site. Bin loading area shall be kept clean at all times.

3.2 SUPERVISION

- .1 Minimum of one Supervisor for every ten workers is required.
- .2 Approved Supervisor must remain within Asbestos Work Area during disturbance, removal, or other handling of asbestos-containing materials.

3.3 ASBESTOS REMOVAL

- .1 Before removing asbestos:
 - .1 Prepare site.
 - .2 Spray asbestos material with water containing specified wetting agent, using airless spray equipment capable of providing "mist" application to prevent release of fibres. Saturate asbestos material sufficiently to wet it to substrate without causing excess dripping. Spray asbestos material repeatedly during work process to maintain saturation and to minimize asbestos fibre dispersion.
- .2 Remove saturated asbestos material in small sections. Do not allow saturated asbestos to dry out. As it is being removed pack material in sealable plastic bags 0.15 mm minimum thick and place in labelled containers for transport.
- .3 Seal filled containers. Clean external surfaces thoroughly by wet sponging. Remove from immediate working area to Staging Area. Clean external surfaces thoroughly again by wet sponging before moving containers to decontamination Washroom. Wash containers thoroughly in decontamination Washroom, and store

in Holding Room pending removal to Unloading Room and outside. Ensure that containers are removed from Holding Room by workers who have entered from uncontaminated areas dressed in clean coveralls.

- .4 After completion of stripping work, wire brushed and wet-sponged surfaces from which asbestos has been removed to remove visible material. During this work keep surfaces wet.
- .5 After wire brushing and wet sponging to remove visible asbestos and after encapsulating asbestos containing material impossible to remove, wet clean entire work area including Equipment and Access Room, and equipment used in process. After 24-hour period to allow for dust settling, wet clean these areas and objects again. During this settling period no entry, activity, or ventilation will be permitted. After second 24-hour period under same conditions, clean these areas and objects again using HEPA vacuum followed by wet cleaning. After inspection by Client Representative or designate, apply continuous coat of slow drying sealer to surfaces of work area. Allow at least 16 hours with no entry, activity, ventilation, or disturbance other than operation of negative pressure units during this period.
- .6 Work is subject to visual inspection and air monitoring by Client Representative. Contamination of surrounding areas indicated by visual inspection or air monitoring will require complete enclosure and clean-up of affected areas.
- .7 Cleanup:
 - .1 Frequently during Work and immediately after completion of work, clean up dust and asbestos containing waste using HEPA vacuum or by damp mopping.
 - .2 Place dust and asbestos containing waste in sealed dust tight waste bags. Treat drop sheets and disposable protective clothing as asbestos waste and wet and fold to contain dust and then place in waste bags.
 - .3 Immediately before their removal from Asbestos Work Area and disposal, clean each filled waste bag using damp cloths or HEPA vacuum and place in second clean waste bag.
 - .4 Seal and remove double bagged waste from site. Dispose of in accordance with requirements of Provincial/Territorial and Federal authority having jurisdiction. Supervise dumping and ensure that dump operator is fully aware of hazardous nature of material to be dumped and that guidelines and regulations for asbestos disposal are followed.
 - .5 Perform final thorough clean-up of Asbestos Work Areas and adjacent areas affected by Work using HEPA vacuum.

3.4 INSPECTION

- .1 Perform inspection of Asbestos Work Area to confirm compliance with specification and governing authority requirements. Deviation(s) from these requirements that have not been approved in writing by the Client Representative may result in Work stoppage, at no cost to the Client Representative.
- .2 Client Representative will inspect Work for:
 - .1 Adherence to specific procedures and materials.
 - .2 Final cleanliness and completion.
 - .3 No additional costs will be allowed by Contractor for additional labour or materials required to provide specified performance level.

- .3 When asbestos leakage from Asbestos Work Area has occurred or is likely to occur, Client Representative may order Work shutdown.
- .4 No additional costs will be allowed by Contractor for additional labour or materials required to provide specified performance level.

3.5 AIR MONITORING

- .1 From beginning of Work until completion of cleaning operations, the Client Representative may collect air samples daily inside the Asbestos Work Area enclosures to ensure worker respiratory protection factors are not exceeded, in accordance with Provincial/Federal requirements.
- .2 From beginning of Work until completion of cleaning operations, Client Representative will collect air samples on daily basis in the clean room and outside of work area enclosure(s) in accordance with Canada Labour Code.
- .3 If air monitoring shows that areas outside work area are contaminated with asbestos fibers exceeding 0.05 fibers per cubic centimetre (f/cc), enclose, maintain and clean these areas in same manner as that applicable to Asbestos Work Areas.
 - .1 Stop work and clean areas outside of Asbestos Work Areas when Phase Contrast Microscopy measurements exceed 0.05 fibres per cubic centimetre (f/cc) and correct procedures.
 - .2 All required cleaning, re-cleaning, additional air testing and/or inspections will be at no extra charge to Client Representative.
- .4 Final air monitoring to be conducted as follows: After Asbestos Work Area has passed visual inspection by Client Representative, and acceptable coat of lock-down agent has been applied to surfaces within enclosure, and appropriate setting period has passed, Client Representative will perform aggressive air monitoring within Asbestos Work Area.
 - .1 Final air monitoring results must show fibre levels of less than 0.01 f/cc.
 - .2 If air monitoring results show fibre levels in excess of 0.01 f/cc, re-clean work area and apply another acceptable coat of lock-down agent to surfaces.
 - .3 Repeat as necessary until fibre levels are less than 0.01 f/cc.
 - .4 No additional costs will be allowed by Contractor for additional labour or materials required to provide specified performance level.

3.6 FINAL CLEANUP

- .1 Following cleaning and air sampling by Client Representative shows that asbestos levels inside work area enclosure(s) do not exceed 0.01 fibres/cc, proceed with final cleanup.
- .2 Remove polyethylene sheet by rolling it away from walls to centre of work area. Vacuum visible asbestos-containing particles observed during cleanup, immediately, using HEPA vacuum equipment.
- .3 Place polyethylene seals, tape, cleaning material, clothing, and other contaminated waste in plastic bags and sealed labelled waste containers for transport.
- .4 Include in clean-up Work areas, Equipment and Access Room, Washroom, Shower Room, and other contaminated enclosures.

- .5 Include in clean-up sealed waste containers and equipment used in Work and remove from work areas, via Container and Equipment Decontamination Enclosure System, at appropriate time in cleaning sequence.
- .6 Conduct final check to ensure that no dust or debris remains on surfaces as result of dismantling operations.
- .7 As work progresses, and to prevent exceeding available storage capacity on site, remove sealed and labelled containers containing asbestos waste and dispose of at authorized disposal area in accordance with requirements of disposal authority. Ensure that each shipment of containers transported to dump is accompanied by Contractor's representative to ensure that dumping is done in accordance with governing regulations.

END OF SECTION

Part 1 General

1.1 SECTION INCLUDES

- .1 Lead abatement procedures for the removal/disturbance/repair of lead-containing surface coating materials on various building components, or materials suspected of containing lead, if required to accommodate the project scope of work.
- .2 Refer to the following report for details on lead-containing materials:
 - .1 Project-Specific Designated Substances Survey, Building M20, Room 258A, Server Installation, 1200 Montreal Road, Ottawa, Ontario, dated July 6, 2023.

1.2 RELATED SECTIONS

- .1 Section 01 14 25 – Designated Substances
- .2 Section 02 82 00.02 – Asbestos Abatement: Intermediate-Risk Precautions
- .3 Section 02 82 00.03 – Asbestos Abatement: Maximum-Risk Precautions
- .4 Section 02 89 00 – Silica Precautions

1.3 REFERENCES

- .1 Department of Justice Canada.
 - .1 Canadian Environmental Protection Act (CEPA), 1999.
- .2 Health Canada/Workplace Hazardous Materials Information System (WHMIS).
 - .1 Safety Data Sheets (SDS).
- .3 Transport Canada (TC).
 - .1 Transportation of Dangerous Goods Act, 1992 (TDGA).
- .4 Ontario Ministry of Environment, Conservation and Parks (MECP).
 - .1 R.R.O. 1990, Reg. 347, General – Waste Management, as amended.
- .5 Ontario Ministry of Labour, Immigration, Training and Skills Development (MLITSD).
 - .1 Occupational Health and Safety Act, R.S.O. 1990, c. O.1 (OHSA).
 - .1 O.Reg. 213/91, Construction Projects, as amended.
 - .2 R.R.O. 1990, Regulation 490/09, “Designated Substances”, as amended.
 - .2 Guideline: Lead on Construction Projects, September 2004, as revised.
- .6 Canada Consumer Product Safety Act Surface Coating Materials Regulations SOR/2016-193, as amended.

1.4 DEFINITIONS

- .1 Airlock: system for permitting ingress or egress without permitting air movement between contaminated area and uncontaminated area, typically consisting of two curtained doorways at least 2 m apart unless Site Conditions dictate otherwise.

- .2 Authorized Visitors: Client Representatives or designated representatives, and representatives of regulatory agencies.
- .3 Curtained doorway: arrangement of closures to allow ingress and egress from one room to another while permitting minimal air movement between rooms, typically constructed by placing two overlapping sheets of polyethylene over existing or temporarily framed doorway, secure each along top of doorway, secure vertical edge of one sheet along one vertical side of doorway, and secure vertical edge of other sheet along opposite vertical side of doorway. Reinforce free edges of polyethylene with duct tape and weight bottom edge to ensure proper closing. Overlap each polyethylene sheet at openings not less than 1.5 m on each side unless Site Conditions dictate otherwise.
- .4 Hazardous Material Workplan: A brief report identifying the location and quantities of hazardous materials and the methods that will be used to remove, store, transport and dispose of them.
- .5 Lead-Containing Paint: Paint that contains lead in concentrations greater than 90 parts per million, that may result in elevated airborne lead exposure during operations that disturb the paint.
- .6 Lead-containing materials: Materials that are assumed to contain varying levels of lead from their historic composition.
- .7 Lead-containing equipment: Equipment suspected of containing lead through historic application or identified as lead containing through labels/tags.
- .8 Occupied Area: any area of building or work site that is outside the Lead Work Area.

1.5 ACTION AND INFORMATION SUBMITTALS

- .1 One (1) week prior to the start of abatement work, submit proposed methodology for abatement procedures for review by Client Representative. The proposed methodology shall include:
 - .1 Products to be used complete with SDS information.
 - .2 List of protective equipment to be used by workers.
 - .3 Plan identifying area(s) of work for abatement procedures.
 - .4 Requirements for engineering controls, ventilation, etc.
 - .5 Requirements for access to and egress from the Lead Work Area.
- .2 A written Health and Safety Plan specific to work of this Section. As a minimum this document must include:
 - .1 Classification of all lead abatement work in accordance with the criteria used in the document Guideline: Lead on Construction Projects issued by the Ontario MLITSD.
 - .2 The identity of the “competent person” who will, on behalf of the Contractor, perform regular inspections of the lead abatement activities to prevent dangerous, unhealthy or unsafe conditions. The “competent person” must be on site at all times while lead abatement activities are in progress.
 - .3 A description of the equipment and materials, controls, crew size, job responsibilities, and operations and maintenance procedures for each activity involved in the work of this Section.

- .4 A description of the specific control methods to be used in the lead-containing paint and surface coatings abatement processes.
- .5 A strategy to ensure that personnel are not exposed to airborne lead or other contaminants in concentrations that exceed the current Time Weighted Average Exposure Value (TWAEV).
- .6 A description of the medical surveillance program in place for lead abatement workers.
- .7 Names of products to be used in lead abatement work.
- .3 Before beginning work:
 - .1 Obtain from appropriate agency and submit to Client Representative all necessary permits for transportation and disposal of lead-containing waste. Ensure that dump operator is fully aware of hazardous nature of material being dumped, and proper methods of disposal.
 - .2 Submit proof satisfactory to Client Representative that employees have had instruction on hazards of lead exposure, respirator use, dress, use of showers, entry and exit from work areas, and aspects of work procedures and protective measures.
 - .3 Submit proof in the form of a certificate that supervisory personnel have attended a lead-containing paint abatement course, of not less than 1-day duration.
 - .4 For each load of waste that leaves the site, submit landfill weigh scale receipts, shipping documents, and lead-containing waste manifests, as applicable based upon waste characterization.
 - .5 Lead abatement section within Hazardous Material Work Plan.

1.6 QUALITY ASSURANCE

- .1 Regulatory Requirements: comply with Federal, Provincial/Territorial and local requirements pertaining to lead, provided that in case of conflict among those requirements or with these specifications more stringent requirement applies. Comply with regulations in effect at time work is performed.
- .2 Health and Safety:
 - .1 Safety Requirements: worker and visitor protection.
 - .1 Eating, drinking, chewing, and smoking are not permitted in the Lead Work Area.
 - .2 Washing facilities consisting of a wash basin, water, soap and towels shall be provided by the Contractor. All workers shall use these washing facilities before eating, drinking, smoking or leaving the work site. Washing facility areas are to be designated by Client Representative
 - .3 Protective equipment and clothing to be worn by workers while in the Lead Work Area includes:
 - .1 Disposable-type protective clothing that does not readily retain or permit penetration of lead dust, consisting of full-body covering including head covering with snug-fitting cuffs at wrists, ankles, and neck.
 - .2 Respirator, personally issued to worker and marked as to efficiency and purpose, and acceptable to Authority having

jurisdiction as suitable for level of lead exposure in the Lead Work Area. If disposable type filters are used, provide sufficient filters so that workers can install new filters following disposal of used filters and before re-entering contaminated areas.

- .3 Ensure that no person required to enter the Lead Work Area has facial hair that affects seal between respirator and face.
- .4 Visitor Protection:
 - .1 Provide protective clothing and approved respirators to Authorized Visitors to work areas.
 - .2 Instruct Authorized Visitors in the use of protective clothing, respirators and procedures.
 - .3 Instruct Authorized Visitors in proper procedures to be followed in entering into and exiting from the Lead Work Area.

1.7 WASTE MANAGEMENT AND DISPOSAL

- .1 Representative sampling of lead-containing materials that is representative of the applicable waste stream (i.e. sampling to include substrate material as applicable) shall be performed by a competent person retained by the Contractor prior to disposal of lead-containing materials. Lead-containing waste streams are to be classified for disposal purposes using the Toxicity Characteristic Leachate Procedure at a certified analytical laboratory. All sampling procedures and submissions shall be approved of by the Client Representative. For bidding purposes, contractor shall assume painted materials are hazardous for disposal with respect to lead, unless proven otherwise by TCLP.
- .2 Place materials characterized as hazardous or toxic based upon leachate analysis in designated containers.
- .3 Handle and dispose of hazardous materials in accordance with the CEPA, TDGA, Regional and Municipal regulations.
- .4 Disposal of lead waste, including wash and rinse water, generated by removal activities must comply with Federal, Provincial, Territorial and Municipal regulations. Label containers with appropriate warning labels.
- .5 Provide manifests describing and listing waste created. Transport containers by approved means to licensed facility for disposal.
- .6 Contractor is responsible to obtain all necessary permits, licenses and approvals to conduct the abatement.

1.8 EXISTING CONDITIONS

- .1 Refer to the following documents for details on lead-containing materials:
 - .1 Refer to the Specification Section 01 14 25 – Designated Substances for details on lead-containing materials.

Part 2 Products

2.1 MATERIALS

- .1 All materials brought to project site must be in good condition and free of lead dust. Disposable items must be of new materials only.
- .2 Lead Waste Container: An impermeable container acceptable to disposal site and Ministry of Environment. Labelled as required. Comprised of one of the following:
 - .1 A 0.15 mm sealed polyethylene bag, inside a second 0.15 mm sealed polyethylene bag.
 - .2 A barrel suitable for lead wash water and/or sludge. Container must be acceptable to the waste hauler.
- .3 Lead Cleaning Agent: A cleaning agent suitable for lead dust. Acceptable products:
 - .1 Detergents with a high phosphate content (containing at least 5% trisodium phosphate).
 - .2 Phosphate-free lead dissolving agent.
- .4 FR polyethylene: minimum 0.15 mm thick, woven fibre reinforced fabric bonded both sides with polyethylene.
- .5 Tape: fibreglass - reinforced duct tape suitable for sealing polyethylene under both dry conditions and wet conditions.

2.2 EQUIPMENT

- .1 HEPA vacuum: High Efficiency Particulate Air filtered vacuum equipment with a filter system capable of collecting and retaining fibres greater than 0.3 microns in any direction at 99.97% efficiency.
- .2 Sprayer: Garden reservoir type, low velocity, capable of producing a mist or fine spray.

Part 3 Execution

3.1 PREPARATION

- .1 Scaffolding
 - .1 Scaffolding in accordance with CAN/CSA-S269.2.

3.2 ABATEMENT WORK AREA PREPERATION

- .1 Implement lead precautionary measures appropriate to the work completed in accordance with MLITSD Guideline: Lead on Construction Projects, as amended.
- .2 Type 1 Work Areas:
 - .1 Install polyethylene drop sheets below lead operations which produce or may produce dust, chips, or debris containing lead.
- .3 Type 2 Work Areas:

- .1 Install polyethylene drop sheets below lead operations which produce or may produce dust, chips, or debris containing lead.
- .2 Post signs in sufficient numbers to warn of the lead hazard. There shall be a sign, at least, at each entrance to the Lead Work Area. The signs shall display the following information in large, clearly visible letters using both official languages:
 - .1 Lead dust, fume or mist hazard.
 - .2 Access to the work area is restricted to authorized persons.
 - .3 Respirators must be worn in the work area.
- .4 Type 3 Work Areas:
 - .1 Post signs in sufficient numbers to warn of the lead hazard. There shall be a sign, at least, at each entrance to the Lead Work Area. The signs shall display the following information in large, clearly visible letters using both official languages:
 - .1 Lead dust, fume or mist hazard.
 - .2 Access to the work area is restricted to authorized persons.
 - .3 Respirators must be worn in the work area.
 - .2 Barriers, Partial Enclosures and Full Enclosures: Barriers, partial enclosures, and full enclosures shall be constructed to separate the Lead Work Area from the rest of the project. Barriers shall only be used where full and partial enclosures are not practical, including during exterior masonry work.
 - .1 Barriers:
 - .1 Ropes or barriers do not prevent the release of contaminated dust or other contaminants into the environment. However, they can be used to restrict access of workers who are not adequately protected with proper PPE, and also prevent the entry of workers not directly involved in the operation. Ropes or barriers shall be placed at a distance far enough from the operation that allows the lead-containing dust to settle. If this is not achievable, warning signs should be posted at the distance where the lead-containing dust settles to warn that access is restricted to persons wearing PPE.
 - .2 Barriers for lead-containing work areas are to prevent staff who are not equipped with PPE from working within 6 metres of lead-abatement work areas.
 - .2 Partial Enclosures:
 - .1 Partial enclosures allow some emissions to the atmosphere outside of the enclosure. Partial enclosures may consist of vertical tarps and floor tarps so long as the tarps are overlapped and securely fixed together at the seams. A partial enclosure is not a suitable containment system if significant dust is being generated.
 - .3 Full Enclosures:
 - .1 Full enclosures are tight enclosures (with tarps that are generally impermeable and fully sealed joints and

entryways). Full enclosures allow minimal or no fugitive emissions to reach the environment outside of the Lead Work Area. For full enclosures, the following requirements shall be met:

- .1 The enclosure shall be constructed of windproof materials that are impermeable to dust.
 - .2 The enclosure shall be supported by a secure structure.
 - .3 All joints in the enclosure shall be fully sealed.
 - .4 Entrances to the enclosure shall be equipped with air locks.
 - .5 The escape of abrasive and debris from the enclosure shall be controlled, at air supply points, by the use of baffles, louvers, flap seals and filters.
- .3 Worker Decontamination Enclosure System: Worker Decontamination Enclosure System includes Equipment and Access Room, Shower Room, and Clean Room, as follows:
- .1 Construct Worker Decontamination Enclosure System as close to the work area as possible in area specified by Client Representative. Submit layout of proposed enclosures and decontamination facilities including location to Client Representative for review.
 - .2 Equipment and Access Room: build an Equipment and Access Room between Shower Room and Lead Work Area, with two curtained doorways, one to Shower Room and one to Lead Work Area. Install a waste receptor and storage facilities for workers' shoes and protective clothing to be reworn in Lead Work Area. Build Equipment and Access Room large enough to accommodate specified facilities, other equipment needed, and at least one worker allowing him /her sufficient space to undress comfortably.
 - .3 Shower Room: build a Shower Room between Clean Room and Equipment and Access Room, with two curtained doorways, one to Clean Room and one to Equipment and Access Room. Provide one shower for every five or fewer workers. Provide constant supply of hot and cold, or warm (between 40°C and 50°C) potable water. Provide piping and connect to water sources and drains. Provide soap, clean towels, and appropriate containers for disposal of used respirator filters.
 - .4 Clean Room: build a Clean Room between Shower Room and clean areas outside of enclosures, with two curtained doorways, one to outside of enclosures and one to Shower Room. Provide lockers or hangers and hooks for workers' street clothes and personal belongings. Provide storage for clean protective clothing and respiratory equipment. Install a mirror to permit workers to fit respiratory equipment properly.
- .4 Maintenance of Enclosures:
- .1 Maintain enclosures in tidy condition.

- .2 Ensure that barriers and polyethylene linings are effectively sealed and taped. Repair damaged barriers and remedy defects immediately upon discovery.
- .3 Visually inspect enclosures at beginning of each working period.
- .5 Do not begin lead abatement work until:
 - .1 Arrangements have been made for disposal of lead-containing waste.
 - .2 Arrangements have been made for containing, filtering, testing and disposal of waste water.
 - .3 Work areas, decontamination enclosures and parts of project site required to remain in use are effectively segregated.
 - .4 Tools, equipment, and materials waste containers are on hand.
 - .5 Arrangements have been made for building security.
 - .6 Warning signs are displayed where access to contaminated areas is possible.
 - .7 Notifications have been completed and other preparatory steps have been taken.
 - .8 Client Representative has reviewed preparatory work and provided written approval for lead abatement work to proceed.

3.3 SUPERVISION

- .1 Minimum of one Supervisor for every ten or fewer workers is required.
- .2 Approved Supervisor must remain within Lead Work Area during disturbance, removal, or other handling of lead-containing paint and other lead contaminated materials.

3.4 LEAD REMOVAL

- .1 The removal or disturbance of asbestos-containing materials coated with lead-containing coatings must also be performed using appropriate asbestos and/or silica precautions as outlined in the specifications.
- .2 Before removing lead-containing paint or disturbing other lead containing or contaminated materials:
 - .1 Prepare site.
 - .2 Spray surfaces to be disturbed, that are finished with lead-containing paint, with water using airless spray equipment capable of providing a "mist" application to prevent the release of dust.
- .3 Lead-containing paint, and surface coating removal:
 - .1 Methods of lead-containing paint and surface coating removal/disturbance that may be used, pending approval from the Client Representative.
- .4 At completion of lead-containing paint and surface coatings removals, perform the following clean-up:
 - .1 Wait at least 1-hour after active lead abatement work has ceased to allow airborne lead particles to settle.

- .2 HEPA vacuum all surfaces within the Lead Work Area. Start vacuuming at the highest levels furthest from the Decontamination Facilities and work progressively downwards towards the Decontamination Facilities.
- .3 Wash all surfaces with Lead Cleaning Agent and rinse with clean water. Start washing and rinsing at the highest levels furthest from the Decontamination Facilities and work progressively downwards towards the Decontamination Facilities.
- .4 Repeat HEPA vacuuming, washing and rinsing as required to achieve clearance criteria.

3.5 INSPECTION

- .1 Perform inspections of Lead Work Area to confirm compliance with specification and requirements of authorities having jurisdiction. Deviation from these requirements that have not been approved in writing by the Client Representative may result in Work stoppage, at no cost.
- .2 Client Representative will inspect Work for:
 - .1 Adherence to specific procedures and materials.
 - .2 Final cleanliness and completion.
 - .3 No additional costs will be allowed by Contractor for additional labour or materials required to provide specified performance level.
- .3 When a leakage of liquid, dust or fume from the Lead Work Area has occurred or is likely to occur the Client Representative Construction Manager may order Work shutdown.
 - .1 No additional costs will be allowed by Contractor for additional labour or materials required to provide specified performance level.

3.6 AIR MONITORING AND SURFACE WIPE SAMPLING

- .1 From beginning of Work until completion of cleaning operations, the Client Representative may be on site to collect air samples either inside or outside of the Lead Work Area in accordance with standard methods for workplace air sampling and analysis.
 - .1 This air monitoring does not relieve the Contractor of any responsibility for air monitoring inside the Lead Work Area to verify that the respiratory protection in use provides a suitable protection factor.
- .2 Use results of air monitoring inside the Lead Work Area to establish type of respirators to be used. Workers may be required to wear sample pumps for up two full-shift periods.
 - .1 If airborne lead concentrations are above the protection factor of respirators in use, the Contractor shall:
 - .1 Stop abatement.
 - .2 Introduce more stringent engineering controls.
 - .3 Use a higher protection factor in respiratory protection for persons inside the Lead Work Area.
 - .2 If air monitoring shows that airborne lead concentrations outside the Lead Work Area exceed 0.025 mg/m³, the Contractor shall maintain and clean

these areas, in same manner as applicable to the Lead Work Area, at no additional cost.

- .3 Final clearance air monitoring will be performed at the sole discretion of the Client Representative.
 - .1 Final air monitoring results must show airborne lead levels less than 0.005 mg/m³.
 - .2 If air monitoring results show airborne lead levels in excess of 0.005 mg/m³, the Contractor shall re-clean the Lead Work Area at no additional cost.
 - .3 Repeat as necessary until airborne lead levels are less than 0.005 mg/m³.
- .4 The following criteria shall be used to define an acceptable level of cleanliness after lead abatement activities:
 - .1 Where removal of paints and other surface coatings has been performed to accommodate the project scope of work:
 - .1 Visibly free of paint(s), primer(s), and surface coating(s), and/or associated dust.
 - .2 Residual lead dust concentration less than:
 - .1 2,150 micrograms/square metre for interior floor surfaces
 - .2 2,691 micrograms/square metre for interior windowsills
 - .3 8,611 micrograms/square metre for exterior surfaces
 - .4 Repeat cleaning as necessary until lead concentrations are below specified levels, at no additional cost.

3.7 FINAL CLEANUP

- .1 Remove polyethylene sheet by rolling it towards the centre of the Lead Work Area. Immediately vacuum any visible paint chips, particles, dust and debris observed during cleanup using HEPA vacuum equipment.
- .2 Place polyethylene seals, tape, cleaning material, clothing, and other contaminated waste in sealed labelled waste containers for transport.
- .3 Include in clean-up Work areas, Equipment and Access Room, Shower Room, and other contaminated enclosures.
- .4 Include in clean-up sealed waste containers and equipment used in Work and remove from work areas, at appropriate time in cleaning sequence.
- .5 A final check may be carried out to ensure that no lead dust or debris remains on surfaces as a result of dismantling operations.
- .6 As work progresses, and to prevent exceeding available storage capacity on site, remove sealed and labelled waste containers.
 - .1 Dispose of lead-containing waste in accordance with R.R.O. 1990, Regulation 347, as amended. Ensure that waste hauler and receiver are fully aware of hazardous nature of material to be disposed of and that guidelines and regulations for lead-containing waste disposal are followed.
 - .2 Ensure that materials removed during the Work of this Section are treated, packaged, transported and disposed of as lead-containing waste.

- .3 Clean up waste routes and loading area after each load. Use lead abatement procedures if appropriate or requested by Departmental Representative.
- .4 Drop garbage bins at designated locations. Keep bins covered and enclosed while at the site. Bin loading area shall be kept clean at all times.
- .5 Transport all waste to a landfill licensed by the Authority having jurisdiction.
- .6 Provide Departmental Representative with copies of shipping documents and lead-containing waste manifests for each load of waste. The Contractor is responsible to ensure that written documentation is submitted for each load of waste leaving the site.
- .7 Cooperate with provincial inspectors and immediately carry out instructions for remedial work at landfill to maintain environment, at no additional cost.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 This section specifies requirements and procedures for silica precautionary measures. This section conforms to the requirements of the Ontario Occupational Health and Safety Act, R.S.O. 1990, Regulation 490/09 “Designated Substances”, as amended.
- .2 Comply with the requirements of this Section when performing the following work:
 - .1 Work at site which may involve contact with silica dust generated through such processes as sawing, cutting, grinding, blasting and/or breaking of the silica containing material.
- .3 Refer to the following documents for details on silica-containing materials:
 - .1 Refer to Project-Specific Designated Substances Survey, Building M20, Room 258A, Server Installation, 1200 Montreal Road, Ottawa, Ontario, dated July 6, 2023.

1.2 RELATED SECTIONS

- .1 Section 01 14 25 – Designated Substances
- .2 Section 02 82 00.02 – Asbestos Abatement: Intermediate-Risk Precautions
- .3 Section 02 82 00.03 – Asbestos Abatement: Maximum-Risk Precautions
- .4 Section 02 83 00 – Lead Precautionary Measures

1.3 REFERENCES

- .1 Comply with current Federal, Provincial, and local requirements pertaining to silica, provided that in case of conflict among these requirements or with these specifications the more stringent requirement applies. Comply with regulations in effect at time work is performed.
- .2 Federal Legislation
 - .1 Canada Labour Code and associated regulations.
- .3 Provincial legislation
 - .1 Ontario Occupational Health and Safety Act, R.S.O. 1990, Regulation 490/09 “Designated Substances”, as amended.
 - .2 Ontario Ministry of Labour, Immigration, Training and Skills Development – Silica on Construction Projects, as revised.

1.4 DEFINITIONS

- .1 **Dangerous Goods:** product, substance, or organism that is specifically listed or meets hazard criteria established in Transportation of Dangerous Goods Regulations.

- .2 **Hazardous Material:** product, substance, or organism that is used for its original purpose; and that is either dangerous goods or a material that may cause adverse impact to environment or adversely affect health of persons, animals, or plant life when released into the environment.
- .3 **Hazardous Material Workplan:** A brief report identifying the location and quantities of hazardous materials and the methods that will be used to remove, store, transport and dispose of them.
- .4 **Workplace Hazardous Materials Information System (WHMIS):** Canada-wide system designed to give employers and workers information about hazardous materials used in workplace. Under WHMIS, information on hazardous materials is provided on container labels, safety data sheets (SDS), and worker education programs. WHMIS is put into effect by combination of federal and provincial laws.

1.5 SUBMITTALS

- .1 Silica abatement section within Hazardous Material Work Plan.

1.6 PRECAUTIONARY MEASURES AND PROCEDURES

- .1 Execute work by methods to minimize raising silica dust from demolition operations. Where practical, wet methods or a dust collection system should be used to reduce dust.
- .2 Adequate ventilation, including local exhaust ventilation, should be maintained to prevent the accumulation and recirculation of harmful concentrations of free crystalline silica in the work area.
- .3 As practical, processes that generate silica dust should be completed in enclosed areas wherever possible to prevent the spread of silica dust outside of the work area.
- .4 Implement and maintain silica dust control measures during work to ensure that silica levels do not exceed allowable limits.
- .5 Client Representative may stop work at any time when release of silica dust to adjacent area is suspected. Contractor must discuss procedures that Contractor proposes to resolve problem. Make all necessary changes to operations prior to resuming any demolition activities that may cause release of silica dust at no extra cost to the Client Representative.
- .6 Silica dust should be cleaned from machinery and work surfaces by wet sweeping, the use of sweeping compounds or vacuum cleaners fitted with a HEPA filter to prevent the recirculation of dusty air. Cleaning methods such as blowing with compressed air or dry sweeping should be avoided. Where exposure to free crystalline silica occurs, protective work clothing should be vacuumed before removal.
- .7 Store material containing silica dust in closed containers or use other appropriate means to prevent dust from becoming airborne.

1.7 PERSONAL PROTECTIVE EQUIPMENT

- .1 Anticipated minimum levels of personal protection based on work activity involving silica dust are listed below and are in addition to the personal protective equipment required for the completion of the demolition activities. Personal protection is dependent on the work practices and associated silica exposure risks.
 - .1 Air purifying respirator equipped with HEPA filter cartridges or supplied-air type, personally issued to the worker and marked as to efficiency and purpose, and acceptable to the Provincial (Ontario) Authority having jurisdiction as suitable for silica and the level of silica exposure in the Work Area. If disposable type filters are used, provide sufficient filters so that workers can install new filters following disposal of used filters and before re-entering contaminated areas.
 - .2 Eye Protection: Goggles, Safety glasses with side shields, or Face shield.
 - .3 If requested by a worker,
 - .1 Hand Protection: Gloves
 - .2 Clothing: Full body protective clothing

1.8 AIR MONITORING

- .1 If air monitoring shows that work areas contain crystalline silica above applicable regulated occupational exposure limits, these areas shall be cleaned by previously outlined methods at no additional cost to the Client Representative.

1.9 PERMITS

- .1 Contractor is responsible to obtain all necessary permits, licenses and approvals to conduct the abatement.

Part 2 Products

2.1 NOT USED

- .1 Not Used.

Part 3 Execution

3.1 NOT USED

- .1 Not Used.

END OF SECTION

Part 1 GENERAL

1.1 RELATED SECTIONS

- .1 Section 01 74 19 - Waste Management and Disposal.

1.2 Source Quality Control

- .1 Identify lumber and plywood by grade stamp of an agency certified by Canadian Lumber Standards Administration Board and in accordance with applicable CSA standards.

1.3 PRODUCTS

1.4 Lumber Material

- .1 Except as indicated or specified otherwise lumber shall be softwood, S4S, moisture content (MC) not greater than 19% at time of installation, in accordance with following standards:
 - .2 CSA O141-91.
 - .3 NLGA Standard Grading Rules for Canadian Lumber.
 - .4 Furring, blocking, nailing strips, grounds, rough bucks:
 - .5 Use S2S or S4S material.
 - .6 Board sizes: C or D species, utility grade.
 - .7 Dimension sizes: C or D species, utility grade.
 - .8 Plywood, exterior quality, GIS to CSA O121-M1978.

1.5 Fastenings & Hardware

- .1 In accordance with Part 9 of NBC 2010 as supplemented by following requirement except where specific type is indicated.
 - .2 Nails, spikes and staples to NBC 9.23.3 except:
 - .3 Use common spiral nails and spiral spikes except where indicated otherwise.
 - .4 Use hot galvanized finish steel for exterior work, interior high humidity areas and for pressure treated lumber except where indicated otherwise.

- .5 Bolt, nut, washer, screw and pin type fasteners: with hot-dip galvanized finish to CSA G164-M92 for exterior work, interior high humidity areas and for pressure treated lumber.
- .6 Use surface fastenings of following types, except where specific type is indicated.
 - .1 To hollow masonry, plaster and panel surfaces use toggle bolt.
 - .2 To solid masonry and concrete use expansion shield with lag screw, jute fibre or lead plug with wood screw.
 - .3 To structural steel use bolts through drilled hole, or welded stud-bolts or power driven self-drilling screws.
 - .4 Submit alternate fasteners for Engineer's approval.

Part 2 EXECUTION

2.1 Furring & Blocking

- .1 Install furring and blocking as required to space-out and support surface applied materials or other work as indicated.
- .2 Align and plumb faces of furring and blocking to tolerance of 1:600.

2.2 Nailers

- .1 Install wood nailers as indicated.
- .2 Except where indicated otherwise use material at least 40 mm thick secured with 10 mm bolts located within 300 mm from ends of members and uniformly spaced at 1200 mm between.
- .3 Countersink bolts where necessary to provide clearance for other work.

END OF SECTION

Part 1 GENERAL N/A

Part 2 PRODUCTS

2.1 Insulation

- .1 ROCKWOOL Safe'n'Sound Fire & Soundproof stone wool batt insulation designed for interior steel frame construction; or approved equal.
- .2 Refer to partition assemblies on drawings.

Part 3 EXECUTION

3.1 Workmanship

- .1 Install insulation after building substrate materials are dry.
- .2 Install insulation to maintain continuity of acoustic insulation in wall construction.
- .3 Install insulation on top of ceiling installation at partitions as noted on drawings.
- .4 Fit insulation closely around electrical boxes, plumbing and heating pipes and ducts, around exterior doors and windows and other protrusions.
- .5 Cut and trim insulation neatly to fit spaces. Butt joints tightly, offset vertical joints. Use only insulation boards free from chipped or broken edges. Use largest possible dimensions to reduce number of joints.
- .6 Offset both vertical and horizontal joints in multiple layer applications.
- .7 Do not enclose insulation until it has been inspected and approved by Departmental Representative.

END OF SECTION

Part 1 GENERAL

1.1 RELATED REQUIREMENTS

- .1 Division 22 – Plumbing
- .2 Division 23 – Heating, Ventilating and Air Conditioning.
- .3 Division 26 – Electrical.

1.2 REFERENCES

- .1 Health Canada/Workplace Hazardous Materials Information System (WHMIS)
 - .1 Material Safety Data Sheets (MSDS).
- .2 Underwriter's Laboratories of Canada (ULC)
 - .1 ULC-S115-1995, Fire Tests of Fire stop Systems.

1.3 DEFINITIONS

- .1 Fire Stop Material: device intended to close off opening or penetration during fire or materials that fill openings in wall or floor assembly where penetration is by cables, cable trays, conduits, ducts and pipes and poke-through termination devices, including electrical outlet boxes along with their means of support through wall or floor openings.
- .2 Single Component Fire Stop System: fire stop material that has Listed Systems Design and is used individually without use of high temperature insulation or other materials to create fire stop system.
- .3 Multiple Component Fire Stop System: exact group of fire stop materials that are identified within Listed Systems Design to create on site fire stop system.
- .4 Tightly Fitted; (ref: NBC Part 3.1.9.1.1 and 9.10.9.6.1): penetrating items that are cast in place in buildings of noncombustible construction or have "0" annular space in buildings of combustible construction.
- .5 Words "tightly fitted" should ensure that integrity of fire separation is such that it prevents passage of smoke and hot gases to unexposed side of fire separation.

1.4 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Product Data:

- .1 Submit manufacturer's printed product literature, specifications and datasheet and include product characteristics, performance criteria, physical size, finish and limitations.
- .2 Submit two copies of WHMIS MSDS - Material Safety Data Sheets.
- .2 Shop Drawings:
 - .1 Submit shop drawings in accordance with submittal procedures of Section 01 33 00.
 - .2 Submit shop drawings to show location, proposed material, reinforcement, anchorage, fastenings and method of installation.
 - .3 Construction details should accurately reflect actual job conditions.
- .3 Samples:
 - .1 Submit duplicate 300 x 300 mm samples showing actual fire stop material proposed for project.
- .4 Quality assurance submittals:
 - .1 Test reports: in accordance with CAN-ULC-S101 for fire endurance and CAN-ULC-S102 for surface burning characteristics.
 - .1 Submit certified test reports from approved independent testing laboratories, indicating compliance of applied fire stopping with specifications for specified performance characteristics and physical properties.
- .5 Certificates: submit certificates signed by manufacturer certifying that materials comply with specified performance characteristics and physical properties.
- .6 Manufacturer's Instructions: submit manufacturer's installation instructions and special handling criteria, installation sequence, and cleaning procedures.
- .7 Manufacturer's Field Reports: submit to manufacturer's written reports within 3 days of review, verifying compliance of Work, as described in PART 3 - FIELD QUALITY CONTROL.

1.5 QUALITY ASSURANCE

- .1 Qualifications:
 - .1 Installer: company specializing in fire stopping installations, with 5 years experience, approved by manufacturer.
- .2 Pre-Installation Meetings: convene pre-installation meeting one week prior to beginning work of this Section, with contractor's representative and Departmental Representative.
- .3 Verify project requirements.
- .4 Review installation and substrate conditions.
- .5 Co-ordination with other building subtrades.

- .6 Review manufacturer's installation instructions and warranty requirements.
- .7 Site Meetings: as part of Manufacturer's Services described in PART 3 - FIELD QUALITY CONTROL, schedule site visits, to review Work, at stages listed.
 - .1 After delivery and storage of products, and when preparatory Work is complete, but before installation begins.
 - .2 Twice during progress of Work at 25% and 60% complete.
 - .3 Upon completion of Work, after cleaning is carried out.

1.6 DELIVERY, STORAGE AND HANDLING

- .1 Packing, shipping, handling and unloading:
 - .1 Deliver, store and handle materials in accordance with manufacturer's written instructions.
 - .2 Deliver materials to the site in undamaged condition and in original unopened containers, marked to indicate brand name, manufacturer, and ULC markings.
- .2 Storage and Protection:
 - .1 Store materials indoors, in dry location, and in accordance with manufacturer's recommendations in clean, dry, well-ventilated area.
 - .2 Replace defective or damaged materials with new.

Part 2 PRODUCTS

2.1 MATERIALS

- .1 Fire stopping and smoke seal systems: in accordance with CAN-ULC-S115.
- .2 Asbestos-free materials and systems capable of maintaining effective barrier against flame, smoke and gases in compliance with requirements of CAN-ULC-S115 and not to exceed opening sizes for which they are intended.
- .3 Fire stop system rating: 2 hours..
- .4 Service penetration assemblies: systems tested to CAN-ULC-S115.
- .5 Service penetration fire stop components: certified by test laboratory to CAN-ULC-S115.
- .6 Fire-resistance rating of installed fire stopping assembly in accordance with NBC.
- .7 Fire stopping and smoke seals at openings intended for ease of re-entry such as cables: elastomeric seal.
- .8 Fire stopping and smoke seals at openings around penetrations for pipes, ductwork and other mechanical items requiring sound and vibration control: elastomeric seal.

- .9 Primers: to manufacturer's recommendation for specific material, substrate, and end use.
- .10 Water (if applicable): potable, clean and free from injurious amounts of deleterious substances.
- .11 Damming and backup materials, supports and anchoring devices: to manufacturer's recommendations, and in accordance with tested assembly being installed as acceptable to authorities having jurisdiction.
- .12 Sealants for vertical joints: non-sagging.

Part 3 EXECUTION

3.1 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and datasheets.

3.2 PREPARATION

- .1 Examine sizes and conditions of voids to be filled to establish correct thicknesses and installation of materials.
- .2 Ensure that substrates and surfaces are clean, dry and frost free.
- .3 Prepare surfaces in contact with fire stopping materials and smoke seals to manufacturer's instructions.
- .4 Maintain insulation around pipes and ducts penetrating fire separation without interruption to vapour barrier.
- .5 Mask where necessary to avoid spillage and over coating onto adjoining surfaces; remove stains on adjacent surfaces.

3.3 INSTALLATION

- .1 Install fire stopping and smoke seal material and components in accordance with manufacturer's certified tested system listing.
- .2 Seal holes or voids made by through penetrations, poke-through termination devices, and unpenetrated openings or joints to ensure continuity and integrity of fire separation are maintained.
- .3 Provide temporary forming as required and remove forming only after materials have gained sufficient strength and after initial curing.

- .4 Tool or trowel exposed surfaces to neat finish.
- .5 Remove excess compound promptly as work progresses and upon completion.

3.4 SEQUENCES OF OPERATION

- .1 Proceed with installation only when submittals have been reviewed by Departmental Representative.
- .2 Install floor fire stopping before interior partition erections.
- .3 Metal deck bonding: fire stopping to precede spray applied fireproofing to ensure required bonding.
- .4 Mechanical pipe insulation: certified fire stop system component.
 - .1 Ensure pipe insulation installation precedes fire stopping.

3.5 FIELD QUALITY CONTROL

- .1 Inspections: notify Departmental Representative when ready for inspection and prior to concealing or enclosing fire stopping materials and service penetration assemblies.
- .2 Manufacturer's Field Services:
 - .1 Obtain written report from manufacturer verifying compliance of Work, in handling, installing, applying, protecting and cleaning of product and submit Manufacturer's Field Reports as described in PART 1 - SUBMITTALS.
 - .2 Provide manufacturer's field services consisting of product use recommendations and periodic site visits for inspection of product installation in accordance with manufacturer's instructions.
 - .3 Schedule site visits, to review Work, as directed in PART 1 - QUALITY ASSURANCE.

3.6 CLEANING

- .1 On completion and verification of performance of installation, remove surplus materials, excess materials, rubbish, tools and equipment.
- .2 Remove temporary dams after initial set of fire stopping and smoke seal materials.

3.7 SCHEDULE

Fire stop and smoke seal at:

- .1 Penetrations through fire-resistance rated masonry, concrete, and gypsum board partitions and walls.

- .2 Edge of floor slabs at curtain wall and precast concrete panels.
- .3 Top of fire-resistance rated masonry and gypsum board partitions.
- .4 Intersection of fire-resistance rated masonry and gypsum board partitions.
- .5 Control and sway joints in fire-resistance rated masonry and gypsum board partitions and walls.
- .6 Penetrations through fire-resistance rated floor slabs, ceilings and roofs.
- .7 Openings and sleeves installed for future use through fire separations.
- .8 Around mechanical and electrical assemblies penetrating fire separations.
- .9 Rigid ducts: greater than 129 cm²: fire stopping to consist of bead of fire stopping material between retaining angle and fire separation and between retaining angle and duct, on each side of fire separation.

END OF SECTION

Part 1 GENERAL

- .1 One manufacturer's product only to be used throughout.
- .2 Sealant must be approved by Departmental Representative as acceptable product.
- .3 Colours of all sealants to be selected by the Departmental Representative prior to proceeding.

Part 2 PRODUCTS

2.1 Materials

- .1 Type 1-Multi-purpose sealant: Acrylic latex one part: to CAN/CGSB-19.17., approved by Departmental Representative.
- .2 Type 2-Acoustic sealant: Synthetic Rubber Sealant, "Tremco Acoustical Sealant" or equivalent approved by Departmental Representative.
- .3 Preformed compressible and non-compressible back-up materials:
 - .1 Polyethylene, urethane, neoprene or vinyl foam:
 - .1 Extruded: closed cell foam backer rod.
 - .2 Size: oversize to 30%.
 - .2 Bond breaker tape:
 - .1 Polyethylene bond breaker tape that does not bond to sealant.
- .4 Primers: sealant manufacturer's type.
- .5 Cleaners: as recommended by sealant manufacturers.
- .6 Sealant Colour: to Departmental Representatives selection from standard colour range.

2.2 Sealant Selection

- .1 Type-1; Perimeters of interior door frames.
- .2 Type-2; At base along bottom track of partitions.

Part 3 EXECUTION

3.1 Preparation

- .1 Ensure all materials which will bear sealant on their surfaces are clean and free from foreign material which would affect bonding.

- .2 Permit concrete and mortar to cure fully before sealing.
- .3 Prime joint sides in accordance with manufacturer's directions.
- .4 Mask adjacent surfaces to prevent contamination by sealant. Remove mask immediately after joints completed.
- .5 Examine joint sizes and conditions to establish correct depth to width relationship for installation of backup materials and sealants.
- .6 Ensure joint surfaces are dry and frost free.

3.2 Backup Material

- .1 Apply bond breaker tape where required to manufacturer's instructions.
- .2 Install joint filler to achieve correct joint depth and shape, with approximately 30%

3.3 Application

- .1 Sealant:
 - .1 Apply sealant in accordance with manufacturer's written instructions.
 - .2 Mask edges of joint where irregular surface or sensitive joint border exists to provide neat joint.
 - .3 Apply sealant in continuous beads.
 - .4 Apply sealant using gun with proper size nozzle.
 - .5 Use sufficient pressure to fill voids and joints solid.
 - .6 Form surface of sealant with full bead, smooth, free from ridges, wrinkles, sags, air pockets, embedded impurities.
 - .7 Tool exposed surfaces before skinning begins to give slightly concave shape.
 - .8 Remove excess compound promptly as work progresses and upon completion.
- .2 Curing:
 - .1 Cure sealants in accordance with sealant manufacturer's instructions.
 - .2 Do not cover up sealants until proper curing has taken place.

3.4 Cleaning

- .1 Leave Work area clean at end of each day.
 - .1 Clean adjacent surfaces immediately.
 - .2 Remove excess and droppings, using recommended cleaners as work progresses.
 - .3 Remove masking tape after initial set of sealant.

END OF SECTION

Part 1 General

1.1 RELATED SECTIONS

- .1 Section 08 71 00 - Finish Hardware
- .2 Section 09 91 00 - Painting

1.2 REFERENCES

- .1 American National Standards Institute:
 - .1 ANSI/HPVA HP-1-2009 Standard for Hardwood and Decorative Plywood,
 - .2 ANSI/WDMA I.S.1A-13 Interior Architectural Wood Flush Doors
- .2 Architectural Woodwork Manufacturers Association of Canada (AWMAC).
 - .1 Architectural Woodwork Standards 2009 (First Edition).
- .3 Canadian General Standards Board (CGSB).
 - .1 CAN/CGSB-71.19-M88, Adhesive, Contact, Sprayable.
 - .2 CAN/CGSB-71.20-M88, Adhesive, Contact, Brushable.
- .4 National Fire Protection Association (NFPA).
 - .1 NFPA 80-2013 Standard for Fire Doors and Other Opening Protectives.
 - .2 NFPA 252-2012 Standard Method of Fire Tests of Door Assemblies.
- .5 Underwriters' Laboratories of Canada (ULC).
 - .1 CAN4-S104M-2010, Fire Tests of Door Assemblies.
 - .2 CAN4-S105M-09, Standard Specification for Fire Door Frames Meeting the Performance Required by CAN4-S104.
- .6 Window & Door Manufacturers Association.
 - .1 How to Store, Handle, Finish, Install and Maintain Wood Doors

1.3 SUBMITTALS

- .1 Product Data:
 - .1 Submit manufacturer's printed product literature, specifications and data sheet in accordance with submittal procedures of Section 01 33 00.
 - .2 Submit two copies of WHMIS MSDS - Material Safety Data Sheets in accordance with submittal procedures of Section 01 00 10. Indicate VOC's for door materials and adhesives.
- .2 Shop Drawings:
 - .1 Submit shop drawings in accordance with submittal procedures of Section 01 33 00.
 - .2 Cross reference door types to door schedule, indicating door and frame number as applicable.
 - .3 Indicate door types and cutouts for lights, sizes, core construction, transom panel construction and cutouts.

- .3 Manufacturer's Instructions:
 - .1 Submit manufacturer's installation instructions.

1.4 SAMPLES

- .1 Submit samples in accordance with submittal procedures of Section 01 33 00.
- .2 Submit one 300 x 300 mm corner sample of each type of wood door.
 - .1 Sample shall represent the upper hinge side corner of the door, showing hardware reinforcement, if applicable.
- .3 Show door construction, core, glazing detail and faces.

1.5 QUALITY ASSURANCE

- .1 Test Reports: certified test reports showing compliance with specified performance characteristics and physical properties.
- .2 Certificates: product certificates signed by manufacturer certifying materials comply with specified performance characteristics and criteria and physical requirements.

1.6 DELIVERY, STORAGE, AND HANDLING

- .1 Deliver, handle protect and store plastic faced wood doors in accordance with door manufacturer's instructions, WDMA guidelines and as follows.
- .2 Storage and Protection:
 - .1 Protect doors from dampness. Arrange for delivery after work causing abnormal humidity has been completed.
 - .2 Store doors in well ventilated room, off floor, in accordance with manufacturer's recommendations.
 - .3 Protect doors from scratches, handling marks and other damage.
 - .4 Store doors away from direct sunlight.
- .3 Remove damaged doors, scratched doors, doors with blemishes from the place of the Work and replace with new doors.

1.7 EXTENDED WARRANTY

- .1 Provide a written warranty executed in favour of the National Research Council of Canada in accordance with the General Conditions of the Contract, but for a warranty period of three (3) years.
- .2 The warranty shall cover the work of this Section and, in particular:
 - .1 labour and materials for removal, repair, refinishing and reinstatement of products provided as part of the Work of this Section, and adjacent parts damaged as a result of such warranty work.
 - .2 warping in excess of 6 mm in any door larger than 1065 mm by 2 130 and 3.2 mm in any direction in smaller doors, any degree of delamination of face or edge laminate, and telegraphing of core construction through the face laminate.

Part 2 Products

2.1 CLEARANCES

- .1 Fabricate all doors, both fire-rated and non-rated, to provide clearances that do not exceed the following maximum NFPA 80 clearances between:
 - .1 Door and Jamb or Head: 2.4 to 3.2 mm.
 - .2 Meeting Edges of Paired Doors: 3.2 mm.
 - .3 Door and Noncombustible Finished Floor: 19.05 mm.
 - .4 Door and Floor Coverings: 12.7 mm.
 - .5 Door and washroom thresholds: 19 mm.
 - .6 Door and Raised Noncombustible Sill or Threshold: 0.5 mm (fire-rated doors only).

2.2 WOOD FLUSH DOORS

- .1 Solid core: to ANSI/WDMA I.S.1A and AWI Quality Standards Premium grade.
 - .1 Construction: seven ply.
 - .2 Solid particleboard core: 70 mm wide solid wood stiles and rails, bonded to 28 lb per cubic foot particleboard core, sanded after assembly.
 - .3 Provide solid wood lock blocks and wood blocking for hardware as necessary or as indicated.
 - .4 Cross-banding: Three-ply hardwood plywood or edge-glued wood or high performance composite, minimum 0.0625 inch thick.
 - .5 Face Panels for Opaque Finish: Sound close grain hardwood, MDO, MDF or Hardboard at manufacturer's option.
 - .6 Adhesive: Type II (water resistant) for interior doors. Contact cement type adhesives are not acceptable.
 - .7 Edge detail: Vertical edge strips to match face veneer, minimum 12 mm thick.
 - .1 AWI Edge Type F Solid Wood.

2.3 FABRICATION

- .1 Fabricate flush wood doors to AWI Quality Standards Premium Grade requirements and to ANSI/WDMA IS-1A requirements for Heavy Duty Performance Level.
- .2 Coordinate door fabrication with door frames and door hardware to ensure door reinforcement and edge profiles are coordinated with hardware.
- .3 Prepare doors to receive hardware using templates provided by hardware supplier.
- .4 Bevel vertical edges of single acting doors 3 mm in 50 mm on lock side and 1.5 mm in 50 mm on hinge side.
- .5 Radius vertical edges of double acting doors to 60 mm radius.
- .6 Factory seal top and bottom of doors and edges of openings.
- .7 Size doors for specified clearances.

2.4 FINISHING – GENERAL

- .1 Apply specified finish to all surfaces, including faces, top and bottom edges, and hardware preparation areas at hinges and lock edges to be finished.
- .2 Apply equal number of coats of the same material to each side.

2.5 PAINT FINISH

- .1 Provide paint finish in accordance with Section 09 91 00.
- .2 Sand and clean all surfaces prior to commencing finishing operations.
- .3 Sand and clean surfaces as necessary between coatings.
- .4 Finish quality is to meet the following requirements when viewed in the normal light in which the casework is to be used:
 - .1 Orange peel: none visible from 900 mm.
 - .2 Filled nail holes: none visible from 900 mm.
 - .3 No runs, sags, blistering.
 - .4 No glue spots.
 - .5 No checking, crazing or cracking.
 - .6 No finish sanding scratches.

Part 3 Execution

3.1 EXAMINATION

- .1 Examine installed door frames prior to hanging door:
 - .1 Verify that frames comply with specified requirements for type, size, location and swing characteristics, and have been installed with plumb jambs and level heads.
 - .2 Inspect doors and reject doors with defects.
- .2 Do not proceed with installation until unsatisfactory conditions have been corrected.
- .3 Do not machine or modify doors on site. Return doors to factory for adjustment and refinishing as necessary.

3.2 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written data, including product technical bulletins, product catalogue installation instructions, product carton installation instructions, and data sheets.

3.3 INSTALLATION

- .1 Unwrap and protect doors in accordance with CAN/CSA-O132.2 Series, Appendix A.
- .2 Install doors and hardware in accordance with manufacturer's printed instructions ANSI/WDMA IS-1A, and referenced AWI standard.

- .3 Adjust hardware for correct function.
- .4 Install glazing in accordance with Section 08 80 50 – Glazing, complete with stops as specified.
- .5 Install louvres and stops.
- .6 Secure transom and side panels by means of stops

3.4 ADJUSTMENT

- .1 Re-hang or replace doors that do not swing or operate freely, or that drift open or closed.
- .2 Refinish or replace doors damaged during installation.
- .3 Protect doors as recommended by door manufacturer to ensure that wood doors will be without damage or deterioration at the time of Substantial Completion.
- .4 Re-adjust doors and hardware just prior to completion of building to function freely and properly.
- .5 Maximum acceptable warp when measured diagonally across door after installation: 6 mm.

3.5 TOUCH-UP

- .1 Touch up surfaces marred or scratched during delivery, storage, handling, installation or by subsequent construction operations. Where site fitting has resulted in exposure of unfinished wood, re-finish to match original finish.
- .2 Replace doors that in opinion of Consultant cannot be properly re-adjusted or re-finished to meet specifications.

3.6 CLEANING

- .1 Perform cleaning as soon as possible after installation to remove construction and accumulated environmental dirt.
- .2 Remove traces of primer, caulking; clean doors and frames.
- .3 Clean glass and glazing materials with approved non-abrasive cleaner.
- .4 On completion of installation, remove surplus materials, rubbish, tools and equipment barriers.

END OF SECTION

Part 1 GENERAL

1.1 Reference Standards

- .1 Standard hardware location dimensions in accordance with Canadian Metric Guide for Steel Doors and Frames (Modular Construction) prepared by Canadian Steel Door and Frame manufacturer's Association.

1.2 Hardware List

- .1 Submit hardware schedule for Departmental Representative's approval.
- .2 Indicate hardware proposed, including make, model, material, function, finish and other pertinent information.

1.3 Maintenance

- .1 Provide maintenance data, parts lists, and manufacturer's instruction for each type door closers, locksets, door holders and fire exit hardware for incorporation into maintenance manual.

1.4 Maintenance Materials

- .1 Supply two sets of wrenches for door closers, locksets and fire exit hardware.

1.5 Hardware Requirements

- .1 NRC has a bonded locksmith for our keying system on standing contract. See contract coordinator for information.
- .2 Contractor will be responsible to have all cylinders keyed by NRC bonded locksmith on standing offer contract.
- .3 Contractor will be responsible to carry all associated costs for cylinders and keying of same with N.R.C. bonded standing offer locksmith.

Part 2 PRODUCTS

2.1 Hardware Items

- .1 Only door closers, locksets and latchsets and items listed below.
- .2 Use one manufacturer's products only for all similar items.

2.2 Door Hardware:

- .1 Latching device (D02):
 - .1 Passage set = Yale 5300 Series AU-5301LN-380BN-497-1 ¾-626; or approved equal
 - .2 Device keyed on approach side
 - .3 Door strike to suit

- .2 Electrified Cylindrical Lock (D01):
 - .1 Assa Abloy CL1000 Electrified Cylindrical Lock; or approved equal
 - .1 Levers EL
 - .2 Single action release from inside
 - .3 Tamper proof door strike to suit

- .3 Perimeter Acoustical Gasket:
 - .1 Head and Jamb Seal:
 - .1 Extruded aluminum frame and hollow closed cell neoprene insert, clear anodized finish.
"K.N. Crowder" W15 Heavy Duty; or approved equal

- .4 Door bottom seal:
 - .1 Sound control, heavy duty, door seal of extruded aluminum frame and closed cell neoprene weather seal, closed ends, adjustable with automatic retract mechanism when door is open.
 - .2 K.N. Crowder CT-52; or approved equal
 - .1 Semi-mortised
 - .2 Heavy duty

- .5 Door Holder:
 - .1 Kick down Door Holder 270C by Hager; or approved equal
 - .1 S1sprayed aluminum finish.

- .6 Door Stop:
 - .1 Half Dome Floor Mount: Provide 241F by Hager; or approved equal
 - .1 Cast brass, rubber bumper X 626.

- .7 Kick plates:
 - .1 To be adhered to both sides of door.

- .2 Thickness: 2.0 mm, 630 stainless steel.
- .3 Height: 305mm.
- .4 Width: to suit each door.
- .5 Hager, Door Protection Plate; or approved equal

- .8 Door Closer:
 - .1 "LCN" 4040XP Rw/Pa-AL (regular arm/parallel arm bracket); or approved equal
 - .1 Include integral overhead stop.

- .9 Cylinders:
 - .1 Medeco, keyed to NRC key plan by Lister Lock.
 - .2 Contractor to carry all costs associated with keying of doors.

- .11 Transfer Hinge (D01):
 - .1 Transfer Hinge EPT10 by Von Duprin; or approved equal.

- .12 Hinges:
 - .1 Interior doors: Dorex 114.3mm x 101.6mm x 179 454 NRP X C15; or approved equal.

- .13 Above hardware is standard NRC requirements unless specified or listed on drawings to be otherwise.

- .14 Refer to hardware groups on drawings.

2.3 Fastenings

- .1 Use tamper proof screws for door hardware used on door D01.
- .2 Supply screws, bolts, expansion shields and other fastening devices required for satisfactory installation and operation of hardware.
- .3 Exposed fastening devices to match finish of hardware.
- .4 Where pull is scheduled on one side of door and push plate on other side, supply fastening devices, and install so pull can be secured through door from reverse side. Install push plate to cover fasteners.
- .5 Use fasteners compatible with material through which they pass.

Part 3 EXECUTION

3.1 Installation

- .1 Furnish door and frame manufacturer with complete instructions and templates for preparation of their work to receive hardware.
- .2 Furnish manufacturer's instructions for proper installation of each hardware component.
- .3 Where door stop contacts door pulls, mount stop to strike bottom of pull.
- .4 Perimeter Acoustical Gaskets shall not be installed until final coat of paint has been applied to door and frame and is completely dry.
- .5 Only tradesmen competent in the installation of Finish Hardware shall be used for this purpose. The installer shall adjust, clean, and make good all installations of Finish Hardware to the satisfaction of the Engineer.

END OF SECTION

Part 1 GENERAL

1.1 RELATED SECTIONS

- .1 Section 01 74 19 - Waste Management and Disposal.
- .2 Section 09 21 16 Gypsum Board assemblies.

1.2 REFERENCES

- .1 American Society for Testing and Materials International, (ASTM).
 - .1 ASTM A653M-09a Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process.
 - .2 ASTM A924M-09a General Requirements for Steel Sheet, Metallic-Coated by the Hot Dip Process
 - .3 ASTM C645-09, Specification for Nonstructural Steel Framing Members.
 - .4 ASTM C754-09a, Specification for Installation of Steel Framing Members to Receive Screw-Attached Gypsum Panel Products.
 - .5 ASTM C919-08 Standard Practice for Use of Sealants in Acoustical Applications.

1.3 SUBMITTALS

- .1 Provide submittals in accordance with requirements of Section 01 33 00 Submittal Requirements.
- .2 Provide product information for each type of product indicated in this specification.

1.4 REQUIREMENTS OF REGULATORY AGENCIES

- .1 Wherever a fire resistance classification is shown involving products specified in this section, provide assemblies that have been tested by an accredited testing agency in accordance with ULC S101 and that have achieved the required rating.
- .2 Submit the assembly listing for each required assembly, as issued by the testing agency, specifying the materials, accessories and application procedures required for the tested assembly, in accordance with the submittal requirements of Division 1.
- .3 Assembly listings indicated in the Contract Documents indicate the minimum level of acceptance with respect to fire-resistance requirements only.

1.5 DELIVERY STORAGE AND HANDLING

- .1 Do not store materials outside, or on site for more than 72 hours, or remove from wrappings until ready for use.
- .2 Protect materials from moisture.
- .3 Pack, ship and handle materials to prevent stress and damage.

Part 2 PRODUCTS

2.1 Materials

- .1 Non-loadbearing channel stud framing: to ASTM C645, 64mm, 92mm, 152mm stud sizes as indicated on drawings; roll formed from 0.5mm (25 gauge), 0.9mm (20 gauge), 1.6mm (16 gauge) electrogalvanized steel sheet; refer to drawings; for screw attachment of gypsum board. Knock-out service holes at 460 mm centres.
- .2 Floor and ceiling tracks: to ASTM C645, in widths to suit stud sizes, 32 mm flange height.
- .3 Metal channel stiffener: 38 x 20mm size, 1.52 mm (16 gauge) thick cold rolled steel, coated with rust inhibitive coating.
- .4 Acoustical sealant: to CAN/CGSB-19.21-M87.
- .5 Insulating strip: rubberized, moisture resistant 3 mm thick cork strip, 12 mm wide, with self sticking adhesive on one face, lengths as required.

Part 3 EXECUTION

3.1 Erection

- .1 Align partition tracks at floor and ceiling and secure at 600 mm oc maximum.
- .2 Place studs vertically at 600mm oc and not more than 50 mm from abutting walls and at each side of openings and corners. Position studs in tracks at floor and ceiling. Cross brace steel studs as required to provide rigid installation to manufacturer's instructions.
- .3 Erect metal studding to tolerance of 1:1000.
- .4 Attach studs to bottom using screws.
- .5 Co-ordinate simultaneous erection of studs with installation of service lines. When erecting studs ensure web openings are aligned.
- .6 Co-ordinate erection of studs with installation of door frames and special supports or anchorage for work specified in other Sections.
- .7 Provide wood blocking secured between studs for attachment of fixtures behind lavatory basins, toilet and bathroom accessories, and other fixtures including base and upper cabinets, attached to steel stud partitions.
- .8 Provide two studs extending from floor to underside of slab at each side of openings wider than stud centres specified. Secure studs together, using column clips or other approved means of fastening placed alongside frame anchor clips.
- .9 Erect track at head of door openings and sills of sidelight/window openings to accommodate intermediate studs. Secure track to studs at each end, in accordance with manufacturer's instructions. Install intermediate studs above and below openings in same manner and spacing as wall studs.
- .10 Install steel studs or furring channel between studs for attaching electrical and other boxes.
- .11 Extend partitions to ceiling height except where noted otherwise on drawings.
- .11 Maintain clearance under beams and structural slabs to avoid transmission of structural

loads to studs. Use double track slip joints or use slotted deflection track.

- .12 Install continuous insulating strips to isolate studs from uninsulated surfaces.
- .13 Install two continuous beads of acoustical sealant behind studs and tracks around perimeter of sound control partitions.

END OF SECTION

Part 1 General

1.1 RELATED SECTIONS

- .1 Section 06 10 00 - Rough Carpentry
- .2 Section 07 20 00 – Insulation
- .3 Section 07 90 00 – Sealants
- .4 Section 09 11 10 – Metal Stud System
- .5 Section 09 91 99 – Painting for Minor Works

1.2 REFERENCES

- .1 American Society for Testing and Materials International, (ASTM)
 - .1 ASTM C36/C36M-01, Specification for Gypsum Wallboard.
 - .2 ASTM C475-01, Specification for Joint Compound and Joint Tape for Finishing Gypsum Board.
 - .3 ASTM C514-01, Specification for Nails for the Application of Gypsum Board.
 - .4 ASTM C557-99, Specification for Adhesives for Fastening Gypsum Wallboard to Wood Framing.
 - .5 ASTM C840-01, Specification for Application and Finishing of Gypsum Board.
 - .6 ASTM C954-00, Specification for Steel Drill Screws for the Application of Gypsum Panel Products or Metal Plaster Bases to Steel Studs From 0.033 in. (0.84 mm) to 0.112 in. (2.84 mm) in Thickness.
 - .7 ASTM C1002-01, Specification for Steel Self-Piercing Tapping Screws for the Application of Gypsum Panel Products or Metal Plaster Bases to Wood Studs or Steel Studs.
 - .8 ASTM C1047-99, Specification for Accessories for Gypsum Wallboard and Gypsum Veneer Base.
- .2 Association of the Wall and Ceilings Industries International (AWEI)
- .3 Canadian General Standards Board (CGSB)
 - .1 CAN/CGSB-71.25-M88, Adhesive, for Bonding Drywall to Wood Framing and Metal Studs.

1.3 DELIVERY, STORAGE AND HANDLING

- .1 Deliver materials in original packages, containers or bundles bearing manufacturers brand name and identification.
- .2 Store materials inside, level, under cover. Keep dry. Protect from weather, other elements and damage from construction operations and other causes.
- .3 Handle gypsum boards to prevent damage to edges, ends or surfaces. Protect metal accessories and trim from being bent or damaged.

1.4 SITE ENVIRONMENTAL REQUIREMENTS

- .1 Maintain temperature minimum 10 degrees C, maximum 21 degrees C for 48 hours prior to and during application of gypsum boards and joint treatment, and for at least 48 hours after completion of joint treatment.
- .2 Apply board and joint treatment to dry, frost free surfaces.
- .3 Ventilation: Ventilate building spaces as required to remove excess moisture that would prevent drying of joint treatment material immediately after its application.

1.5 WASTE MANAGEMENT AND DISPOSAL

- .1 Separate and recycle waste materials in accordance with Section 01 74 19 - Waste Management and Disposal.
- .2 Remove from site and dispose of packaging materials at appropriate recycling facilities.
- .3 Collect and separate for disposal paper, plastic and [polystyrene, corrugated cardboard packaging material in appropriate on-site for recycling in accordance with Waste Management Plan.
- .4 Divert unused gypsum from landfill to gypsum recycling facility for disposal approved by NRC Departmental Representative.
- .5 Divert unused metal materials from landfill to metal recycling facility approved by NRC Departmental Representative.
- .6 Divert unused wood materials from landfill to recycling or composting facility approved by NRC Departmental Representative
- .7 Divert unused paint and caulking material from landfill to official hazardous material collections site approved by NRC Departmental Representative
- .8 Do not dispose of unused paint and caulking materials into sewer systems, into lakes, streams, onto ground or in other locations where it will pose health or environmental hazard.

Part 2 Products

2.1 MATERIALS

- .1 Standard board: to ASTM C36/C36M regular, Type X, 16 mm thick, 1200 mm wide x maximum practical length.
- .2 Metal furring runners, hangers, tie wires, inserts, anchors: to structure.
- .3 Drywall furring channels: 0.5 mm core thickness galvanized steel channels for screw attachment of gypsum board.
- .4 Resilient clips: 0.5 mm base steel thickness galvanized steel for resilient attachment of gypsum board.

- .5 Nails: to ASTM C514.
- .6 Steel drill screws: to ASTM C1002.
- .7 Stud adhesive: to CAN/CGSB-71.25 and ASTM C557.
- .8 Laminating compound: as recommended by manufacturer, asbestos-free.
- .9 Casing beads, corner beads, control joints and edge trim: to ASTM C1047, [zinc-coated by hot-dip process 0.5 mm base thickness, perforated flanges, one piece length per location.
- .10 Sealants: in accordance with Section 07 90 00 - Sealants.
- .11 Polyethylene: to CAN/CGSB-51.34, Type 2.
- .12 Insulating strip: rubberized, moisture resistant, 3 mm thick closed cell neoprene strip, 92 mm wide, with self sticking permanent adhesive on one face, lengths as required.
- .13 Joint compound: to ASTM C475, asbestos-free.

2.2 FINISHES

- .1 Texture finish: asbestos-free standard white texture coating and primer-sealer, recommended by gypsum board manufacturer.

Part 3 Execution

3.1 ERECTION

- .1 Do application and finishing of gypsum board in accordance with ASTM C840 except where specified otherwise.
- .2 Do application of gypsum sheathing in accordance with ASTM C1280.
- .3 Erect hangers and runner channels for suspended gypsum board ceilings in accordance with ASTM C840 except where specified otherwise.
- .4 Support light fixtures by providing additional ceiling suspension hangers within 150 mm of each corner and at maximum 600 mm around perimeter of fixture.
- .5 Install work level to tolerance of 1:1200.
- .6 Frame with furring channels, perimeter of openings for access panels, light fixtures, diffusers, grilles.
- .7 Install 19 x 64 mm furring channels parallel to, and at exact locations of steel stud partition header track.
- .8 Furr for gypsum board faced vertical bulkheads within and at termination of ceilings.

- .9 Furr above suspended ceilings for gypsum board fire and sound stops and to form plenum areas as indicated.
- .10 Install wall furring for gypsum board wall finishes in accordance with ASTM C840, except where specified otherwise.
- .11 Furr openings and around built-in equipment, cabinets, access panels, on four sides. Extend furring into reveals. Check clearances with equipment suppliers.
- .12 Furr duct shafts, beams, columns, pipes and exposed services where indicated.
- .13 Erect drywall resilient furring transversely across studs joists between the layers of gypsum board, spaced maximum 600 mm on centre and not more than 150 mm from ceiling/wall juncture. Secure to each support with 38mm common nail 25 mm drywall screw.
- .14 Install 150 mm continuous strip of 16 mm gypsum board along base of partitions where resilient furring installed.

3.2 APPLICATION

- .1 Do not apply gypsum board until bucks, anchors, blocking, sound attenuation, electrical and mechanical work are approved.
- .2 Apply single layer gypsum board to metal furring or framing using screw fasteners for first layer. Maximum spacing of screws 300 mm on centre.
 - .1 Single-Layer Application:
 - .1 Apply gypsum board on ceilings prior to application of walls in accordance with ASTM C840.
 - .2 Apply gypsum board vertically or horizontally, providing sheet lengths that will minimize end joints.
 - .3 Apply 12mm diameter bead of acoustic sealant continuously around periphery of each face of partitioning to seal gypsum board/structure junction where partitions abut fixed building components. Seal full perimeter of cut-outs around electrical boxes, ducts, in partitions where perimeter sealed with acoustic sealant.
 - .4 Install gypsum board on walls vertically to avoid end-butt joints. At stairwells and similar high walls, install boards horizontally with end joints staggered over studs, except where local codes or fire-rated assemblies require vertical application.
 - .5 Install gypsum board with face side out.
 - .6 Do not install damaged or damp boards.
 - .7 Locate edge or end joints over supports. Stagger vertical joints over different studs on opposite sides of wall.

3.3 INSTALLATION

- .1 Erect accessories straight, plumb or level, rigid and at proper plane. Use full length pieces where practical. Make joints tight, accurately aligned and rigidly secured. Mitre and fit corners accurately, free from rough edges. Secure at 150 mm on centre using contact adhesive for full length.
- .2 Install casing beads around perimeter of suspended ceilings.
- .3 Install casing beads where gypsum board butts against surfaces having no trim concealing junction and where indicated. Seal joints with sealant.
- .4 Install insulating strips continuously at edges of gypsum board and casing beads abutting metal window and exterior door frames, to provide thermal break.
- .5 Construct control joints of preformed units set in gypsum board facing and supported independently on both sides of joint.
- .6 Provide continuous polyethylene dust barrier behind and across control joints.
- .7 Locate control joints at changes in substrate construction at approximate 10m spacing on long corridor runs.
- .8 Install control joints straight and true.
- .9 Install cornice cap where gypsum board partitions do not extend to ceiling.
- .10 Fit cornice cap over partition, secure to partition track with two rows of sheet metal screws staggered at 300 mm on centre.
- .11 Splice corners and intersections together and secure to each member with 3 screws.
- .12 Install access doors to electrical and mechanical fixtures specified in respective sections.
 - .1 Rigidly secure frames to furring or framing systems.
- .13 Finish face panel joints and internal angles with joint system consisting of joint compound, joint tape and taping compound installed according to manufacturer's directions and feathered out onto panel faces.
- .14 Gypsum Board Finish: finish gypsum board walls and ceilings to following levels in accordance with Association of the Wall and Ceiling Industries (AWCI) International Recommended Specification on Levels of Gypsum Board Finish:
 - .1 Levels of finish:
 - .1 Level 4: Embed tape for joints and interior angles in joint compound and apply three separate coats of joint compound over joints, angles, fastener heads and accessories; surfaces smooth and free of tool marks and ridges.
- .15 Finish corner beads, control joints and trim as required with two coats of joint compound and one coat of taping compound, feathered out onto panel faces.
- .16 Fill screw head depressions with joint and taping compounds to bring flush with adjacent surface of gypsum board so as to be invisible after surface finish is completed.

- .17 Sand lightly to remove burred edges and other imperfections. Avoid sanding adjacent surface of board.
- .18 Completed installation to be smooth, level or plumb, free from waves and other defects and ready for surface finish.
- .19 Apply one coat of white primer sealer over surface to be textured. When dry apply textured finish in accordance with manufacturer's instructions.
- .20 Mix joint compound slightly thinner than for joint taping.
- .21 Apply thin coat to entire surface using trowel or drywall broadknife to fill surface texture differences, variations or tool marks.
- .22 Allow skim coat to dry completely.
- .23 Remove ridges by light sanding or wiping with damp cloth.
- .24 Provide protection that ensures gypsum drywall work will remain without damage or deterioration at time of substantial completion.

END OF SECTION

Part 1 General

1.1 RELATED SECTIONS

- .1 Division 22 Plumbing: Plumbing work above ceilings.
- .2 Division 23 Heating, Ventilating and Air Conditioning: HVAC work above ceilings.
- .3 Division 26 Electrical: Electrical work above ceilings; trim for recessed light fixtures: sound masking system.
- .4 Division 27 Communications: Work above ceilings; trim for recessed fixtures.

1.2 REFERENCES

- .1 American Society for Testing and Materials International (ASTM)
 - .1 ASTM C423-09a, Standard Test Method for Sound Absorption and Sound Absorption Coefficients by the Reverberation Room Method
 - .2 ASTM C635-07, Specifications for the Manufacture, Performance and Testing of Metal Suspension Systems for Acoustical Tile and Lay-In Panel Ceilings.
 - .3 ASTM C636-08, Practice for Installation of Metal Ceiling Suspension Systems for Acoustical Tile and Lay-In Panels.
 - .4 ASTM E1264-08, Standard Classification for Acoustical Ceiling Products.
 - .5 ASTM E1414-11ae1 Standard Test Method for Airborne Sound Attenuation Between Rooms Sharing a Common Ceiling Plenum.
 - .6 ASTM E1477-98a(2008), Standard Test Method for Luminous Reflectance Factor of Acoustical Materials by Use of Integrating-Sphere Reflectometers.
- .2 Canadian General Standards Board (CGSB)
 - .1 CAN/CGSB-92.1-M89, Sound Absorptive Prefabricated Acoustical Units.
- .3 Underwriter's Laboratories of Canada (ULC)
 - .1 CAN/ULC-S102-2007, Surface Burning Characteristics of Building Materials and Assemblies.

1.3 DESIGN REQUIREMENTS

- .1 Maximum deflection: 1/360th of span to ASTM C635 deflection test.

1.4 SEISMIC DESIGN CRITERIA

- .1 Provide seismic restraint for ceiling suspension systems in accordance with the requirements of the NBC, and in accordance with requirements of ASTM E580 and good engineering practice.
 - .1 Contractor to provide third party seismic design and installation review by a professional Engineer licensed to practice in Ontario.
 - .2 Include provisions for all fixtures incorporated into or suspended from ceiling suspension system.

- .2 Provide ceiling suspension systems capable of withstanding effects of earthquake motions determined in accordance with NBC for site specific conditions.

- .1 Provide connections and bracing as required to satisfy seismic criteria.

1.5 SUBMITTALS

- .1 Provide all listed submittals in accordance with submittal procedures of Section 01 33 00.

- .2 Submit 150 mm x 150 mm samples of each type of acoustical units, except as follows.

- .1 Submit triplicate full size samples of acoustical unit type .

- .3 Submit one representative model of each type ceiling suspension system.

- .4 Submit manufacturer's product literature describing specified products, including their technical and physical properties.

- .1 Include manufacturer's certificate of mix formulation compliance, including certification that products contain no more than 0.5% asbestos.

- .2 Include WHMIS and Material Safety Data Sheets.

1.6 QUALITY ASSURANCE

- .1 Mock-up:

- .1 Construct mock-ups in accordance with quality assurance requirements of Section 01 33 00.

- .2 Construct ceiling suspension system mockup to show basic construction and assembly, treatment at walls, recessed fixtures, sound masking devices, splicing, interlocking, finishes, acoustical unit installation.

- .3 Submit mock-up of each combination of suspension system and acoustical ceiling panel, in two typical application areas such as offices, meeting rooms, corridors, special areas.

- .1 Construct mock-up 10 m2 minimum of each type acoustical panel ceiling including one inside corner and one outside corner where applicable.

- .2 Construct mock-ups where directed.

- .4 Allow 48 hours for inspection of mock-up by Departmental Representative before proceeding with ceiling work.

- .5 When accepted, mock-up will demonstrate minimum standard for this work. Mock-up may remain as part of the finished work.

1.7 DELIVERY, STORAGE AND HANDLING

- .1 Deliver materials in original unopened packaging with labels intact.

- .2 Label cartons and packages indicating contents and locations for which each item is intended.

- .3 Do not deliver panels to job site until shortly before installation.

- .4 Protect on site stored or installed absorptive material from moisture and all other forms of damage.

- .5 Remove damaged or deteriorated materials from the site.
- .6 Store extra materials required for maintenance, where directed by Owner's representative Departmental Representative.

1.8 ENVIRONMENTAL REQUIREMENTS

- .1 Permit wet work to dry before beginning to install.
- .2 Maintain uniform minimum temperature of 15 degrees C and humidity of 20- 40% before and during installation.
- .3 Store materials in work area 48 hours prior to installation.

1.9 SEQUENCING AND SCHEDULING

- .1 Do not install acoustical panels and tiles until work above ceiling has been inspected by Departmental Representative.
- .2 Do not commence installation until mechanical and electrical work above ceiling is complete.

1.10 COORDINATION

- .1 Coordinate installation of suspended ceiling system with mechanical, electrical and other work so that interference is prevented and items such as diffusers, grilles, lights, fixtures and other items are properly located and supported as indicated or as directed by Departmental Representative.
- .2 Coordinate installation of ceiling suspension system and curved trim with erection of partition framing and installation of wallboard to ensure uniform width of reveal between curved trim and partition.
 - .1 Manufacturer recommends installation of ceiling suspension system and curved trim prior to erection of adjacent partition and bulkhead framing to allow adjustment of curved partition to pre-fabricated curved trim.

Part 2 Products

2.1 SOURCE OF SUPPLY

- .1 Provide all suspension systems and acoustic panels as products of the same single manufacturer.

2.2 ACOUSTICAL SUSPENSION SYSTEM

- .1 Provide intermediate duty system to ASTM C635, as specified for each respective system.
- .2 Basic materials for suspension system: commercial quality cold rolled steel, zinc coated.
- .3 Provide acoustical suspension system specified for each respective acoustical ceiling panel, and as follows.

- .4 Exposed tee bar grid components: Components die cut. Main tee with double web, rectangular bulb and 25 mm rolled cap on exposed face, colour white. Cross tee with rectangular bulb; web extended to form positive interlock with main tee webs; lower flange extended and offset to provide flush intersection.
- .5 Hanger wire: galvanized soft annealed steel wire, 2.6 mm diameter.
- .6 Hanger inserts: purpose made drilled threaded twist-expanded sleeve anchors suitable for rod or hanger wire installation, as applicable. Do not use inserts or anchors requiring powder activated driver.
- .7 Carrying channels: 38 x 12.7 mm channel, of 3 mm thick painted galvanized steel.
- .8 Accessories: splices, clips, wire ties, retainers and wall moulding as indicated complete with pre-fabricated corners, to complement suspension system components, as recommended by system manufacturer.

2.3 ACOUSTIC CEILING PANEL (ACP) AND SUSPENSION

- .1 Acoustic ceiling panel for suspended ceiling system: to CAN2-92.1.
 - .1 Flame spread rating of 25 or less.
 - .2 Noise reduction coefficient (NRC) designation of 0.70 to 0.75.
 - .3 Ceiling Attenuation Class (CAC): minimum 35.
 - .4 Light reflectance range: Actual LR of 0.85.
 - .5 Edge type: square.
 - .6 Colour: white.
 - .7 Standard size: 610 mm x 1 220 mm x 19 mm thick and 610 mm x 610 mm x 19 mm thick, as indicated.
 - .8 Custom size: to be field cut and edge finished as required and as indicated.
 - .9 Shape: flat.
 - .10 Acceptable products and manufacturers:
 - .1 Armstrong Ultima;
 - .2 CGC Mars.
 - .3 Certainteed Symphony M.
- .2 Suspension Systems for Use with ACP:
 - .1 Acceptable products and manufacturers:
 - .1 Prelude XL as manufactured by Armstrong.
 - .2 Donn DX/DXL as manufactured by CGC Inc.,
 - .3 Classic Stab as manufactured by Certainteed
 - .2 Colour: flat white

2.4 SUSPENSION SYSTEM TRIM

- .1 Suspension trim system, straight and custom curved to suit installation, as indicated and as specified:
 - .1 Acceptable product and manufacturer: Compasso Suspension Trim as manufactured by CGC.

- .2 Acceptable alternate product and manufacturer: Axiom Perimeter Trim as manufactured by Armstrong World Industries.
- .3 Acceptable alternate product and manufacturer: Cloud Perimeter Trim as manufactured by Certainteed.
- .2 Trim: vertical face width to suit application unless indicated otherwise, with horizontal legs to match ceiling grid, with hems formed for attachment to mounting clips, complete with all necessary manufacturer's standard trim and accessories.
- .3 Splice plate: steel finished to match trim, snap-in fit.
- .4 Attachment clips: Hot dipped galvanized and finished to match trim, snap-in fit.

2.5 SEISMIC SUPPORT COMPONENTS

- .1 Provide all necessary seismic components in accordance with approved shop drawings, including but not limited to compression posts, stainless steel aircraft cable, turnbuckles, eyebolts, clips, cross-tee connections and anchors.

Part 3 Execution

3.1 EXAMINATION

- .1 Prior to beginning ceiling installation work, examine the installation areas and identify all areas of potential interference between ceiling components and components of other trades. Report all areas so designated to the Departmental Representative Departmental Representative.
- .2 Do not commence installation work in areas of interference until interference has been resolved or accepted. Commencement of the work in areas of interference signifies acceptance of the conditions.

3.2 SUSPENSION SYSTEM INSTALLATION

- .1 Installation: in accordance with ASTM C636 except where specified otherwise.
- .2 Install suspension system to manufacturer's instructions and Certification Organizations tested design requirements.
- .3 Do not erect ceiling suspension system until work above ceiling has been inspected by Departmental Representative.
- .4 Secure hangers to overhead structure using attachment methods as indicated acceptable to Departmental Representative.
 - .1 Do not use powder actuated fastening devices at any time or place in this Work.
- .5 Install hangers spaced at maximum 1200 mm centres and within 150 mm from ends of main tees.
- .6 Lay out centre line of ceiling both ways, to provide balanced borders at room perimeter with border units not less than 50% of standard unit width system according to reflected ceiling plan.

- .7 Ensure suspension system is co-ordinated with location of related components.
- .8 Install wall moulding to provide correct ceiling height.
- .9 Completed suspension system to support super-imposed loads, such as lighting fixtures, diffusers, grilles and speakers.
- .10 Support at light fixtures and diffusers with additional ceiling suspension hangers within 150 mm of each corner and at maximum 600 mm around perimeter of fixture.
- .11 Interlock cross member to main runner to provide rigid assembly.
- .12 Frame at openings for light fixtures, air diffusers, speakers and at changes in ceiling heights.
- .13 Finished ceiling system to be square with adjoining walls and level within 1:1000.

3.3 EXPANSION JOINTS.

- .1 Erect two main runners parallel, 50 mm apart, on building expansion joint line and where indicated.
- .2 Do not extend ceiling panels across building expansion joints.
- .3 At joint in ceiling suspension system, lay in strip of acoustic panel, 25% narrower than space between two "T" bars.

3.4 INSTALLATION OF TRIM

- .1 Install in accordance with approved shop drawings and manufacturer's instructions.
- .2 Use attachment clips to secure trim to each main tee.
- .3 Use splice plates for joining adjacent trim pieces.
- .4 Use 90 degree corner trim pieces at corners.
- .5 Finished installation to be smoothly curving line to accurate radius, free of distortion and kinks, and shall form a reveal of uniform width at partitions and bulkheads.

3.5 SEISMIC RESTRAINT

- .1 Install seismic restraint for suspended ceiling system and all associated fixtures in accordance with approved shop drawings.
- .2 Minimum seismic tension bracing for ceilings shall be installed as follows:
 - .1 At perimeter of each suspended ceiling and at the end of each grid run, install additional hanger wire splayed upward at 45 degrees and attached to structure.
 - .2 In field of ceiling, install hanger wires at points 12 feet OC in both directions splayed upward 45 degrees from each point in four directions and secured to the underside of the structure.
- .3 Tighten bracing wires without deforming the ceiling grid beyond specified tolerances.

- .4 Seismic tension bracing is not required in areas in which the maximum horizontal dimension is less than or equal to 12 feet and which are bounded on all sides by partitions anchored to floor slab and underside of structural deck with seismic anchorage.
- .5 The professional engineer responsible for the production of the shop drawings setting out the requirements for seismic restraint of the suspension systems shall provide periodic field review during construction and shall submit reports in accordance with quality assurance requirements of this specification. The cost of this field inspection shall be included in the Guaranteed Price.

3.6 ACOUSTICAL PANEL INSTALLATION

- .1 Install acoustical panels in ceiling suspension system, supported on all edges, in accordance with manufacturer's current printed instructions.
- .2 Touch up edges of panels cut to fit site conditions to conceal core and to match face.

3.7 INTERFACE WITH OTHER WORK

- .1 Co-ordinate ceiling work to accommodate components of other sections, such as light fixtures, diffusers, speakers, to be built into acoustical ceiling components.

3.8 TOUCH-UP AND CLEANING

- .1 Touch up scratches, abrasions, voids and other defects in surfaces.
- .2 Replace damaged units that cannot be touched up to satisfaction of Departmental Representative.

END OF SECTION

Part 1 General

1.1 RELATED SECTIONS

- .1 Section 09 11 16 - Gypsum Board Assemblies
- .2 Section 09 65 19 - Resilient Tile Flooring

1.2 REFERENCES

- .1 American Society for Testing and Materials (ASTM International)
 - .1 ASTM F1861-08 Specification for Resilient Wall Base.

1.3 PRODUCT DATA

- .1 Submit manufacturer's product literature describing specified products, including their technical and physical properties.
 - .1 Include manufacturer's certificate of mix formulation compliance, including certification that products contain no more than 0.5% asbestos.
 - .2 Include WHMIS and Material Safety Data Sheets.

1.4 QUALITY ASSURANCE

- .1 Installer shall have five (5) years of documented experience installing resilient base products.
- .2 Provide proof of experience at request of Departmental Representative.

1.5 DELIVERY, STORAGE AND HANDLING

- .1 Deliver and store packaged materials in original containers with manufacturer's seals and labels intact.
- .2 Prevent damage to materials during handling and storage. Keep materials under cover and free from dampness. Store rolled goods on end.
- .3 Store materials on site for site conditioning at temperatures between 18oC and 24oC for at least 48 hours immediately before installation.
- .4 Protect from intense or direct sunlight until installation is complete and adhesives are fully cured.

1.6 CLOSEOUT SUBMITTALS

- .1 Provide maintenance data for resilient base for incorporation into manual specified in Section 01 10 00.

1.7 ENVIRONMENTAL REQUIREMENTS

- .1 Maintain air temperature and structural base temperature at resilient base installation area above 20oC for 48 hours before, during and 48 hours after installation.
- .2 Protect materials from intense or direct sunlight during storage and until installation is complete and adhesives are fully cured.

Part 2 Products

2.1 RESILIENT WALL BASE

- .1 Resilient base: to ASTM F1861, Style B-cove minimum for resilient floor and for carpeted areas, in maximum practical length, 3 mm thick, 100 mm high, of colour selected by Departmental Representative from manufacturer's standard range.
 - .1 Acceptable products and manufacturers:
 - .1 Pinnacle Rubber Base by Roppe,
 - .2 Traditional Wall Base by Johnsonite.
 - .3 Equivalent products from Amtico, Armstrong.
 - .2 Allow for one colour to be selected by Departmental Representative from manufacturer's full range.

2.2 RESILIENT BASE COLOUR SCHEDULE

- .1 Allow for one colour per functional area for each type of resilient base specified, selected from manufacturer's full range.

2.3 RESILIENT BASE INSTALLATION ACCESSORIES

- .1 Primers and adhesives: of types recommended by resilient products manufacturer for specific material on applicable substrate, above, on or below grade.
- .2 Adhesives for contoured resilient wall base: as recommended by manufacturer.
 - .1 Porous substrate: Johnsonite #960 Acrylic Cove Base Adhesive.
 - .2 Non-porous substrate: Johnsonite #945 Contact Bond Adhesive.
 - .3 Double sided tape adhesive for all substrates: Johnsonite Power Tape.

Part 3 Execution

3.1 SITE VERIFICATION OF CONDITIONS

- .1 Inspect areas and surfaces to receive new resilient base and report conditions detrimental to performance of the Work and satisfactory installation in writing to the Departmental Representative.
- .2 Ensure that surfaces to receive base have been repaired under Section 09 29 00 and are sound, dry, clean and smooth.
- .3 Do not proceed with the work until detrimental conditions have been corrected.

3.2 RESILIENT BASE APPLICATION

- .1 Lay out base to keep number of joints at minimum.
- .2 Clean substrate and prime with one coat of adhesive.
- .3 Apply adhesive to back of base.
- .4 Set base against wall and floor surfaces tightly by using 3 kg hand roller.
- .5 Install straight and level to variation of 1:1000.
- .6 Scribe and fit to door frames and other obstructions.
- .7 Cope internal corners.

- .8 Form external corners from resilient base as follows:
 - .1 Bend the base and flip the toe to stretch it.
 - .2 Reverse the bend and shave a strip 6 mm wide to a depth $\frac{1}{4}$ the thickness of the base from the back of the base at corner location.
 - .3 Apply hot melt or solvent-based adhesive to outside corners, minimum 100 mm back from corner.
 - .4 Install base.
- .9 Use coved type base for carpet tile and resilient tile floor finish.
- .10 Heat weld base joints in accordance with manufacturer's printed instructions.

3.3 APPLICATION – CONTOURED RESILIENT TRIM

- .1 Lay out base to keep number of joints at minimum.
 - .1 Space joints in resilient base at maximum length available.
- .2 Set base in adhesive tightly by using 3 kg hand roller, against wall and floor surfaces.

Apply adhesive uniformly at both top and bottom of base.
- .3 Install straight and level to variation of 1:1000.
- .4 Scribe and fit to door frames and other obstructions.
- .5 Running joints to be diagonal or scarf joints.
- .6 Miter inside and outside corners using compound miter saw.
- .7 Jointing tolerances:
 - .1 AWI Premium grade:
 - .1 Maximum gap width: 0.65 mm.
 - .2 Maximum gap length: 30% of joint length.

3.4 CLEANING

- .1 Remove excess adhesive from floor, base and wall surfaces without damage.
- .2 Clean, seal and wax floor and base surface to flooring manufacturer's printed instructions.

3.5 PROTECTION

- .1 Prohibit traffic on stairs for 24 hours after installation.

END OF SECTION

Part 1 General

1.1 RELATED SECTIONS

- .1 Section 09 65 13 Resilient Base and Accessories: Resilient base.

1.2 REFERENCES

- .1 American Society for Testing and Materials (ASTM International)
 - .1 ASTM F710-11 Standard Practice for Preparing Concrete Floors to Receive Resilient Flooring.
 - .2 ASTM F1066-13 Standard Specification for Vinyl Composition Floor Tile

1.3 PRODUCT DATA

- .1 Submit manufacturer's product literature describing specified products, including their technical and physical properties.
 - .1 Include manufacturer's certificate of mix formulation compliance, including certification that products contain no more than 0.5% asbestos.
 - .2 Include WHMIS and Material Safety Data Sheets.

1.4 SAMPLES

- .1 Submit samples in accordance with submittal procedures of Section 01 33 00.
- .2 Submit triplicate of each floor covering tile colour selected, pattern and texture specified, in size specified.
- .3 Submit triplicate feature strips, edge strips, transition strips for each typical transition, minimum 300 mm long.

1.5 QUALITY ASSURANCE

- .1 Flooring installer shall have five (5) years of documented experience installing resilient tile flooring.
- .2 Provide proof of experience at request of Departmental Representative.

1.6 SUBFLOOR CONDITIONS

- .1 Prior to commencement of floor installation work, conduct bond tests as follows:
 - .1 Conduct bond tests as recommended by flooring manufacturer to ensure that bond between flooring products and substrate meets manufacturer's requirements.
- .2 Test procedures and results shall be recorded and submitted to Departmental Representative prior to commencement of flooring installation.
- .3 Do not proceed with the work until detrimental conditions have been corrected, test results are consistent with flooring manufacturer's requirements.

- .4 Commencement of the installation shall be deemed to be acceptance of the conditions. After commencement of the work the Contractor shall be fully responsible for its satisfactory performance in accordance with the specifications.

1.7 MOCKUP

- .1 Provide mockup of typical room for each floor covering product specified, in accordance with requirements of Section 01 33 00.
- .2 Include floor pattern as directed by Departmental Representative.
- .3 Accepted mockup may form part of finished Work.

1.8 CLOSEOUT SUBMITTALS

- .1 Provide maintenance data for resilient flooring for incorporation into manual specified for closeout procedures in Section 01 10 00.

1.9 DELIVERY, STORAGE AND HANDLING

- .1 Deliver and store packaged materials in original containers with manufacturer's seals and labels intact. Indicate batch and sequence numbers on labels.
- .2 Prevent damage to materials during handling and storage. Keep materials under cover and free from dampness. Do not stack tile boxes more than four high.
- .3 Maintain temperature of store room at a minimum of 20oC for at least 48 hours immediately before installation.

1.10 EXTRA MATERIALS

- .1 Provide maintenance materials of resilient tile flooring, base and adhesive in accordance with closeout procedures in Section 01 10 00.
- .2 Provide one unopened boxes of each colour, pattern and type flooring material required for this project for maintenance use.
- .3 Extra materials to be from same production run as installed materials.
- .4 Clearly identify each container of floor tile and each container of adhesive.
- .5 Deliver to Departmental Representative, upon completion of the work of this section.
- .6 Store where directed by Departmental Representative.

Part 2 Products

2.1 STATIC RESILIENT DISSIPATIVE TILE FLOORING

- .1 All static dissipative tile flooring materials shall be the products of the same single manufacturer.
- .2 Static dissipative tile: 305 mm square x 3.2 mm thick tile.

- .1 Acceptable Product: Static Dissipative Tile By as manufactured by Armstrong, or approved equal.
- .2 Pattern: Armour Gray – 5195
- .3 Characteristics:
 - .1 Homogenous product; the entire thickness is the wear layer.
 - .2 Complies with ASTM F 1700, Class 1, type A requirements.
 - .3 Complies with EOS/EDS 7.1S (ASTM-F150) requirements.
 - .4 Refer to the product’s Technical Specifications data sheet for detailed specifications

2.2 INSTALLATION ACCESSORIES

- .1 Adhesive: Type as tile recommended by tile manufacturer for substrate condition.
- .2 Primers: waterproof, type recommended by flooring manufacturer for specific material on applicable substrate, above, at or below grade.
- .3 Sub-floor filler and leveller to ASTM F710, moisture-, mildew-, and alkali-resistant material, with 3000 psi compressive strength when cured:
 - .1 2 part latex-type filler requiring no water and packaged separately in correctly proportioned units as recommended by flooring manufacturer for use with their product.
- .4 Reducer and transition strips: resilient wedge profile transition of thermoplastic rubber compound, 457 mm wide from 0 to thickness to suit transition.
 - .1 Acceptable product: Subfloor Leveller as manufactured by Roppe.
- .5 Transition and edge strips: purpose made solid vinyl strip, tapered profile, dimensions to provide flush meeting with adjacent surfaces, color to be selected by Departmental Representative from manufacturer’s standard range.
 - .1 Provide “J” or “T” profiles as necessary to protect edges at transitions.
 - .2 Tapered vinyl or rubber edging, profile and thickness to suit flooring condition, with lip to extend under floor finishes, shoulder flush with top of adjacent floor finish. Colour selected by Departmental Representative from manufacturer’s full range.

Part 3 Execution

3.1 SITE VERIFICATION OF CONDITIONS

- .1 Inspect areas and surfaces to receive new resilient tile flooring and report conditions detrimental to performance of the Work and satisfactory installation in writing to the Departmental Representative.
- .2 Ensure that surfaces to receive tile are:
 - .1 Flat within the tolerances of 12 mm in 3 000 mm;
 - .2 dry clean and smooth;
 - .3 free from paint, varnish, existing adhesive residue, wax, oil and other deleterious substances.

- .3 Prior to commencement of floor installation work, conduct bond and moisture emission tests as specified.
- .4 Do not proceed with the work until detrimental conditions have been corrected.
- .5 Commencement of the installation shall be deemed to be acceptance of the conditions. After commencement of the work the Contractor shall be fully responsible for its satisfactory performance in accordance with the specifications.

3.2 SUB-FLOOR TREATMENT

- .1 Remove sub-floor ridges and bumps. Fill low spots, cracks, joints, holes and other defects with sub-floor filler.
- .2 Clean floor and apply filler; trowel and float to leave smooth, flat hard surface. Prohibit traffic until filler cured and dry.
- .3 Remove or treat old adhesives to prevent residual, old flooring adhesives from bleeding through to new flooring and/or interfering with the bonding of new adhesives.
- .4 Prime and seal concrete sub-floor to flooring manufacturer's printed instructions.

3.3 SUB-FLOOR TRANSITION LEVELLER

- .1 Provide pre-fabricated resilient subfloor leveller at all transitions between resilient tile flooring and adjacent flooring types where elevation difference is 12.7 mm or less.
- .2 Trim width of leveller to suit difference in elevation.

3.4 TILE APPLICATION

- .1 Provide a high ventilation rate, with maximum outside air, during installation, and for 48 to 72 hours after installation. If possible, vent directly to the outside. Do not let contaminated air recirculate through a zoned or whole building air distribution system.
- .2 Apply adhesive uniformly using recommended trowel in accordance with flooring manufacturer's instructions. Do not spread more adhesive than can be covered by flooring before initial set takes place.
- .3 Lay flooring with joints parallel to building lines to produce symmetrical tile pattern. Border tiles minimum half tile width.
- .4 Lay tiles with bottom surface securely bonded to substrate and top surface left smooth, clean and free from imperfections. Fit tiles so each unit is in contact with contiguous tiles and joints are in proper alignment. Make neat tight joints where exposed edges about other surfaces.
- .5 Install flooring as indicated on Floor Pattern Drawing and to match accepted mockup.
- .6 Lay flooring with joints parallel to building lines to produce symmetrical tile pattern. Border tiles minimum half tile width.

- .7 As installation progresses, and after installation, roll flooring in 2 directions including resilient tile with 45 kg minimum roller to ensure full adhesion.
- .8 Cut tile and fit neatly around fixed objects.
- .9 Cut feature strips and floor markings to shapes, sizes and profiles as shown on drawings. Carefully scribe into positions in field. Fit joints tightly.
- .10 Install feature strips at door jambs between rooms with different colours or patterns, as directed by Departmental Representative. Provide in full depth of jamb unless indicated otherwise.
- .11 Install flooring in pan type floor access covers. Maintain floor pattern.
- .12 Continue flooring through areas to receive movable type partitions and demountable partitions without interrupting floor pattern.
- .13 Terminate flooring at centerline of door in openings where adjacent floor finish or colour is dissimilar.
- .14 Install edge reducer strips at unprotected or exposed edges where flooring terminates. Securely bond to subfloor in straight true line.
- .15 Install reducer and transition strips between floor areas which do not meet flush with each other. Securely bond to subfloor in straight true line.
- .16 Continue flooring over areas which will be under built-in furniture, wood and metal casework and equipment.

3.5 CLEANING

- .1 Cleaning: Remove temporary coverings and protection of adjacent work areas. Repair or replace damaged installed products. Clean installed products in accordance with manufacturer's instructions prior to owner's acceptance. Remove construction debris from project site and legally dispose of debris.
 - .1 Remove visible adhesive and other surface blemishes using cleaning methods recommended by floor manufacturer.
 - .2 Sweep and vacuum floor after installation.
 - .3 Do not wash floor until after time period recommended by flooring manufacturer.
 - .4 Damp mop flooring to remove black marks and soil.

3.6 INITIAL MAINTENANCE

- .1 Perform initial maintenance in accordance with tile manufacturer's recommendations using manufacturer's recommended materials.

3.7 PROTECTION OF FINISHED WORK

- .1 Protect new floors from traffic, deterioration and damage at all times until final inspection.
- .2 Prohibit traffic on floor for 48 hours after installation.

- .3 Use only water-based coating for linoleum.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 Work of this Section includes surface preparation and paint finishes for all new and previously painted exposed and semi-concealed surfaces within the area under contract for which a paint formula is specified.
 - .1 Semi-concealed areas include inside of light troughs and valences, behind grilles, and projecting edges above and below sight lines.
 - .2 Moisture testing of substrates.
 - .3 Provision of safe and adequate ventilation as required where toxic and/or volatile/flammable materials are being used over and above temporary ventilation supplied by others.
- .2 Re-painting previously painted surfaces also includes:
 - .1 Material and installation of site applied paint finishes painting pre-existing painted surfaces.
 - .2 Surface preparation of substrates as required for acceptance of paint, including cleaning, small crack repair, patching, caulking, and making good surfaces and areas to limits defined under MPI Repainting Maintenance Manual requirements.
 - .3 Specific pre-treatments noted herein or specified in the MPI Repainting Maintenance Manual.
 - .4 Sealing/touch-up, spot priming, and/or full priming surfaces for repainting in accordance with MPI Repainting Maintenance Manual requirements.

1.2 REFERENCES

- .1 Environmental Protection Agency (EPA)
 - .1 EPA Test Method for Measuring Total Volatile Organic Compound Content of Consumer Products, Method 24 - 1995, (for Surface Coatings).
- .2 Health Canada / Workplace Hazardous Materials Information System (WHMIS)
 - .1 Material Safety Data Sheets (MSDS).
- .3 Master Painters Institute (MPI)
 - .1 MPI Architectural Painting Specifications Manual, 2005.
 - .2 MPI Maintenance Repainting Manual 2004
- .4 Current National Fire Code of Canada

1.3 PERFORMANCE REQUIREMENTS

- .1 Unless specified otherwise, provide materials and perform the work in accordance with the MPI Premium grade requirements for each system specified.

1.4 QUALITY ASSURANCE

- .1 Qualifications and Experience:

- .1 Painting Subcontractor shall have a minimum of five years proven satisfactory experience. Submit list of last three comparable jobs including, job name and location, specifying authority, and project manager.
 - .2 Journeymen shall be qualified journeymen who have "Tradesman Qualification Certificate of Proficiency" engaged in painting work.
 - .3 Apprentices shall work under direct supervision of qualified trades person in accordance with trade regulations.
- .2 Pre-Installation Meeting:
- .1 Convene pre-installation meeting one week prior to beginning work of this Section and on-site installations.
 - .1 Verify project requirements.
 - .2 Review installation and substrate conditions.
 - .3 Coordination with other building subtrades.
 - .4 Review manufacturer's installation instructions and warranty requirements.
 - .3 Retain purchase orders, invoices and other documents to prove conformance with specification requirements when requested by Departmental Representative.

1.5 SCHEDULING

- .1 Submit work schedule for various stages of painting to Departmental Representative for review. Submit schedule minimum of 10 Working Days in advance of proposed operations.
- .2 Paint occupied facilities in accordance with approved schedule.
- .3 Obtain written authorization from Departmental Representative for changes in work schedule.
- .4 Schedule painting operations to prevent disruption of occupants.

1.6 SUBMITTALS

- .1 Submittals in accordance with submittal procedures of Section 01 33 00 – Submittal Procedures.
- .2 Product Data:
 - .1 Submit product data and instructions for each paint and coating product to be used prior to ordering materials. Do not order materials until list has been accepted.
 - .2 Submit product data for the use and application of paint thinner.
 - .3 Submit two copies of Workplace Hazardous Materials Information System (WHMIS) Material Safety Data Sheets (MSDS) in accordance with Section 01 10 00 – General Instructions. Indicate VOCs during application and curing.
- .3 Samples:

- .1 Submit full range colour sample chips for review and selection. Indicate where colour availability is restricted.
 - .2 Prepare samples with stepped application of finish system showing each separate coat, including primers and block fillers.
 - .3 Submit duplicate 200 x 300 mm sample panels of each paint, stain, clear coating, and special finish with specified paint or coating in colours, gloss/sheen and textures required to MPI Architectural Painting Specification Manual standards submitted on following substrate materials:
 - .1 13 mm gypsum board of each type specified for finishes over each type of gypsum board specified and other smooth surfaces.
 - .4 Include list of material and application for each coat of each sample. Label each sample as to location and application.
 - .5 Retain reviewed samples on-site to demonstrate acceptable standard of quality for appropriate on-site surface.
- .4 Test reports and Certificates:
- .1 Submit certified test reports for paint from approved independent testing laboratories, indicating compliance with specifications for specified performance characteristics and physical properties.
 - .1 Lead, cadmium and chromium: presence of and amounts.
 - .2 Mercury: presence of and amounts.
 - .3 Organochlorines and PCBs: presence of and amounts.
 - .2 Submit certificates signed by manufacturer certifying that materials comply with specified performance characteristics and physical properties.
- .5 Closeout Submittals:
- .1 Submit maintenance data for incorporation into manual specified in Section 01 10 00 include following:
 - .1 Product name, type and use.
 - .2 Manufacturer's product number.
 - .3 Colour numbers.
 - .4 MPI Environmentally Friendly classification system rating.

1.7 MOCK-UPS:

- .1 Construct mock-ups in accordance with quality assurance requirements of Section 01 33 00 – Submittal Procedures.
 - .1 Provide 3 000 mm x 3 000 mm mock-up.
 - .2 Prepare and paint designated surface, area, room or item (in each colour scheme) to specified requirements of each interior finish system listed, with specified paint or coating showing selected colours, gloss/sheen, textures.
 - .3 Mock-up will be used:
 - .1 To judge workmanship, substrate preparation, operation of equipment and material application and workmanship to MPI Architectural Painting Specification Manual standards.
 - .4 Locate where directed where indicated.
 - .5 Allow 24 hours for inspection of mock-up before proceeding with work.

- .6 When accepted, mock-up will demonstrate minimum standard of quality required for this work. Approved mock-up may not remain as part of finished work. Remove mock-up and dispose of materials when no longer required and when directed by Departmental Representative.

1.8 DELIVERY, STORAGE AND HANDLING

- .1 Pack, ship, handle and unload materials in accordance with manufacturer's written instructions.
- .2 Acceptance at Site:
 - .1 Identify products and materials with labels indicating:
 - .1 Manufacturer's name and address.
 - .2 Type of paint or coating.
 - .3 Compliance with applicable standard.
 - .4 Colour number in accordance with established colour schedule.
- .3 Remove damaged, opened and rejected materials from site.
- .4 Storage and Protection:
 - .1 Provide and maintain dry, temperature controlled, secure storage.
 - .2 Store materials and supplies away from heat generating devices.
 - .3 Store materials and equipment in well ventilated area with temperature range 7 degrees C to 30 degrees C.
- .5 Store temperature sensitive products above minimum temperature as recommended by manufacturer.
- .6 Keep areas used for storage, cleaning and preparation clean and orderly. After completion of operations, return areas to clean condition.
- .7 Remove paint materials from storage only in quantities required for same day use.
- .8 Fire Safety Requirements:
 - .1 Provide one 9 kg Type ABC dry chemical fire extinguisher adjacent to each storage area.
 - .2 Store oily rags, waste products, empty containers and materials subject to spontaneous combustion in ULC approved, sealed containers and remove from site on a daily basis.
 - .3 Handle, store, use and dispose of flammable and combustible materials in accordance with National Fire Code of Canada requirements.

1.9 SITE CONDITIONS

- .1 Heating, Ventilation and Lighting:
 - .1 Provide continuous ventilation for seven days after completion of application of paint.
 - .2 Coordinate use of existing ventilation system with Departmental Representative and ensure its operation during and after application of paint as required.

- .3 Provide temporary ventilating and heating equipment where permanent facilities are not available or supplemental ventilating and heating equipment if ventilation and heating from existing system is inadequate to meet minimum requirements.
- .4 Provide minimum lighting level of 323 Lux (30 foot candles) on surfaces to be painted.
- .2 Temperature, Humidity and Substrate Moisture Content Levels:
 - .1 Perform painting work when maximum moisture content of the substrate is below:
 - .1 12% for concrete, concrete masonry, clay masonry.
 - .2 12% for plaster and gypsum board.
 - .2 Test for moisture using calibrated electronic Tramex type moisture meter. Test concrete floors for moisture using "cover patch test".
 - .3 Allow new concrete and masonry to cure minimum of 28 days.
 - .4 Test concrete, masonry and plaster surfaces for alkalinity as required.
- .3 Surface and Environmental Conditions:
 - .1 Apply paint finish in areas where dust is no longer being generated by related construction operations or when wind or ventilation conditions are such that airborne particles will not affect quality of finished surface.
 - .2 Apply paint to adequately prepared surfaces and to surfaces within moisture limits.
 - .3 Apply paint when previous coat of paint is dry or adequately cured.

1.10 EXTRA MATERIAL:

- .1 Submit maintenance materials in accordance with closeout submittals requirements of Section 01 10 00.
- .2 Deliver extra materials from same production run as products installed. Package products with protective covering and identify with descriptive labels.
- .3 Quantity: provide one one-litre can of each type and colour of primer and finish coating. Identify colour and paint type in relation to established colour schedule and finish system.
- .4 Delivery, storage and protection: comply with Departmental Representative requirements for delivery and storage of extra materials.

1.11 WARNING:

- .1 **DO NOT USE SPRAY EQUIPMENT:** Only paint brush and roller will be accepted on this project.

Part 2 Products

2.1 MATERIALS

- .1 Paint materials listed in the MPI Approved Products List (APL) are acceptable for use on this project.
- .2 Provide paint materials for paint systems from single manufacturer.

- .3 Acceptable Paint: Sherwin Williams or approved equal.

2.2 COLOURS

- .1 Submit proposed Colour Schedule to Departmental Representative for review..
- .1 P1: Sherwin Williams, Elder White, SW 7014.
- .2 P2: Sherwin Williams, Gauntlet Grey, SW 7019.

2.3 MIXING AND TINTING

- .1 Perform colour tinting operations prior to delivery of paint to site. Obtain written approval from Departmental Representative for tinting of painting materials on site.
- .1 For re-painting, the first coat in a two coat (Premium) repaint system shall be tinted slightly lighter colour than top coat to show visible difference between coats.
- .2 For painting new surfaces, the second coat in three coat system shall be tinted slightly lighter colour than top coat to show visible difference between coats.
- .2 Mix paste, powder or catalyzed paint mixes in accordance with manufacturer's written instructions.
- .3 Use and add thinner in accordance with paint manufacturer's recommendations. Do not use kerosene or similar organic solvents to thin water-based paints.
- .4 Thin paint for spraying in accordance with paint manufacturer's instructions. If directions are not on container, obtain instructions in writing from manufacturer and provide copy of instructions to Departmental Representative.
- .5 Re-mix paint in containers prior to and during application to ensure break-up of lumps, complete dispersion of settled pigment, and colour and gloss uniformity.

2.4 GLOSS/SHEEN RATINGS

- .1 Paint gloss is defined as sheen rating of applied paint, in accordance with following values:
- | | Gloss @ 60 degrees | Sheen @ 85 degrees |
|---|--------------------|--------------------|
| Gloss Level 1 - Matte Finish (flat) | Max. 5 | Max. 10 |
| Gloss Level 2 - Velvet-Like Finish | Max.10 | 10 to 35 |
| Gloss Level 3 - Eggshell Finish | 10 to 25 | 10 to 35 |
| Gloss Level 4 - Satin-Like Finish | 20 to 35 | min. 35 |
| Gloss Level 5 - Traditional Semi-Gloss Finish | 35 to 70 | |
| Gloss Level 6 - Traditional Gloss | 70 to 85 | |
| Gloss Level 7 - High Gloss Finish | More than 85 | |
- .2 Gloss level ratings of painted surfaces as indicated and as noted on Finish Schedule.

2.5 INTERIOR PAINTING and re-painting SYSTEMS

- .1 Galvanized metal: New interior doors, frames.

- .1 INT 5.3M – Waterborne Light Industrial Coating, MPI gloss level 5 (semi-gloss) finish.
- .2 Dressed lumber: including doors, door and window frames, casings, mouldings:
 - .1 INT 6.3BB - Waterborne alkyd MPI gloss level 5 (semi-gloss) finish for interior doors in non-humid locations only.
- .3 Electrical backer boards.
 - .1 INT 6.4P – Intumescent fire retardant alkyd coating, gloss level 1 (flat) finish, ULC listed.
- .4 Plaster and gypsum board walls: gypsum wallboard and textured finishes:
 - .1 INT 9.2B - High performance architectural latex, gloss level 5 (semi-gloss) finish.
- .5 Plaster and gypsum board ceilings, soffits and bulkheads: plaster, gypsum wallboard and textured finishes:
 - .1 INT 9.2B - High performance architectural latex, gloss level 1 (flat) finish.
- .6 Plastic laminate door trim and edges:
 - .1 INT 6.4E Polyurethane varnish over semi-transparent stain, gloss level 5.
- .7 Concrete horizontal surfaces: Mechanical room floor and housekeeping pads:
 - .1 INT 3.2L - Waterborne epoxy floor finish.

2.6 EXISTING PAINTED STEEL SURFACES

- .1 Paint system applicable to:
 - .1 Existing steel door frames to remain.
- .2 Provide specified paint system products or approved equal:
 - .1 De-greaser: non-flammable, biodegradable synthetic safety solvent based on N-methyl 2-pyrrolidone containing no methylene chloride, methanol or benzenes, in gel and liquid form.
 - .1 Acceptable product and manufacturer: Green Solve as manufactured by Cyndan Chemicals.
 - .2 Primer: Pro-Cryl Universal Primer B66W00310 Off-White as manufactured by Sherwin Williams.
 - .3 Top coat: Water Based Catalyzed Epoxy Part A B73-300 Series (Gloss) with Part B B73V300 Hardener as manufactured by Sherwin Williams.
 - .4 Colour: as indicated on drawings.
 - .1 Tint first coat lighter than top finish coat.

Part 3 Execution

3.1 GENERAL

- .1 Perform preparation and operations for interior painting in accordance with MPI Architectural Painting Specifications Manual except where specified otherwise.

- .2 Perform preparation and operations for interior re-painting of existing surfaces in accordance with MPI Maintenance Repainting Manual requirements except where otherwise specified.
- .3 Comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and data sheet.

3.2 EXAMINATION

- .1 Investigate existing substrates for problems related to proper and complete preparation of surfaces to be painted. Report to Departmental Representative damages, defects, unsatisfactory or unfavourable conditions before proceeding with work.
- .2 Conduct moisture testing of surfaces to be painted using properly calibrated electronic moisture meter, except test concrete floors for moisture using simple "cover patch test". Do not proceed with work until conditions fall within acceptable range as recommended by manufacturer.
- .3 Maximum moisture content as follows:
 - .1 Stucco, plaster and gypsum board: 12%.
 - .2 Concrete: 12%.
 - .3 Clay and Concrete Block/Brick: 12 %.

3.3 INSPECTION REQUIREMENTS FOR RE-PAINTING WORK

- .1 Inspect existing interior surfaces requiring repainting and notify Departmental Representative in writing of defects or problems, prior to commencing repainting work, or after surface preparation if unseen substrate damage is discovered.
- .2 Assume responsibility for preparation of surfaces with assessed degree of surface degradation up to and including DSD-2 as defined in MPI Maintenance Repainting Manual.
- .3 Where an assessed degree of surface degradation of DSD-0 to DSD-2 before preparation of surfaces for repainting is revealed to be DSD-3 or DSD-4 after preparation, notify Departmental Representative Do not begin repainting until Departmental Representative issues instruction.

3.4 PREPARATION

- .1 Protection:
 - .1 Protect existing building surfaces and adjacent structures from paint spatters, markings and other damage by suitable non-staining covers or masking. If damaged, clean and restore surfaces as directed by Departmental Representative.
 - .2 Protect items that are permanently attached such as Fire Labels on doors and frames.
 - .3 Protect factory finished products and equipment.
 - .4 Protect passing pedestrians, building occupants and general public in and about the building.
- .2 Surface Preparation:

- .1 Remove electrical cover plates, light fixtures, surface hardware on doors, bath accessories and other surface mounted equipment, fittings and fastenings prior to undertaking painting operations. Identify and store items in secure location and re-installed after painting is completed.
- .2 Move and cover furniture and portable equipment as necessary to carry out painting operations. Replace as painting operations progress.
- .3 Place "WET PAINT" signs in occupied areas as painting operations progress. Signs to approval of Departmental Representative.
- .3 Clean and prepare surfaces in accordance with MPI Architectural Painting Specification Manual requirements. Refer to MPI Manual in regard to specific requirements and as follows:
 - .1 Remove dust, dirt, and other surface debris by vacuuming, wiping with dry, clean cloths or compressed air.
 - .2 Wash surfaces with a biodegradable detergent and bleach where applicable and clean warm water using a stiff bristle brush to remove dirt, oil and other surface contaminants.
 - .3 Rinse scrubbed surfaces with clean water until foreign matter is flushed from surface.
 - .4 Allow surfaces to drain completely and allow to dry thoroughly.
 - .5 Prepare surfaces for water-based painting, water-based cleaners should be used in place of organic solvents.
 - .6 Use trigger operated spray nozzles for water hoses.
 - .7 Many water-based paints cannot be removed with water once dried. Minimize use of mineral spirits or organic solvents to clean up water-based paints.
- .4 Prevent contamination of cleaned surfaces by salts, acids, alkalis, other corrosive chemicals, grease, oil and solvents before prime coat is applied and between applications of remaining coats. Apply primer, paint, or pretreatment as soon as possible after cleaning and before deterioration occurs.
- .5 Sand and dust between coats as required to provide adequate adhesion for next coat and to remove defects visible from a distance up to 1000 mm.
- .6 Clean metal surfaces to be painted by removing rust, loose mill scale, welding slag, dirt, oil, grease and other foreign substances in accordance with MPI requirements. Remove traces of blast products from surfaces, pockets and corners to be painted by brushing with clean brushes blowing with clean dry compressed air or vacuum cleaning.
- .7 Touch up of shop primers with primer as specified.
- .8 Do not apply paint until prepared surfaces have been accepted by Departmental Representative.

3.5 APPLICATION

- .1 Apply paint by brush, roller, air sprayer, or airless sprayer. Conform to manufacturer's application instructions, including spreading rates, unless specified otherwise. Method of application shall be approved by Departmental Representative prior to commencement of work.

- .2 Brush and Roller Application:
 - .1 Apply paint in uniform layer using brush and/or roller type suitable for application.
 - .2 Work paint into cracks, crevices and corners.
 - .3 Paint surfaces and corners not accessible to brush using spray, daubers and/or sheepskins. Paint surfaces and corners not accessible to roller using brush, daubers or sheepskins.
 - .4 Brush and/or roll out runs and sags, and over-lap marks. Rolled surfaces free of roller tracking and heavy stipple.
 - .5 Remove runs, sags and brush marks from finished work and repaint.
- .3 Spray application is not permitted for standard paint products.
- .4 Use dipping, sheepskins or daubers only when no other method is practical in places of difficult access.
- .5 Apply each coat of paint in a continuous film of uniform thickness. Repaint thin spots or bare areas before next coat of paint is applied.
- .6 Allow surfaces to dry and properly cure after cleaning and between subsequent coats for minimum time period as recommended by manufacturer.
- .7 Sand and dust between coats to remove visible defects.
- .8 Finish surfaces both above and below sight lines as specified for surrounding surfaces, including such surfaces as tops of interior cupboards and cabinets and projecting ledges.
- .9 Finish inside of cupboards and cabinets as specified for outside surfaces.
- .10 Finish closets and alcoves as specified for adjoining rooms.
- .11 Finish top, bottom, edges and cutouts of doors after fitting as specified for door surfaces.

3.6 SITE TOLERANCES

- .1 Walls: no defects visible from a distance of 1000 mm at 90 degrees to surface when viewed using final lighting source.
- .2 Floors and ceilings: no defects visible from floor at 45 degrees to surface when viewed using final lighting source.
- .3 Final coat shall exhibit uniformity of colour and uniformity of sheen across full surface area.

3.7 FIELD QUALITY CONTROL

- .1 Advise Departmental Representative when surfaces and applied coating is ready for inspection. Do not proceed with subsequent coats until previous coat has been approved.
- .2 Cooperate with inspection and provide access to areas of work.

- .3 Retain purchase orders, invoices and other documents to prove conformance with specified requirements when requested by Departmental Representative.

3.8 RESTORATION

- .1 Clean and re-install hardware items removed before undertaken painting operations.
- .2 Remove protective coverings and warning signs as soon as practical after operations cease.
- .3 Remove paint splashings on exposed surfaces that were not painted. Remove smears and spatter immediately as operations progress, using compatible solvent.
- .4 Protect freshly completed surfaces from paint droppings and dust to approval of Departmental Representative. Avoid scuffing newly applied paint.
- .5 Restore areas used for storage, cleaning, mixing and handling of paint to clean condition as approved by Departmental Representative.

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 23 05 00 – Common Work Results for HVAC.
- .2 Section 23 05 05 - Installation of Pipework.

1.2 REFERENCES

- .1 ASTM International Inc.
 - .1 ASTM B 32, Standard Specification for Solder Metal.
 - .2 ASTM B 306, Standard Specification for Copper Drainage Tube (DWV).
- .2 Canadian Standards Association (CSA International).
 - .1 CAN/CSA-B125.3, Plumbing Fittings.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide submittals in accordance with Section 01 33 00 - Submittal Procedures.
- .2 Product Data:
 - .1 Provide manufacturer's printed product literature and datasheets for adhesives, and include product characteristics, performance criteria, physical size, finish and limitations.

1.4 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle in accordance with Section 01 10 00 – General Instructions.
- .2 Deliver materials to site in original factory packaging, labelled with manufacturer's name, address.
- .3 Packaging Waste Management: remove for reuse and return of pallets, crates, padding and packaging materials in accordance with Section 01 74 19 - Waste Management and Disposal.

PART 2 - PRODUCTS

2.1 COPPER TUBE AND FITTINGS

- .1 Above ground sanitary and vent Type DWV to: ASTM B 306.
 - .1 Fittings.
 - .1 Cast brass: to CAN/CSA-B125.3.
 - .2 Wrought copper: to CAN/CSA-B125.3.
 - .2 Solder: tin-lead, 50:50, type 50A, to ASTM B 32.

PART 3 - EXECUTION

3.1 APPLICATION

- .1 Manufacturer's Instructions: comply with manufacturer's written recommendations, including product technical bulletins, handling, storage and installation instructions, and datasheets.

3.2 INSTALLATION

- .1 In accordance with Section 23 05 05 - Installation of Pipework.
- .2 Install in accordance with National Plumbing Code and local authority having jurisdiction.

3.3 TESTING

- .1 Hydraulically test to verify grades and freedom from obstructions.

3.4 PERFORMANCE VERIFICATION

- .1 Cleanouts:
 - .1 Ensure accessible and that access doors are correctly located.
 - .2 Open, cover with linseed oil and re-seal.
 - .3 Verify that cleanout rods can probe as far as the next cleanout, at least.
- .2 Test to ensure traps are fully and permanently primed.
- .3 Ensure that fixtures are properly anchored, connected to system and effectively vented.
- .4 Affix applicable label sanitary, vent etc. c/w directional arrows every floor or 4.5 m, whichever is less.

3.5 CLEANING

- .1 Clean in accordance with Section 01 10 00 – General Instructions.
- .2 Waste Management: separate waste materials for reuse and recycling in accordance with Section 01 74 19 - Waste Management and Disposal.

END OF SECTION

PART 1- GENERAL

1.1 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit in accordance with Section 01 33 00 – Submittal Procedures.
- .2 Product Data:
 - .1 Submit manufacturer's instructions, printed product literature and data sheets for In-Row Cooling unit and Split AC unit, include product characteristics, performance criteria, physical size, finish and limitations.
- .3 Shop Drawings:
 - .1 Submit drawings stamped and signed by professional engineer registered or licensed in Province of Ontario, Canada.
 - .2 Indicate on drawings:
 - .1 Mounting arrangements.
 - .2 Operating and maintenance clearances.
 - .3 Shop drawings and product data accompanied by:
 - .1 Detailed drawings of bases, supports, and anchor bolts.
 - .2 Acoustical sound power data, where applicable.
 - .3 Points of operation on performance curves.
 - .4 Manufacturer to certify current model production.
 - .5 Certification of compliance to applicable codes.

1.2 CLOSEOUT SUBMITTALS

- .1 Submit in accordance with Section 01 33 00 – Submittal Procedures.
- .2 Operation and Maintenance Data: submit operation and maintenance data for In-Row Cooling unit and Split AC unit for incorporation into manual.
 - .1 Operation and maintenance manual approved by, and final copies deposited with, Departmental Representative before final inspection.
 - .2 Operation data to include:
 - .1 Control schematics for systems including environmental controls.
 - .2 Description of systems and their controls.
 - .3 Operation instruction for systems and component.
 - .4 Description of actions to be taken in event of equipment failure.
 - .5 Valves schedule and flow diagram.
 - .6 Colour coding chart.
 - .3 Maintenance data to include:
 - .1 Servicing, maintenance, operation and trouble-shooting instructions for each item of equipment.
 - .2 Data to include schedules of tasks, frequency, tools required and task time.
 - .4 Performance data to include:
 - .1 Equipment manufacturer's performance datasheets with point of operation as left after commissioning is complete.

- .2 Equipment performance verification test results.
- .3 Special performance data as specified.
- .4 Testing, adjusting and balancing reports as specified in Section 23 05 93 - Testing, Adjusting and Balancing for HVAC.
- .5 Approvals:
 - .1 Submit electronic copy of draft Operation and Maintenance Manual to Departmental Representative for approval. Submission of individual data will not be accepted unless directed by Departmental Representative.
 - .2 Make changes as required and re-submit as directed by Departmental Representative.
- .6 Additional data:
 - .1 Prepare and insert into operation and maintenance manual additional data when need for it becomes apparent during specified demonstrations and instructions.
- .7 Site records:
 - .1 Departmental Representative will provide 1 set of reproducible mechanical drawings. Provide sets of white prints as required for each phase of work. Mark changes as work progresses and as changes occur. Include changes to existing mechanical systems, control systems and low voltage control wiring.
 - .2 Transfer information to reproducibles, revising reproducibles to show work as actually installed.
 - .3 Use different colour waterproof ink for each service.
 - .4 Make available for reference purposes and inspection.
- .8 As-built drawings:
 - .1 Prior to start of Testing, Adjusting and Balancing for HVAC, finalize production of as-built drawings.
 - .2 Identify each drawing in lower right hand corner in letters at least 12 mm high as follows: - "AS BUILT DRAWINGS: THIS DRAWING HAS BEEN REVISED TO SHOW MECHANICAL SYSTEMS AS INSTALLED" (Signature of Contractor) (Date).
 - .3 Submit to Departmental Representative for approval and make corrections as directed.
 - .4 Perform testing, adjusting and balancing for HVAC using as-built drawings.
 - .5 Submit completed reproducible as-built drawings with Operating and Maintenance Manuals.
- .9 Submit copies of as-built drawings for inclusion in final TAB report.

1.3 MAINTENANCE MATERIAL SUBMITTALS

- .1 Submit in accordance with Section 01 33 00 – Submittal Procedures.
- .2 Furnish spare parts as follows:
 - .1 One filter cartridge or set of filter media for each filter or filter bank in addition to final operating set.
- .3 Provide one set of special tools required to service equipment as recommended by manufacturers.

1.4 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with Section 01 10 00 – General Instructions and with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements: deliver materials to site in original factory packaging, labelled with manufacturer's name and address.
- .3 Storage and Handling Requirements:
 - .1 Store materials indoors and in accordance with manufacturer's recommendations in clean, dry, well-ventilated area.
 - .2 Store and protect from nicks, scratches, and blemishes.
 - .3 Replace defective or damaged materials with new.

PART 2 - PRODUCTS

2.1 NOT USED

- .1 NOT USED.

PART 3 - EXECUTION

3.1 EXAMINATION

- .1 Verification of Conditions: verify that conditions of substrate previously installed under other Sections or Contracts are acceptable for HVAC system installation in accordance with manufacturer's written instructions.
 - .1 Visually inspect substrate in presence of Departmental Representative.
 - .2 Inform Departmental Representative of unacceptable conditions immediately upon discovery.
 - .3 Proceed with installation only after unacceptable conditions have been remedied and after receipt of written approval to proceed from Departmental Representative.

3.2 PAINTING REPAIRS AND RESTORATION

- .1 Prime and touch up marred finished paintwork to match original.
- .2 Restore to new condition, finishes which have been damaged.

3.3 SYSTEM CLEANING

- .1 Clean interior and exterior of all systems including strainers. Vacuum interior of ductwork and air handling units.

3.4 DEMONSTRATION

- .1 Departmental Representative will use equipment and systems for test purposes prior to acceptance. Supply labour, material, and instruments required for testing.
- .2 Supply tools, equipment and personnel to demonstrate and instruct operating and maintenance personnel in operating, controlling, adjusting, trouble-shooting and servicing of all systems and equipment during regular work hours, prior to acceptance.
- .3 Use operation and maintenance manual, as-built drawings, and audio visual aids as part of instruction materials.

3.5 CLEANING

- .1 Progress Cleaning: clean in accordance with Section 01 10 00 – General Instructions.
 - .1 Leave Work area clean at end of each day.
- .2 Final Cleaning: upon completion remove surplus materials, rubbish, tools and equipment in accordance with Section 01 10 00 – General Instructions.

3.6 PROTECTION

- .1 Protect equipment and systems openings from dirt, dust, and other foreign materials with materials appropriate to system.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 This Section includes requirements for selective demolition and removal of heating, ventilation, air conditioning systems, refrigerant systems, controls and automated automation components, and related mechanical components and incidentals required to complete work described in this Section to prepare for new construction.

1.2 RELATED SECTIONS

- .1 Section 01 10 00 – General Instructions
- .2 Section 01 74 19 - Waste Management and Disposal
- .3 Section 02 41 19.16 - Selective Interior Demolition
- .4 Section 02 42 00 - Removal and Salvage of Construction Materials
- .5 Section 26 05 05 – Selective Demolition for Electrical

1.3 REFERENCE STANDARDS

- .1 CSA Group (CSA)
 - .1 CSA S350 M1980 (R2003), Code of Practice for Safety in Demolition of Structures.

1.4 DEFINITIONS

- .1 For purposes of mechanical sections, the following definitions shall apply:
 - .1 Concealed: mechanical services and equipment is suspended ceilings and in chases and furred spaces.
 - .2 Exposed: will mean not concealed as defined above.
 - .3 Demolish: detach items from existing construction and legally dispose of items off site, unless indicated as removed and salvaged, or removed and reinstalled.
 - .4 Remove: planned deconstruction and disassembly of electrical items from existing construction including removal of conduit, junction boxes, cabling and wiring from electrical component to panel taking care not to damage adjacent assemblies designated to remain; legally dispose of items off site, unless indicated as removed and salvaged, or removed and reinstalled.
 - .5 Remove and Salvage: detach items from existing construction and deliver them to Departmental Representative ready for reuse.
 - .6 Remove and Reinstall: detach items from existing construction, prepare them for reuse, and reinstall them where indicated.
 - .7 Existing to Remain: existing items of construction that are not removed and that are not otherwise indicated as being removed and salvaged, or removed and reinstalled.

- .8 Hazardous Substances: dangerous substances, dangerous goods, hazardous commodities and hazardous products may include asbestos, mercury and lead, PCB's, poisons, corrosive agents, flammable substances, radioactive substances, or other material that can endanger human health or wellbeing or environment if handled improperly as defined by the Federal Hazardous Products Act (RSC 1985) including latest amendments.

1.5 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submittals: Provide in accordance with Section 01 10 00 – General Instructions, and as outlined in the following:
 - .1 Construction Waste Management Plan (CWM Plan): submit plan addressing opportunities for reduction, reuse, or recycling of materials prepared in accordance with Section 01 74 19 - Waste Management and Disposal.
 - .2 Landfill Records: indicate receipt and acceptance of selective demolition waste and hazardous wastes by a landfill facility licensed to accept hazardous wastes.
 - .3 Halocarbon Service Logs: Contractor shall complete halocarbon service logs and provide copies to Departmental Representative containing all information in accordance with requirements outlined in the Federal Halocarbon Regulation.

1.6 EXAMINATION OF THE SITE

- .1 Carefully examine conditions at the site which will or may affect your work, and become familiar with both the new and existing construction, finishes, and other work associated with your work in order that your tender price includes for everything necessary for completion of your work within the proposed project schedule.

1.7 SALVAGE AND DEBRIS MATERIALS

- .1 Demolished items become property of the Contractor and will be removed from the work site, except items indicated as being reused, salvaged or otherwise indicated to remain in accordance with Section 01 74 19 - Waste Management and Disposal.
- .2 Carefully remove materials and items designated for salvage and store in a manner to prevent damage or devaluation of materials in accordance with Section 02 42 00 – Removal and Salvage of Construction Materials.

Part 2 Products

2.1 MATERIAL

- .1 HVAC Repair Materials: use only new materials required for completion or repair matching materials damaged during performance of work of this Section; new materials are required to meet assembly or system characteristics as existing systems indicated to remain and carry CSA approval labels required by the Authority Having Jurisdiction.
- .2 Fire stopping Repair Materials: use fire stopping materials compatible with existing fire stopping systems where removal or demolition work affects rated assemblies, restore to match existing fire rated performance.

Part 3 Execution

3.1 EXAMINATION

- .1 Verification of Existing Conditions: visit site, thoroughly examine and become familiar with conditions that may affect the work of this Section before tendering the Bid; Departmental Representative will not consider claims for extras for work or materials necessary for proper execution and completion of the contract that could have been determined by a site visit.

3.2 PREPARATION

- .1 Protection of Existing Systems to Remain: protect systems and components indicated to remain in place during selective demolition operations and as follows:
 - .1 Prevent movement and install bracing to prevent settlement or damage of adjacent services and parts of existing buildings scheduled to remain.
 - .2 Notify Departmental Representative and cease operations where safety of buildings being demolished, adjacent structures or services appears to be endangered and await additional instructions before resuming demolition work specified in this Section.
 - .3 Prevent debris from blocking drainage inlets.
 - .4 Protect mechanical systems that must remain in operation.
- .2 Protection of Building Occupants: sequence demolition work so that interference with the use of the building by the Departmental Representative and users is minimized and as follows:
 - .1 Prevent debris from endangering the safe access to and egress from occupied buildings.
 - .2 Notify Departmental Representative and cease operations where safety of occupants appears to be endangered and await additional instructions before resuming demolition work specified in this Section.

3.3 EXECUTION

- .1 Demolition and Removal: coordinate requirements of this Section as follows:
 - .1 Disconnect and cap gas supply and electrical services in accordance with requirements of local Authority Having Jurisdiction.
 - .2 Do not disrupt active or energized utilities without approval of the Departmental Representative.
 - .3 Erect and maintain dust proof and weather tight partitions to prevent the spread of dust and fumes to occupied building areas; remove partitions when complete.
 - .4 Demolish parts of existing building to accommodate new construction and remedial work as indicated.
 - .5 At end of each day's work, leave worksite in safe condition.
 - .6 Perform demolition work in a neat and workmanlike manner:
 - .1 Remove any tools or equipment after completion of work, and leave site clean and ready for subsequent renovation work.

- .2 Repair and restore damages caused as a result of work of this Section to match existing materials and finishes.

3.4 CLOSEOUT ACTIVITIES

- .1 Demolition Waste Disposal: arrange for legal disposal and remove demolished materials to accredited provincial landfill site or alternative disposal site (recycle centre) except where explicitly noted otherwise for materials being salvaged for reuse in new construction in accordance with requirements outlined in Section 01 74 19 - Waste Management and Disposal.
- .2 Halocarbon Service Logs: arrange for supplemental copies of all halocarbon service logs as specified in the Federal Halocarbon Regulations, including DDD Notices, to be incorporated into O&M Manuals upon project completion.

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 07 84 00 - Fire Stopping.
- .2 Section 21 05 01 – Common Work Results for Mechanical.
- .3 Section 23 08 02 – Cleaning and Start-up of Mechanical Piping Systems.

1.2 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide submittals in accordance with Section 01 33 00 – Submittal Procedures.
- .2 Product Data:
 - .1 Provide manufacturer's printed product literature, specifications and datasheets for piping and equipment and include product characteristics, performance criteria, physical size, finish and limitations.

1.3 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with Section 01 10 00 – General Instructions and with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements:
 - .1 Deliver materials to site in original factory packaging, labelled with manufacturer's name, address.

PART 2 - PRODUCTS

2.1 MATERIAL

- .1 Fire Stopping: in accordance with Section 07 84 00 - Fire Stopping.

PART 3 - EXECUTION

3.1 APPLICATION

- .1 Manufacturer's Instructions: comply with manufacturer's written recommendations, including product technical bulletins, handling, storage and installation instructions, and datasheets.

3.2 CONNECTIONS TO EQUIPMENT

- .1 In accordance with manufacturer's instructions unless otherwise indicated.
- .2 Use valves and either unions or flanges for isolation and ease of maintenance and assembly.
- .3 Use flexible connections when equipment mounted on vibration isolation and when piping subject to movement.

3.3 CLEARANCES

- .1 Provide clearance around systems, equipment and components for observation of operation, inspection, servicing, maintenance and as recommended by manufacturer.
- .2 Provide space for disassembly, removal of equipment and components as recommended by manufacturer without interrupting operation of other system, equipment, and components.

3.4 DRAINS

- .1 Install piping with grade in direction of flow except as indicated.
- .2 Install drain valve at low points in piping systems, at equipment and at section isolating valves.
- .3 Pipe each drain valve discharge separately to above floor drain.
 - .1 Discharge to be visible.
- .4 Drain valves: NPS 3/4 gate or globe valves unless indicated otherwise, with hose end male thread, cap and chain.

3.5 AIR VENTS

- .1 Install manual air vents at high points in piping systems.
- .2 Install isolating valve at each manual air valve.

3.6 DIELECTRIC COUPLINGS

- .1 General: compatible with system, to suit pressure rating of system.
- .2 Locations: where dissimilar metals are joined.
- .3 NPS 2 and under: isolating unions or bronze valves.
- .4 Over NPS 2: isolating flanges.

3.7 PIPEWORK INSTALLATION

- .1 Protect openings against entry of foreign material.
- .2 Install to isolate equipment and allow removal without interrupting operation of other equipment or systems.
- .3 Assemble piping using fittings manufactured to ANSI standards.
- .4 Install exposed piping, equipment, rectangular cleanouts and similar items parallel or perpendicular to building lines.
- .5 Install concealed pipework to minimize furring space, maximize headroom, conserve space.
- .6 Slope piping, except where indicated, in direction of flow for positive drainage and venting.
- .7 Install, except where indicated, to permit separate thermal insulation of each pipe.
- .8 Group piping wherever possible.
- .9 Ream pipes, remove scale and other foreign material before assembly.
- .10 Use eccentric reducers at pipe size changes to ensure positive drainage and venting.
- .11 Provide for thermal expansion as indicated.
- .12 Valves:
 - .1 Install in accessible locations.
 - .2 Remove interior parts before soldering.
 - .3 Install with stems above horizontal position unless indicated.
 - .4 Valves accessible for maintenance without removing adjacent piping.
 - .5 Use ball valves at branch take-offs for isolating purposes except where specified.

3.8 SLEEVES

- .1 General: install where pipes pass through masonry, concrete structures, fire rated assemblies, and as indicated.
- .2 Material: schedule 40 black steel pipe.
- .3 Construction: use annular fins continuously welded at mid-point at foundation walls and where sleeves extend above finished floors.
- .4 Sizes: 6 mm minimum clearance between sleeve and uninsulated pipe or between sleeve and insulation.
- .5 Installation:
 - .1 Concrete, masonry walls, concrete floors on grade: terminate flush with finished surface.

- .2 Other floors: terminate 25 mm above finished floor.
- .3 Before installation, paint exposed exterior surfaces with heavy application of zinc-rich paint to CAN/CGSB-1.181.

- .6 Sealing:
 - .1 Foundation walls and below grade floors: fire retardant, waterproof non-hardening mastic.
 - .2 Elsewhere:
 - .1 Provide space for firestopping.
 - .2 Maintain fire rating integrity.
 - .3 Sleeves installed for future use: fill with lime plaster or other easily removable filler.
 - .4 Ensure no contact between copper pipe or tube and sleeve.

3.9 ESCUTCHEONS

- .1 Install on pipes passing through walls, partitions, floors, and ceilings in finished areas.
- .2 Construction: one piece type with set screws.
 - .1 Chrome or nickel plated brass or type 302 stainless steel..
- .3 Sizes: outside diameter to cover opening or sleeve.
 - .1 Inside diameter to fit around pipe or outside of insulation if so provided.

3.10 PREPARATION FOR FIRE STOPPING

- .1 Install fire stopping within annular space between pipes, ducts, insulation and adjacent fire separation in accordance with Section 07 84 00 - Fire Stopping.
- .2 Uninsulated unheated pipes not subject to movement: no special preparation.
- .3 Uninsulated heated pipes subject to movement: wrap with non-combustible smooth material to permit pipe movement without damaging fire stopping material or installation.
- .4 Insulated pipes and ducts: ensure integrity of insulation and vapour barriers.

3.11 FLUSHING OUT OF PIPING SYSTEMS

- .1 Flush system in accordance with Section 23 08 02 - Cleaning and Start-up of Mechanical Piping Systems.
- .2 Preparatory to acceptance, clean and refurbish equipment and leave in operating condition, including replacement of filters in piping systems.

3.12 PRESSURE TESTING OF EQUIPMENT AND PIPEWORK

- .1 Advise Departmental Representative 48 hours minimum prior to performance of pressure tests.

- .2 Pipework: test as specified in relevant sections of heating, ventilating and air conditioning work.
- .3 Maintain specified test pressure without loss for 4 hours minimum unless specified for longer period of time in relevant mechanical sections.
- .4 Prior to tests, isolate equipment and other parts which are not designed to withstand test pressure or media.
- .5 Conduct tests in presence of Departmental Representative.
- .6 Pay costs for repairs or replacement, retesting, and making good. Departmental Representative to determine whether repair or replacement is appropriate.
- .7 Insulate or conceal work only after approval and certification of tests by Departmental Representative.

3.13 EXISTING SYSTEMS

- .1 Connect into existing piping systems at times approved by Departmental Representative.
- .2 Request written approval by Departmental Representative 3 days minimum, prior to commencement of work.
- .3 Be responsible for damage to existing plant by this work.

3.14 CLEANING

- .1 Clean in accordance with Section 01 10 00 – General Instructions.
 - .1 Remove surplus materials, excess materials, rubbish, tools and equipment.
- .2 Waste Management: separate waste materials for reuse and recycling in accordance with Section 01 74 19 - Waste Management and Disposal.

END OF SECTION

PART 1 - GENERAL

1.1 REFERENCES

- .1 American National Standards Institute (ANSI)/American Society of Mechanical Engineers (ASME)
 - .1 ANSI/ASME B16.18, Cast Copper Alloy Solder Joint Pressure Fittings.
- .2 ASTM International
 - .1 ASTM A 276, Standard Specification for Stainless Steel Bars and Shapes.
 - .2 ASTM B 62, Standard Specification for Composition Bronze or Ounce Metal Castings.
 - .3 ASTM B 283, Standard Specification for Copper and Copper Alloy Die Forgings (Hot-Pressed).
 - .4 ASTM B 505/B 505M, Standard Specification for Copper-Base Alloy Continuous Castings.
- .3 Manufacturers Standardization Society of the Valve and Fittings Industry, Inc. (MSS)
 - .1 MSS-SP-25, Standard Marking System for Valves, Fittings, Flanges and Unions.
 - .2 MSS-SP-110, Ball Valves, Threaded, Socket-Welding, Solder Joint, Grooved and Flared Ends.

1.2 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide submittals in accordance with Section 01 33 00 – Submittal Procedures.
- .2 Product Data:
 - .1 Provide manufacturer's printed product literature and data sheets for equipment and systems and include product characteristics, performance criteria, physical size, finish and limitations.
- .3 Shop Drawings:
 - .1 Submit shop drawings for valves specified in this Section.

1.3 CLOSEOUT SUBMITTALS

- .1 Provide maintenance data for incorporation into manual specified in Section 01 10 00 – General Instructions.

1.4 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with Section 01 10 00 – General Instructions and with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements:
 - .1 Deliver materials to site in original factory packaging, labelled with manufacturer's name, address.

PART 2 - PRODUCTS

2.1 MATERIALS

- .1 Valves:
 - .1 Except for specialty valves, to be single manufacturer.
 - .2 Products to have CRN registration numbers.
- .2 End Connections:
 - .1 Connection into adjacent piping/tubing:
 - .1 Copper tube systems: solder ends to ANSI/ASME B16.18.
- .3 Drain Valves: Straight pattern bronze ball valve with hose end male thread adapter and complete with cap and chain, minimum size 20 mm (NPS 3/4).
- .4 Circuit Balancing Valves: Acceptable manufacturer: **IMI TA**.
 - .1 NPS 1/2 and 3/4:
 - .1 Body: Y-pattern, bronze body complete with two brass metering ports, memory feature and capable of precise flow measurement, flow balancing and drip tight shut-off.
 - .2 Pressure rating: 2760-kPa CWP.
 - .3 Connections: solder ends.
 - .4 Acceptable product: IMI TA STAS series.
- .5 Ball Valves:
 - .1 NPS 2 ½ and under:
 - .1 Body and cap: cast high tensile bronze to ASTM B 62.
 - .2 Pressure rating: 4140-kPa CWP.
 - .3 Connections: solder ends to ANSI.
 - .4 Stem: tamperproof ball drive.
 - .5 Stem packing nut: external to body.
 - .6 Ball and seat: replaceable stainless steel solid ball and Teflon seats.
 - .7 Stem seal: TFE with external packing nut.
 - .8 Operator: removable lever handle.

PART 3 - EXECUTION

3.1 INSTALLATION

- .1 Install rising stem valves in upright position with stem above horizontal.
- .2 Remove internal parts before soldering.
- .3 Install valves with unions at each piece of equipment arranged to allow servicing, maintenance, and equipment removal.

3.2 CLEANING

- .1 Clean in accordance with Section 01 10 00 – General Instructions.

- .2 Waste Management: separate waste materials for reuse and recycling in accordance with Section 01 74 19 - Waste Management and Disposal.

END OF SECTION

PART 1- GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 – Common Work Results for Mechanical.
- .2 Section 23 05 48 – Vibration and Seismic Controls for HVAC piping and Equipment.

1.2 REFERENCES

- .1 American Society of Mechanical Engineers (ASME)
 - .1 ASME B31.1, Power Piping.
- .2 ASTM International
 - .1 ASTM A 125, Standard Specification for Steel Springs, Helical, Heat-Treated.
 - .2 ASTM A 307, Standard Specification for Carbon Steel Bolts and Studs, 60,000 PSI Tensile Strength.
 - .3 ASTM A 563, Standard Specification for Carbon and Alloy Steel Nuts.
- .3 Manufacturer's Standardization Society of the Valves and Fittings Industry (MSS)
 - .1 MSS SP 58, Pipe Hangers and Supports - Materials, Design and Manufacture.
 - .2 MSS SP 69, Pipe Hangers and Supports - Selection and Application.
 - .3 MSS SP 89, Pipe Hangers and Supports - Fabrication and Installation Practices.
- .4 Underwriter's Laboratories of Canada (ULC)

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide submittals in accordance with Section 01 33 00 – Submittal Procedures.
- .2 Product Data:
 - .1 Provide manufacturer's printed product literature and data sheets for hangers and supports and include product characteristics, performance criteria, physical size, finish and limitations.
- .3 Shop Drawings:
 - .1 Submit shop drawings for:
 - .1 Bases, hangers and supports.
 - .2 Connections to equipment and structure.
 - .3 Structural assemblies.
- .4 Certificates:
 - .1 Submit certificates signed by manufacturer certifying that materials comply with specified performance characteristics and physical properties.
- .5 Manufacturers' Instructions:
 - .1 Provide manufacturer's installation instructions.
 - .1 Departmental Representative will make available 1 copy of systems supplier's

installation instructions.

1.4 CLOSEOUT SUBMITTALS

- .1 Provide maintenance data for incorporation into manual specified in Section 01 10 00 – General Instructions.

1.5 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with Section 01 10 00 – General Instructions and with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements:
 - .1 Deliver materials to site in original factory packaging, labelled with manufacturer's name, address.

PART 2 - PRODUCTS

2.1 SYSTEM DESCRIPTION

- .1 Design Requirements:
 - .1 Construct pipe hanger and support to manufacturer's recommendations utilizing manufacturer's regular production components, parts and assemblies.
 - .2 Base maximum load ratings on allowable stresses prescribed by ASME B31.1 or MSS SP 58.
 - .3 Ensure that supports, guides, anchors do not transmit excessive quantities of heat to building structure.
 - .4 Design hangers and supports to support systems under conditions of operation, allow free expansion and contraction, prevent excessive stresses from being introduced into pipework or connected equipment.
 - .5 Provide for vertical adjustments after erection and during commissioning. Amount of adjustment in accordance with MSS SP 58.
- .2 Performance Requirements:
 - .1 Design supports, platforms, catwalks, hangers to withstand seismic events as specified Section 23 05 48 – Vibration and Seismic Controls for HVAC Piping and Equipment.

2.2 GENERAL

- .1 Fabricate hangers, supports and sway braces in accordance with MSS SP 58. ANSI B31.1 and
- .2 Use components for intended design purpose only. Do not use for rigging or erection purposes.

2.3 PIPE HANGERS

- .1 Finishes:

- .1 Pipe hangers and supports: galvanized after manufacture.
- .2 Use hot dipped galvanizing process.
- .3 Ensure steel hangers in contact with copper piping are copper plated or epoxy coated.

- .2 Upper attachment structural: suspension from lower flange of I-Beam:
 - .1 Cold piping NPS 2 maximum: malleable iron C-clamp with hardened steel cup point setscrew, locknut and carbon steel retaining clip.
 - .1 Rod: 9 mm UL listed.
 - .2 Cold piping NPS 2 1/2 or greater, hot piping: malleable iron beam clamp, eye rod, jaws and extension with carbon steel retaining clip, tie rod, nuts and washers, UL listed to MSS-SP 58 and MSS-SP 69.

- .3 Upper attachment structural: suspension from upper flange of I-Beam:
 - .1 Cold piping NPS 2 maximum: ductile iron top-of-beam C-clamp with hardened steel cup point setscrew, locknut and carbon steel retaining clip, UL listed to MSS SP 69.
 - .2 Cold piping NPS 2 1/2 or greater, hot piping: malleable iron top-of-beam jaw-clamp with hooked rod, spring washer, plain washer and nut UL listed.

- .4 Upper attachment to concrete:
 - .1 Ceiling: carbon steel welded eye rod, clevis plate, clevis pin and cotters with weldless forged steel eye nut. Ensure eye 6 mm minimum greater than rod diameter.
 - .2 Concrete inserts: wedge shaped body with knockout protector plate UL listed to MSS SP 69.

- .5 Hanger rods: threaded rod material to MSS SP 58:
 - .1 Ensure that hanger rods are subject to tensile loading only.
 - .2 Provide linkages where lateral or axial movement of pipework is anticipated.
 - .3 Do not use 22 mm or 28 mm rod.

- .6 Pipe attachments: material to MSS SP 58:
 - .1 Attachments for steel piping: carbon steel galvanized.
 - .2 Attachments for copper piping: copper plated black steel.
 - .3 Use insulation shields for hot pipework.
 - .4 Oversize pipe hangers and supports for insulated pipework.

- .7 Adjustable clevis: material to MSS SP 69 UL listed, clevis bolt with nipple spacer and vertical adjustment nuts above and below clevis.
 - .1 Ensure "U" has hole in bottom for rivetting to insulation shields.

- .8 Yoke style pipe roll: carbon steel yoke, rod and nuts with cast iron roll, to MSS SP 69.

- .9 U-bolts: carbon steel to MSS SP 69 with 2 nuts at each end to ASTM A 563.
 - .1 Finishes for steel pipework: galvanized.
 - .2 Finishes for copper, glass, brass or aluminum pipework: galvanized, with formed portion plastic coated.

- .10 Pipe rollers: cast iron roll and roll stand with carbon steel rod to MSS SP 69.

2.4 RISER CLAMPS

- .1 Steel or cast iron pipe: galvanized carbon steel to MSS SP 58, type 42, UL listed.

- .2 Copper pipe: carbon steel copper plated to MSS SP 58, type 42.
- .3 Bolts: to ASTM A 307.
- .4 Nuts: to ASTM A 563.

2.5 INSULATION PROTECTION SHIELDS

- .1 Insulated cold piping:
 - .1 64 kg/m³ density insulation plus insulation protection shield to: MSS SP 69, galvanized sheet carbon steel. Length designed for maximum 3 m span.
- .2 Insulated hot piping:
 - .1 Curved plate 300 mm long, with edges turned up, welded-in centre plate for pipe sizes NPS 12 and over, carbon steel to comply with MSS SP 69.

2.6 CONSTANT SUPPORT SPRING HANGERS

- .1 Springs: alloy steel to ASTM A 125, shot peened, magnetic particle inspected, with +/-5% spring rate tolerance, tested for free height, spring rate, loaded height and provided with Certified Mill Test Report (CMTR).
- .2 Load adjustability: 10% minimum adjustability each side of calibrated load. Adjustment without special tools. Adjustments not to affect travel capabilities.
- .3 Provide upper and lower factory set travel stops.
- .4 Provide load adjustment scale for field adjustments.
- .5 Total travel to be actual travel + 20%. Difference between total travel and actual travel 25 mm minimum.
- .6 Individually calibrated scales on each side of support calibrated prior to shipment, complete with calibration record.

2.7 VARIABLE SUPPORT SPRING HANGERS

- .1 Vertical movement: 13 mm minimum, 50 mm maximum, use single spring pre-compressed variable spring hangers.
- .2 Vertical movement greater than 50 mm: use double spring pre-compressed variable spring hanger with 2 springs in series in single casing.
- .3 Variable spring hanger complete with factory calibrated travel stops. Provide certificate of calibration for each hanger.
- .4 Steel alloy springs: to ASTM A 125, shot peened, magnetic particle inspected, with +/-5 % spring rate tolerance, tested for free height, spring rate, loaded height and provided with CMTR.

2.8 EQUIPMENT ANCHOR BOLTS AND TEMPLATES

- .1 Provide templates to ensure accurate location of anchor bolts.

PART 3 - EXECUTION

3.1 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and datasheet.

3.2 INSTALLATION

- .1 Install in accordance with:
 - .1 Manufacturer's instructions and recommendations.
- .2 Vibration Control Devices:
 - .1 Install on piping systems at fan coil units.
- .3 Clamps on riser piping:
 - .1 Support independent of connected horizontal pipework using riser clamps and riser clamp lugs welded to riser.
 - .2 Bolt-tightening torques to industry standards.
 - .3 Steel pipes: install below coupling or shear lugs welded to pipe.
 - .4 Cast iron pipes: install below joint.
- .4 Clevis plates:
 - .1 Attach to concrete with 4 minimum concrete inserts,[one at each corner.
- .5 Provide supplementary structural steelwork where structural bearings do not exist or where concrete inserts are not in correct locations.
- .6 Use approved constant support type hangers where:
 - .1 Vertical movement of pipework is 13 mm or more,
 - .2 Transfer of load to adjacent hangers or connected equipment is not permitted.
- .7 Use variable support spring hangers where:
 - .1 Transfer of load to adjacent piping or to connected equipment is not critical.
 - .2 Variation in supporting effect does not exceed 25 % of total load.

3.3 HANGER SPACING

- .1 Plumbing piping: to Canadian Plumbing Code and authority having jurisdiction.
- .2 Copper piping: in accordance with table below.
- .3 Within 300 mm of each elbow.

Maximum Pipe Size : NPS	Maximum Spacing Steel	Maximum Spacing Copper
up to 1-1/4	2.4 m	1.8 m
1-1/2	3.0 m	2.4 m
2	3.0 m	2.4 m
2-1/2	3.7 m	3.0 m
3	3.7 m	3.0 m

3.4 HANGER INSTALLATION

- .1 Install hanger so that rod is vertical under operating conditions.
- .2 Adjust hangers to equalize load.
- .3 Support from structural members. Where structural bearing does not exist or inserts are not in suitable locations, provide supplementary structural steel members.

3.5 HORIZONTAL MOVEMENT

- .1 Angularity of rod hanger resulting from horizontal movement of pipework from cold to hot position not to exceed 4 degrees from vertical.
- .2 Where horizontal pipe movement is less than 13 mm, offset pipe hanger and support so that rod hanger is vertical in the hot position.

3.6 FINAL ADJUSTMENT

- .1 Adjust hangers and supports:
 - .1 Ensure that rod is vertical under operating conditions.
 - .2 Equalize loads.
- .2 Adjustable clevis:
 - .1 Tighten hanger load nut securely to ensure proper hanger performance.
 - .2 Tighten upper nut after adjustment.
- .3 C-clamps:
 - .1 Follow manufacturer's recommended written instructions and torque values when tightening C-clamps to bottom flange of beam.
- .4 Beam clamps:
 - .1 Hammer jaw firmly against underside of beam.

3.7 CLEANING

- .1 Clean in accordance with Section 01 10 00 – General Instructions.
- .2 Waste Management: separate waste materials for reuse and recycling in accordance with Section

01 74 19 - Waste Management and Disposal.

END OF SECTION

PART 1- GENERAL

1.1 SUMMARY

- .1 Section Includes:
 - .1 Vibration isolation materials and components, seismic control measures and their installation.

1.2 REFERENCES

- .1 National Building Code of Canada (NBC)

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submittals: in accordance with Section 01 33 00 – Submittal Procedures.
 - .1 Submit manufacturer's printed product literature, specifications and datasheet. Include product characteristics, performance criteria, and limitations.
- .2 Submit shop drawings in accordance with Section 01 33 00 – Submittal Procedures.
 - .1 Shop drawings: submit drawings stamped and signed by professional engineer registered or licensed in Province of Ontario, Canada.
 - .2 Provide system shop drawings complete with performance and product data.
 - .3 Provide detailed drawings of seismic control measures for equipment and piping.

1.4 DELIVERY, STORAGE, AND HANDLING

- .1 Packing, shipping, handling and unloading:
 - .1 Deliver, store and handle in accordance with Section 01 10 00 – General Instructions, and with manufacturer's written instructions.

PART 2 - PRODUCTS

2.1 GENERAL

- .1 Size and shape of bases type and performance of vibration isolation as indicated.

2.2 ELASTOMERIC PADS

- .1 Type EP1 - neoprene waffle or ribbed; 9 mm minimum thick; 50 durometer; maximum loading 350 kPa.
- .2 Type EP2 - rubber waffle or ribbed; 9 mm minimum thick; 30 durometer natural rubber; maximum loading 415 kPa.

- .3 Type EP3 - neoprene-steel-neoprene; 9 mm minimum thick neoprene bonded to 1.71 mm steel plate; 50 durometer neoprene, waffle or ribbed; holes sleeved with isolation washers; maximum loading 350 kPa.
- .4 Type EP4 - rubber-steel-rubber; 9 mm minimum thick rubber bonded to 1.71 mm steel plate; 30 durometer natural rubber, waffle or ribbed; holes sleeved with isolation washers; maximum loading 415 kPa.

2.3 ELASTOMERIC MOUNTS

- .1 Type M1 - colour coded; neoprene in shear; maximum durometer of 60; threaded insert and two bolt-down holes; ribbed top and bottom surfaces.

2.4 SPRINGS

- .1 Design stable springs: ratio of lateral to axial stiffness is equal to or greater than 1.2 times ratio of static deflection to working height. Select for 50% travel beyond rated load. Units complete with levelling devices.
- .2 Ratio of height when loaded to diameter of spring between 0.8 to 1.0.
- .3 Colour code springs.

2.5 SPRING MOUNT

- .1 Zinc or cadmium plated hardware; housings coated with rust resistant paint.
- .2 Type M2 - stable open spring: support on bonded 6 mm minimum thick ribbed neoprene or rubber friction and acoustic pad.
- .3 Type M3 - stable open spring: 6 mm minimum thick ribbed neoprene or rubber friction and acoustic pad, bonded under isolator and on isolator top plate; levelling bolt for rigidly mounting to equipment.
- .4 Type M4 - restrained stable open spring: supported on bonded 6 mm minimum thick ribbed neoprene or rubber friction and acoustic pad; built-in resilient limit stops, removable spacer plates.
- .5 Type M5 - enclosed spring mounts with snubbers for isolation up to 950 kg maximum.

2.6 HANGERS

- .1 Colour coded springs, rust resistant, painted box type hangers. Arrange to permit hanger box or rod to move through a 30 degrees arc without metal to metal contact.
- .2 Type H1 - neoprene - in-shear, moulded with rod isolation bushing which passes through hanger box.
- .3 Type H2 - stable spring, elastomeric washer, cup with moulded isolation bushing which passes through hanger box.

- .4 Type H3 - stable spring, elastomeric element, cup with moulded isolation bushing which passes through hanger box.
- .5 Type H4 - stable spring, elastomeric element with precompression washer and nut with deflection indicator.

2.7 SEISMIC CONTROL MEASURES

- .1 General:
 - .1 Following systems and/or equipment to remain operational during and after earthquakes:
 - .1 Fan coil units.
 - .2 Exhaust fan.
 - .2 Seismic control systems to work in every direction.
 - .3 Fasteners and attachment points to resist same maximum load as seismic restraint.
 - .4 Drilled or power driven anchors and fasteners not permitted.
 - .5 No equipment, equipment supports or mounts to fail before failure of structure.
 - .6 Supports of cast iron or threaded pipe not permitted.
 - .7 Seismic control measures not to interfere with integrity of firestopping.
- .2 Static equipment:
 - .1 Anchor equipment to equipment supports. Anchor equipment supports to structure.
 - .2 Suspended equipment:
 - .1 Use one or more of following methods depending upon site conditions:
 - .1 Install tight to structure.
 - .2 Cross brace in every direction.
 - .3 Brace back to structure.
 - .4 Cable restraint system.
 - .3 Seismic restraints:
 - .1 Cushioning action gentle and steady.
 - .2 Never reach metal-like stiffness.
- .3 Vibration isolated equipment:
 - .1 Seismic control measures not to jeopardize noise and vibration isolation systems. Provide 6 to 9 mm clearance during normal operation of equipment and systems between seismic restraint and equipment.
 - .2 Incorporate seismic restraints into vibration isolation system to resist complete isolator unloading.
 - .3 As indicated.
- .4 Piping systems:
 - .1 Piping systems: hangers longer than 300 mm; brace at each hanger.
 - .2 Compatible with requirements for anchoring and guiding of piping systems.
- .5 Bracing methods:
 - .1 Approved by Departmental Representative.
 - .2 Structural angles or channels.
 - .3 Cable restraint system incorporating grommets, shackles and other hardware to ensure alignment of restraints and to avoid bending of cables at connection points. Incorporate neoprene into cable connections to reduce shock loads.

PART 3- EXECUTION

3.1 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and datasheet.

3.2 INSTALLATION

- .1 Seismic control measures to meet requirements of NBC.
- .2 Install vibration isolation equipment in accordance with manufacturers instructions and adjust mountings to level equipment.
- .3 Ensure piping, ducting and electrical connections to isolated equipment do not reduce system flexibility and that piping, conduit and ducting passage through walls and floors do not transmit vibrations.
- .4 Unless indicated otherwise, support piping connected to isolated equipment with spring mounts or spring hangers with 25 mm minimum static deflection as follows:
 - .1 Up to NPS4: first 3 points of support. NPS5 to NPS8: first 4 points of support. NPS10 and Over: first 6 points of support.
 - .2 First point of support: static deflection of twice deflection of isolated equipment, but not more than 50 mm.
- .5 Where isolation is bolted to floor use vibration isolation rubber washers.
- .6 Block and shim level bases so that ductwork and piping connections can be made to rigid system at operating level, before isolator adjustment is made. Ensure that there is no physical contact between isolated equipment and building structure.

3.3 FIELD QUALITY CONTROL

- .1 Manufacturer's Field Services:
 - .1 Arrange with manufacturer's representative to review work of this Section and submit written reports to verify compliance with Contract Documents.
 - .2 Manufacturer's Field Services: consisting of product use recommendations and periodic site visits to review installation, scheduled as follows:
 - .1 After delivery and storage of Products.
 - .2 After preparatory work is complete but before installation commences.
 - .3 Twice during the installation, at 25% and 60% completion stages.
 - .4 Upon completion of installation.
 - .3 Submit manufacturer's reports to Departmental Representative within 3 days of manufacturer representative's review.
 - .4 Make adjustments and corrections in accordance with written report.

3.4 CLEANING

- .1 Clean in accordance with Section 01 10 00 – General Instructions.

- .2 Waste Management: separate waste materials for reuse and recycling in accordance with Section 01 74 19 - Waste Management and Disposal.

END OF SECTION

PART 1 - GENERAL

1.1 SUMMARY

- .1 TAB is used throughout this Section to describe the process, methods and requirements of testing, adjusting and balancing for HVAC.
- .2 TAB means to test, adjust and balance to perform in accordance with requirements of Contract Documents and to do other work as specified in this section.

1.2 QUALIFICATIONS OF TAB PERSONNEL

- .1 Submit names of personnel to perform TAB to Departmental Representative within [90] days of award of contract.
- .2 Provide documentation confirming qualifications, successful experience.
- .3 TAB: performed in accordance with the requirements of standard under which TAB Firm's qualifications are approved:
 - .1 Associated Air Balance Council, (AABC) National Standards for Total System Balance, MN-1.
 - .2 National Environmental Balancing Bureau (NEBB) TABES, Procedural Standards for Testing, Adjusting, Balancing of Environmental Systems.
 - .3 Sheet Metal and Air Conditioning Contractors' National Association (SMACNA), HVAC TAB HVAC Systems - Testing, Adjusting and Balancing.
- .4 Recommendations and suggested practices contained in the TAB Standard: mandatory.
- .5 Use TAB Standard provisions, including checklists, and report forms to satisfy Contract requirements.
- .6 Use TAB Standard for TAB, including qualifications for TAB Firm and Specialist and calibration of TAB instruments.
- .7 Where instrument manufacturer calibration recommendations are more stringent than those listed in TAB Standard, use manufacturer's recommendations.
- .8 TAB Standard quality assurance provisions such as performance guarantees form part of this contract.
 - .1 For systems or system components not covered in TAB Standard, use TAB procedures developed by TAB Specialist.
 - .2 Where new procedures, and requirements, are applicable to Contract requirements have been published or adopted by body responsible for TAB Standard used (AABC, NEBB, or TABB), requirements and recommendations contained in these procedures and requirements are mandatory.

1.3 PURPOSE OF TAB

- .1 Test to verify proper and safe operation, determine actual point of performance, evaluate qualitative and quantitative performance of equipment, systems and controls at design loads using actual or simulated loads
- .2 Adjust and regulate equipment and systems to meet specified performance requirements and to achieve specified interaction with other related systems under normal loads and operating conditions.
- .3 Balance systems and equipment to regulate flow rates to match load requirements over full operating ranges.

1.4 EXCEPTIONS

- .1 TAB of systems and equipment regulated by codes, standards to satisfaction of authority having jurisdiction.

1.5 CO-ORDINATION

- .1 Schedule time required for TAB (including repairs, re-testing) into project construction and completion schedule to ensure completion before acceptance of project.
- .2 Do TAB of each system independently and subsequently, where interlocked with other systems, in unison with those systems.

1.6 PRE-TAB REVIEW

- .1 Review contract documents before project construction is started and confirm in writing to Departmental Representative adequacy of provisions for TAB and other aspects of design and installation pertinent to success of TAB.
- .2 Review specified standards and report to Departmental Representative in writing proposed procedures which vary from standard.
- .3 During construction, co-ordinate location and installation of TAB devices, equipment, accessories, measurement ports and fittings.

1.7 START-UP

- .1 Follow start-up procedures as recommended by equipment manufacturer unless specified otherwise.
- .2 Follow special start-up procedures specified elsewhere in Division 23.

1.8 OPERATION OF SYSTEMS DURING TAB

- .1 Operate systems for length of time required for TAB and as required by Departmental

Representative for verification of TAB reports.

1.9 START OF TAB

- .1 Notify Departmental Representative 7 days prior to start of TAB.
- .2 Start TAB when building is essentially completed, including:
 - .3 Installation of ceilings, doors, windows, other construction affecting TAB.
 - .4 Application of weatherstripping, sealing, and caulking.
 - .5 Pressure, leakage, other tests specified elsewhere Division 23.
 - .6 Provisions for TAB installed and operational.
- .7 Start-up, verification for proper, normal and safe operation of mechanical and associated electrical and control systems affecting TAB including but not limited to:
 - .1 Proper thermal overload protection in place for electrical equipment.
 - .2 Air systems:
 - .1 Filters in place, clean.
 - .2 Duct systems clean.
 - .3 Ducts, air shafts, ceiling plenums are airtight to within specified tolerances.
 - .4 Correct fan rotation.
 - .5 Fire, smoke, volume control dampers installed and open.
 - .6 Coil fins combed, clean.
 - .7 Access doors, installed, closed.
 - .8 Outlets installed, volume control dampers open.
 - .3 Liquid systems:
 - .1 Flushed, filled, vented.
 - .2 Correct pump rotation.
 - .3 Strainers in place, baskets clean.
 - .4 Isolating and balancing valves installed, open.
 - .5 Calibrated balancing valves installed, at factory settings.
 - .6 Chemical treatment systems complete, operational.

1.10 APPLICATION TOLERANCES

- .1 Do TAB to following tolerances of design values:
 - .1 HVAC systems: plus 5 %, minus 5 %.
 - .2 Hydronic systems: plus or minus 10 %.

1.11 ACCURACY TOLERANCES

- .1 Measured values accurate to within plus or minus 2 % of actual values.

1.12 INSTRUMENTS

- .1 Prior to TAB, submit to Departmental Representative list of instruments used together with serial numbers.
- .2 Calibrate in accordance with requirements of most stringent of referenced standard for either applicable system or HVAC system.
- .3 Calibrate within 3 months of TAB. Provide certificate of calibration to Departmental Representative.

1.13 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit, prior to commencement of TAB:
 - .1 Proposed methodology and procedures for performing TAB if different from referenced standard.

1.14 PRELIMINARY TAB REPORT

- .1 Submit electronic copy of preliminary TAB report for checking and approval of Departmental Representative, prior to submission of formal TAB report, sample of rough TAB sheets. Include:
 - .1 Details of instruments used.
 - .2 Details of TAB procedures employed.
 - .3 Calculations procedures.
 - .4 Summaries.

1.15 TAB REPORT

- .1 Format in accordance with referenced standard.
- .2 TAB report to show results in SI units and to include:
 - .1 Project record drawings.
 - .2 System schematics.
- .3 Submit one electronic copy of TAB Report to Departmental Representative for verification and approval, in both official languages.

1.16 VERIFICATION

- .1 Reported results subject to verification by Departmental Representative.
- .2 Provide personnel and instrumentation to verify up to 30 % of reported results.
- .3 Number and location of verified results as directed by Departmental Representative.
- .4 Pay costs to repeat TAB as required to satisfaction of Departmental Representative.

1.17 SETTINGS

- .1 After TAB is completed to satisfaction of Departmental Representative, replace drive guards, close access doors, lock devices in set positions, ensure sensors are at required settings.
- .2 Permanently mark settings to allow restoration at any time during life of facility. Do not eradicate or cover markings.

1.18 COMPLETION OF TAB

- .1 TAB considered complete when final TAB Report received and approved by Departmental Representative.

1.19 AIR SYSTEMS

- .1 Standard: TAB to most stringent of this section.
- .2 Do TAB of following systems, equipment, components, controls:
 - .1 In-Row Cooling Unit.
 - .2 Split AC Units.
 - .3 Outside Air Supply Grille.
- .3 Qualifications: personnel performing TAB current member in good standing of AABC or NEBB.
- .4 Quality assurance: perform TAB under direction of supervisor qualified to standards of AABC or NEBB.
- .5 Measurements: to include as appropriate for systems, equipment, components, controls: air velocity, static pressure, flow rate, pressure drop (or loss), temperatures (dry bulb, wet bulb, dewpoint), duct cross-sectional area, RPM, electrical power, voltage, noise, vibration.
- .6 Locations of equipment measurements: to include as appropriate:
 - .1 Inlet and outlet of dampers, filter, coil, humidifier, fan, other equipment causing changes in conditions.
 - .2 At controllers, controlled device.
- .7 Locations of systems measurements to include as appropriate: main ducts, main branch, sub-branch, run-out (or grille, register or diffuser).

1.20 HYDRONIC SYSTEMS

- .1 Standard: TAB to most stringent of this section.
- .2 Do TAB of following systems, equipment, components, controls:
 - .1 In-Row Cooling Unit.
- .3 Qualifications: personnel performing TAB current member in good standing of AABC or NEBB.

- .4 Measurements: to include, but not limited to, following as appropriate for systems, equipment, components, controls: Flow rate, pressure drop (or loss), and temperature.
- .5 Locations of equipment measurements: to include as appropriate:
 - .1 Inlet and outlet of the unit.

PART 2- PRODUCTS

2.1 NOT USED

- .1 Not used.

PART 3 - EXECUTION

3.1 NOT USED

- .1 Not used.

END OF SECTION

PART 1 - GENERAL

1.1 SUMMARY

- .1 Section Includes:
 - .1 Thermal insulation for piping and piping accessories.

1.2 REFERENCES

- .1 American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE)
 - .1 ASHRAE Standard 90.1, Energy Standard for Buildings Except Low-Rise Residential Buildings (IESNA co-sponsored; ANSI approved; Continuous Maintenance Standard).
- .2 American Society for Testing and Materials International (ASTM)
 - .1 ASTM C 335, Standard Test Method for Steady State Heat Transfer Properties of Horizontal Pipe Insulation.
 - .2 ASTM C 449/C 449M, Standard Specification for Mineral Fiber-Hydraulic-Setting Thermal Insulating and Finishing Cement.
 - .3 ASTM C 547, Mineral Fiber Pipe Insulation.
 - .4 ASTM C 921, Standard Practice for Determining the Properties of Jacketing Materials for Thermal Insulation.
- .3 Canadian General Standards Board (CGSB)
 - .1 CGSB 51-GP-52Ma, Vapour Barrier, Jacket and Facing Material for Pipe, Duct and Equipment Thermal Insulation.
 - .2 CAN/CGSB-51.53, Poly (Vinyl Chloride) Jacketing Sheet, for Insulated Pipes, Vessels and Round Ducts
- .4 Manufacturer's Trade Associations
 - .1 Thermal Insulation Association of Canada (TIAC): National Insulation Standards.
- .5 Underwriters' Laboratories of Canada (ULC)
 - .1 CAN/ULC-S102, Surface Burning Characteristics of Building Materials and Assemblies.
 - .2 CAN/ULC-S702, Thermal Insulation, Mineral Fibre, for Buildings
 - .3 CAN/ULC-S702.2, Thermal Insulation, Mineral Fibre, for Buildings, Part 2: Application Guidelines.

1.3 DEFINITIONS

- .1 For purposes of this section:
 - .1 "CONCEALED" - insulated mechanical services in suspended ceilings and non-accessible chases and furred-in spaces.
 - .2 "EXPOSED" - will mean "not concealed" as specified.
- .2 TIAC ss:
 - .1 CRF: Code Rectangular Finish.
 - .2 CPF: Code Piping Finish.

1.4 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submittals: in accordance with Section 01 33 00 – Submittal Procedures.
- .2 Product Data:
 - .1 Submit manufacturer's printed product literature, specifications and datasheet. Include product characteristics, performance criteria, and limitations.
 - .1 Submit one electronic copy of Workplace Hazardous Materials Information System (WHMIS) Material Safety Data Sheets (MSDS) in accordance with Section 00 10 00 – General Instructions.
- .3 Shop Drawings:
 - .1 Submit shop drawings in accordance with Section 01 33 00 – Submittal Procedures.

1.5 QUALITY ASSURANCE

- .1 Qualifications:
- .2 Installer: specialist in performing work of this Section, and have at least 3 years successful experience in this size and type of project, member of TIAC.

1.6 DELIVERY, STORAGE AND HANDLING

- .1 Packing, shipping, handling and unloading:
 - .1 Deliver, store and handle in accordance with manufacturer's written instructions and Section 01 10 00 – General Instructions.
 - .2 Deliver materials to site in original factory packaging, labelled with manufacturer's name, address.
- .2 Storage and Protection:
 - .1 Protect from weather, construction traffic.
 - .2 Protect against damage.
 - .3 Store at temperatures and conditions required by manufacturer.

PART 2 - PRODUCTS

2.1 FIRE AND SMOKE RATING

- .1 In accordance with CAN/ULC-S102.
 - .1 Maximum flame spread rating: 25.
 - .2 Maximum smoke developed rating: 50.

2.2 INSULATION

- .1 Mineral fibre specified includes glass fibre, rock wool, slag wool.
- .2 Thermal conductivity ("k" factor) not to exceed specified values at 24 degrees C mean temperature

when tested in accordance with ASTM C 335.

- .3 TIAC Code A-3: rigid moulded mineral fibre with factory applied vapour retarder jacket.
 - .1 Mineral fibre: to CAN/ULC-S702 and ASTM C 547.
 - .2 Jacket: to CGSB 51-GP-52Ma.
 - .3 Maximum "k" factor: to CAN/ULC-S702 and ASTM C 547.

- .4 TIAC Code A-6: flexible unicellular tubular elastomer.
 - .1 Insulation: flexible closed-cell elastomeric thermal insulation, in tubular, sheet or roll form.
 - .2 Certified by manufacturer: free of potential stress corrosion cracking corrodants.
 - .3 Acceptable products: AP Armaflex, or approved equal.

2.3 INSULATION SECUREMENT

- .1 Tape: self-adhesive, aluminum, plain, 50 mm wide minimum.
- .2 Contact adhesive: quick setting.
- .3 Canvas adhesive: washable.
- .4 Tie wire: 1.5 mm diameter stainless steel.
- .5 Bands: stainless steel, 19 mm wide, 0.5 mm thick.

2.4 CEMENT

- .1 Thermal insulating and finishing cement:
 - .1 Hydraulic setting on mineral wool, to ASTM C 449/C 449M.

2.5 VAPOUR RETARDER LAP ADHESIVE

- .1 Water based, fire retardant type, compatible with insulation.

2.6 INDOOR VAPOUR RETARDER FINISH

- .1 Vinyl emulsion type acrylic, compatible with insulation.

2.7 JACKETS

- .1 Canvas:
 - .1 220 g/m² cotton, plain weave, treated with dilute fire retardant lagging adhesive to ASTM C 921.
 - .2 Lagging adhesive: compatible with insulation.

PART 3- EXECUTION

3.1 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and datasheet.

3.2 PRE-INSTALLATION REQUIREMENT

- .1 Pressure testing of piping systems and adjacent equipment to be complete, witnessed and certified.
- .2 Surfaces clean, dry, free from foreign material.

3.3 INSTALLATION

- .1 Install in accordance with TIAC National Standards.
- .2 Apply materials in accordance with manufacturers instructions and this specification.
- .3 Use two layers with staggered joints when required nominal wall thickness exceeds 75 mm.
- .4 Maintain uninterrupted continuity and integrity of vapour retarder jacket and finishes.
 - .1 Install hangers, supports outside vapour retarder jacket.
- .5 Supports, Hangers:
 - .1 Apply high compressive strength insulation, suitable for service, at oversized saddles and shoes where insulation saddles have not been provided.

3.4 REMOVABLE, PRE-FABRICATED, INSULATION AND ENCLOSURES

- .1 Application: at valves and unions at equipment.
- .2 Design: to permit periodic removal and replacement without damage to adjacent insulation.
- .3 Insulation:
 - .1 Insulation, fastenings and finishes: same as system.

3.5 INSTALLATION OF ELASTOMERIC INSULATION

- .1 Insulation to remain dry. Overlaps to manufacturers instructions. Ensure tight joints.
- .2 Provide vapour retarder as recommended by manufacturer.
- .3 Apply ArmaFlex WB finish on insulation exposed outdoors.

3.6 PIPING INSULATION SCHEDULES

- .1 Includes valves, valve bonnets, strainers, flanges and fittings unless otherwise specified.
- .2 TIAC Code: A-6.

- .1 Insulation securements: ArmaFlex BLV – black low VOC air-drying, solvent-based contact adhesive.
- .2 Seals: ArmaFlex BLV – black low VOC air-drying, solvent-based contact adhesive and ArmaFlex insulation tape.
- .3 Installation: TIAC Code: 1051-C.

- .3 TIAC Code: A-3.
 - .1 Securements: Tape at 300 mm on centre.
 - .2 Seals: VR lap seal adhesive, VR lagging adhesive.
 - .3 Installation: TIAC Code: 1501-C.

- .4 Thickness of insulation as listed in following table.
 - .1 Run-outs to individual units and equipment not exceeding 4000 mm long.

Application	Temp. °C	TIAC code	Pipe sizes (NPS) and insulation thickness (mm)					
			Runout	to 1	1¼ to 2	2½ to 4	5 to 6	8 & over
Refrigerant hot gas and liquid		A-6	25	25	25	25	25	25
Chilled Water	7 - 15	A-3	25	25	25	25	25	25

- .5 Finishes:
 - .1 Exposed indoors: Canvas jacket.
 - .2 Concealed, indoors: No jacket required.
 - .3 Use vapour retarder jacket on TIAC code C-2 insulation compatible with insulation.
 - .4 Installation: to appropriate TIAC code CRF/1 through CPF/5.

3.7 CLEANING

- .1 Clean in accordance with Section 01 10 00 – General Instructions.
- .2 Waste Management: separate waste materials for reuse and recycling in accordance with Section 01 74 19 - Waste Management and Disposal.

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 – Common Work Results for Mechanical.
- .2 Section 23 05 93 - Testing, Adjusting and Balancing for HVAC

1.2 REFERENCES

- .1 Health Canada/Workplace Hazardous Materials Information System (WHMIS)
- .1 Material Safety Data Sheets (MSDS).

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Product Data:
 - .1 Submit manufacturer's printed product literature, specifications and datasheet in accordance with Section 01 33 00 – Submittal Procedures. Include product characteristics, performance criteria, and limitations.
- .2 Quality assurance submittals: submit following in accordance with Section 01 33 00 – Submittal Procedures.
 - .1 Instructions: submit manufacturer's installation instructions.
 - .1 Departmental Representative will make available 1 copy of systems supplier's installation instructions.

1.4 DELIVERY, STORAGE, AND HANDLING

- .1 Packing, shipping, handling and unloading:
 - .1 Deliver, store and handle in accordance with manufacturer's written instructions and Section 01 10 00 – General Instructions.
- .2 Waste Management and Disposal:
 - .1 Construction/Demolition Waste Management and Disposal: in accordance with Section 01 74 19 – Waste Management and Disposal.

PART 2 - PRODUCTS

2.1 CLEANING SOLUTIONS

- .1 Tri-sodium phosphate: 0.40 kg per 100 L water in system.
- .2 Sodium carbonate: 0.40 kg per 100 L water in system.
- .3 Low-foaming detergent: 0.01 kg per 100 L water in system.

PART 3 - EXECUTION

3.1 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and datasheet.

3.2 CLEANING HYDRONIC AND STEAM SYSTEMS

- .1 Timing: systems operational, hydrostatically tested and with safety devices functional, before cleaning is carried out.
- .2 Cleaning Agency:
 - .1 Retain qualified water treatment specialist to perform system cleaning.
- .3 Cleaning procedures:
 - .1 Provide detailed report outlining proposed cleaning procedures at least 4 weeks prior to proposed starting date. Report to include:
 - .1 Cleaning procedures, flow rates, elapsed time.
 - .2 Chemicals and concentrations used.
 - .3 Inhibitors and concentrations.
 - .4 Specific requirements for completion of work.
 - .5 Special precautions for protecting piping system materials and components.
 - .6 Complete analysis of water used to ensure water will not damage systems or equipment.
- .4 Conditions at time of cleaning of systems:
 - .1 Systems: free from construction debris, dirt and other foreign material.
 - .2 Control valves: operational, fully open to ensure that terminal units can be cleaned properly.
 - .3 Strainers: clean prior to initial fill.
 - .4 Install temporary filters on pumps not equipped with permanent filters.
 - .5 Install pressure gauges on strainers to detect plugging.
- .5 Report on Completion of Cleaning:
 - .1 When cleaning is completed, submit report, complete with certificate of compliance with specifications of cleaning component supplier.
- .6 Hydronic Systems:
 - .1 Fill system with water, ensure air is vented from system.
 - .2 Use water meter to record volume of water in system to +/- 0.5%.
 - .3 Add chemicals under direct supervision of chemical treatment supplier.
 - .4 Closed loop systems: circulate system cleaner at 60 degrees C for at least 36 h. Drain as quickly as possible. Refill with water and inhibitors. Test concentrations and adjust to recommended levels.
 - .5 Flush velocity in system mains and branches to ensure removal of debris. System pumps may be used for circulating cleaning solution provided that velocities are adequate.
 - .6 Add chemical solution to system.
 - .7 Establish circulation, raise temperature slowly to 82 degrees C minimum. Circulate for 12 h, ensuring flow in all circuits. Remove heat, continue to circulate until temperature is below 38 degrees C. Drain as quickly as possible. Refill with clean water. Circulate for 6 h

at design temperature. Drain and repeat procedures specified above. Flush through low point drains in system. Refill with clean water adding to sodium sulphite (test for residual sulphite).

3.3 START-UP OF HYDRONIC SYSTEMS

- .1 After cleaning is completed and system is filled:
 - .1 Establish circulation and expansion tank level, set pressure controls.
 - .2 Ensure air is removed.
 - .3 Check pumps to be free from air, debris, possibility of cavitation when system is at design temperature.
 - .4 Dismantle system pumps used for cleaning, inspect, replace worn parts, install new gaskets and new set of seals.
 - .5 Clean out strainers repeatedly until system is clean.
 - .6 Check water level in expansion tank with cold water with circulating pumps OFF and again with pumps ON.
 - .7 Repeat with water at design temperature.
 - .8 Check pressurization to ensure proper operation and to prevent water hammer, flashing, cavitation. Eliminate water hammer and other noises.
 - .9 Bring system up to design temperature and pressure slowly over a 48 hour period.
 - .10 Perform TAB as specified in Section 23 05 93 - Testing, Adjusting and Balancing for HVAC.
 - .11 Adjust pipe supports, hangers, and springs as necessary.
 - .12 Monitor pipe movement.
 - .13 Check operation of drain valves.
 - .14 Adjust valve stem packings as systems settle down.
 - .15 Fully open balancing valves (except those that are factory-set).
 - .16 Check operation of over-temperature protection devices on circulating pumps.
 - .17 Adjust alignment of piping at pumps to ensure flexibility, adequacy of pipe movement, absence of noise or vibration transmission.

3.4 CLEANING

- .1 Clean in accordance with Section 01 10 00 – General Instructions.
- .2 Waste Management: separate waste materials for reuse and recycling in accordance with Section 01 74 19 - Waste Management and Disposal.

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 – Common Work Results for Mechanical.
- .2 Section 23 05 05 - Installation of Pipe Work.
- .3 Section 23 05 23.01 – Valves – Bronze.
- .4 Section 23 05 93 - Testing, Adjusting and Balancing for HVAC.
- .5 Section 23 08 02 - Cleaning and Start-Up of Mechanical Piping Systems.

1.2 REFERENCES

- .1 ASME
 - .1 ANSI B16.18, Cast Copper Alloy, Solder Joint Pressure Fittings.
 - .2 ANSI/ASME B16.22, Wrought Copper and Copper-Alloy Solder Joint Pressure Fittings.
- .2 ASTM International
 - .1 ASTM B 32, Standard Specification for Solder Metal.
 - .2 ASTM B 61, Standard Specification for Steam or Valve Bronze Castings.
 - .3 ASTM B 62, Standard Specification for Composition Bronze or Ounce Metal Castings.
 - .4 ASTM B 88M, Standard Specification for Seamless Copper Water Tube.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit in accordance with Section 01 33 00 – Submittal Procedures.
- .2 Product Data:
 - .1 Submit manufacturer's instructions, printed product literature and data sheets for hydronic systems and include product characteristics, performance criteria, physical size, finish and limitations.
- .3 Shop Drawings:
 - .1 Submit drawings in accordance with Section 01 33 00 – Submittal Procedures.
 - .2 Indicate on manufacturers catalogue literature the following: valves.
- .4 Certificates: submit certificates signed by manufacturer certifying that materials comply with specified performance characteristics and physical properties.

1.4 CLOSEOUT SUBMITTALS

- .1 Submit in accordance with Section 01 10 00 – General Instructions.
- .2 Operation and Maintenance Data: submit operation and maintenance data for hydronic systems for

incorporation into manual.

1.5 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with Section 01 10 00 – General Instructions and with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements: deliver materials to site in original factory packaging, labelled with manufacturer's name and address.
- .3 Storage and Handling Requirements:
 - .1 Store materials indoors and in accordance with manufacturer's recommendations in clean, dry, well-ventilated area.
 - .2 Store and protect hydronic systems from nicks, scratches, and blemishes.
 - .3 Replace defective or damaged materials with new.

PART 2 - PRODUCTS

2.1 TUBING

- .1 Type L hard drawn copper tubing: to ASTM B 88M.

2.2 FITTINGS

- .1 Wrought copper and copper alloy solder joint pressure fittings: to ANSI/ASME B16.22.
- .2 Cast copper alloy solder joint pressure fittings: to ANSI B16.18.

2.3 JOINTS

- .1 Solder, tin-antimony, 95:5: to ASTM B 32.

2.4 VALVES

- .1 Connections:
 - .1 NPS 2 1/2 and smaller: ends for soldering.
- .2 Balancing, for TAB:
 - .1 Sizes: calibrated balancing valves, as specified.
 - .2 NPS 2 and under:
 - .1 Globe, as specified Section 23 05 23.01 - Valves - Bronze.
- .3 Drain valves: ball valve as specified Section 23 05 23.01 - Valves - Bronze.
- .4 Ball valves:
 - .1 NPS 2 1/2 and under: as specified Section 23 05 23.01 - Valves - Bronze.

PART 3 - EXECUTION

3.1 EXAMINATION

- .1 Verification of Conditions: verify that conditions of substrate previously installed under other Sections or Contracts are acceptable for hydronic systems installation in accordance with manufacturer's written instructions.
 - .1 Visually inspect substrate in presence of Departmental Representative.
 - .2 Inform Departmental Representative of unacceptable conditions immediately upon discovery.
 - .3 Proceed with installation only after unacceptable conditions have been remedied.

3.2 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and datasheet.

3.3 PIPING INSTALLATION

- .1 Connect to equipment in accordance with manufacturer's instruction unless otherwise indicated.
- .2 Install concealed pipes close to building structure to keep furring space to minimum. Install to conserve headroom and space. Run exposed piping parallel to walls. Group piping where ever practical.
- .3 Slope piping in direction of drainage and for positive venting.
- .4 Use eccentric reducers at pipe size change installed to provide positive drainage or positive venting.
- .5 Provide clearance for installation of insulation and access for maintenance of equipment, valves and fittings.
- .6 Assemble piping using fittings manufactured to ANSI standards.

3.4 VALVE INSTALLATION

- .1 Install rising stem valves in upright position with stem above horizontal.
- .2 Install ball valves at branch take-offs and to isolate each piece of equipment, and as indicated.

3.5 CIRCUIT BALANCING VALVES

- .1 Install flow measuring stations and flow balancing valves as indicated.
- .2 Tape joints in prefabricated insulation on valves installed in chilled water mains.

3.6 CLEANING, FLUSHING AND START-UP

- .1 In accordance with Section 23 08 02 - Cleaning and Start-Up of Mechanical Piping Systems.

3.7 CLEANING

- .1 Clean in accordance with Section 01 10 00 – General Instructions.
- .2 Waste Management: separate waste materials for reuse and recycling in accordance with Section 01 74 19 - Waste Management and Disposal.

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 21 05 01 – Common Work Results for Mechanical.

1.2 REFERENCES

- .1 ASTM International
 - .1 ASTM B62-09, Standard Specification for Composition Bronze or Ounce Metal Castings.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit in accordance with Section 01 330 00 – Submittal Procedures.
- .2 Product Data:
 - .1 Submit manufacturer's instructions, printed product literature and data sheets for air vents, and strainers and include product characteristics, performance criteria, physical size, finish and limitations.

1.4 CLOSEOUT SUBMITTALS

- .1 Submit in accordance with Section 01 10 00 – General Instructions.
- .2 Operation and Maintenance Data: submit operation and maintenance data for hydronic specialties for incorporation into manual.

1.5 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with Section 01 10 00 – General Instructions and with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements: deliver materials to site in original factory packaging, labelled with manufacturer's name and address.
- .3 Storage and Handling Requirements:
 - .1 Store materials indoors and in accordance with manufacturer's recommendations in clean, dry, well-ventilated area.
 - .2 Store and protect hydronic specialties from nicks, scratches, and blemishes.
 - .3 Replace defective or damaged materials with new.
- .4 Packaging Waste Management: in accordance with Section 74 19 - Waste Management and Disposal.

PART 2 - PRODUCTS

2.1 AIR VENT

- .1 Standard float vent: brass body and NPS 1/8 connection and rated at 690 kPa working pressure.

2.2 PIPE LINE STRAINER

- .1 NPS 1/2 to 2: bronze body to ASTM B62, solder end, screwed connections, Y pattern.
- .2 Blowdown connection: NPS 1.
- .3 Screen: stainless steel 20 mesh screen with opening size of 865 micron.
- .4 Working pressure: 860 kPa.

2.3 FLEXIBLE CONNECTION

- .1 NPS 1 1/4:
 - .1 Pipe ends: Copper solder end, female.
 - .2 Corrugated hose: Bronze with braided bronze sheath
- .2 Length: 254 mm (10").
- .3 Working pressure: 1310 kPa @ 21°C.
- .4 Acceptable Product: Model Kinflex BFMC-CFE by Kinetics Noise Control, or approved equal.

PART 3 - EXECUTION

3.1 EXAMINATION

- .1 Verification of Conditions: verify that conditions of substrate previously installed under other Sections or Contracts are acceptable for hydronic specialties installation in accordance with manufacturer's written instructions.
 - .1 Visually inspect substrate in presence of Departmental Representative.
 - .2 Inform Departmental Representative of unacceptable conditions immediately upon discovery.
 - .3 Proceed with installation only after unacceptable conditions have been remedied.

3.2 APPLICATION

- .1 Manufacturer's Instructions: comply with manufacturer's written recommendations, including product technical bulletins, handling, storage and installation instructions, and data sheets.

3.3 GENERAL

- .1 Run drain lines and blow off connections to terminate above nearest drain.
- .2 Maintain adequate clearance to permit service and maintenance.
- .3 Should deviations beyond allowable clearances arise, request and follow Departmental Representative's directive.
- .4 Check shop drawings for conformance of tappings for ancillaries and for equipment operating weights.

3.4 STRAINERS

- .1 Install as indicated on the drawings.
- .2 Ensure clearance for removal of basket.

3.5 AIR VENTS

- .1 Install at high points of systems.
- .2 Install ball valve on automatic air vent inlet.

3.6 Flexible connections

- .1 Install at connection to In-Row Cooling unit, just before reducer.

3.7 CLEANING

- .1 Clean in accordance with Section 01 10 00 – General Instructions.
- .2 Waste Management: separate waste materials for reuse and recycling in accordance with Section 01 74 19 - Waste Management and Disposal.

END OF SECTION

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

- .1 Section 23 05 29 – Hangers and Supports for HVAC Piping and Equipment
- .2 Section 23 05 48 – Vibration and Seismic Controls for HVAC Piping and Equipment

1.2 REFERENCES

- .1 ASME
 - .1 ASME B16.22, Wrought Copper and Copper Alloy Solder - Joint Pressure Fittings.
 - .2 ASME B31.5, Refrigeration Piping and Heat Transfer Components.
- .2 ASTM International
 - .1 ASTM B 280, Standard Specification for Seamless Copper Tube for Air Conditioning and Refrigeration Field Service.
- .3 CSA Group
 - .1 CSA B52, B52 Package, Mechanical Refrigeration Code.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit in accordance with Section 01 10 00 – General Instructions.
- .2 Product Data:
 - .1 Submit manufacturer's instructions, printed product literature and data sheets for refrigerant piping, fittings and equipment and include product characteristics, performance criteria, physical size, finish and limitations.

1.4 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with Section 01 10 00 – General Instructions and with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements: deliver materials to site in original factory packaging, labelled with manufacturer's name and address.
- .3 Storage and Handling Requirements:
 - .1 Store materials indoors and in accordance with manufacturer's recommendations in clean, dry, well-ventilated area.
 - .2 Store and protect refrigerant piping, fittings and equipment from nicks, scratches, and blemishes.
 - .3 Replace defective or damaged materials with new.

PART 2 - PRODUCTS

2.1 TUBING

- .1 Processed for refrigeration installations, deoxidized, dehydrated and sealed.
 - .1 **Hard copper**: to ASTM B 280, type ACR.

2.2 FITTINGS

- .1 Service: design pressure 2070 kPa and temperature 121 degrees C.
- .2 Brazed:
 - .1 Fittings: wrought copper to ASME B16.22.
 - .2 Joints: silver solder, 15% Ag-80% Cu-5%P or copper-phosphorous, 95% Cu-5%P and non-corrosive flux.

2.3 PIPE SLEEVES

- .1 Hard copper or steel, sized to provide 6 mm clearance around between sleeve and insulation.

2.4 VALVES

- .1 22 mm and under: Class 500, 3.5 MPa, globe or angle non-directional type, diaphragm, packless type, with forged brass body and bonnet, moisture proof seal for below freezing applications, brazed connections.

PART 3 - EXECUTION

3.1 EXAMINATION

- .1 Verification of Conditions: verify that conditions of substrate previously installed under other Sections or Contracts are acceptable for refrigerant piping installation in accordance with manufacturer's written instructions.
 - .1 Visually inspect substrate in presence of Departmental Representative.
 - .2 Inform Departmental Representative of unacceptable conditions immediately upon discovery.
 - .3 Proceed with installation only after unacceptable conditions have been remedied.

3.2 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and datasheet.

3.3 GENERAL

- .1 Install in accordance with CSA B52, EPS1/RA/1 and ASME B31.5.

3.4 BRAZING PROCEDURES

- .1 Bleed inert gas into pipe during brazing.
- .2 Remove valve internal parts, solenoid valve coils, sight glass.
- .3 Do not apply heat near expansion valve and bulb.

3.5 PIPING INSTALLATION

- .1 General:
 - .1 Hard drawn copper tubing: do not bend. Minimize use of fittings.
- .2 Hot gas lines:
 - .1 Pitch at least 1:240 down in direction of flow to prevent oil return to compressor during operation.
 - .2 Provide trap at base of risers greater than 2400 mm high and at each 7600 mm thereafter.
 - .3 Provide inverted deep trap at top of risers.

3.6 PRESSURE AND LEAK TESTING

- .1 Close valves on factory charged equipment and other equipment not designed for test pressures.
- .2 Leak test to CSA B52 before evacuation to 2 MPa and 1 MPa on high and low sides respectively.
- .3 Test procedure: build pressure up to 35 kPa with refrigerant gas on high and low sides. Supplement with nitrogen to required test pressure. Test for leaks with electronic or halide detector. Repair leaks and repeat tests.

3.7 FIELD QUALITY CONTROL

- .1 Site Tests/Inspection:
 - .1 Close service valves on factory charged equipment.
- .2 Ambient temperatures to be at least 13 degrees C for at least 12 hours before and during dehydration.
- .3 Use copper lines of largest practical size to reduce evacuation time.
- .4 Use two-stage vacuum pump with gas ballast on 2nd stage capable of pulling 5 Pa absolute and filled with dehydrated oil.

- .5 Measure system pressure with vacuum gauge. Take readings with valve between vacuum pump and system closed.
- .6 Triple evacuate system components containing gases other than correct refrigerant or having lost holding charge as follows:
 - .1 Twice to 14 Pa absolute and hold for 4 hours.
 - .2 Break vacuum with refrigerant to 14 kPa.
 - .3 Final to 5 Pa absolute and hold for at least 12 hours.
 - .4 Isolate pump from system, record vacuum and time readings until stabilization of vacuum.
 - .5 Submit test results to Departmental Representative.
- .7 Charging:
 - .1 Charge system through filter-drier and charging valve on high side. Low side charging not permitted.
 - .2 With compressors off, charge only amount necessary for proper operation of system. If system pressures equalize before system is fully charged, close charging valve and start up. With unit operating, add remainder of charge to system.
 - .3 Re-purge charging line if refrigerant container is changed during charging process.
- .8 Checks:
 - .1 Make checks and measurements as per manufacturer's operation and maintenance instructions.
 - .2 Record and report measurements to Departmental Representative.

3.8 CLEANING

- .1 Progress Cleaning: clean in accordance with Section 01 10 00 – General Instructions.
 - .1 Leave Work area clean at end of each day.
- .2 Final Cleaning: upon completion remove surplus materials, rubbish, tools and equipment in accordance with Section 01 10 00 – General Instructions.

END OF SECTION

1 GENERAL

1.01 REFERENCE STANDARDS

- .1 CSA Group
 - .1 CSA C22.1-[12], Canadian Electrical Code, Part 1 (latest), Safety Standard for Electrical Installations.
 - .2 CAN/CSA-C22.3 No.1-[10], Overhead Systems.
 - .3 CAN3-C235-[83(R2010)], Preferred Voltage Levels for AC Systems, 0 to 50,000 V.
 - .4 Consider CSA Electrical Bulletins in force at time of tender submission, while not identified and specified by number in this Division, to be forming part of related CSA Part II standard.
 - .5 Where requirements of this specification exceed those of above mentioned standards, this specification shall govern
 - .6 Notify the NRC Departmental Representative as soon as possible when requested to connect equipment supplied by NRC which is not CSA approved.
- .2 Institute of Electrical and Electronics (IEEE)/National Electrical Safety Code Product Line (NESC)
 - .1 IEEE SP1122-[2000], The Authoritative Dictionary of IEEE Standards Terms, 7th Edition.

1.02 DEFINITIONS

- .1 Electrical and electronic terms: unless otherwise specified or indicated, terms used in these specifications, and on drawings, are those defined by IEEE SP1122.

1.03 RELATED REQUIREMENTS

- .1 26 05 32 - Outlet Boxes, Conduit Boxes and Fittings

1.04 PERMITS AND FEES

- .1 Submit to Electrical Inspection Department and Supply Authority necessary number of drawings and specifications for examination and approval prior to commencement of work.
- .2 Pay all fees required for the performance of the work.

1.05 INSPECTION AND FEES

- .1 Furnish a Certificate of Acceptance from the Authorized Electrical Inspection Department on completion of work.
- .2 Request and obtain Special Inspection approval from the Authorized Electrical Inspection Department for any non-CSA approved control panels or other equipment fabricated by the contractor as part of this contract.
- .3 Pay all fees required for inspections.

1.06 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit in accordance with Section [01 33 00 - Submittal Procedures].
- .2 Product Data:
 - .1 Submit manufacturer's instructions, printed product literature and data sheets for and include product characteristics, performance criteria, physical size, finish and limitations.
- .3 Shop drawings:
 - .1 Submit wiring diagrams and installation details of equipment indicating proposed location, layout and arrangement, control panels, accessories, piping, ductwork, and other items that must be shown to ensure co-ordinated installation.
 - .2 Identify on wiring diagrams circuit terminals and indicate internal wiring for each item of equipment and interconnection between each item of equipment.
 - .3 Indicate on drawings clearances for operation, maintenance, and replacement of operating equipment devices.
 - .4 Submit electronic drawings and product data.
 - .5 If changes are required, notify Departmental Representative of these changes before they are made.
- .4 Certificates:
 - .1 Provide CSA certified equipment and material.
 - .2 Where CSA certified equipment and material is not available, submit such equipment and material to Departmental Representative for approval before delivery to site.
 - .3 Submit test results of installed electrical systems and instrumentation.
 - .4 Submit, upon completion of Work, load balance report as described in PART 3 - LOAD BALANCE.
- .5 Manufacturer's Field Reports: submit to Departmental Representative manufacturer's written report, within [3] days of review, verifying compliance of Work and electrical system and instrumentation testing, as described in PART 3 - FIELD QUALITY CONTROL.
- .6 Sustainable Design Submittals:
 - .1 Construction Waste Management:
 - .1 Submit project Waste Management Plan highlighting recycling and salvage requirements.

1.07 CLOSEOUT SUBMITTALS

- .1 Submit in accordance with Section [01 78 00 - Closeout Submittals].
- .2 Operation and Maintenance Data: submit operation and maintenance data for incorporation into manual.
 - .1 Provide for each system and principal item of equipment as specified in technical sections for use by operation and maintenance personnel.
 - .2 Operating instructions to include following:
 - .1 Wiring diagrams, control diagrams, and control sequence for each principal system and item of equipment.
 - .2 Start up, proper adjustment, operating, lubrication, and shutdown procedures.

- .3 Safety precautions.
- .4 Procedures to be followed in event of equipment failure.
- .5 Other items of instruction as recommended by manufacturer of each system or item of equipment.
- .3 Post instructions where directed.
- .4 For operating instructions exposed to weather, provide weather-resistant materials or weatherproof enclosures.
- .5 Ensure operating instructions will not fade when exposed to sunlight and are secured to prevent easy removal or peeling.

1.08 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements: deliver materials to site in original factory packaging, labelled with manufacturer's name and address.
- .3 Storage and Handling Requirements:
 - .1 Store materials in dry location and in accordance with manufacturer's recommendations in clean, dry, well-ventilated area.
 - .2 Store and protect from nicks, scratches, and blemishes.
 - .3 Replace defective or damaged materials with new.

2 PRODUCTS

2.01 DESIGN REQUIREMENTS

- .1 Operating voltages: to CAN3-C235
- .2 Motors, electric heating, control and distribution devices and equipment to operate satisfactorily at 60 Hz within normal operating limits established by above standard.
 - .1 Equipment to operate in extreme operating conditions established in above standard without damage to equipment.
- .3 Language operating requirements: provide identification nameplates and labels for control items in English and French.
- .4 Use one nameplate or label for each language.

2.02 MATERIALS AND EQUIPMENT

- .1 Provide material and equipment in accordance with Section 01 61 00 - Common Product Requirements.
- .2 Material and equipment to be CSA certified. Where CSA certified material and equipment are not available, obtain special approval from Departmental Representative before delivery to site and submit such approval as described in PART 1 - ACTION AND INFORMATIONAL SUBMITTALS.
- .3 Factory assemble control panels and component assemblies.

2.03 ELECTRIC MOTORS, EQUIPMENT AND CONTROLS

- .1 Verify installation and co-ordination responsibilities related to motors, equipment and controls, as indicated.

2.04 WARNING SIGNS

- .1 Provide warning labels for equipment fed from two or more sources - "DANGER MULTIPLE POWER FEED" black letters on a yellow background. These labels are available from NRC's Facilities Maintenance group in building M-19.
- .2 Provide warning signs, as specified or to meet requirements of Authorized Electrical Inspection Department and NRC Departmental Representative.
- .3 Decal signs, minimum size 175 x 250 mm

2.05 WIRING TERMINATIONS

- .1 Ensure lugs, terminals, screws used for termination of wiring are suitable for either copper or aluminum conductors.

2.06 EQUIPMENT IDENTIFICATION

- .1 Identify electrical equipment with nameplates and labels as follows:
 - .1 Lamicoïd nameplates shall be rigid lamicoïd, minimum 1.5 mm (1/16") thick with:
 - .1 Black letters engraved on a white background for normal power circuits.
 - .2 Black letters engraved on a yellow background for emergency power circuits.
 - .2 White letters engraved on a red background for fire alarm equipment.
 - .3 Minimum border of 3 mm (1/8"). Characters shall be 9 mm (3/8") in size unless otherwise specified.
 - .4 Sizes as follows:

NAMEPLATE SIZES

Size 1	10 x 50 mm	1 line	3 mm high letters
Size 2	12 x 70 mm	1 line	5 mm high letters
Size 3	12 x 70 mm	2 lines	3 mm high letters
Size 4	20 x 90 mm	1 line	8 mm high letters

NAMEPLATE SIZES

Size 5	20 x 90 mm	2 lines	5 mm high letters
Size 6	25 x 100 mm	1 line	12 mm high letters
Size 7	25 x 100 mm	2 lines	6 mm high letters

- .2 Labels: embossed plastic labels with [6] mm high letters unless specified otherwise.
 - .1 Black letters engraved on a white background for normal power circuits.
 - .2 Black letters engraved on a yellow background for emergency power circuits.
 - .3 White letters engraved on a red background for fire alarm equipment.
- .3 Wording on nameplates and labels to be approved by Departmental Representative prior to manufacture.
- .4 Allow for minimum of twenty-five (25) letters per nameplate and label.
- .5 Nameplates for terminal cabinets and junction boxes to indicate system and/or voltage characteristics.
- .6 Disconnects, starters and contactors: indicate equipment being controlled and voltage.
- .7 Terminal cabinets and pull boxes: indicate system and voltage.
- .8 Transformers: indicate capacity, primary and secondary voltages.
- .9 Identify with size 1 labels, or an alternate approved by the NRC Departmental Representative, all electrical outlets shown on drawings and/or mentioned in the specifications. These are the lighting switches, exit signs, recessed and surface mounted receptacles such as those in offices and service rooms and used to plug in office equipment, telecommunication equipment or small portable tools. Indicate only the source of power (Ex. for a receptacle fed from panel L32 circuit #1: "L32-1").
- .10 Identify with nameplates all electrical equipment shown on the drawings and/or mentioned in the specification such as motor control centers, switchgear, splitters, fused switches, isolation switches, motor starting switches, starters, molded case breaker, power breaker, panelboards, transformers, high voltage cables, industrial type receptacles, junction boxes, control panels, etc., regardless of whether or not the electrical equipment was furnished under this section of the specification. Example: A new 120/240 volt single phase circuit breaker panelboard, L16, is fed from panelboard LD1 circuit 10.

"PANEL L16
120/240 V
FED FROM LD1-10"

"PANNEAU L16
120/240 V
ALIMENTE PAR LD1-10"
- .11 Coordinate names of equipment and systems with other Divisions to ensure that names and numbers

match.

- .12 For all interior nameplates, mount nameplates using two-sided tape.
- .13 For all exterior nameplates, mount nameplates using self-tapping 2.3 mm (3/32") dia. slot head screws - two per nameplate for nameplates under 75 mm (3") in height and a minimum of 4 for larger nameplates. Holes in nameplates to be 3.7 mm (3/16") diameter to allow for expansion of nameplate due to exterior conditions.
 - .1 No drilling is to be done on live equipment.
 - .2 Metal filings from drilling are to be vacuumed from the enclosure interiors.
- .14 Identify lighting fixtures which are connected to emergency power with a label "EMERGENCY LIGHTING/ÉCLAIRAGE D'URGENCE", black letters on a yellow background. These labels are available from NRC's Facilities Maintenance group in building M-19. Lighting fixtures which are connected to normal power are not to be identified.
- .15 Provide neatly typed updated circuit directories in a plastic holder on the inside door of new or modified panelboards in the contract.

2.07 WIRING IDENTIFICATION

- .1 Identify wiring with permanent indelible identifying markings, numbered or coloured plastic tapes, on both ends of phase conductors of feeders and branch circuit wiring.
- .2 Maintain phase sequence and colour coding throughout.
- .3 Colour coding: to CSA C22.1
- .4 Use colour coded wires in communication cables, matched throughout system.

2.08 CONDUIT AND CABLE IDENTIFICATION

- .1 Colour code conduits, boxes and metallic sheathed cables.
- .2 Provide factory painted, colour-coded EMT for new conduits. Apply paint to the covers of junction boxes and condulets of existing conduits. Colour code as follows:
 - .1 Fire alarm – red
 - .2 Emergency power circuits – yellow
 - .3 Voice/data – blue
 - .4 Gas detection system – purple
 - .5 Building Automation system – orange
 - .6 Other base building low voltage control system – white
 - .7 Security system – green
 - .8 Standalone control system – black
- .3 All other systems to follow site instruction from NRC departmental representative.
- .4 Identify all electrical circuits in every junction box and pull box on the box cover with size 5 label.
- .5 Identify all electrical circuits on each conduit end where conduit penetrates a wall enclosure, junction box or pull box, and halfway of each conduit run between walls, enclosures, junction

boxes or pull boxes with size 1 label.

- .6 Identify electrical circuit on each cable 250MCM or larger with nameplate, or cable 4/0 and smaller with size 1 label, on every splitter, every 10m of each cable run and cable end where cable penetrates a wall, enclosure, junction box or pull box

2.09 FINISHES

- .1 Shop finish metal enclosure surfaces by application of rust resistant primer inside and outside, and at least two coats offinish enamel.
 - .1 Paint outdoor electrical equipment "equipment green" finish to EEMAC Y1-1-1955.
 - .2 Paint indoor switchgear and distribution enclosures light gray to gray to EEMAC 2Y-1-1958 .
- .2 Clean and touch up surfaces of shop-painted equipment scratched or marred during shipment or installation, to match original paint.

3 EXECUTION

3.01 EXAMINATION

- .1 Verification of Conditions: verify that conditions of substrate previously installed under other Sections or Contracts are acceptable for installation in accordance with manufacturer's written instructions.
 - .1 Visually inspect substrate in presence of Departmental Representative.
 - .2 Inform Departmental Representative of unacceptable conditions immediately upon discovery.
 - .3 Proceed with installation only after unacceptable conditions have been remedied and after receipt of written approval to proceed from Departmental Representative.

3.02 INSTALLATION

- .1 Do complete installation in accordance with CSA C22.1 except where specified otherwise
- .2 Do overhead and underground systems in accordance with CAN/CSA-C22.3 No.1 except where specified otherwise

3.03 NAMEPLATES AND LABELS

- .1 Ensure manufacturer's nameplates, CSA labels and identification nameplates are visible and legible after equipment is installed.

3.04 CONDUIT AND CABLE INSTALLATION

- .1 Install conduit and sleeves prior to pouring of concrete.
 - .1 Sleeves through concrete: schedule 40 steel pipe sized for free passage of conduit, and protruding 50 mm.
- .2 If plastic sleeves are used in fire rated walls or floors, remove before conduit installation.
- .3 Install cables, conduits and fittings embedded or plastered over, close to building structure so furring can be kept to minimum.

3.05 LOCATION OF OUTLETS

- .1 Locate outlets in accordance with Section 26 05 32 - Outlet Boxes, Conduit Boxes and
- .2 Fittings.
- .3 Do not install outlets back-to-back in wall; allow minimum 150mm horizontal clearance between boxes.
- .4 Change location of outlets at no extra cost or credit, providing distance does not exceed 3000 mm, and information is given before installation.
- .5 Locate light switches on latch side of doors.
 - .1 Locate disconnect devices in mechanical and elevator machine rooms on latch side of floor.

3.06 MOUNTING HEIGHTS

- .1 Mounting height of equipment is from finished floor to centreline of equipment unless specified or indicated otherwise.
- .2 If mounting height of equipment is not specified or indicated, verify before proceeding with installation.
- .3 Install electrical equipment at following heights unless indicated otherwise.
 - .1 Local switches: 1400 mm.
 - .2 Wall receptacles:
 - .1 General: 300 mm.
 - .2 Above top of continuous baseboard heater: 200 mm.
 - .3 Above top of counters or counter splash backs: 175 mm.
 - .4 In mechanical rooms: 1400 mm.
 - .3 Panelboards: as required by Code or as indicated.
 - .4 Telephone and interphone outlets: 300 mm.
 - .5 Wall mounted telephone and interphone outlets: 1500 mm.
 - .6 Fire alarm stations: 1500 mm.
 - .7 Fire alarm bells: 2100 mm.
 - .8 Television outlets: 300 mm.
 - .9 Wall mounted speakers: 2100 mm.
 - .10 Clocks: 2100 mm.
 - .11 Door bell pushbuttons: 1500 mm.

3.07 CO-ORDINATION OF PROTECTIVE DEVICES

- .1 Ensure circuit protective devices such as overcurrent trips, relays and fuses are installed to required values and settings.

3.08 FIELD QUALITY CONTROL

- .1 Load Balance:

- .1 Measure phase current to panelboards with normal loads (lighting) operating at time of acceptance; adjust branch circuit connections as required to obtain best balance of current between phases and record changes.
- .2 Measure phase voltages at loads and adjust transformer taps to within 2% of rated voltage of equipment.
- .3 Provide upon completion of work, load balance report as directed in PART 1 - ACTION AND INFORMATIONAL SUBMITTALS, phase and neutral currents on panelboards, dry-core transformers and motor control centres, operating under normal load, as well as hour and date on which each load was measured, and voltage at time of test.
- .2 Conduct following tests:
 - .1 Power generation and distribution system including phasing, voltage, grounding and load balancing.
 - .2 Circuits originating from branch distribution panels.
 - .3 Lighting and its control.
 - .4 Motors, heaters and associated control equipment including sequenced operation of systems where applicable.
 - .5 Systems: fire alarm.
 - .6 Insulation resistance testing:
 - .1 Megger circuits, feeders and equipment up to 350 V with a 500 V instrument.
 - .2 Megger 350-600 V circuits, feeders and equipment with a 1000 V instrument.
 - .3 Check resistance to ground before energizing.
- .3 Carry out tests in presence of Departmental Representative.
- .4 Provide instruments, meters, equipment and personnel required to conduct tests during and at conclusion of project.
- .5 Manufacturer's Field Services:
 - .1 Obtain written report from manufacturer verifying compliance of Work, in handling, installing, applying, protecting and cleaning of product and submit Manufacturer's Field Reports as described in PART 1 - ACTION AND INFORMATIONAL SUBMITTALS.
 - .2 Provide manufacturer's field services consisting of product use recommendations and periodic site visits for inspection of product installation in accordance with manufacturer's instructions.

3.09 SYSTEM STARTUP

- .1 Instruct Departmental Representative and operating personnel in operation, care and maintenance of systems, system equipment and components.
- .2 Arrange and pay for services of manufacturer's factory service engineer to supervise start-up of installation, check, adjust, balance and calibrate components and instruct operating personnel.
- .3 Provide these services for such period, and for as many visits as necessary to put equipment in operation, and ensure that operating personnel are conversant with aspects of its care and operation.

3.10 CLEANING

- .1 Progress Cleaning:
 - .1 Leave Work area clean at end of each day.
- .2 Final Cleaning: upon completion remove surplus materials, rubbish, tools and equipment.
- .3 Remove recycling containers and bins from site and dispose of materials at appropriate facility.

3.11 WORK ON LIVE EQUIPMENT

- .1 NRC requires that work be performed on non-energized equipment, installation, conductors and power panels. For purposes of quotation assume that all work is to be done after normal working hours and that equipment, installation, conductors and power panels are to be de-energized when worked upon.
- .2 Coordinate all shutdowns with Departmental Representative.

END OF SECTION

Part 1 General

1.1 SUMMARY

- .1 This Section includes requirements for selective demolition and removal of electrical, communications and safety and security components including removal of conduit, junction boxes, and panels to source (home run removal) and incidentals required to complete work described in this Section ready for new construction.

1.2 RELATED REQUIREMENTS

- .1 Section 01 10 00 – General Instructions
- .2 Section 01 74 19 – Waste Management and Disposal
- .3 Section 02 42 00 - Removal and Salvage of Construction Materials

1.3 REFERENCE STANDARDS

- .1 CSA Group (CSA)
 - .1 CSA S350 M1980 (R2003), Code of Practice for Safety in Demolition of Structures

1.4 DEFINITIONS

- .1 Demolish: Detach items from existing construction and legally dispose of items off site, unless indicated as removed and salvaged, or removed and reinstalled.
- .2 Remove: Planned deconstruction and disassembly of electrical items from existing construction including removal of conduit, junction boxes, cabling and wiring from electrical component to panel taking care not to damage adjacent assemblies designated to remain; legally dispose of items off site, unless indicated as removed and salvaged, or removed and reinstalled.
- .3 Remove and Salvage: Detach items from existing construction and deliver them to Departmental Representative ready for reuse.
- .4 Remove and Reinstall: Detach items from existing construction, prepare them for reuse, and reinstall them where indicated.
- .5 Existing to Remain: Existing items of construction that are not removed and that are not otherwise indicated as being removed and salvaged, or removed and reinstalled.

1.5 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Action Submittals: Provide in accordance with Section 01 10 00 – General Instructions before starting work of this Section:
 - .1 Construction Waste Management Plan (CWM Plan): Submit plan addressing opportunities for reduction, reuse, or recycling of materials prepared in accordance with Section 01 74 19 - Waste Management and Disposal.
 - .2 Landfill Records: Indicate receipt and acceptance of selective demolition waste and hazardous wastes by a landfill facility licensed to accept hazardous wastes.

1.6 ADMINISTRATIVE REQUIREMENTS

- .1 Coordination: Coordinate work of this Section to avoid interference with work by other Sections.
- .2 Scheduling: Account for Departmental Representative continued occupancy requirements during selective demolition with Section 02 41 19.16 - Selective Interior Demolition.

1.7 QUALITY ASSURANCE

- .1 Regulatory Requirements: Perform work of this Section in accordance with:
 - .1 Federal Workers' Compensation Service.
 - .2 Government of Canada, Labour Program: Workplace Safety.

1.8 SITE CONDITIONS

- .1 Existing Conditions: Condition of materials identified as being salvaged or demolished are based on their observed condition on their observed condition at time of site examination before tendering.
- .2 Discovery of Hazardous Substances: It is not expected that Hazardous Substances will be encountered in Work; immediately notify Departmental Representative if materials suspected of containing hazardous substances are encountered and perform following activities:
 - .1 Refer to Section 01 10 00 – General Instructions for directives associated with specific material types.
 - .2 Hazardous substances will be as defined in Hazardous Products Act.
 - .3 Stop work in area of suspected hazardous substances.
 - .4 Take preventative measures to limit users' and workers' exposure, provide barriers and other safety devices and do not disturb.
 - .5 Hazardous substances will be removed by Departmental Representative under a separate contract or as a change to Work.
 - .6 Proceed only after written instructions have been received from Departmental Representative.

1.9 SALVAGE AND DEBRIS MATERIALS

- .1 Demolished items become Contractor's property and will be removed from Project site; except for items indicated as being reused, salvaged, or otherwise indicated to remain Departmental Representative's property.
- .2 Carefully remove materials and items designated for salvage and store in a manner to prevent damage or devaluation of materials in accordance with Section 02 42 00 - Removal and Salvage of Construction Materials.
 - .1 Leave main electrical distribution panel in place; panel can be used for temporary construction power for this and subsequent contracts in accordance with Section 01 10 00 – General Instructions; coordinate temporary power connections with Departmental Representative.

Part 2 Products

2.1 MATERIALS

- .1 General Patching and Repair Materials: Refer to Section 02 41 19.16 - Selective Interior Demolition or listing of patching and repair materials incidental to removal or demolition of components associated with work of this Section.
- .2 Electrical Repair Materials: Use only new materials, CSA or ULC labelled as appropriate and matching components remaining after work associated with components identified for removal or demolition are completed.
- .3 Fire stopping Repair Materials: Use fire stopping materials compatible with existing fire stopping systems where removal or demolition work affects rated assemblies, restore to match existing fire rated performance.

Part 3 Execution

3.1 EXAMINATION

- .1 Verification of Existing Conditions: Visit site, thoroughly examine and become familiar with conditions that may affect the work of this Section before tendering the Bid; Departmental Representative will not consider claims for extras for work or materials necessary for proper execution and completion of the contract that could have been determined by a site visit.

3.2 PREPARATION

- .1 Protection of Existing Systems to Remain: Protect systems and components indicated to remain in place during selective demolition operations and as follows:
 - .1 Prevent movement and install bracing to prevent settlement or damage of adjacent services and parts of existing buildings scheduled to remain.

- .2 Departmental Representative and cease operations where safety of buildings being demolished, adjacent structures or services appears to be endangered and await additional instructions before resuming demolition work specified in this Section.
- .3 Prevent debris from blocking drainage inlets.
- .4 Protect mechanical systems that will remain in operation.
- .2 Protection of Building Occupants: Sequence demolition work so that interference with the use of the building by the Departmental Representative and users is minimized and as follows:
 - .1 Prevent debris from endangering safe access to and egress from occupied buildings.
 - .2 Notify Departmental Representative and cease operations where safety of occupants appears to be endangered and await additional instructions before resuming demolition work specified in this Section.

3.3 EXECUTION

- .1 Demolition and Removal: Coordinate requirements of this Section with information contained in Section 02 41 19.16 - Selective Interior Demolition and as follows:
 - .1 Maintain electrical service and main distribution panel as is, ready for subsequent Work.
 - .2 Remove existing luminaires, electrical devices and equipment including associated conduits, boxes, wiring, and similar items unless specifically noted otherwise.
 - .3 Disconnect and remove existing fire alarm system including associated conduits, boxes, wiring, and similar items unless specifically noted otherwise.
 - .4 Disconnect and remove communication systems including associated conduits, boxes, cabling, and similar items unless specifically noted otherwise.
 - .5 Disconnect and remove telephone outlets, associated conduit, cabling and sub terminal backboards and related accessories; maintain telephone service and main terminal backboard as is.
 - .6 Perform demolition work in a neat and workmanlike manner:
 - .1 Remove tools or equipment after completion of work, and leave site clean and ready for subsequent renovation work.
 - .2 Repair and restore damages caused as a result of work of this Section to match existing materials and finishes.
 - .7 Place weatherproof blank cover plates on exterior outlet boxes remaining after demolition and removal activities.
 - .8 Remove existing conduits, boxes, cabling and wiring associated with removed luminaires, electrical devices and equipment.
 - .9 Grind off conduits and make flush with surface of concrete where conduits are cast into concrete; seal open ends of conduit with silicone sealant and leave in place.
 - .10 Seal open ends of conduit with silicone sealant and leave in place where they are inaccessible or cannot be removed without damaging adjacent construction.

3.4 CLOSEOUT ACTIVITIES

- .1 Demolition Waste Disposal: Arrange for legal disposal and remove demolished materials to accredited provincial landfill site or alternative disposal site (recycle centre) except where

explicitly noted otherwise for materials being salvaged for re use in new construction in accordance with Section 02 42 00 - Removal and Salvage of Construction Materials.

END OF SECTION

1 GENERAL

1.01 REFERENCE STANDARDS

- .1 CSA Group (CSA)
 - .1 CAN/CSA-C22.2 No.18-[98(R2003)], Outlet Boxes, ConduitBoxes and Fittings.
 - .2 CAN/CSA-C22.2 No.65-[03(R2008)], Wire Connectors (Tri-National Standard with UL 486A-486B and NMX-J-543- ANCE-03).
- .2 Electrical and Electronic Manufacturers' Association of Canada(EEMAC)
 - .1 EEMAC 1Y-2-[1961], Bushing Stud Connectors and AluminumAdapters (1200 Ampere Maximum Rating).
- .3 National Electrical Manufacturers Association (NEMA)

1.02 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit in accordance with Section [00 10 00].
- .2 Product Data:
 - .1 Submit manufacturer's instructions, printed product literatureand data sheets for [wire and box connectors] and include product characteristics, performance criteria, physical size, finish and limitations.

1.03 CLOSEOUT SUBMITTALS

- .1 Submit in accordance with Section 01 78 00 - CloseoutSubmittals.
- .2 Operation and Maintenance Data: submit operation and maintenance data for [wire and box connectors] for incorporation into manual.

1.04 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance withmanufacturer's written instructions.
- .2 Delivery and Acceptance Requirements: deliver materials to site inoriginal factory packaging, labelled with manufacturer's name andaddress.
- .3 Storage and Handling Requirements:
 - .1 Store materials in dry location andin accordance with manufacturer's recommendations in clean,dry, well-ventilated area.
 - .2 Store and protect wire and box connectors from nicks,scratches, and blemishes.
 - .3 Replace defective or damaged materials with new.

2 PRODUCTS

2.01 MATERIALS

- .1 Pressure type wire connectors to: CAN/CSA-C22.2 No.65, with current carrying parts of copper sized to fit copper conductors asrequired.

- .2 Fixture type splicing connectors to: CAN/CSA-C22.2 No.65, with current carrying parts of copper sized to fit copper conductors 10 AWG or less.
- .3 Bushing stud connectors: NEMA to consist of:
 - .1 Connector body and stud clamp for stranded copper conductors.
 - .2 Clamp for stranded copper conductors.
 - .3 Stud clamp bolts.
 - .4 Bolts for copper conductors.
 - .5 Sized for conductors as indicated.
- .4 Clamps or connectors for flexible conduit as required to: CAN/CSA-C22.2 No.18.

3 EXECUTION

3.01 EXAMINATION

- .1 Verification of Conditions: verify that conditions of substrate previously installed under other Sections or Contracts are acceptable for wire and box connectors installation in accordance with manufacturer's written instructions.
 - .1 Visually inspect substrate in presence of Departmental Representative.
 - .2 Inform Departmental Representative of unacceptable conditions immediately upon discovery.
 - .3 Proceed with installation only after unacceptable conditions have been remedied and after receipt of written approval to proceed from Departmental Representative.

3.02 INSTALLATION

- .1 Remove insulation carefully from ends of conductors and cables and:
 - .1 Install mechanical pressure type connectors and tighten screws with appropriate compression tool recommended by manufacturer. Installation shall meet secureness tests in accordance with CAN/CSA-C22.2 No.65
 - .2 Install fixture type connectors and tighten to CAN/CSA-C22.2 No.65. Replace insulating cap.
 - .3 Install bushing stud connectors in accordance with NEMA.

3.03 CLEANING

- .1 Progress Cleaning:
 - .1 Leave Work area clean at end of each day.
- .2 Final Cleaning: upon completion remove surplus materials, rubbish, tools and equipment.
- .3 Remove recycling containers and bins from site and dispose of materials at appropriate facility.

END OF SECTION

1 GENERAL

1.01 REFERENCE STANDARDS

- .1 CSA C22.1-[Latest], Canadian Electrical Code, Part 1 (22nd Edition), Safety Standard for Electrical Installations.
- .2 CSA C22.2 No.41-[Latest], Grounding and Bonding Equipment (Tri-National Standard, with NMX-J-590ANCE and UL 467)

1.02 RELATED REQUIREMENTS

- .1 26 05 00 - Common Work Results for Electrical
- .2 26 05 20 - Wire and Box Connectors - (0-1000 V)
- .3 26 05 34 - Conduits, Conduit Fastenings and Conduit Fittings

1.03 PRODUCT DATA

- .1 Provide product data in accordance with Section 00 10 00.

1.04 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance and with manufacturer's written instructions.

2 PRODUCTS

2.01 BUILDING WIRES

- .1 Conductors: stranded copper, minimum 12AWG for power circuit.
- .2 Type R90 XLPE cross-link polyethylene stranded for applications using wires sized No. 8 and larger.
- .3 Type T90 stranded for applications using wires sized No. 10 and smaller.
- .4 Neutral wire: continuous throughout its length without breaks.
- .5 Separate insulated green grounding conductors in all electrical conduits

2.02 TECK 90 CABLE

- .1 Cable: in accordance with Section 26 05 00 - Common Work Results for Electrical.
- .2 Conductors:
 - .1 Grounding conductor: stranded copper.
 - .2 Circuit conductors: stranded copper
- .3 Insulation:
 - .1 Cross-linked polyethylene XLPE.
 - .2 Rating: 1000 V.
- .4 Inner jacket: Black, lead-free, flame retardant, moisture and sunlight resistant Polyvinyl Chloride.
- .5 Armour: Aluminum interlocked armour.

- .6 Overall covering: Black, lead-free, flame retardant, moisture and sunlight resistant Polyvinyl Chloride.
- .7 Fastenings:
 - .1 One hole malleable iron straps to secure surface cables 50 mm and smaller. Two hole steel straps for cables larger than 50 mm.
 - .2 Channel type supports for two or more cables.
 - .3 Threaded rods: 6 mm diameter to support suspended channels.
- .8 Connectors:
 - .1 Water tight approved for TECK cable.
 - .2 Explosion proof approved for TECK cable in hazardous area.

2.03 ARMOURED CABLES

- .1 Conductors: insulated, copper, size as indicated.
- .2 Type: AC90.
- .3 Armour: interlocking type fabricated from aluminum strip.
- .4 Connectors: anti short connectors.
- .5 Use AC90 (BX) cable only under the following conditions:
 - .1 Wiring from a junction box to a recessed lighting fixture in suspended ceilings. Cable length not to exceed 1.5 m (5'), or
 - .2 Wiring switches or receptacles in existing or new hollow gypsum partitions, vertical runs only with cable length not to exceed 3.5m (12'), or
 - .3 When specifically called for on drawings or approved in writing by departmental representative.
 - .4 AC90 shall not be used in isolated walls or masonry walls.
 - .5 Only AC90 cable of No. 12 AWG will be accepted.

2.04 CONTROL CABLES

- .1 Type: LVT: soft annealed copper conductors, sized as indicated:
 - .1 Insulation: thermoplastic.
 - .2 Sheath: thermoplastic jacket.
- .2 Type: Specified on drawing.

2.05 NON-METALLIC SHEATHED CABLE

- .1 Non-metallic sheathed copper cable type: ROMEX SIMpull NMD90 nylon, size as indicated.

3 EXECUTION

3.01 FIELD QUALITY CONTROL

- .1 Perform tests in accordance with Section [26 05 00 - Common Work Results for Electrical].
- .2 Perform tests before energizing electrical system.

3.02 GENERAL CABLE INSTALLATION

- .1 Lay cable in cable trays in accordance with Section [26 05 36 -Cable Trays for Electrical Systems].
- .2 Terminate cables in accordance with Section [26 05 20 - Wire and Box Connectors - (0-1000 V)].
- .3 Cable Colour Coding: to Section [26 05 00 - Common Work Results for Electrical].
- .4 Conductor length for parallel feeders to be identical.
- .5 Lace or clip groups of feeder cables at distribution centres, pullboxes, and termination points.
- .6 Wiring in walls: typically drop or loop vertically from above to better facilitate future renovations. Generally wiring from below and horizontal wiring in walls to be avoided unless indicated.
- .7 Branch circuit wiring for surge suppression receptacles and permanently wired computer and electronic equipment to be 2-wire circuits only, i.e. common neutrals not permitted.
- .8 Provide numbered wire collars for control wiring. Numbers to correspond to control shop drawing legend. Obtain wiring diagram for control wiring.

3.03 INSTALLATION OF BUILDING WIRES

- .1 Install wiring as follows:
 - .1 In conduit systems in accordance with Section [26 05 34 - Conduits, Conduit Fastenings and Conduit Fittings].

3.04 INSTALLATION OF TECK90 CABLE (0 -1000 V)

- .1 Group cables wherever possible on channels.
- .2 Install cable, securely supported by straps.

3.05 INSTALLATION OF ARMOURED CABLES

- .1 Group cables wherever possible on channels.

3.06 INSTALLATION OF CONTROL CABLES

- .1 Install control cables in conduit.
- .2 Ground control cable shield.

3.07 INSTALLATION OF NON-METALLIC SHEATHED CABLE

- .1 Install cables.
- .2 Install straps and box connectors to cables as required.

END OF SECTION

1 GENERAL

1.01 REFERENCE STANDARDS

- .1 CSA Group
 - .1 CSA C22.1-12, Canadian Electrical Code, Part 1 (22nd Edition), Safety Standard for Electrical Installations.
 - .2 CSA C22.2 No.41-[Latest], Grounding and Bonding Equipment (Tri-National Standard, with NMX-J-590ANCE and UL 467).
 - .3 CSA C22.2 No.65-13, Wire connectors (Tri-National Standard, with UL 486A-486B NMX-J-543-ANCE).

1.02 RELATED REQUIREMENTS

- .1 26 05 00 - Common Work Results

1.03 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit in accordance with Section 00 10 00.
- .2 Product Data:
 - .1 Submit manufacturer's instructions, printed product literature and data sheets for [connectors and terminations] and include product characteristics, performance criteria, physical size, finish and limitations.
- .3 Certificates: obtain inspection certificate of compliance covering high voltage stress from inspection authority and include it with maintenance manuals.

1.04 CLOSEOUT SUBMITTALS

- .1 Submit in accordance with Section 01 78 00 - Closeout Submittals.
- .2 Operation and Maintenance Data: submit operation and maintenance data for connectors and terminations for incorporation into manual.

1.05 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with manufacturer's written instructions.
- .2 Delivery and Acceptance Requirements: deliver materials to site in original factory packaging, labelled with manufacturer's name and address.
- .3 Storage and Handling Requirements:
 - .1 Store materials indoors in dry location and in accordance with manufacturer's recommendations in clean, dry, well-ventilated area.
 - .2 Replace defective or damaged materials with new.

2 PRODUCTS

2.01 CONNECTORS AND TERMINATIONS

- .1 Copper compression connectors to CSA C22.2 No.65 as required sized for conductors.
- .2 When used in hazardous area, connectors shall be certified for such location in Class, Division and

Group.

- .3 For conductor size of 8 AWG or larger, use bolted or compression solderless type connectors.
- .4 Use high temperature connectors and insulation on all connections of high temperature conductors.
- .5 Where connector types are called for on the drawings or in the specification, do not use other types.
- .6 Lugs, terminals, screws used for termination of wiring to be suitable for copper conductors.
- .7 Contact aid for aluminum cables where applicable.
- .8 For fire alarm wiring refer to Section 28 31 00.
- .9 Make joints, taps and splices in approved boxes with solderless connectors. Joints and/or splices are not acceptable inside a panelboard.

3 EXECUTION

3.01 EXAMINATION

- .1 Verification of Conditions: verify that conditions of substrate previously installed under other Sections or Contracts are acceptable for connectors and terminations installation in accordance with manufacturer's written instructions.
 - .1 Visually inspect substrate in presence of Departmental Representative.
 - .2 Inform Departmental Representative of unacceptable conditions immediately upon discovery.
 - .3 Proceed with installation only after unacceptable conditions have been remedied.

3.02 INSTALLATION

- .1 Install stress cones, terminations, and splices in accordance with manufacturer's instructions.
- .2 Bond and ground as required to CSA C22.2 No. 41.

3.03 CLEANING

- .1 Progress Cleaning:
 - .1 Leave Work area clean at end of each day.
- .2 Final Cleaning: upon completion remove surplus materials, rubbish, tools and equipment.
- .3 Remove recycling containers and bins from site and dispose of materials at appropriate facility.

END OF SECTION

1 GENERAL

1.01 REFERENCE STANDARDS

- .1 CSA Group (CSA)
 - .1 CAN/CSA C22.2 No. 18-[98(R2003)], Outlet Boxes, Conduit Boxes, Fittings and Associated Hardware, A National Standard of Canada.
 - .2 CSA C22.2 No. 45-[M1981(R2003)], Rigid Metal Conduit.
 - .3 CSA C22.2 No. 56-[04], Flexible Metal Conduit and Liquid-Tight Flexible Metal Conduit.
 - .4 CSA C22.2 No. 83-[M1985(R2003)], Electrical Metallic Tubing.
 - .5 CSA C22.2 No. 211.2-[M1984(R2003)], Rigid PVC (Unplasticized) Conduit.
 - .6 CAN/CSA C22.2 No. 227.3-[05], Nonmetallic Mechanical Protection Tubing (NMPT), A National Standard of Canada (February 2006).

1.02 RELATED REQUIREMENTS

- .1 Section 260521 – Wires and Cables 0-1000V.

1.03 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide submittals in accordance with Section 01 33 00 -Submittal Procedures.
- .2 Product data: submit manufacturer's product literature, specifications and datasheets.
 - .1 Submit cable manufacturing data.
- .3 Quality assurance submittals:
 - .1 Test reports: submit certified test reports.
 - .2 Certificates: submit certificates signed by manufacturer certifying that materials comply with specified performance characteristics and physical properties.
 - .3 Instructions: submit manufacturer's installation instructions.

1.04 WASTE MANAGEMENT AND DISPOSAL

- .1 Separate waste materials for reuse and recycling in accordance with Section [01 74 19 - Waste Management and Disposal].
- .2 Place materials defined as hazardous or toxic waste in designated containers.
- .3 Ensure emptied containers are sealed and stored safely for disposal away from children.

2 PRODUCTS

2.01 CABLES AND REELS

- .1 Provide cables on reels or coils.
 - .1 Mark or tag each cable and outside of each reel or coil, to indicate cable length, voltage rating, conductor size, and manufacturer's lot number and reel number.

- .2 Each coil or reel of cable to contain only one continuous cable without splices.
- .3 Identify cables for exclusively dc applications.
- .4 Reel and mark shielded cables rated [2,001] volts and above.

2.02 CONDUITS

- .1 Rigid metal conduit: to CSA C22.2 No. 45, hotdipped galvanized steel threaded.
- .2 Epoxy coated conduit: to CSA C22.2 No. 45, with zinc coating and corrosion resistant epoxy finish inside and outside
- .3 Electrical metallic tubing (EMT): to CSA C22.2 No. 83, with couplings.
- .4 Rigid pvc conduit: to CSA C22.2 No. 211.2
- .5 Flexible metal conduit: to CSA C22.2 No. 56, liquid-tight flexible metal.
- .6 Flexible pvc conduit: to CAN/CSA-C22.2 No. 227.3.

2.03 CONDUIT FASTENINGS

- .1 One hole malleable iron traps to secure surface conduits 50 mm and smaller.
 - .1 Two hole steel straps for conduits larger than 50mm.
- .2 Beam clamps to secure conduits to exposed steel work.
- .3 Channel type supports for two or more conduits.
- .4 Threaded rods, 6 mm diameter, to support suspended channels.

2.04 CONDUIT FITTINGS

- .1 Fittings: to CAN/CSA C22.2 No. 18, manufactured for use with conduit specified. Coating: same as conduit.
- .2 Ensure factory "ells" where 90 degree bends for 25 mm and larger conduits.
- .3 Watertight connectors and couplings for EMT.
 - .1 Set-screws are not acceptable.

2.05 EXPANSION FITTINGS FOR RIGID CONDUIT

- .1 Watertight expansion fittings with integral bonding jumpers suitable for linear expansion.

2.06 FISH CORD

- .1 Polypropylene.

3 EXECUTION

3.01 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or specifications, including product technical bulletins, handling, storage and installation instructions, and data sheets.

3.02 INSTALLATION

- .1 Install conduits to conserve headroom in exposed locations and cause minimum interference in spaces through which they pass.
- .2 Use electrical metallic tubing (EMT) except where specified otherwise.
- .3 Use rigid pvc conduit underground.
- .4 Use flexible metal conduit for connection to surface or recessed fixtures work in movable metal partitions.
- .5 Use liquid tight flexible metal conduit for connection to motors or vibrating equipment.
- .6 Use explosion proof flexible connection for connection to explosion proof motors.
- .7 Install conduit sealing fittings in hazardous areas.
 - .1 Fill with compound.
- .8 Install EMT conduit from computer room branch circuit panel to junction box in sub-floor immediately below panel unless otherwise specified.
 - .1 Run flexible conduit from junction box to outlet boxes for each computer in sub-floor.
- .9 Bend conduit cold:
 - .1 Replace conduit if kinked or flattened more than 1/10th of its original diameter.
- .10 Mechanically bend steel conduit over 41 mm diameter.
- .11 Field threads on rigid conduit must be of sufficient length to draw conduits up tight.
- .12 Install fish cord in empty conduits.
- .13 Remove and replace blocked conduit sections.
 - .1 Do not use liquids to clean out conduits.
- .14 Dry conduits out before installing wire.

3.03 SURFACE CONDUITS

- .1 Run parallel or perpendicular to building lines.
- .2 Locate conduits behind infrared or gas fired heaters with 1.5 m clearance.
- .3 Run conduits in flanged portion of structural steel.
- .4 Group conduits wherever possible on channels.
- .5 Do not pass conduits through structural members except as indicated.
- .6 Do not locate conduits less than 75 mm parallel to steam or hot water lines with minimum of 25 mm at crossovers.

3.04 CONCEALED CONDUITS

- .1 Run parallel or perpendicular to building lines.
- .2 Do not install horizontal runs in masonry walls.
- .3 Do not install conduits in terrazzo or concrete toppings.

3.05 CONDUITS IN CAST-IN-PLACE CONCRETE

- .1 Locate to suit reinforcing steel.
 - .1 Install in centre one third of slab.

- .2 Protect conduits from damage where they stub out of concrete.
- .3 Install sleeves where conduits pass through slab or wall.
- .4 Provide oversized sleeve for conduits passing through waterproofmembrane, before membrane is installed.
 - .1 Use cold mastic between sleeve and conduit.
- .5 Conduits in slabs: minimum slab thickness 4 times conduitdiameter.
- .6 Encase conduits completely in concrete with minimum 25 mm concretecover.
- .7 Organize conduits in slab to minimize cross-overs.

3.06 CONDUITS IN CAST-IN-PLACE SLABS ON GRADE

- .1 Run conduits 25 mm and larger below slab and encase in 75 mm concrete envelope.
 - .1 Provide 50 mm of sand over concrete envelope below floor slab.

3.07 CONDUITS UNDERGROUND

- .1 Slope conduits to provide drainage.
- .2 Waterproof joints (pvc excepted) with heavy coat of bituminouspaint.

3.08 CLEANING

- .1 On completion and verification of performance of installation,remove surplus materials, excess materials, rubbish, tools andequipment.

END OF SECTION



July 6, 2023

National Research Council Canada
1200 Montreal Road
Ottawa, Ontario K1A 0R6

Attention: Maurice Richard

Subject: **Project-Specific Designated Substances Survey**
Building M20, Room 258A, Server Installation
1200 Montreal Road, Ottawa, Ontario
Englobe Reference: 02303054.000

1.0 INTRODUCTION

Englobe Corporation (Englobe) was retained by National Research Council Canada (NRC) to conduct a project-specific Designated Substances Survey (DSS) in support of the Building M20, Room 258A, Server Installation Project, located at 1200 Montreal Road in Ottawa, Ontario.

The Designated Substances Report (DSR) is required under the *Ontario Occupational Health and Safety Act* in order to identify designated substances that may be present within the project areas. The *Canada Labour Code* also stipulates under Part II, Section 124 that every employer shall ensure that the health and safety at work of every person employed by the employer is protected. By having a DSS conducted, the Project Manager will be able to inform his or her employees, contractors, and tenants of any designated substances that may be present and possibly disturbed throughout the project area.

Englobe completed a visual evaluation of building materials for the presence of suspected designated substances and hazardous materials on June 16th, 2023. As part of the survey, select materials were sampled and submitted for laboratory analysis to confirm asbestos and lead content.

2.0 SCOPE OF WORK

The survey implemented by Englobe was completed in accordance with Section 30 of the *Occupational Health and Safety Act, R.S.O. 1990, Chapter O.1*. Designated Substances, as identified under the *Ontario Occupational Health and Safety Act*, are as follows:

- Acrylonitrile,
- Arsenic,
- Asbestos,
- Benzene,
- Coke Oven Emissions,
- Ethylene Oxide,
- Isocyanates,
- Lead,
- Mercury,
- Silica, and
- Vinyl Chloride.

Other Hazardous Materials which are not classified as designated substances, but were included as part of the survey and considered pertinent due to applicable regulations, best practice guidelines, and/or potential risks to human health and/or the environment, are:

- Polychlorinated Biphenyls (PCBs),
- Halocarbons,
- Mould,
- Other Hazardous Materials (where deemed pertinent).

3.0 BACKGROUND REPORT REVIEW

Prior to the commencement of fieldwork, Englobe personnel reviewed past bulk sampling documentation, as pertinent to the project area. As part of the project, Englobe reviewed the following reports:

- Project-Specific Designated Substances Survey, Rooms 254 and 258A-E Renovation Project, Building M-20, 1200 Montreal Road, Ottawa, Ontario. Prepared by DST Consulting Engineers. Dated June 25, 2018. DST File No.: GV-OT-031268.
- Designated Substances Survey, Building M-20, Ottawa, Ontario. Prepared by Oakhill Environmental. Dated March 2007. NRC Project No. 302499.

Englobe referenced the identifiable sampling and analytical results of the above-noted documentation, where applicable.

4.0 METHODOLOGY

4.1. Site Assessment

The purpose of the survey program was to identify designated substances and hazardous materials that may be disturbed during future work operations associated with the project. The survey was non-destructive in nature and was limited to the areas outlined in the following drawings provided by NRC:

- M20_A-FL2 dated February 2019

The project area included room 258A only. No other building areas or materials were included as part of the survey. Representative photographs are included in Appendix A. Laboratory certificates of analysis are included in Appendix B. A drawing with sample locations is included in Appendix C. A Statement of Limitations is included in Appendix D.

4.2. Asbestos-Containing Material Methodology

The methodology employed for Asbestos-Containing Materials (ACMs) included identifying the presence of ACMs via the collection and analysis of suspect bulk material samples.

ACMs can be divided into two categories: friable and non-friable material. A friable ACM is a material that can be crumbled, powdered, or pulverized by hand pressure and can readily release fibres when disturbed. Common applications of friable ACMs are sprayed or trowelled surfacing materials such as sprayed fireproofing and textured coatings. Non-friable materials are materials that will generally release fibres only

when cut or shaped. Common non-friable ACMs include vinyl floor products, drywall joint compound, plaster, and mortars. Some of these products may become friable with time or when disturbed.

In Ontario, a material is defined as an Asbestos-Containing Material (ACM) if the material has a minimum asbestos content of 0.5 per cent (%) by dry weight, as per O. Reg. 278/05 *Asbestos on Construction Projects and in Buildings and Repair Operations* enabled under the *Occupational Health and Safety Act (R.S.O. 1990, Chapter 0.1)*, as amended.

Representative bulk samples of suspected ACMs were collected by Englobe during the site investigation. Samples were collected to meet the bulk sampling requirements stipulated in O.Reg. 278/05, as amended. Bulk samples were analyzed by Paracel Laboratories Ltd. (Paracel). Paracel is an accredited laboratory through the Canadian Association for Laboratory Accreditation Inc. (CALA). The bulk samples were analyzed using polarised light microscopy (PLM). All bulk asbestos samples collected by Englobe were analyzed using the regulated Ontario detection limit of 0.5%. Samples followed a stop-positive methodology, where the remaining samples in a series would not be analyzed if any one sample in the series had a concentration of asbestos greater than or equal to 0.5%.

4.3. Lead-Containing Material Methodology

In Canada, the Federal Canada Consumer Product Safety Act's *Surface Coating Materials Regulations SOR/2016-193* has lowered the allowable concentration of lead in paints for new consumer products to 0.009% lead content by weight (90 ppm). For the purposes of the survey and this report, paint applications having concentrations of lead above 90 ppm are considered lead-containing.

Representative lead paint samples were collected and submitted by Englobe for lead content analysis. The samples were analyzed by Paracel. Paracel is certified under CALA to perform lead in paint sample analysis. The samples were analysed by Paracel using Inductively Coupled Plasma - Mass Spectrometry (ICP-MS) in accordance with EPA 6020 - Digestion - ICP-MS.

4.4. Other Designated Substances and Hazardous Materials Methodology

The methodology for the identification of other Designated Substances and hazardous materials followed the same visual evaluation methodology as the investigation for asbestos and lead in surface coatings. During the survey, other identified Designated Substances were visually identified based on the surveyor's historical knowledge of these substances. These substances/materials were identified, and locations noted, as deemed applicable.

5.0 FINDINGS

The following sections outline the complete findings of all accessible designated substances and hazardous building materials that were assessed within the project areas.

Englobe made attempts to evaluate the project areas to identify hazardous materials present. In spite of these efforts, some designated substances or hazardous materials may be concealed and not observed at the time of the survey. As such, should any previously unidentified suspect designated substances or hazardous materials be encountered as part of future work, these materials are to be treated as designated substances or hazardous materials and handled accordingly, unless additional assessment and sampling confirms otherwise.

5.1. Asbestos

Table 1 below presents the findings of bulk asbestos material samples collected from and applicable to the project areas, based on visual observations at the time of the site survey.

Table 1: Summary of Bulk Samples Analyzed for Asbestos Content by PLM			
Sample I.D.	Sample Location	Material Description	Asbestos Content (%)
2303054-01A	Room 258A	2'x2' (60cm x 60cm) pinhole/fissured ceiling tiles	None Detected
2303054-01B			
2303054-01C			
2303054-02A	Room 258A	Wall plaster (white top layer)	None Detected
2303054-02B			
2303054-02C			
2303054-02A	Room 258A	Wall plaster (grey sub-layer)	1% Chrysotile
2303054-02B			Not Analyzed (Stop Positive)
2303054-02C			Not Analyzed (Stop Positive)
2303054-03A	Room 258A	Grey terracotta brick mortar	None Detected
2303054-03B			
2303054-03C			
2303054-04A	Room 258A	White duct canvas	None Detected
2303054-04B			
2303054-04C			
2303054-05A	Room 258A	2'x2' (60cm x 60cm) deep fissure ceiling tiles	None Detected
2303054-05B			
2303054-05C			
2303054-06A	Room 258A	12"x12" (30cm x 30cm) stripped vinyl floor tiles & associated mastic	None Detected
2303054-06B			
2303054-06C			

Note: **Bold** items contain regulated amounts of asbestos ($\geq 0.5\%$), as per O.Reg. 278/05, as amended.

5.1.1. Asbestos-Containing Materials

Based on bulk sampling and subsequent laboratory analysis, the following materials observed within the project area contain regulated amounts of asbestos:

- Friable (when disturbed) wall plaster (grey base layer) was determined to contain 1% Chrysotile asbestos (Englobe Sample ID: 2303054-02 A & Historical DST Sample ID 31268-13A). Approximately 30 square metres of wall plaster was noted in room 258A in good condition.

5.1.2. Non-Asbestos Containing Materials

Based on bulk sampling and subsequent laboratory analysis, the following materials observed within the project areas do not contain regulated amounts of asbestos:

- 2'x2' (60cm x 60cm) fissure/pinhole ceiling tiles (Englobe Sample ID: 2303054-01 A-C);
- Terra cotta mortar (Englobe Sample ID: 2303054-03 A-C);
- Duct canvas (Englobe Sample ID: 2303054-04 A-C);
- 2'x2' (60cm x 60cm) deep fissure ceiling tiles (Englobe Sample ID: 2303054-05 A-C); and
- 12"x12" (30cm x 30cm) stripped vinyl floor tile and associated mastic (Englobe Sample ID: 2303054-06 A-C).

5.2. Lead

Table 2 below presents the findings of bulk lead in paint samples collected from and applicable to the project area, based on visual observations at the time of the site survey.

Table 2: Summary of Bulk Samples Analyzed for Lead in Paint by ICP-MS			
Sample I.D.	Sample Location	Material Description	Lead Content (ppm)
2303054-LP01	Room 258A	Off-white wall paint	3,600

Note: **Bold** items show lead concentrations that exceed the 90-ppm limit for lead, as per *Canada Consumer Product Safety Act's Surface Coating Materials Regulations SOR/2016-193*, as amended.

Based on historical and current bulk sampling and subsequent laboratory analysis, the following paints observed within the project area contain concentrations of lead greater than the Federal Canada Consumer Product Safety Act's limit of 90 ppm:

- Off-white wall paint sampled in room 258A contains 3,600 ppm lead (Englobe Sample ID 2303054-LP01).
- Off-white wall paint, observed on walls throughout 258B-E, contains 2,120 ppm of lead (DST Historical Sample 31268-LP01).

Structural steel surface coatings could not be sampled without matrix interference and should be assumed to be lead-containing.

5.3. Mercury

Mercury is suspected to be present in the following equipment:

- Fluorescent light fixtures containing fluorescent light tubes were observed on the ceiling in room 258A. Fluorescent light tubes contain mercury in a vapour form.

5.4. Silica

Based on the historical composition of building materials, silica is assumed to be present in the following materials:

- Concrete and cement building elements,

- Mortars,
- Drywall,
- Plaster,
- Ceiling tiles, and
- Vinyl flooring product.

5.5. Polychlorinated Biphenyls (PCBs)

Polychlorinated Biphenyls (PCBs), also known as Chlorobiphenyls, are hazardous chemicals which were used in the manufacturing of a variety of equipment, such as electrical equipment, heat exchangers, hydraulic systems, and for several other specialized applications. PCBs are commonly found within electrical ballasts manufactured prior to 1981, found within fluorescent light fixtures and high intensity discharge lamps.

Light fixtures with T12 lamps are more likely to contain ballasts that were manufactured prior to 1981. T8 lamps are associated with light fixtures that were manufactured after the phase-out of PCB-containing ballasts. The letter “T” denotes the shape of the light fixture (e.g. tubular) and the number which follows indicates the diameter in eighths of an inch.

Englobe did not disassemble any of the light fixtures in the project area to identify the presence of ballasts, as the light fixtures were energized at the time of the site visit. Based on limited visual observations, Englobe observed T8 lamps throughout the project area. Light fixtures with T8 light ballasts are not suspected to contain PCBs.

5.6. Other Designated Substances and Hazardous Materials

The following Designated Substances and Hazardous Materials were neither observed, nor suspected of being present, in forms or quantities that would impact work operations associated with the project:

- Acrylonitrile,
- Arsenic,
- Benzene,
- Coke Oven Emissions,
- Ethylene Oxide,
- Isocyanates,
- Vinyl Chloride,
- Mould,
- Halocarbons.

6.0 CONCLUSIONS AND RECOMMENDATIONS

Based on the site investigation, sampling, and analysis, the following designated substances and hazardous materials are present in forms and quantities that may impact work operations in the project area:

- Asbestos,

- Lead,
- Mercury,
- Silica.

Englobe's recommendations for each material, which are based upon both regulatory compliance and best practice guidelines, are included in the following sections below.

6.1. Asbestos

The disturbance of ACMs on construction and demolition projects is governed by the *Canada Occupational Health and Safety Regulations* and in the province of Ontario is governed by O.Reg. 278/05, as amended. These regulations classify all asbestos disturbances as Low Risk (Type 1), Moderate Risk (Type 2), or High Risk (Type 3), each of which has defined precautionary measures. All asbestos materials are subject to specific handling and disposal precautions and must be removed prior to demolition. In the event of conflict between regulations, the more stringent procedures apply.

Identified friable ACMs (plaster) require a minimum of Type 2 (Moderate Risk) abatement procedures when removing or disturbing one (1) square metre or less of the material. Should demolition, disturbance, or repair be required of more than one (1) square metre of friable ACM, High-Risk abatement procedures are required.

The transport and disposal of asbestos waste is governed by O. Reg. 347/90 - *General - Waste Management*, as amended. This regulation requires that asbestos waste be sealed in appropriately labelled, double containers resistant to puncture and tears. The waste must be disposed at a licensed waste disposal site.

The time weight average exposure limit (TWAE) for airborne asbestos is prescribed by O.Reg. 490/09 *Designated Substances*, as amended, and the *Canada Labour Code, Occupational Health, and Safety Regulations*. Work procedures and personal protective equipment must be used to ensure that workers are not exposed to airborne asbestos levels that exceed this TWAE.

The following recommendations apply to ACMs and suspected ACMs:

- Appropriate work procedures and precautionary measures must be used, as outlined in O.Reg. 278/05, as amended, and the *Canada Occupational Health and Safety Regulations*, as amended, when performing work that may disturb ACMs or suspected ACMs, including prior to building demolition.
- Disturbance and/or removal of ACMs must be appropriately recorded as part of the building's Asbestos Management Plan.
- Before undertaking any work activity that involves asbestos-containing materials, an Asbestos Exposure Control Plan shall be developed, in accordance with the requirements of the *Canada Occupational Health and Safety Regulations*, which includes classification of asbestos specific work activities, onsite labelling of ACMs, and education/training of applicable federal employees specific to ACMs.
- Disposal of asbestos waste is controlled by the Ontario Environmental Protection Act, Regulation 347/90, *General - Waste Management*, as amended. This regulation requires that asbestos waste be sealed in double containers resistant to puncture and tears, and appropriately labelled. The waste must be disposed at a licensed waste disposal site. Proper notification must be issued to the site representative prior to transportation of waste. The transport of the waste to the disposal site is

controlled by the federal Transportation of Dangerous Goods Act, 1992 (TDGA) and Ontario Dangerous Goods Transportation Act.

- If ACMs or suspected ACMs become damaged and worker exposure to the material is likely to occur, the damaged material must be repaired or removed following work procedures outlined in O. Reg. 278/05, as amended, and *Canada Labour Code, Occupational Health, and Safety Regulations*, as amended.

6.2. Lead

The Occupational Health and Safety Branch (OHS) of the Ontario Ministry of Labour, Immigration, Training and Skills Development (MLITSD) have published Guideline: Lead on Construction Projects. This document classifies all lead disturbances as Type 1, Type 2a, Type 2b, Type 3a or Type 3b work, and assigns different levels of respiratory protection and work procedures for each classification. Disturbance of lead-containing coatings shall follow the procedures of this guideline document.

Paints and other surface coatings containing elevated concentrations of lead can pose a health risk to humans if ingested or inhaled. Such lead-containing surface coatings are also a risk to the environment with the potential to contaminate soil and groundwater. Surface coatings with elevated lead content can also pose a health risk to workers while completing renovations within the building.

Although the Canada Consumer Product Safety Act's *Surface Coating Materials Regulations SOR/2016-193*, as amended, has set a limit of 90 parts per million (ppm) for surface coating materials, there may be a potential for exposure to high levels of airborne lead depending on the work activities performed that disturb the lead-containing materials, even at low lead content concentrations. Conducting a risk assessment to assess the potential for exposure to lead should be performed to determine the need to follow work procedures such as those in the MLITSD guideline referenced above.

In the event of conflict between lead precautionary measures and other precautionary measures (e.g., asbestos, silica), the more stringent procedures shall apply.

The time weighted average exposure limit (TWAEEL) for airborne lead is prescribed by O.Reg. 490/09 *Designated Substances*, as amended. Work procedures and personal protective equipment must be used to ensure that workers are not exposed to airborne lead levels that exceed this TWAEEL.

The disposal of construction waste containing lead is governed by O. Reg. 347/90 - *General - Waste Management*, as amended. The transport of the waste to the disposal site is controlled by the federal TDGA and the Ontario Dangerous Goods Transportation Act. Materials with elevated concentrations of lead should be subject to Toxicity Characteristic Leaching Procedure (TCLP) testing to determine toxicity with respect to lead prior to disposal, in accordance with O. Reg. 347/90, as amended.

6.3. Mercury

When removal of the fluorescent light tubes is required, the tubes should be removed intact from the fixtures. This prevents worker exposure to mercury vapour, particularly if the tubes were energized shortly before removal. Other sources of liquid mercury should be removed in a similar fashion (intact) to prevent worker exposure.

The TWael for mercury is prescribed by O. Reg. 490/09 *Designated Substances*, as amended. Work procedures and personal protective equipment must be used to ensure that workers are not exposed to mercury levels that exceed this TWael.

Liquid mercury is classified as a hazardous waste under O. Reg. 347/90, as amended. The transport of the waste to a disposal site is controlled by O. Reg. 347/90 and by the federal TDGA. It is now common practice to recycle fluorescent light tubes, and other items containing mercury, recovering the component materials, and avoiding the generation of hazardous waste.

6.4. Silica

The Occupational Health and Safety Branch of the Ontario MLITSD has published *Guideline: Silica on Construction Projects*. This document classifies all silica disturbances as Type 1, Type 2, or Type 3 work, and assigns different levels of respiratory protection and work procedures for each classification. This guideline should be followed during disturbance of silica-containing materials. It is preferable to use more stringent dust suppression techniques and engineering controls as opposed to relying on respiratory protection to control worker exposure. Respiratory protection should only be relied on as a last resort when dust suppression techniques and engineering controls fail to control worker exposure.

The TWael for airborne silica is prescribed by O.Reg. 490/09 *Designated Substances*, as amended. Work procedures and personal protective equipment must be used to ensure that workers are not exposed to airborne silica levels that exceed this exposure limit.

7.0 CLOSURE

A Statement of Limitations, which forms an integral part of this report, is included in Appendix D.

We trust that the information contained herein meets your needs. Should you have any questions or comments, please do not hesitate to contact us.

Yours very truly,

Englobe Corp.



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APPENDICES

- Appendix A Representative Photographs
- Appendix B Laboratory Certificates of Analysis
- Appendix C Drawing with Sample Locations
- Appendix D Statement of Limitations

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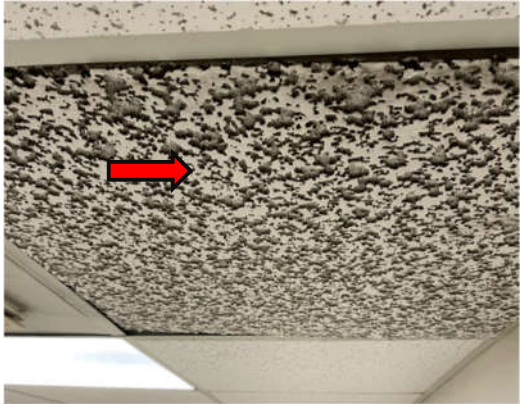


If tests have been carried out, the results of these tests are valid only for the sample described in this report.



Englobe Corp.’s subcontractors who have carried out on-site or laboratory work are duly assessed according to the purchase procedure of our quality system. For further information, please contact your project manager.”

Appendix A

Representative Photographs



	1	2
Photo		
Sample ID	2303054-01 A-C	2303054-05 A-C
Material Description	Non-asbestos containing 2'x2' (60cm x 60cm) fissure/pinhole ceiling tiles	Non-asbestos containing 2'x2' (60cm x 60cm) deep fissure ceiling tiles
	3	4
Photo		
Sample ID	2303054-03 A-C	2303054-02 A-C
Material Description	Non-asbestos containing terracotta mortar	Wall plaster (white & grey layers). Base grey layer is confirmed to contain 1% Chrysotile asbestos (Englobe Sample ID: 02A)

<p style="text-align: center;">Photo</p>	5	6
		
<p>Sample ID</p>	<p>2303054-04 A-C</p>	<p>2303054-06 A-C</p>
<p>Material Description</p>	<p>Non-asbestos containing duct canvas</p>	<p>Non-asbestos containing 12"x12" (30cm x 30cm) stripped vinyl floor tiles & associated mastic</p>

Appendix B

Laboratory Certificates of Analysis



Certificate of Analysis

Englobe Corp. (Ottawa)

2713 Lancaster Road, Unit 101
Ottawa, ON K1B 5R6
Attn: Angeline Snow

Client PO: NRC-M20 Rm 258A
Project: 02303054.000
Custody: 67675/67671

Report Date: 22-Jun-2023
Order Date: 16-Jun-2023

Order #: 2324478

This Certificate of Analysis contains analytical data applicable to the following samples as submitted :

Parcel ID	Client ID
2324478-01	2303054-01A- 2x2 Fiss/Pin Ceiling Tile
2324478-02	2303054-01B- 2x2 Fiss/Pin Ceiling Tile
2324478-03	2303054-01C- 2x2 Fiss/Pin Ceiling Tile
2324478-04.1	2303054-02A- Wall Plaster
2324478-04.2	2303054-02A- Wall Plaster
2324478-05.1	2303054-02B- Wall Plaster
2324478-05.2	2303054-02B- Wall Plaster
2324478-06.1	2303054-02C- Wall Plaster
2324478-06.2	2303054-02C- Wall Plaster
2324478-07	2303054-03A- Terra Cotta Mortar
2324478-08	2303054-03B- Terra Cotta Mortar
2324478-09	2303054-03C- Terra Cotta Mortar
2324478-10	2303054-04A- Duct Canvas
2324478-11	2303054-04B- Duct Canvas
2324478-12	2303054-04C- Duct Canvas
2324478-13	2303054-05A- 2x2 Deep Fiss Ceiling Tile
2324478-14	2303054-05B- 2x2 Deep Fiss Ceiling Tile
2324478-15	2303054-05C- 2x2 Deep Fiss Ceiling Tile
2324478-16.1	2303054-06A- 12x12 Striped Vinyl Tile
2324478-16.2	2303054-06A- 12x12 Striped Vinyl Tile
2324478-17.1	2303054-06B- 12x12 Striped Vinyl Tile
2324478-17.2	2303054-06B- 12x12 Striped Vinyl Tile
2324478-18.1	2303054-06C- 12x12 Striped Vinyl Tile
2324478-18.2	2303054-06C- 12x12 Striped Vinyl Tile

Approved By:



Emma Diaz

Senior Analyst

Any use of these results implies your agreement that our total liability in connection with this work, however arising, shall be limited to the amount paid by you for this work, and that our employees or agents shall not under any circumstances be liable to you in connection with this work.

Certificate of Analysis
 Client: Englobe Corp. (Ottawa)
 Client PO: NRC-M20 Rm 258A

Report Date: 22-Jun-2023
 Order Date: 16-Jun-2023
 Project Description: 02303054.000

Asbestos, PLM Visual Estimation **MDL - 0.5%**

Parcel ID	Sample Date	Colour	Description	Asbestos Detected	Material Identification	% Content
2324478-01	16-Jun-23	White/Grey	Ceiling Tile	No	Client ID: 2303054-01A- 2x2 Fiss/Pin Ceiling Tile	
					Cellulose	40
					MMVF	30
					Non-Fibers	30
2324478-02	16-Jun-23	White/Grey	Ceiling Tile	No	Client ID: 2303054-01B- 2x2 Fiss/Pin Ceiling Tile	
					Cellulose	40
					MMVF	30
					Non-Fibers	30
2324478-03	16-Jun-23	White/Grey	Ceiling Tile	No	Client ID: 2303054-01C- 2x2 Fiss/Pin Ceiling Tile	
					Cellulose	40
					MMVF	30
					Non-Fibers	30
2324478-04.1	16-Jun-23	White	Plaster	No	Client ID: 2303054-02A- Wall Plaster	
					Non-Fibers	100
2324478-04.2	16-Jun-23	Grey	Plaster	Yes	Client ID: 2303054-02A- Wall Plaster	
					Chrysotile	1
					Cellulose	1
2324478-05.1	16-Jun-23	White	Plaster	No	Client ID: 2303054-02B- Wall Plaster	
					Non-Fibers	100
2324478-05.2	16-Jun-23	Grey	Plaster		Client ID: 2303054-02B- Wall Plaster	
					not analyzed, positive stop	
2324478-06.1	16-Jun-23	White	Plaster	No	Client ID: 2303054-02C- Wall Plaster	
					Non-Fibers	100
2324478-06.2	16-Jun-23	Grey	Plaster		Client ID: 2303054-02C- Wall Plaster	
					not analyzed, positive stop	

Certificate of Analysis
 Client: Englobe Corp. (Ottawa)
 Client PO: NRC-M20 Rm 258A

Report Date: 22-Jun-2023
 Order Date: 16-Jun-2023
 Project Description: 02303054.000

Asbestos, PLM Visual Estimation **MDL - 0.5%**

Parcel ID	Sample Date	Colour	Description	Asbestos Detected	Material Identification	% Content
2324478-07	16-Jun-23	Grey	Mortar	No	Client ID: 2303054-03A- Terra Cotta Mortar	
					Non-Fibers	100
2324478-08	16-Jun-23	Grey	Mortar	No	Client ID: 2303054-03B- Terra Cotta Mortar	
					Non-Fibers	100
2324478-09	16-Jun-23	Grey	Mortar	No	Client ID: 2303054-03C- Terra Cotta Mortar	
					Non-Fibers	100
2324478-10	16-Jun-23	White	Canvas	No	Client ID: 2303054-04A- Duct Canvas	
					Cellulose	90
					Non-Fibers	10
2324478-11	16-Jun-23	White	Canvas	No	Client ID: 2303054-04B- Duct Canvas	
					Cellulose	90
					Non-Fibers	10
2324478-12	16-Jun-23	White	Canvas	No	Client ID: 2303054-04C- Duct Canvas	
					Cellulose	90
					Non-Fibers	10
2324478-13	16-Jun-23	White/Grey	Ceiling Tile	No	Client ID: 2303054-05A- 2x2 Deep Fiss Ceiling Tile	
					Cellulose	40
					MMVF	30
					Non-Fibers	30
2324478-14	16-Jun-23	White/Grey	Ceiling Tile	No	Client ID: 2303054-05B- 2x2 Deep Fiss Ceiling Tile	
					Cellulose	40
					MMVF	30
					Non-Fibers	30
2324478-15	16-Jun-23	White/Grey	Ceiling Tile	No	Client ID: 2303054-05C- 2x2 Deep Fiss Ceiling Tile	
					Cellulose	40
					MMVF	30
					Non-Fibers	30

Certificate of Analysis
 Client: Englobe Corp. (Ottawa)
 Client PO: NRC-M20 Rm 258A

Report Date: 22-Jun-2023
 Order Date: 16-Jun-2023
 Project Description: 02303054.000

Asbestos, PLM Visual Estimation **MDL - 0.5%**

Parcel ID	Sample Date	Colour	Description	Asbestos Detected	Material Identification	% Content
2324478-16.1	16-Jun-23	Grey	Floor Tile	No	Client ID: 2303054-06A- 12x12 Striped Vinyl Tile	
					Cellulose	35
					Non-Fibers	65
2324478-16.2	16-Jun-23	Yellow	Mastic	No	Client ID: 2303054-06A- 12x12 Striped Vinyl Tile	
					Non-Fibers	100
2324478-17.1	16-Jun-23	Grey	Floor Tile	No	Client ID: 2303054-06B- 12x12 Striped Vinyl Tile	
					Cellulose	35
					Non-Fibers	65
2324478-17.2	16-Jun-23	Yellow	Mastic	No	Client ID: 2303054-06B- 12x12 Striped Vinyl Tile	
					Non-Fibers	100
2324478-18.1	16-Jun-23	Grey	Floor Tile	No	Client ID: 2303054-06C- 12x12 Striped Vinyl Tile	
					Cellulose	35
					Non-Fibers	65
2324478-18.2	16-Jun-23	Yellow	Mastic	No	Client ID: 2303054-06C- 12x12 Striped Vinyl Tile	
					Non-Fibers	100

* MMVF: Man Made Vitreous Fibers: Fiberglass, Mineral Wool, Rockwool, Glasswool
 ** Analytes in bold indicate asbestos mineral content.

Analysis Summary Table

Analysis	Method Reference/Description	Lab Location	Lab Accreditation	Analysis Date
Asbestos, PLM Visual Estimation	AppE to SubE of 40CFR Part763 and EPA/600/R-93/116	2 - Ottawa West	CALA 1262	22-Jun-23

Ottawa West Lab: 25 Northside Rd, Unit C Nepean, Ontario K2H 8S1

Work Order Revisions | Comments

None



Client Name: Englobe Corp	Project Reference: NRC-H20 Rm 258 A	Turnaround Time: <input type="checkbox"/> Immediate <input type="checkbox"/> 1 Day <input type="checkbox"/> 4 Hour <input type="checkbox"/> 2 Day <input type="checkbox"/> 8 Hour <input type="checkbox"/> 3 Day <input checked="" type="checkbox"/> Regular
Contact Name: Angeline Snow	Quote #: 23-084	
Address: 101-2713 Lancaster Ottawa, ON	PO #: 02303054.000	
Telephone: 877-300-4800	Email Address: angelinesnow@englobecorp.com + kyle.thompson@englobecorp.com	
Date Required: _____		

ASBESTOS & MOLD ANALYSIS

Matrix: Air Bulk Tape Lift Swab Other Regulatory Guideline: ON QC AB SK Other:

Analyses: Microscopic Mold Culturable Mold Bacteria GRAM PCM Asbestos PLM Asbestos Chatfield Asbestos TEM Asbestos

Parcel Order Number:	Sample ID	Sampling Date	Air Volume (L)	Analysis Required	Asbestos - Bulk	
					Identify Distinct Building Materials to Be Analyzed (if not specified, all materials identified will be analyzed) *	Positive Stop?
	01A - 2x2 fiss/pin ceiling tile	June 16	-	PLM		<input checked="" type="checkbox"/>
	01B - 2x2 fiss/pin ceiling tile	"	-	"		<input checked="" type="checkbox"/>
	01C - 2x2 fiss/pin ceiling tile	"	-	"		<input checked="" type="checkbox"/>
	02A - wall plaster	"	-	"		<input checked="" type="checkbox"/>
	02B - wall plaster	"	-	"		<input checked="" type="checkbox"/>
	02C - wall plaster	"	-	"		<input checked="" type="checkbox"/>
	03A - terra cotta mortar	"	-	"		<input checked="" type="checkbox"/>
	03B - terra cotta mortar	"	-	"		<input checked="" type="checkbox"/>
	03C - terra cotta mortar	"	-	"		<input checked="" type="checkbox"/>
	04A - duct canvas	"	-	"		<input checked="" type="checkbox"/>
	04B - duct canvas	"	-	"		<input checked="" type="checkbox"/>
	04C - duct canvas	"	-	"		<input checked="" type="checkbox"/>

* If left blank, all distinct materials identified in the samples will be analyzed and reported separately as per EPA 600/R-93/116. Additional charges will apply.

Comments: **please add 2303054 before all sample numbers**

Method of Delivery: **walk in**

Relinquished By (Sign): Angeli Snow	Received at Depot:	Received at Lab: CB 10/8	Verified By:
Relinquished By (Print): June 16/23	Date/Time: 06/16/23 12:37pm	Date/Time: June 16/23	Date/Time: 06/16/23 12:51pm



Client Name: Englobe Corp	Project Reference: NRC-M20, Room 250A	Turnaround Time: <input type="checkbox"/> Immediate <input type="checkbox"/> 1 Day <input type="checkbox"/> 4 Hour <input type="checkbox"/> 2 Day <input type="checkbox"/> 8 Hour <input type="checkbox"/> 3 Day <input checked="" type="checkbox"/> Regular
Contact Name: Angeline Snow	Quote #: 23-054	
Address: 101-2713 Lancaster Ottawa, ON	PO #: 02303054.000	
Telephone: 877-300-4800	Email Address: angeline.snow@englobecorp.com & kyle.thompson@englobe.com	
Date Required: _____		

ASBESTOS & MOLD ANALYSIS

Matrix: Air Bulk Tape Lift Swab Other Regulatory Guideline: ON QC AB SK Other:

Analyses: Microscopic Mold Culturable Mold Bacteria GRAM PCM Asbestos PLM Asbestos Chatfield Asbestos TEM Asbestos

Parcel Order Number:		Asbestos - Bulk			
Sample ID	Sampling Date	Air Volume (L)	Analysis Required	Identify Distinct Building Materials to Be Analyzed (if not specified, all materials identified will be analyzed) *	Positive Stop?
1 05A- 2x2 deep fiss ceiling tile	June 16	-	PLM		<input checked="" type="checkbox"/>
2 05B- 2x2 deep fiss ceiling tile	"	-	"		<input checked="" type="checkbox"/>
3 05C- 2x2 deep fiss ceiling tile	"	-	"		<input checked="" type="checkbox"/>
4 06A- 12x12 striped vinyl tile	"	-	"		<input checked="" type="checkbox"/>
5 06B- 12x12 striped vinyl tile	"	-	"		<input checked="" type="checkbox"/>
6 06C- 12x12 striped vinyl tile	"	-	"		<input checked="" type="checkbox"/>
7					<input type="checkbox"/>
8					<input type="checkbox"/>
9					<input type="checkbox"/>
10					<input type="checkbox"/>
11					<input type="checkbox"/>
12					<input type="checkbox"/>

* If left blank, all distinct materials identified in the samples will be analyzed and reported separately as per EPA 600/R-93/116. Additional charges will apply.

Comments: **please add 2303054 to beginning of all sample numbers**

Method of Delivery: **Walk In**

Relinquished By (Sign): Angeline Snow	Received at Depot: KB 10/18	Received at Lab: [Signature]	Verified By: [Signature]
Relinquished By (Print): Angeline Snow	Date/Time: June 16/23	Date/Time: 06/16/23 12:37pm	Date/Time: 06/16/23 12:51pm

Certificate of Analysis

Englobe Corp. (Ottawa)

2713 Lancaster Road, Unit 101
Ottawa, ON K1B 5R6
Attn: Angeline Snow

Client PO: NRC, M20 Room 258A
Project: 02303054.000
Custody: 141100

Report Date: 21-Jun-2023
Order Date: 16-Jun-2023

Order #: 2324483

This Certificate of Analysis contains analytical data applicable to the following samples as submitted:

Parcel ID	Client ID
2324483-01	2303054 LP01 - Off - white wall paint

Approved By:



Mark Foto, M.Sc.
Lab Supervisor

Any use of these results implies your agreement that our total liability in connection with this work, however arising shall be limited to the amount paid by you for this work, and that our employees or agents shall not under circumstances be liable to you in connection with this work

Certificate of Analysis
Client: Englobe Corp. (Ottawa)
Client PO: NRC, M20 Room 258A

Report Date: 21-Jun-2023
Order Date: 16-Jun-2023
Project Description: 02303054.000

Analysis Summary Table

Analysis	Method Reference/Description	Extraction Date	Analysis Date
Metals, ICP-MS	EPA 6020 - Digestion - ICP-MS	20-Jun-23	21-Jun-23

Qualifier Notes:

None

Sample Data Revisions

None

Work Order Revisions/Comments:

None

Other Report Notes:

n/a: not applicable
ND: Not Detected
MDL: Method Detection Limit
Source Result: Data used as source for matrix and duplicate samples
%REC: Percent recovery.
RPD: Relative percent difference.

Certificate of Analysis
 Client: Englobe Corp. (Ottawa)
 Client PO: NRC, M20 Room 258A

Report Date: 21-Jun-2023
 Order Date: 16-Jun-2023
 Project Description: 02303054.000

Sample Results

Lead					Matrix: Paint	
Parcel ID	Client ID	Sample Date	Units	MDL	Result	
2324483-01	2303054 LP01 - Off - white wall paint	16-Jun-23	ug/g	5	3600	

Laboratory Internal QA/QC

Analyte	Result	Reporting Limit	Units	Source Result	%REC	%REC Limit	RPD	RPD Limit	Notes
Matrix Blank									
Lead	ND	5	ug/g						
Matrix Duplicate									
Lead	ND	5	ug/g	ND			NC	50	
Matrix Spike									
Lead	40.6	5.00	ug/g	ND	80.9	70-130			

Parcel ID: 2324483



Parcel Order Number
(Lab Use Only)

2324483

Chain Of Custody
(Lab Use Only)

No 141100

Client Name: Englobe Corp	Project Ref: NRC, M20 Room 258A	Page 1 of 1
Contact Name: Angelina Snow	Quote #:	Turnaround Time
Address: 101-2703 Lancaster Ottawa, ON	PO #: 02303054.000	<input type="checkbox"/> 1 day <input type="checkbox"/> 3 day
Telephone: 877-800-4800	Email: angelina.snow@englobecorp.com & kyle.thompson@englobecorp.com	<input type="checkbox"/> 2 day <input checked="" type="checkbox"/> Regular
		Date Required: _____

REG 153/04 <input type="checkbox"/> REG 406/19 <input type="checkbox"/>		Other Regulation		Matrix Type: S (Soil/Sed.) GW (Ground Water) SW (Surface Water) SS (Storm/Sanitary Sewer) P (Paint) A (Air) O (Other)		Required Analysis										
<input type="checkbox"/> Table 1 <input type="checkbox"/> Res/Park <input type="checkbox"/> Med/Fine	<input type="checkbox"/> REG 558	<input type="checkbox"/> PWQO		Matrix	Air Volume	# of Containers	Sample Taken		PHCs F1-F4+BTEX	VOCs	PAHs	Metals by ICP	Hg	CrVI	B (HWS)	Lead
<input type="checkbox"/> Table 2 <input type="checkbox"/> Ind/Comm <input type="checkbox"/> Coarse	<input type="checkbox"/> CCME	<input type="checkbox"/> MISA														
<input type="checkbox"/> Table 3 <input type="checkbox"/> Agri/Other	<input type="checkbox"/> SU - Sani	<input type="checkbox"/> SU - Storm														
Mun: _____			Other: _____			Date		Time								
Sample ID/Location Name																
1	LP01- off-white wall paint			P	-	1	June 16	9:30 am								X
2																
3																
4																
5																
6																
7																
8																
9																
10																

Comments: please add 02303054 to beginning of sample number		Method of Delivery: Walk In	
Relinquished By (Sign): Angelina Snow	Received By Driver/Depot:	Received at Lab: KB 10/8	Verified By: SD
Relinquished By (Print): Angelina Snow	Date/Time:	Date/Time: June 16/23	Date/Time: June 16, 2023 11:30am
Date/Time: June 16/23 10:17	Temperature: °C	Temperature: °C	pH Verified: <input type="checkbox"/> By:

Appendix C



Drawing with Sample Locations

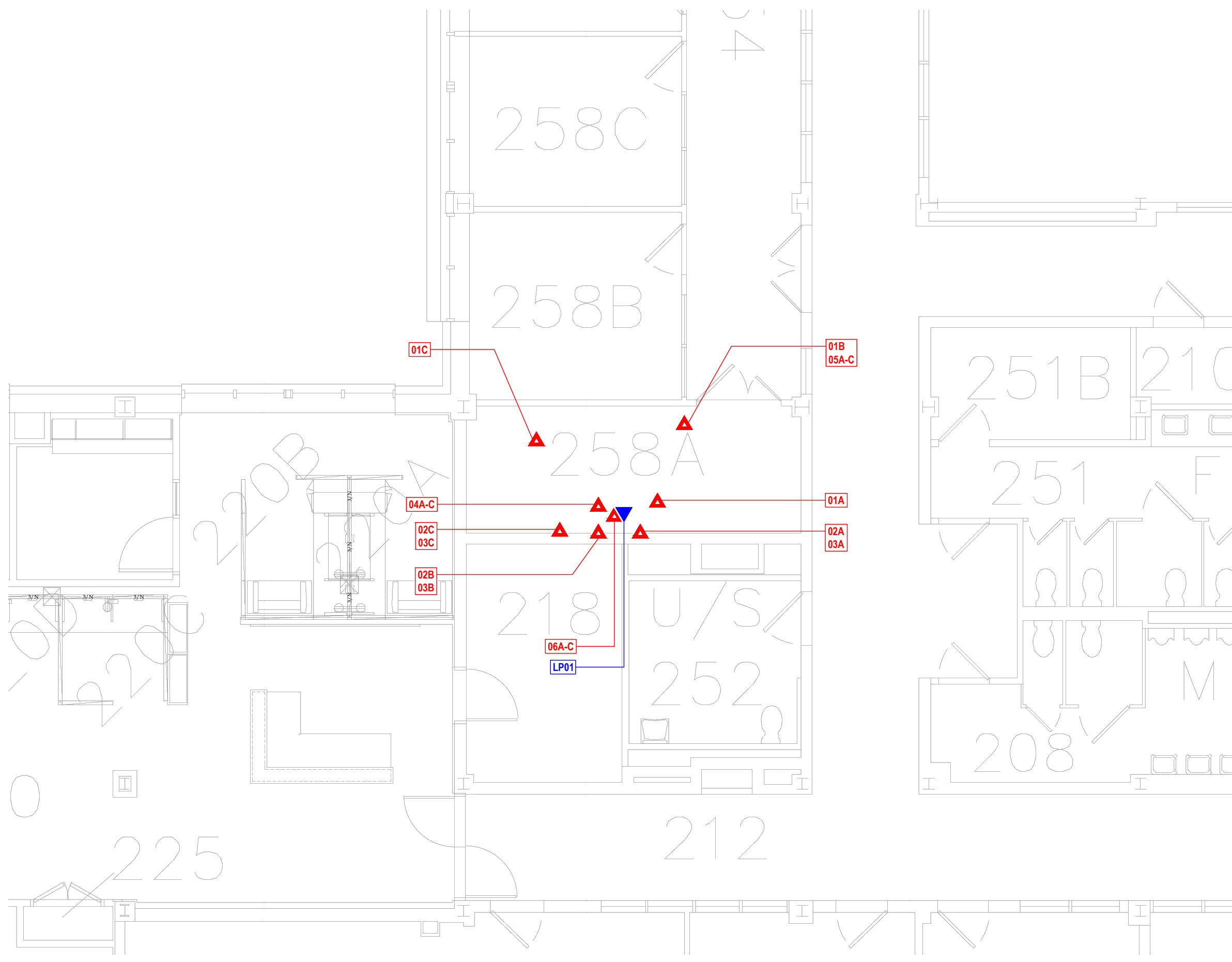


Note

1. This drawing shall be read in conjunction with the associated technical report.
2. Do not scale drawing.
3. Base plan provided by client.

Legend

-  Approximate bulk asbestos sample location
-  Approximate bulk lead sample location



Revision	Date	Issue	Approval
0	2023/06/20	Final	A.S.

Client
National Research Council Canada

Site
M20, Room 258A

Report Title
M20, Room 258A DSS

Drawing Title
**Sample Location Plan
Second Floor**

Designed By A.S.	Scale Not To Scale
----------------------------	------------------------------

Drawn By M.M.	Date June 2023
-------------------------	--------------------------

Approved By A.S.	Project No. 02303054.000
----------------------------	------------------------------------

Figure No.
1

Appendix D

Statement of Limitations



Statement of Limitations

This report (hereinafter, the "Report") was prepared by Englobe Corporation (hereinafter the "Company") and is provided for the sole and exclusive use and benefit of National Research Council Canada ("Client"). Ownership in and copyright for the contents of the Report belong to the Company.

No other person is authorized to rely on, use, copy, duplicate, reproduce or disseminate this Report, in whole or in part and for any reason whatsoever, without the express prior written consent of the Company. Any person using this Report, other than the person(s) to whom it is directly addressed, does so entirely at its own risk. The Company assumes no responsibility or liability in connection with decisions made or actions taken based on the Report, or the observations and/or comments contained within the Report. Others with interest in the site and/or subject matter of this Report should undertake their own investigations and studies to determine how or if they or their plans could be affected.

This Report should be considered in its entirety; selecting specific portions of the Report may result in the misinterpretation of the content.

The work performed by the Company was carried out in accordance with the terms and conditions specified in the Professional Services Agreement between the Company and the Client, in accordance with currently accepted engineering standards and practices and in a manner consistent with the level of skill, care and competence ordinarily exercised by members of the same profession currently practicing under similar conditions and like circumstances in the same jurisdiction in which the services were provided. Standards, guidelines, and practices may change over time; those which were applied to produce this Report may be obsolete or unacceptable later.

The findings, recommendations, suggestions, or opinions expressed in this Report reflect the Company's best professional judgment based on observations and/or information reasonably available at the time the work was performed, as appropriate for the scope, work schedule and budgetary constraints established by the Client. No other warranty or representation, expressed or implied, is included in this Report including, but not limited to, that the Report deals with all issues potentially applicable to the site and/or that the Report deals with any and all of the important features of the site, except as expressly provided in the scope of work.

This Report has been prepared for the specific site, development, building, design or building assessment objectives and/or purposes that were described to the Company by the Client. The applicability and reliability of the content of this Report, subject to the limitations provided herein, are only valid to the extent that there has been no material alteration or variation thereto, and the Company expressly disclaims any obligation to update the Report. However, the Company reserves the right to amend or supplement this Report based on additional information, documentation or evidence made available to it.

The Company makes no representation concerning the legal significance of its findings, nor as to the present or future value of the property, or its fitness for a particular purpose and hereby disclaims any responsibility or liability for consequential financial effects on transactions or property values, or requirements for follow-up actions and costs.

Since the passage of time, natural occurrences, and direct or indirect human intervention may affect the views, conclusions, and recommendations (if any) provided in this Report, it is intended for immediate use.

This Statement of Limitations forms an integral part of the Report.

In preparing this Report, the Company has relied in good faith on information provided by others and has assumed that such information is factual, accurate and complete. The Company accepts no responsibility or liability for any deficiency, misstatement or inaccuracy in this Report resulting from the information provided, concealed, or not fully disclosed by those individuals.

The assessment should not be considered a comprehensive audit that covers and eliminates all present, past, and future risks. The information presented in this Report is based on data collected during the completion of the site assessment conducted. The overall site/building conditions were extrapolated based on information collected at specific sampling locations. Professional judgement was exercised in gathering and analyzing data; however, no sampling methodology can completely eliminate the possibility of obtaining partially imprecise or incomplete information; it can only reduce the possibility to an acceptable level. Consequently, the actual site/building conditions between the sampling points may vary. In addition, analysis has been carried out only for the parameters identified, and it should not be inferred that other hazardous materials are not present.

It is recommended practice that the Company be retained during subsequent phases of the project, to confirm that the conditions throughout the site do not deviate materially from those encountered throughout the sampling program.

Any results from a third-party laboratory or other subcontractors reported herein have been carried out by others, and the Company cannot warrant their accuracy.

This Report is based on the assumption that the design features relevant to our work will be in accordance with applicable codes, standards, and guidelines of practice and constructed substantially in accordance with the Report. If there are any changes to the site development or building construction features, or there is any additional information that was not otherwise available at the time the work was performed, the Company should be retained to review the implications thereof to the contents of this Report. The design recommendations expressed in this Report are applicable only to the project described therein.

No attempt was made to dismantle, inspect, or test existing equipment other than that which is specifically noted in the report.



TP1 Amount Payable – General

1.1 Subject to any other provisions of the contract, Her Majesty shall pay the Contractor, at the times and in the manner hereinafter set out, the amount by which

1.1.1 the aggregate of the amounts described in TP2 exceeds

1.1.2 the aggregate of the amounts described in TP3

and the Contractor shall accept that amount as payment in full satisfaction for everything furnished and done by him in respect of the work to which the payment relates.

TP2 Amounts Payable to the Contractor

2.1 The amounts referred to in TP1.1.1 are the aggregate of

2.1.1 the amounts referred to in the Articles of Agreement, and

2.1.2 the amounts, if any, that are payable to the Contractor pursuant to the General Conditions.

TP3 Amounts Payable to Her Majesty

3.1 The amounts referred to in TP1.1.2 are the aggregate of the amounts, in any, that the Contractor is liable to pay Her Majesty pursuant to the contract.

3.2 When making any payments to the Contractor, the failure of Her Majesty to deduct an amount referred to in TP3.1 from an amount referred to in TP2 shall not constitute a waiver of the right to do so, or an admission of lack of entitlement to do so in any subsequent payment to the Contractor.

TP4 Time of Payment

4.1 In these Terms of Payment

4.1.1 The “payment period” means a period of 30 consecutive days or such other longer period as is agreed between the Contractor and the Departmental Representative.

4.1.2 An amount is “due and payable” when it is due and payable by Her Majesty to the Contractor according to TP4.4, TP4.7 or TP4.10.

4.1.3 An amount is overdue when it is unpaid on the first day following the day upon which it is due and payable.

4.1.4 The “date of payment” means the date of the negotiable instrument of an amount due and payable by the Receiver General for Canada and given for payment.

4.1.5 The “Bank Rate” means the discount rate of interest set by the Bank of Canada in effect at the opening of business on the date of payment.



- 4.2 The Contractor shall, on the expiration of a payment period, deliver to the Departmental Representative in respect of that payment period a written progress claim that fully describes any part of the work that has been completed, and any material that was delivered to the work site but not incorporated into the work during that payment period.
- 4.3 The Departmental Representative shall, not later than ten days after receipt by him of a progress claim referred to in TP4.2,
- 4.3.1 inspect the part of the work and the material described in the progress claim; and
- 4.3.2 issue a progress report, a copy of which the Departmental Representative will give to the Contractor, that indicates the value of the part of the work and the material described in the progress claim that, in the opinion of the Departmental Representative,
- 4.3.2.1 is in accordance with the contract, and
- 4.3.2.2 was not included in any other progress report relating to the contract.
- 4.4 Subject to TP1 and TP4.5 Her Majesty shall, not later than 30 days after receipt by the Departmental Representative of a progress claim referred to in TP4.2, pay the Contractor
- 4.4.1 an amount that is equal to 95% of the value that is indicated in the progress report referred to in TP4.3.2 if a labour and material payment bond has been furnished by the Contractor, or
- 4.4.2 an amount that is equal to 90% of the value that is indicated in the progress report referred to in TP4.3.2 if a labour and material payment bond has not been furnished by the Contractor.
- 4.5 It is a condition precedent to Her Majesty's obligation under TP4.4 that the Contractor has made and delivered to the Departmental Representative,
- 4.5.1 a statutory declaration described in TP4.6 in respect of a progress claim referred to in TP4.2,
- 4.5.2 in the case of the Contractor's first progress claim, a construction schedule in accordance with the relevant sections of the Specifications, and
- 4.5.3 if the requirement for a schedule is specified, an update of the said schedule at the times identified in the relevant sections of the Specifications.
- 4.6 A statutory declaration referred to in TP4.5 shall contain a deposition by the Contractor that
- 4.6.1 up to the date of the Contractor's progress claim, the Contractor has complied with all his lawful obligations with respect to the Labour Conditions; and
- 4.6.2 up to the date of the Contractor's immediately preceding progress claim, all lawful obligations of the Contractor to subcontractors and suppliers of material in respect of the



work under the contract have been fully discharged.

- 4.7 Subject to TP1 and TP4.8, Her Majesty shall, not later than 30 days after the date of issue of an Interim Certificate of Completion referred to in GC44.2, pay the Contractor the amount referred to in TP1 less the aggregate of
- 4.7.1 the sum of all payments that were made pursuant to TP4.4;
 - 4.7.2 an amount that is equal to the Departmental Representative's estimate of the cost to Her Majesty or rectifying defects described in the Interim Certificate of Completion; and
 - 4.7.3 an amount that is equal to the Departmental Representative's estimate of the cost to Her Majesty of completing the parts of the work described in the Interim Certificate of Completion other than the defects referred to in TP4.7.2.
- 4.8 It is a condition precedent to Her Majesty's obligation under TP4.7 that the Contractor has made and delivered to the Departmental Representative,
- 4.8.1 a statutory declaration described in TP4.9 in respect of an Interim Certificate of Completion referred to in GC44.2, and
 - 4.8.2 if so specified in the relevant sections of the Specifications, and update of the construction schedule referred to in TP4.5.2 and the updated schedule shall, in addition to the specified requirements, clearly show a detailed timetable that is acceptable to the Departmental Representative for the completion of any unfinished work and the correction of all defects.
- 4.9 A statutory declaration referred to in TP4.8 shall contain a deposition by the contractor that up to the date of the Interim Certificate of Completion the Contractor has
- 4.9.1 complied with all of the Contractor's lawful obligations with respect to the Labour Conditions;
 - 4.9.2 discharged all of the Contractor's lawful obligations to the subcontractors and suppliers of material in respect of the work under the contract; and
 - 4.9.3 discharged the Contractor's lawful obligations referred to in GC14.6.
- 4.10 Subject to TP1 and TP4.11, Her Majesty shall, not later than 60 days after the date of issue of a Final Certificate of Completion referred to in GC44.1, pay the Contractor the amount referred to in TP1 less the aggregate of
- 4.10.1 the sum of all payments that were made pursuant to TP4.4; and
 - 4.10.2 the sum of all payments that were made pursuant to TP4.7.
- 4.11 It is a condition precedent to Her Majesty's obligation under TP4.10 that the Contractor has made and delivered a statutory declaration described in TP4.12 to the Departmental Representative.



- 4.12 A statutory declaration referred to in TP4.11 shall, in addition to the depositions described in TP4.9, contain a deposition by the Contractor that all of the Contractor's lawful obligations and any lawful claims against the Contractor that arose out of the performance of the contract have been discharged and satisfied.

TP5 Progress Report and Payment Thereunder Not Binding on Her Majesty

- 5.1 Neither a progress report referred to in TP4.3 nor any payment made by Her Majesty pursuant to these Terms of Payment shall be construed as an admission by Her Majesty that the work, material or any part thereof is complete, is satisfactory or is in accordance with the contract.

TP6 Delay in Making Payment

- 6.1 Notwithstanding GC7 any delay by Her Majesty in making any payment when it is due pursuant to these Terms of Payment shall not be a breach of the contract by Her Majesty.

- 6.2 Her Majesty shall pay, without demand from the Contractor, simple interest at the Bank Rate plus 1 -1/4 per centum on any amount which is overdue pursuant to TP4.1.3, and the interest shall apply from and include the day such amount became overdue until the day prior to the date of payment except that

- 6.2.1 interest shall not be payable or paid unless the amount referred to in TP6.2 has been overdue for more that 15 days following

6.2.1.1 the date the said amount became due and payable, or

6.2.1.2 the receipt by the Departmental Representative of the Statutory Declaration referred to in TP4.5, TP4.8 or TP4.11,

whichever is the later, and

- 6.6.2 interest shall not be payable or paid on overdue advance payments if any.

TP7 Right of Set-off

- 7.1 Without limiting any right of set-off or deduction given or implied by law or elsewhere in the contract, Her Majesty may set off any amount payable to Her Majesty by the Contractor under this contract or under any current contract against any amount payable to the Contractor under this contract.

- 7.2 For the purposes of TP7.1, "current contract" means a contract between Her Majesty and the Contractor

7.2.1 under which the Contractor has an undischarged obligation to perform or supply work, labour or material, or

7.2.2 in respect of which Her Majesty has, since the date of which the Articles of Agreement were made, exercised any right to take the work that is the subject of the contract out of the Contractor's hands.



TP8 Payment in Event of Termination

- 8.1 If the contract is terminated pursuant to GC41, Her Majesty shall pay the Contractor any amount that is lawfully due and payable to the Contractor as soon as is practicable under the circumstances.

TP9 Interest on Settled Claims

- 9.1 Her Majesty shall pay to the Contractor simple interest on the amount of a settled claim at an average Bank Rate plus 1 ¼ per centum from the date the settled claim was outstanding until the day prior to the date of payment.
- 9.2 For the purposes of TP9.1,
- 9.2.1 a claim is deemed to have been settled when an agreement in writing is signed by the Departmental Representative and the Contractor setting out the amount of the claim to be paid by Her Majesty and the items or work for which the said amount is to be paid.
- 9.2.2 an "average Bank Rate" means the discount rate of interest set by the Bank of Canada in effect at the end of each calendar month averaged over the period the settled claim was outstanding.
- 9.2.3 a settled claim is deemed to be outstanding from the day immediately following the date the said claim would have been due and payable under the contract had it not been disputed.
- 9.3 For the purposes of TP9 a claim means a disputed amount subject to negotiation between Her Majesty and the Contractor under the contract.



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GC1 Interpretation

1.1 In the contract

- 1.1.1 where reference is made to a part of the contract by means of numbers preceded by letters, the reference shall be construed to be a reference to the particular part of the contract that is identified by that combination of letters and numbers and to any other part of the contract referred to therein;
- 1.1.2 “contract” means the contract document referred to in the Articles of Agreement;
- 1.1.3 “contract security” means any security given by the Contractor to Her Majesty in accordance with the contract;
- 1.1.4 “Departmental Representative” means the officer or employee of Her Majesty who is designated pursuant to the Articles of Agreement and includes a person specially authorized by him to perform, on his behalf, any of his functions under the contract and is so designated in writing to the Contractor;
- 1.1.5 “material” includes all commodities, articles and things required to be furnished by or for the Contractor under the contract for incorporation into the work;
- 1.1.6 “Minister” includes a person acting for, or if the office is vacant, in place of the Minister and his successors in the office, and his or their lawful deputy and any of his or their representatives appointed for the purposes of the contract;
- 1.1.7 “person” includes, unless the context otherwise requires, a partnership, proprietorship, firm, joint venture, consortium and a corporation;
- 1.1.8 “plant” includes all animals, tools, implements, machinery, vehicles, buildings, structures, equipment and commodities, articles and things other than material, that are necessary for the due performance of the contract;
- 1.1.9 “subcontractor” means a person to whom the Contractor has, subject to GC4, subcontracted the whole or any part of the work;
- 1.1.10 “superintendent” means the employee of the Contractor who is designated by the Contractor to act pursuant to GC19;
- 1.1.11 “work includes, subject only to any express stipulation in the contract to the contrary, everything that is necessary to be done, furnished or delivered by the Contractor to perform the contract.

1.2 The headings in the contract documents, other than in the Plans and Specifications, form no part of the contract but are inserted for convenience of reference only.

1.3 In interpreting the contract, in the event of discrepancies or conflicts between anything in the Plans and Specifications and the General Conditions, the General Conditions govern.



- 1.4 In interpreting the Plans and Specifications, in the event of discrepancies or conflicts between
- 1.4.1 the Plans and Specifications, the Specifications govern;
 - 1.4.2 the Plans, the Plans drawn with the largest scale govern; and
 - 1.4.3 figured dimensions and scaled dimensions, the figured dimensions govern.

GC2 Successors and Assigns

- 2.1 The contract shall inure to the benefit of and be binding upon the parties hereto and their lawful heirs, executors, administrators, successors and assigns.

GC3 Assignment of Contract

- 3.1 The contract may not be assigned by the Contractor, either in whole or in part, without the written consent of the Minister.

GC4 Subcontracting by Contractor

- 4.1 Subject to this General Condition, the Contractor may subcontract any part of the work.
- 4.2 The Contractor shall notify the Departmental Representative in writing of his intention to subcontract.
- 4.3 A notification referred to in GC4.2 shall identify the part of the work, and the subcontractor with whom it is intended to subcontract.
- 4.4 The Departmental Representative may object to the intended subcontracting by notifying the Contractor in writing within six days of receipt by the Departmental Representative of a notification referred to in GC4.2.
- 4.5 If the Departmental Representative objects to a subcontracting pursuant to GC4.4, the Contractor shall not enter into the intended subcontract.
- 4.6 The contractor shall not, without the written consent of the Departmental Representative, change a subcontractor who has been engaged by him in accordance with this General Condition.
- 4.7 Every subcontract entered into by the Contractor shall adopt all of the terms and conditions of this contract that are of general application.
- 4.8 Neither a subcontracting nor the Departmental Representative's consent to a subcontracting by the Contractor shall be construed to relieve the Contractor from any obligation under the contract or to impose any liability upon Her Majesty.

GC5 Amendments



- 5.1 No amendment or change in any of the provisions of the contract shall have any force or effect until it is reduced to writing.

GC6 No Implied Obligations

- 6.1 No implied terms or obligations of any kind by or on behalf of Her Majesty shall arise from anything in the contract and the express covenants and agreements therein contained and made by Her Majesty are the only covenants and agreements upon which any rights against Her Majesty are to be founded.
- 6.2 The contract supersedes all communications, negotiations and agreements, either written or oral, relating to the work that were made prior to the date of the contract.

GC7 Time of Essence

- 7.1 Time is of the essence of the contract.

GC8 Indemnification by Contractor

- 8.1 The Contractor shall indemnify and save Her Majesty harmless from and against all claims, demand, losses, costs, damages, actions, suits, or proceedings by whomever made, brought or prosecuted and in any manner based upon, arising out of, related to, occasioned by or attributable to the activities of the Contractor, his servants, agents, subcontractors and sub-subcontractors in performing the work including an infringement or an alleged infringement of a patent of invention or any other kind of intellectual property.
- 8.2 For the purpose of GC8.1, "activities" includes any act improperly carried out, any omission to carry out an act and any delay in carrying out an act.

GC9 Indemnification by Her Majesty

- 9.1 Her Majesty shall, subject to the Crown Liability Act, the Patent Act, and any other law that affects Her Majesty's rights, powers, privileges or obligations, indemnify and save the Contractor harmless from and against all claims, demands, losses, costs, damage, actions, suits or proceedings arising out of his activities under the contract that are directly attributable to
- 9.1.1 lack of or a defect in Her Majesty's title to the work site whether real or alleged; or
- 9.1.2 an infringement or an alleged infringement by the Contractor of any patent of invention or any other kind of intellectual property occurring while the Contractor was performing any act for the purposes of the contract employing a model, plan or design or any other thing related to the work that was supplied by Her Majesty to the Contractor.

GC10 Members of House of Commons Not to Benefit



- 10.1 As required by the Parliament of Canada Act, it is an express condition of the contract that no member of the House of Commons shall be admitted to any share of part of the contract or to any benefit arising therefrom.

GC11 Notices

- 11.1 Any notice, consent, order, decision, direction or other communication, other than a notice referred to in GC11.4, that may be given to the Contractor pursuant to the contract may be given in any manner.
- 11.2 Any notice, consent, order, decision, direction or other communication required to be given in writing, to any party pursuant to the contract shall, subject to GC11.4, be deemed to have been effectively given
- 11.2.1 to the Contractor, if delivered personally to the Contractor or the Contractor's superintendent, or forwarded by mail, telex or facsimile to the Contractor at the address set out in A4.1, or
- 11.2.2 to Her Majesty, if delivered personally to the Departmental Representative, or forwarded by mail, telex or facsimile to the Departmental Representative at the address set out in A1.2.1.
- 11.3 Any such notice, consent, order, decision, direction or other communication given in accordance with GC11.2 shall be deemed to have been received by either party
- 11.3.1 if delivered personally, on the day that it was delivered,
- 11.3.2 if forwarded by mail, on the earlier of the day it was received and the sixth day after it was mailed, and
- 11.3.3 if forwarded by telex or facsimile, 24 hours after it was transmitted.
- 11.4 A notice given under GC38.1.1, GC40 and GC41, if delivered personally, shall be delivered to the Contractor if the Contractor is doing business as sole proprietor or, if the Contractor is a partnership or corporation, to an officer thereof.

GC12 Material, Plant and Real Property Supplied by Her Majesty

- 12.1 Subject to GC12.2, the Contractor is liable to Her Majesty for any loss of or damage to material, plant or real property that is supplied or placed in the care, custody and control of the Contractor by Her Majesty for use in connection with the contract, whether or not that loss or damage is attributable to causes beyond the Contractor's control.
- 12.2 The Contractor is not liable to Her Majesty for any loss or damage to material, plant or real property referred to in GC12.1 if that loss or damage results from and is directly attributable to reasonable wear and tear.
- 12.3 The Contractor shall not use any material, plant or real property referred to in GC12.1 except for



the purpose of performing this contract.

- 12.4 When the Contractor fails to make good any loss or damage for which he is liable under GC12.1 within a reasonable time after being required to do so by the Departmental Representative, the Departmental Representative may cause the loss or damage to be made good at the Contractor's expense, and the Contractor shall thereupon be liable to Her Majesty for the cost thereof and shall, on demand, pay to Her Majesty an amount equal to that cost.
- 12.5 The Contractor shall keep such records of all material, plant and real property referred to in GC12.1 as the Departmental Representative from time to time requires and shall satisfy the Departmental Representative, when requested, that such material, plant and real property are at the place and in the condition which they ought to be.

GC13 Material, Plant and Real Property Become Property of Her Majesty

- 13.1 Subject to GC14.7 all material and plant and the interest of the Contractor in all real property, licenses, powers and privileges purchased, used or consumed by the Contractor for the contract shall, after the time of their purchase, use or consumption be the property of Her Majesty for the purposes of the work and they shall continue to be the property of Her Majesty.
- 13.1.1 in the case of material, until the Departmental Representative indicates that he is satisfied that it will not be required for the work, and
- 13.1.2 in the case of plant, real property, licenses, powers and privileges, until the Departmental Representative indicates that he is satisfied that the interest vested in Her Majesty therein is no longer required for the purposes of the work.
- 13.2 Material or plant that is the property of Her Majesty by virtue of GC13.1 shall not be taken away from the work site or used or disposed of except for the purposes of the work without the written consent of the Departmental Representative.
- 13.3 Her Majesty is not liable for loss of or damage from any cause to the material or plant referred to in GC13.1 and the Contractor is liable for such loss or damage notwithstanding that the material or plant is the property of Her Majesty.

GC14 Permits and Taxes Payable

- 14.1 The Contractor shall, within 30 days after the date of the contract, tender to a municipal authority an amount equal to all fees and charges that would be lawfully payable to that municipal authority in respect of building permits as if the work were being performed for a person other than Her Majesty.
- 14.2 Within 10 days of making a tender pursuant to GC14.1, the Contractor shall notify the Departmental Representative of his action and of the amount tendered and whether or not the municipal authority has accepted that amount.
- 14.3 If the municipal authority does not accept the amount tendered pursuant to GC14.1 the Contractor shall pay that amount to Her Majesty within 6 days after the time stipulated in GC14.2.



- 14.4 For the purposes of GC14.1 to GC14.3 “municipal authority” means any authority that would have jurisdiction respecting permission to perform the work if the owner were not Her Majesty.
- 14.5 Notwithstanding the residency of the Contractor, the Contractor shall pay any applicable tax arising from or related to the performance of the work under the contract.
- 14.6 In accordance with the Statutory Declaration referred to in TP4.9, a Contractor who has neither residence nor place of business in the province in which work under the contract is being performed shall provide Her Majesty with proof of registration with the provincial sales tax authorities in the said province.
- 14.7 For the purpose of the payment of any applicable tax or the furnishing of security for the payment of any applicable tax arising from or related to the performance of the work under the contract, the Contractor shall, notwithstanding the fact that all material, plant and interest of the Contractor in all real property, licenses, powers and privileges, have become the property of Her Majesty after the time of purchase, be liable, as a user or consumer, for the payment or for the furnishing of security for the payment of any applicable tax payable, at the time of the use or consumption of that material, plant or interest of the Contractor in accordance with the relevant legislation.

GC15 Performance of Work under Direction of Departmental Representative

- 15.1 The Contractor shall
- 15.1.1 permit the Departmental Representative to have access to the work and its site at all times during the performance of the contract;
 - 15.1.2 furnish the Departmental Representative with such information respecting the performance of the contract as he may require; and
 - 15.1.3 give the Departmental Representative every possible assistance to enable the Departmental Representative to carry out his duty to see that the work is performed in accordance with the contract and to carry out any other duties and exercise any powers specially imposed or conferred on the Departmental Representative under the contract.

CG16 Cooperation with Other Contractors

- 16.1 Where, in the opinion of the Departmental Representative, it is necessary that other contractors or workers with or without plant and material, be sent onto the work or its site, the Contractor shall, to the satisfaction of the Departmental Representative, allow them access and cooperate with them in the carrying out of their duties and obligation.
- 16.2 If
- 16.2.1 the sending onto the work or its site of other contractors or workers pursuant to GC16.1 could not have been reasonably foreseen or anticipated by the Contractor when entering into the contract, and



16.2.2 the Contractor incurs, in the opinion of the Departmental Representative, extra expense in complying with GC16.1, and

16.2.3 The Contractor has given the Departmental Representative written notice of his claim for the extra expense referred to in GC16.2.2 within 30 days of the date that the other contractors or workers were sent onto the work or its site,

Her Majesty shall pay the Contractor the cost, calculated in accordance with GC48 to GC50, of the extra labour, plant and material that was necessarily incurred.

GC17 Examination of Work

17.1 If, at any time after the commencement of the work but prior to the expiry of the warranty or guarantee period, the Departmental Representative has reason to believe that the work or any part thereof has not been performed in accordance with the contract, the Departmental Representative may have that work examined by an expert of his choice.

17.2 If, as a result of an examination of the work referred to in GC17.1, it is established that the work was not performed in accordance with the contract, then, in addition to and without limiting or otherwise affecting any of Her Majesty's rights and remedies under the contract either at law or in equity, the Contractor shall pay Her Majesty, on demand, all reasonable costs and expenses that were incurred by Her Majesty in having that examination performed.

GC18 Clearing of Site

18.1 The Contractor shall maintain the work and its site in a tidy condition and free from the accumulation of waste material and debris, in accordance with any directions of the Departmental Representative.

18.2 Before the issue of an interim certificate referred to in GC44.2, the Contractor shall remove all the plant and material not required for the performance of the remaining work, and all waste material and other debris, and shall cause the work and its site to be clean and suitable for occupancy by Her Majesty's servants, unless otherwise stipulated in the contract.

18.3 Before the issue of a final certificate referred to in GC44.1, the Contractor, shall remove from the work and its site all of the surplus plant and material and any waste material and other debris.

18.4 The Contractor's obligations described in GC18.1 to GC18.3 do not extend to waste material and other debris caused by Her Majesty's servants or contractors and workers referred to in GC16.1.

GC19 Contractor's Superintendent

19.1 The Contractor shall, forthwith upon the award of the contract, designate a superintendent.

19.2 The Contractor shall forthwith notify the Departmental Representative of the name, address and telephone number of a superintendent designate pursuant to GC19.1.



- 19.3 A superintendent designated pursuant to GC19.1 shall be in full charge of the operations of the Contractor in the performance of the work and is authorized to accept any notice, consent, order, direction, decision or other communication on behalf of the Contractor that may be given to the superintendent under the contract.
- 19.4 The Contractor shall, until the work has been completed, keep a competent superintendent at the work site during working hours.
- 19.5 The Contractor shall, upon the request of the Departmental Representative, remove any superintendent who, in the opinion of the Departmental Representative, is incompetent or has been conducting himself improperly and shall forthwith designate another superintendent who is acceptable to the Departmental Representative.
- 19.6 Subject to GC19.5, the Contractor shall not substitute a superintendent without the written consent of the Departmental Representative.
- 19.7 A breach by the Contractor of GC19.6 entitles the Departmental Representative to refuse to issue any certificate referred to in GC44 until the superintendent has returned to the work site or another superintendent who is acceptable to the Departmental Representative has been substituted.

GC20 National Security

- 20.1 If the Minister is of the opinion that the work is of a class or kind that involves the national security, he may order the Contractor
- 20.1.1 to provide him with any information concerning persons employed or to be employed by him for purposes of the contract; and
 - 20.1.2 to remove any person from the work and its site if, in the opinion of the Minister, that person may be a risk to the national security.
- 20.2 The Contractor shall, in all contracts with persons who are to be employed in the performance of the contract, make provision for his performance of any obligation that may be imposed upon him under GC19 to GC21.
- 20.3 The Contractor shall comply with an order of the Minister under GC20.1

GC21 Unsuitable Workers

- 21.1 The Contractor shall, upon the request of the Departmental Representative, remove any person employed by him for purposes of the contract who, in the opinion of the Departmental Representative, is incompetent or has conducted himself improperly, and the Contractor shall not permit a person who has been removed to return to the work site.

GC22 Increased or Decreased Costs



- 22.1 The amount set out in the Articles of Agreement shall not be increased or decreased by reason of any increase or decrease in the cost of the work that is brought about by an increase or decrease in the cost of labour, plant or material or any wage adjustment arising pursuant to the Labour Conditions.
- 22.2 Notwithstanding GC22.1 and GC35, an amount set out in the Articles of Agreement shall be adjusted in the manner provided in GC22.3, if any change in a tax imposed under the Excise Act, the Excise Tax Act, the Old Age Security Act, the Customs Act, the Customs Tariff or any provincial sales tax legislation imposing a retail sales tax on the purchase of tangible personal property incorporated into Real Property
- 22.2.1 occurs after the date of the submission by the Contractor of his tender for the contract,
- 22.2.2 applies to material, and
- 22.2.3 affects the cost to the Contractor of that material.
- 22.3 If a change referred to in GC22.2 occurs, the appropriate amount set out in the Articles of Agreement shall be increased or decreased by an amount equal to the amount that is established by an examination of the relevant records of the Contractor referred to in GC51 to be the increase or decrease in the cost incurred that is directly attributable to that change.
- 22.4 For the purpose of GC22.2, where a tax is changed after the date of submission of the tender but public notice of the change has been given by the Minister of Finance before that date, the change shall be deemed to have occurred before the date of submission of the tender.

GC23 Canadian Labour and Material

- 23.1 The Contractor shall use Canadian labour and material in the performance of the work to the full extent to which they are procurable, consistent with proper economy and expeditious carrying out of the work.
- 23.2 Subject to GC23.1, the Contractor shall, in the performance of the work, employ labour from the locality where the work is being performed to the extent to which it is available, and shall use the offices of the Canada Employment Centres for the recruitment of workers wherever practicable.
- 23.3 Subject to GC23.1 and GC23.2, the Contractor shall, in the performance of the work, employ a reasonable proportion of persons who have been on active service with the armed forces of Canada and have been honourably discharged therefrom.

GC24 Protection of Work and Documents

- 24.1 The Contractor shall guard or otherwise protect the work and its site, and protect the contract, specifications, plans, drawings, information, material, plant and real property, whether or not they are supplied by Her Majesty to the Contractor, against loss or damage from any cause, and he shall not use, issue, disclose or dispose of them without the written consent of the Minister, except as may be essential for the performance of the work.



- 24.2 If any document or information given or disclosed to the Contractor is assigned a security rating by the person who gave or disclosed it, the Contractor shall take all measures directed by the Departmental Representative to be taken to ensure the maintenance of the degree of security that is ascribed to that rating.
- 24.3 The Contractor shall provide all facilities necessary for the purpose of maintaining security, and shall assist any person authorized by the Minister to inspect or to take security measures in respect of the work and its site.
- 24.4 The Departmental Representative may direct the Contractor to do such things and to perform such additional work as the Departmental Representative considers reasonable and necessary to ensure compliance with or to remedy a breach of GC24.1 to GC24.3.

GC25 Public Ceremonies and Signs

- 25.1 The Contractor shall not permit any public ceremony in connection with the work without the prior consent of the Minister.
- 25.2 The Contractor shall not erect or permit the erection of any sign or advertising on the work or its site without the prior consent of the Departmental Representative.

GC26 Precautions against Damage, Infringement of Rights, Fire, and Other Hazards

- 26.1 The Contractor shall, at his own expense, do whatever is necessary to ensure that
- 26.1.1 no person, property, right, easement or privilege is injured, damaged or infringed by reasons of the Contractor's activities in performing the contract;
 - 26.1.2 pedestrian and other traffic on any public or private road or waterway is not unduly impeded, interrupted or endangered by the performance or existence of the work or plant;
 - 26.1.3 fire hazards in or about the work or its site are eliminated and, subject to any direction that may be given by the Departmental Representative, any fire is promptly extinguished;
 - 26.1.4 the health and safety of all persons employed in the performance of the work is not endangered by the method or means of its performance;
 - 26.1.5 adequate medical services are available to all persons employed on the work or its site at all times during the performance of the work;
 - 26.1.6 adequate sanitation measures are taken in respect of the work and its site; and
 - 26.1.7 all stakes, buoys and marks placed on the work or its site by or under the authority of the Departmental Representative are protected and are not removed, defaced, altered or destroyed.
- 26.2 The Departmental Representative may direct the Contractor to do such things and to perform such additional work as the Departmental Representative considers reasonable and necessary to ensure



compliance with or to remedy a breach of GC26.1.

- 26.3 The Contractor shall, at his own expense, comply with a direction of the Departmental Representative made under GC26.2.

GC27 Insurance

- 27.1 The Contractor shall, at his own expense, obtain and maintain insurance contracts in respect of the work and shall provide evidence thereof to the Departmental Representative in accordance with the requirements of the Insurance Conditions "E".

- 27.2 The insurance contracts referred to in GC27.1 shall

27.2.1 be in a form, of the nature, in the amounts, for the periods and containing the terms and conditions specified in Insurance Conditions "E", and

27.2.2 provide for the payment of claims under such insurance contracts in accordance with GC28.

GC28 Insurance Proceeds

- 28.1 In the case of a claim payable under a Builders Risk/Installation (All Risks) insurance contract maintained by the Contractor pursuant to GC27, the proceeds of the claim shall be paid directly to Her Majesty, and

28.1.1 the monies so paid shall be held by Her Majesty for the purposes of the contract, or

28.1.2 if Her Majesty elects, shall be retained by Her Majesty, in which event they vest in Her Majesty absolutely.

- 28.2 In the case of a claim payable under a General Liability insurance contract maintained by the Contractor pursuant to GC27, the proceeds of the claim shall be paid by the insurer directly to the claimant.

- 28.3 If an election is made pursuant to GC28.1, the Minister may cause an audit to be made of the accounts of the Contractor and of Her Majesty in respect of the part of the work that was lost, damaged or destroyed for the purpose of establishing the difference, if any, between

28.3.1 the aggregate of the amount of the loss or damage suffered or sustained by Her Majesty, including any cost incurred in respect of the clearing and cleaning of the work and its site and any other amount that is payable by the Contractor to Her Majesty under the contract, minus any monies retained pursuant to GC28.12, and

28.3.2 the aggregate of the amounts payable by Her Majesty to the Contractor pursuant to the contract up to the date of the loss or damage.

- 28.4 A difference that is established pursuant to GC28.3 shall be paid forthwith by the party who is determined by the audit to be the debtor to the party who is determined by the audit to be the



creditor.

- 28.5 When payment of a deficiency has been made pursuant to GC28.4, all rights and obligations of Her Majesty and the Contractor under the contract shall, with respect only to the part of the work that was the subject of the audit referred to in GC28.3, be deemed to have been expended and discharged.
- 28.6 If an election is not made pursuant to GC28.1.2 the Contractor shall, subject to GC28.7, clear and clean the work and its site and restore and replace the part of the work that was lost, damaged or destroyed at his own expense as if that part of the work had not yet been performed.
- 28.7 When the Contractor clears and cleans the work and its site and restores and replaces the work referred to in GC 28.6, Her Majesty shall pay him out of the monies referred to in GC28.1 so far as they will thereunto extend.
- 28.8 Subject to GC28.7, payment by Her Majesty pursuant to GC28.7 shall be made in accordance with the contract but the amount of each payment shall be 100% of the amount claimed notwithstanding TP4.4.1 and TP4.4.2.

GC29 Contract Security

- 29.1 The Contractor shall obtain and deliver contract security to the Departmental Representative in accordance with the provisions of the Contract Security Conditions.
- 29.2 If the whole or a part of the contract security referred to in GC29.1 is in the form of a security deposit, it shall be held and disposed of in accordance with GC43 and GC45.
- 29.3 If a part of the contract security referred to in GC29.1 is in the form of a labour and material payment bond, the Contractor shall post a copy of that bond on the work site.

GC30 Changes in the Work

- 30.1 Subject to GC5, the Departmental Representative may, at any time before he issues his Final Certificate of Completion,
- 30.1.1 order work or material in addition to that provided for in the Plans and Specifications;
and
- 30.1.2 delete or change the dimensions, character, quantity, quality, description, location or position of the whole or any part of the work or material provided for in the Plans and Specifications or in any order made pursuant to GC30.1.1,
- if that additional work or material, deletion, or change is, in his opinion, consistent with the general intent of the original contract.
- 30.2 The Contractor shall perform the work in accordance with such orders, deletions and changes that are made by the Departmental Representative pursuant to GC30.1 from time to time as if they had appeared in and been part of the Plans and Specifications.



- 30.3 The Departmental Representative shall determine whether or not anything done or omitted by the Contractor pursuant to an order, deletion or change referred to in GC30.1 increased or decreased the cost of the work to the Contractor.
- 30.4 If the Departmental Representative determines pursuant to GC30.3 that the cost of the work to the Contractor has been increased, Her Majesty shall pay the Contractor the increased cost that the Contractor necessarily incurred for the additional work calculated in accordance with GC49 or GC50.
- 30.5 If the Departmental Representative determines pursuant to GC30.3 that the cost of the work to the Contractor has been decreased, Her Majesty shall reduce the amount payable to the Contractor under the contract by an amount equal to the decrease in the cost caused by the deletion or change referred to in GC30.1.2 and calculated in accordance with GC49.
- 30.6 GC30.3 to GC30.5 are applicable only to a contract or a portion of a contract for which a Fixed Price Arrangement is stipulated in the contract.
- 30.7 An order, deletion or change referred to in GC30.1 shall be in writing, signed by the Departmental Representative and given to the Contractor in accordance with GC11.

GC31 Interpretation of Contract by Departmental Representative

- 31.1 If, at any time before the Departmental Representative has issued a Final Certificate of Completion referred to in GC44.1, any question arises between the parties about whether anything has been done as required by the contract or about what the Contractor is required by the contract to do, and, in particular but without limiting the generality of the foregoing, about
- 31.1.1 the meaning of anything in the Plans and Specification,
 - 31.1.2 the meaning to be given to the Plans and Specifications in case of any error therein, omission therefrom, or obscurity or discrepancy in their working or intention,
 - 31.1.3 whether or not the quality or quantity of any material or workmanship supplied or proposed to be supplied by the Contractor meets the requirements of the contract,
 - 31.1.4 whether or not the labour, plant or material provided by the Contractor for performing the work and carrying out the contract are adequate to ensure that the work will be performed in accordance with the contract and that the contract will be carried out in accordance with its terms,
 - 31.1.5 what quantity of any kind of work has been completed by the Contractor, or
 - 31.1.6 the timing and scheduling of the various phases of the performance of the work,
- the question shall be decided by the Departmental Representative whose decision shall be final and conclusive in respect of the work.
- 31.2 The Contractor shall perform the work in accordance with any decisions of the Departmental



Representative that are made under GC31.1 and in accordance with any consequential directions given by the Departmental Representative.

GC32 Warranty and Rectification of Defects in Work

32.1 Without restricting any warranty or guarantee implied or imposed by law or contained in the contract documents, the Contractor shall, at his own expense,

32.1.1 rectify and make good any defect or fault that appears in the work or comes to the attention of the Minister with respect to those parts of the work accepted in connection with the Interim Certificate of Completion referred to GC44.2 within 12 months from the date of the Interim Certificate of Completion;

32.1.2 rectify and make good any defect or fault that appears in or comes to the attention of the Minister in connection with those parts of the work described in the Interim Certificate of Completion referred to in GC44.2 within 12 months from the date of the Final Certificate of Completion referred to in GC44.1.

32.2 The Departmental Representative may direct the Contractor to rectify and make good any defect or fault referred to in GC32.1 or covered by any other expressed or implied warranty or guarantee.

32.3 A direction referred to in GC32.2 shall be in writing, may include a stipulation in respect of the time within which a defect or fault is required to be rectified and made good by the Contractor, and shall be given to the Contractor in accordance with GC11.

32.4 The Contractor shall rectify and make good any defect or fault described in a direction given pursuant to GC32.2 within the time stipulated therein.

GC33 Non-Compliance by Contractor

33.1 If the Contractor fails to comply with any decision or direction given by the Departmental Representative pursuant to GC18, GC24, GC26, GC31 or GC32, the Departmental Representative may employ such methods as he deems advisable to do that which the Contractor failed to do.

33.2 The Contractor shall, on demand, pay Her Majesty an amount that is equal to the aggregate of all cost, expenses and damage incurred or sustained by Her Majesty by reason of the Contractor's failure to comply with any decision or direction referred to in GC33.1, including the cost of any methods employed by the Departmental Representative pursuant to GC33.1.

GC34 Protesting Departmental Representative's Decisions

34.1 The Contractor may, within ten days after the communication to him of any decision or direction referred to in GC30.3 or GC33.1, protest that decision or direction.

34.2 A protest referred to in GC34.1 shall be in writing, contain full reasons for the protest, be signed



by the Contractor and be given to Her Majesty by delivery to the Departmental Representative.

- 34.3 If the Contractor gives a protest pursuant to GC34.2, any compliance by the Contractor with the decision or direction that was protested shall not be construed as an admission by the Contractor of the correctness of that decision or direction, or prevent the Contractor from taking whatever action he considers appropriate in the circumstances.
- 34.4 The giving of a protest by the Contractor pursuant to GC34.2 shall not relieve him from complying with the decision or direction that is the subject of the protest.
- 34.5 Subject to GC34.6, the Contractor shall take any action referred to in GC34.3 within three months after the date that a Final Certificate of Completion is issued under GC44.1 and not afterwards.
- 34.6 The Contractor shall take any action referred to in GC34.3 resulting from a direction under GC32 within three months after the expiry of a warranty or guarantee period and not afterwards.
- 34.7 Subject to GC34.8, if Her Majesty determines that the Contractor's protest is justified, Her Majesty shall pay the Contractor the cost of the additional labour, plant and material necessarily incurred by the Contractor in carrying out the protested decision or direction.
- 34.8 Costs referred to in GC34.7 shall be calculated in accordance with GC48 to GC50.

GC35 Changes in Soil Conditions and Neglect or Delay by Her Majesty

- 35.1 Subject to GC35.2 no payment, other than a payment that is expressly stipulated in the contract, shall be made by Her Majesty to the Contractor for any extra expense or any loss or damage incurred or sustained by the Contractor.
- 35.2 If the Contractor incurs or sustains any extra expense or any loss or damage that is directly attributable to
- 35.2.1 a substantial difference between the information relating to soil conditions at the work site that is contained in the Plans and Specifications or other documents supplied to the Contractor for his use in preparing his tender or a reasonable assumption of fact based thereon made by the Contractor, and the actual soil conditions encountered by the Contractor at the work site during the performance of the contract, or
- 35.2.2 any neglect or delay that occurs after the date of the contract on the part of Her Majesty in providing any information or in doing any act that the contract either expressly requires Her Majesty to do or that would ordinarily be done by an owner in accordance with the usage of the trade,

he shall, within ten days of the date the actual soil conditions described in GC35.2.1 were encountered or the neglect or delay described in GC35.2.2 occurred, give the Departmental Representative written notice of his intention to claim for that extra expense or that loss or damage.

- 35.3 When the Contractor has given a notice referred to in GC35.2, he shall give the Departmental Representative a written claim for extra expense or loss or damage within 30 days of the date that



a Final Certificate of Completion referred to in GC44.1 is issued and not afterwards.

- 35.4 A written claim referred to in GC35.3 shall contain a sufficient description of the facts and circumstances of the occurrence that is the subject of the claim to enable the Departmental Representative to determine whether or not the claim is justified and the Contractor shall supply such further and other information for that purpose as the Departmental Representative requires from time to time.
- 35.5 If the Departmental Representative determines that a claim referred to in GC35.3 is justified, Her Majesty shall make an extra payment to the Contractor in an amount that is calculated in accordance with GC47 to GC50.
- 35.6 If, in the opinion of the Departmental Representative, an occurrence described in GC35.2.1 results in a savings of expenditure by the Contractor in performing the contract, the amount set out in the Articles of Agreement shall, subject to GC35.7, be reduced by an amount that is equal to the saving.
- 35.7 The amount of the saving referred to in GC35.6 shall be determined in accordance with GC47 to GC49.
- 35.8 If the Contractor fails to give a notice referred to in GC35.2 and a claim referred to in GC35.3 within the times stipulated, an extra payment shall not be made to him in respect of the occurrence.

GC36 Extension of Time

- 36.1 Subject to GC36.2, the Departmental Representative may, on the application of the Contractor made before the day fixed by the Articles of Agreement for completion of the work or before any other date previously fixed under this General Condition, extend the time for its completion by fixing a new date if, in the opinion of the Departmental Representative, causes beyond the control of the Contractor have delayed its completion.
- 36.2 An application referred to in GC36.1 shall be accompanied by the written consent of the bonding company whose bond forms part of the contract security.

GC37 Assessments and Damages for Late Completion

- 37.1 For the purposes of this General Condition
- 37.1.1 the work shall be deemed to be completed on the date that an Interim Certificate of Completion referred to in GC44.2 is issued, and
- 37.1.2 "period of delay" means the number of days commencing on the day fixed by the Articles of Agreement for completion of the work and ending on the day immediately preceding the day on which the work is completed but does not include any day within a period of extension granted pursuant to GC36.1, and any other day on which, in the opinion of the Departmental Representative, completion of the work was delayed for reasons beyond the control of the Contractor.



- 37.2 If the Contractor does not complete the work by the day fixed for its completion by the Articles of Agreement but completes it thereafter, the Contractor shall pay Her Majesty an amount equal to the aggregate of
- 37.2.1 all salaries, wages and travelling expenses incurred by Her Majesty in respect of persons overseeing the performance of the work during the period of delay;
 - 37.2.2 the cost incurred by Her Majesty as a result of the inability to use the completed work for the period of delay; and
 - 37.2.3 all other expenses and damages incurred or sustained by Her Majesty during the period of delay as a result of the work not being completed by the day fixed for its completion.
- 37.3 The Minister may waive the right of Her Majesty to the whole or any part of the amount payable by the Contractor pursuant to GC37.2 I, in the opinion of the Minister, it is in the public interest to do so.

GC38 Taking the Work Out of the Contractor's Hands

- 38.1 The Minister may, at his sole discretion, by giving a notice in writing to the Contractor in accordance with GC11, take all or any part of the work out of the Contractor's hands, and may employ such means as he sees fit to have the work completed if the Contractor
- 38.1.1 Has not, within six days of the Minister or the Departmental Representative giving notice to the Contractor in writing in accordance with GC11, remedied any delay in the commencement or any default in the diligent performance of the work to the satisfaction of the Departmental Representative;
 - 38.1.2 has defaulted in the completion of any part of the work within the time fixed for its completion by the contract;
 - 38.1.3 has become insolvent;
 - 38.1.4 has committed an act of bankruptcy;
 - 38.1.5 has abandoned the work;
 - 38.1.6 has made an assignment of the contract without the consent required by GC3.1; or
 - 38.1.7 has otherwise failed to observe or perform any of the provisions of the contract.
- 38.2 If the whole or any part of the work is taken out of the Contractor's hands pursuant to GC38.1,
- 38.2.1 the Contractor's right to any further payment that is due or accruing due under the contract is, subject only to GC38.4, extinguished, and
 - 38.2.2 the Contractor is liable to pay Her Majesty, upon demand, an amount that is equal to the amount of all loss and damage incurred or sustained by Her Majesty in respect of the



Contractor's failure to complete the work.

- 38.3 If the whole or any part of the work that is taken out of the Contractor's hands pursuant to GC38.1 is completed by Her Majesty, the Departmental Representative shall determine the amount, if any, of the holdback or a progress claim that had accrued and was due prior to the date on which the work was taken out of the Contractor's hands and that is not required for the purposes of having the work performed or of compensating Her Majesty for any other loss or damage incurred or sustained by reason of the Contractor's default.
- 38.4 Her Majesty may pay the Contractor the amount determined not to be required pursuant to GC38.3.

GC39 Effect of Taking the Work Out of the Contractor's Hands

- 39.1 The taking of the work or any part thereof out of the Contractor's hands pursuant to GC38 does not operate so as to relieve or discharge him from any obligation under the contract or imposed upon him by law except the obligation to complete the performance of that part of the work that was taken out of his hands.
- 39.2 If the work or any part thereof is taken out of the Contractor's hands pursuant to GC38, all plant and material and the interest of the Contractor is all real property, licenses, powers and privileges acquired, used or provided by the Contractor under the contract shall continue to be the property of Her Majesty without compensation to the Contractor.
- 39.3 When the Departmental Representative certifies that any plant, material, or any interest of the Contractor referred to in GC39.2 is no longer required for the purposes of the work, or that it is not in the interest of Her Majesty to retain that plant, material or interest, it shall revert to the Contractor.

G40 Suspension of Work by Minister

- 40.1 The Minister may, when in his opinion it is in the public interest to do so, require the Contractor to suspend performance of the work either for a specified or an unspecified period by giving a notice of suspension in writing to the Contractor in accordance with GC11.
- 40.2 When a notice referred to in GC40.1 is received by the Contractor in accordance with GC11, he shall suspend all operations in respect of the work except those that, in the opinion of the Departmental Representative, are necessary for the care and preservation of the work, plant and material.
- 40.3 The Contractor shall not, during a period of suspension, remove any part of the work, plant or material from its site without the consent of the Departmental Representative.
- 40.4 If a period of suspension is 30 days or less, the Contractor shall, upon the expiration of that period, resume the performance of the work and he is entitled to be paid the extra cost, calculated in accordance with GC48 to GC50, of any labour, plant and material necessarily incurred by him as a result of the suspension.



- 40.5 If, upon the expiration of a period of suspension of more than 30 days, the Minister and the Contractor agree that the performance of the work will be continued by the Contractor, the Contractor shall resume performance of the work subject to any terms and conditions agreed upon by the Minister and the Contractor.
- 40.6 If, upon the expiration of a period of suspension of more than 30 days, the Minister and the Contractor do not agree that performance of the work will be continued by the Contractor or upon the terms and conditions under which the Contractor will continue the work, the notice of suspension shall be deemed to be a notice of termination pursuant to GC41.

GC41 Termination of Contract

- 41.1 The Minister may terminate the contract at any time by giving a notice of termination in writing to the Contractor in accordance with GC11.
- 41.2 When a notice referred to in GC41.1 is received by the Contractor in accordance with GC11, he shall, subject to any conditions stipulated in the notice, forthwith cease all operations in performance of the contract.
- 41.3 If the contract is terminated pursuant to GC41.1, Her Majesty shall pay the Contractor, subject to GC41.4, an amount equal to
- 41.3.1 the cost to the contractor of all labour, plant and material supplied by him under the contract up to the date of termination in respect of a contract or part thereof for which a Unit Price Arrangement is stipulated in the contract, or
 - 41.3.2 the lesser of
 - 41.3.2.1 an amount, calculated in accordance with the Terms and Payment, that would have been payable to the Contractor had he completed the work, and
 - 41.3.2.2 an amount that is determined to be due to the Contractor pursuant to GC49 in respect of a contract or part thereof for which a Fixed Price Arrangement is stipulated in the contract
- less the aggregate of all amounts that were paid to the Contractor by Her Majesty and all amounts that are due to Her Majesty from the Contractor pursuant to the contract.
- 41.4 If Her Majesty and the Contractor are unable to agree about an amount referred to in GC41.3 that amount shall be determined by the method referred to in GC50.

GC42 Claims Against and Obligations of the Contractor or Subcontractor

- 42.1 Her Majesty may, in order to discharge lawful obligations of and satisfy claims against the Contractor or a subcontractor arising out of the performance of the contract, pay any amount that is due and payable to the Contractor pursuant to the contract directly to the obligees of and the claimants against the Contractor or the subcontractor but such amount if any, as is paid by Her Majesty, shall not exceed that amount which the Contractor would have been obliged to pay to



such claimant had the provisions of the Provincial or Territorial lien legislation, or, in the Province of Quebec, the law relating to privileges, been applicable to the work. Any such claimant need not comply with the provisions of such legislation setting out the steps by way of notice, registration or otherwise as might have been necessary to preserve or perfect any claim for lien or privilege which claimant might have had;

42.2 Her Majesty will not make any payment as described in GC42.1 unless and until that claimant shall have delivered to Her Majesty:

42.2.1 a binding and enforceable Judgment or Order of a court of competent jurisdiction setting forth such amount as would have been payable by the Contractor to the claimant pursuant to the provisions of the applicable Provincial or Territorial lien legislation, or, in the Province of Quebec, the law relating to privileges, had such legislation been applicable to the work; or

42.2.2 a final and enforceable award of an arbitrator setting forth such amount as would have been payable by the Contractor to the claimant pursuant to the provisions of the applicable Provincial or Territorial lien legislation, or, in the Province of Quebec, the law relating to privileges, had such legislation been applicable to the work; or

42.2.3 the consent of the Contractor authorizing a payment.

For the purposes of determining the entitlement of a claimant pursuant to GC42.2.1 and GC42.2.2, the notice required by GC42.8 shall be deemed to replace the registration or provision of notice after the performance of work as required by any applicable legislation and no claim shall be deemed to have expired, become void or unenforceable by reason of the claimant not commencing any action within the time prescribed by any applicable legislation.

42.3 The Contractor shall, by the execution of his contract, be deemed to have consented to submit to binding arbitration at the request of any claimant those questions that need be answered to establish the entitlement of the claimant to payment pursuant to the provisions of GC42.1 and such arbitration shall have as parties to it any subcontractor to whom the claimant supplied material, performed work or rented equipment should such subcontractor wish to be adjoined and the Crown shall not be a party to such arbitration and, subject to any agreement between the Contractor and the claimant to the contrary, the arbitration shall be conducted in accordance with the Provincial or Territorial legislation governing arbitration applicable in the Province or Territory in which the work is located.

42.4 A payment made pursuant to GC42.1 is, to the extent of the payment, a discharge of Her Majesty's liability to the Contractor under the contract and may be deducted from any amount payable to the Contractor under the contract.

42.5 To the extent that the circumstances of the work being performed for Her Majesty permit, the Contractor shall comply with all laws in force in the Province or Territory where the work is being performed relating to payment period, mandatory holdbacks, and creation and enforcement of mechanics' liens, builders' liens or similar legislation or in the Province of Quebec, the law relating to privileges.

42.6 The Contractor shall discharge all his lawful obligations and shall satisfy all lawful claims against him arising out of the performance of the work at least as often as the contract requires Her



Majesty to pay the Contractor.

- 42.7 The Contractor shall, whenever requested to do so by the Departmental Representative, make a statutory declaration deposing to the existence and condition of any obligations and claims referred to in GC42.6.
- 42.8 GC42.1 shall only apply to claims and obligations
- 42.8.1 the notification of which has been received by the Departmental Representative in writing before payment is made to the Contractor pursuant to TP4.10 and within 120 days of the date on which the claimant
- 42.8.1.1 should have been paid in full under the claimant's contract with the Contractor or subcontractor where the claim is for money that was lawfully required to be held back from the claimant; or
- 42.8.1.2 performed the last of the services, work or labour, or furnished the last of the material pursuant to the claimant's contract with the Contractor or subcontractor where the claim is not for money referred to in GC42.8.1.1, and
- 42.8.2 the proceedings to determine the right to payment of which, pursuant to GC42.2. shall have commenced within one year from the date that the notice referred to in GC42.8.1 was received by the Departmental Representative, and
- the notification required by GC42.8.1 shall set forth the amount claimed to be owing and the person who by contract is primarily liable.
- 42.9 Her Majesty may, upon receipt of a notice of claim under GC42.8.1, withhold from any amount that is due and payable to the Contractor pursuant to the contract the full amount of the claim or any portion thereof.
- 42.10 The Departmental Representative shall notify the Contractor in writing of receipt of any claim referred to in GC42.8.1 and of the intention of Her Majesty to withhold funds pursuant to GC42.9 and the Contractor may, at any time thereafter and until payment is made to the claimant, be entitled to post, with Her Majesty, security in a form acceptable to Her Majesty in an amount equal to the value of the claim, the notice of which is received by the Departmental Representative and upon receipt of such security Her Majesty shall release to the Contractor any funds which would be otherwise payable to the Contractor, that were withheld pursuant to the provisions of GC42.9 in respect of the claim of any claimant for whom the security stands.

GC43 Security Deposit – Forfeiture or Return

- 43.1 If
- 43.1.1 the work is taken out of the Contractor's hands pursuant to GC38,
- 43.1.2 the contract is terminated pursuant to GC41, or
- 43.1.3 the Contractor is in breach of or in default under the contract,



Her Majesty may convert the security deposit, if any, to Her own use.

- 43.2 If Her Majesty converts the contract security pursuant to GC43.1, the amount realized shall be deemed to be an amount due from Her Majesty to the Contractor under the contract.
- 43.3 Any balance of an amount referred to in GC43.2 that remains after payment of all losses, damage and claims of Her Majesty and others shall be paid by Her Majesty to the Contractor if, in the opinion of the Departmental Representative, it is not required for the purposes of the contract.

GC44 Departmental Representative's Certificates

44.1 On the date that

44.1.1 the work has been completed, and

44.1.2 the Contractor has complied with the contract and all orders and directions made pursuant thereto,

both to the satisfaction of the Departmental Representative, the Departmental Representative shall issue a Final Certificate of Completion to the Contractor.

44.2 If the Departmental Representative is satisfied that the work is substantially complete he shall, at any time before he issues a certificate referred to in GC44.1, issue an Interim Certificate of Completion to the Contractor, and

44.2.1 for the purposes of GC44.2 the work will be considered to be substantially complete,

44.2.1.1 when the work under the contract or a substantial part thereof is, in the opinion of the Departmental Representative, ready for use by Her Majesty or is being used for the purpose intended; and

44.2.1.2 when the work remaining to be done under the contract is, in the opinion of the Departmental Representative, capable of completion or correction at accost of not more than

44.2.1.2.1 -3% of the first \$500,000, and

44.2.1.2.2 -2% of the next \$500,000, and

44.2.1.2.3 -1% of the balance

of the value of the contract at the time this cost is calculated.

44.3 For the sole purpose of GC44.2.1.2, where the work or a substantial part thereof is ready for use or is being used for the purposes intended and the remainder of the work or a part thereof cannot be completed by the time specified in A2.1, or as amended pursuant to GC36, for reasons beyond the control of the Contractor or where the Departmental Representative and the Contractor agree not to complete a part of the work within the specified time, the cost of that part of the work



which was either beyond the control of the Contractor to complete or the Departmental Representative and the Contractor have agreed not to complete by the time specified shall be deducted from the value of the contract referred to GC44.2.1.2 and the said cost shall not form part of the cost of the work remaining to be done in determining substantial completion.

44.4 An Interim Certificate of Completion referred to in GC44.2 shall describe the parts of the work not completed to the satisfaction of the Departmental Representative and all things that must be done by the Contractor

44.4.1 before a Final Certificate of Completion referred to in GC44.1 will be issued, and

44.4.2 before the 12-month period referred to in GC32.1.2 shall commence for the said parts and all the said things.

44.5 The Departmental Representative may, in addition to the parts of the work described in an Interim Certificate of Completion referred to in GC44.2, require the Contractor to rectify any other parts of the work not completed to his satisfaction and to do any other things that are necessary for the satisfactory completion of the work.

44.6 If the contract or a part thereof is subject to a Unit Price Arrangement, the Departmental Representative shall measure and record the quantities of labour, plant and material, performed, used and supplied by the Contractor in performing the work and shall, at the request of the Contractor, inform him of those measurements.

44.7 The Contractor shall assist and co-operate with the Departmental Representative in the performance of his duties referred to in GC44.6 and shall be entitled to inspect any record made by the Departmental Representative pursuant to GC44.6.

44.8 After the Departmental Representative has issued a Final Certificate of Completion referred to in GC44.1, he shall, if GC44.6 applies, issue a Final Certificate of Measurement.

44.9 A Final Certificate of Measurement referred to in GC44.8 shall

44.9.1 contain the aggregate of all measurements of quantities referred to in GC44.6, and

44.9.2 be binding upon and conclusive between Her Majesty and the Contractor as to the quantities referred to therein.

GC45 Return of Security Deposit

45.1 After an Interim Certificate of Completion referred to in GC44.2 has been issued, Her Majesty shall, if the Contractor is not in breach of or in default under the contract, return to the Contractor all or any part of the security deposit that, in the opinion of the Departmental Representative, is not required for the purposes of the contract.

45.2 After a Final Certificate of Completion referred to in GC44.1 has been issued, Her Majesty shall return to the Contractor the remainder of any security deposit unless the contract stipulates otherwise.



- 45.3 If the security deposit was paid into the Consolidated Revenue Fund of Canada, Her Majesty shall pay interest thereon to the Contractor at a rate established from time to time pursuant to section 21(2) of the Financial Administration Act.

GC46 Clarification of Terms in GC47 to GC50

- 46.1 For the purposes of GC47 to GC50,
- 46.1.1 "Unit Price Table" means the table set out in the Articles of Agreement, and
- 46.1.2 "plant" does not include tools customarily provided by a tradesman in practicing his trade.

GC47 Additions or Amendments to Unit Price Table

- 47.1 Where a Unit Price Arrangement applies to the contract or a part thereof the Departmental Representative and the Contractor may, by an agreement in writing,
- 47.1.1 add classes of labour or material, and units of measurement, prices per unit and estimated quantities to the Unit Price Table if any labour, plant or material that is to be included in the Final Certificate of Measurement referred to in GC44.8 is not included in any class of labour, plant or material set out in the Unit Price Table; or
- 47.1.2 subject to GC47.2 and GC47.3, amend a price set out in the Unit Price Table for any class of labour, plant or material included therein if the Final Certificate of Measurement referred to in GC44.8 shows or is expected to show that the total quantity of that class of labour, plant or material actually performed, used or supplied by the Contractor in performing the work is
- 47.1.2.1 less than 85% of that estimated total quantity, or
- 47.1.2.2 in excess of 115% of that estimated total quantity.
- 47.2 In no event shall the total cost of an item set out in the Unit Price Table that has been amended pursuant to GC47.1.2.1 exceed the amount that would have been payable to the Contractor had the estimated total quantity actually been performed, used or supplied.
- 47.3 An amendment that is made necessary by GC47.1.2.2 shall apply only to the quantities that are in excess of 115%.
- 47.4 If the Departmental Representative and the Contractor do not agree as contemplated in GC47.1, the Departmental Representative shall determine the class and the unit of measurement of the labour, plant or material and, subject to GC47.2 and GC47.3, the price per unit therefore shall be determined in accordance with GC50.

GC48 Determination of Cost – Unit Price Table



- 48.1 Whenever, for the purposes of the contract, it is necessary to determine the cost of labour, plant or material, it shall be determined by multiplying the quantity of that labour, plant or material expressed in the unit set out in column 3 of the Unit Price Table by the price of that unit set out in column 5 of the Unit Price Table.

GC49 Determination of Cost – Negotiation

- 49.1 If the method described in GC48 cannot be used because the labour, plant or material is of a kind or class that is not set out in the Unit Price Table, the cost of that labour, plant or material for the purposes of the contract shall be the amount agreed upon from time to time by the Contractor and the Departmental Representative.
- 49.2 For the purposes of GC49.1, the Contractor shall submit to the Departmental Representative any necessary cost information requested by the Departmental Representative in respect of the labour, plant and material referred to in GC49.1

GC50 Determination of Cost – Failing Negotiation

- 50.1 If the methods described in GC47, GC48 or GC49 fail for any reason to achieve a determination of the cost of labour, plant and material for the purposes referred to therein, that cost shall be equal to the aggregate of
- 50.1.1 all reasonable and proper amounts actually expended or legally payable by the Contractor in respect of the labour, plant and material that falls within one of the classes of expenditure described in GC50.2 that are directly attributable to the performance of the contract,
 - 50.1.2 an allowance for profit and all other expenditures or costs, including overhead, general administration cost, financing and interest charges, and every other cost, charge and expenses, but not including those referred to in GC50.1.1 or GC50.1.3 or a class referred to in GC50.2, in an amount that is equal to 10% of the sum of the expenses referred to in GC50.1.1, and
 - 50.1.3 interest on the cost determined under GC50.1.1 and GC50.1.2, which interest shall be calculated in accordance with TP9,

provide that the total cost of an item set out in the Unit Price Table that is subject to the provisions of GC47.1.2.1 does not exceed the amount that would have been payable to the Contractor had the estimated total quantity of the said item actually be performed, used or supplied.

- 50.2 For purposes of GC50.1.1 the classes of expenditure that may be taken into account in determining the cost of labour, plant and material are,
- 50.2.1 payments to subcontractors;
 - 50.2.2 wages, salaries and travelling expenses of employees of the Contractor while they are actually and properly engaged on the work, other than wages, salaries, bonuses, living



and travelling expenses of personnel of the Contractor generally employed at the head office or at a general office of the Contractor unless they are engaged at the work site with the approval of the Departmental Representative,

- 50.2.3 assessments payable under any statutory authority relating to workmen's compensation, unemployment insurance, pension plan or holidays with pay;
- 50.2.4 rent that is paid for plant or an amount equivalent of the said rent if the plant is owned by the Contractor that is necessary for and used in the performance of the work, if the rent of the equivalent amount is reasonable and use of that plant has been approved by the Departmental Representative;
- 50.2.5 payments for maintaining and operating plant necessary for and used in the performance of the work, and payments for effecting such repairs thereto as, in the opinion of the Departmental Representative, are necessary to the proper performance of the contract other than payments for any repairs to the plant arising out of defects existing before its allocation to the work;
- 50.2.6 payments for material that is necessary for and incorporated in the work, or that is necessary for and consumed in the performance of the contract;
- 50.2.7 payments for preparation, delivery, handling, erection, installation, inspection protection and removal of the plant and material necessary for and used in the performance of the contract; and
- 50.2.8 any other payments made by the Contractor with the approval of the Departmental Representative that are necessary for the performance of the contract.

GC51 Records to be kept by Contractor

51.1 The Contractor shall

- 51.1.1 maintain full records of his estimated and actual cost of the work together with all tender calls, quotations, contracts, correspondence, invoices, receipts and vouchers relating thereto.
- 51.1.2 make all records and material referred to in GC5.1.1 available to audit and inspection by the Minister and the Deputy Receiver General for Canada or by persons acting on behalf of either of both of them, when requested;
- 51.1.3 allow any of the person referred to in GC51.1.2 to make copies of and to take extracts from any of the records and material referred to in GC51.1.1; and
- 51.1.4 furnish any person referred to in GC51.1.2 with any information he may require from time to time in connection with such records and material.

- 51.2 The records maintained by the Contractor pursuant to GC51.1.1 shall be kept intact by the Contractor until the expiration of two years after the date that a Final Certificate of Completion referred to in GC44.1 was issued or until the expiration of such other period of time as the



Minister may direct.

- 51.3 The Contractor shall cause all subcontractors and all other persons directly or indirectly controlled by or affiliated with the Contractor and all persons directly or indirectly having control of the Contractor to comply with GC51.1 and GC51.2 as if they were the Contractor.

GC52 Conflict of Interest

- 52.1 It is a term of this contract that no former public office holder who is not in compliance with the Conflict of Interest and Post-Employment Code for Public Office Holders shall derive a direct benefit from this contract.

GC53 Contractor Status

- 53.1 The Contractor shall be engaged under the contract as an independent contractor.
- 53.2 The Contractor and any employee of the said Contractor is not engaged by the contract as an employee, servant or agent of Her Majesty.
- 53.3 For the purposes of GC53.1 and GC53.2 the Contractor shall be solely responsible for any and all payments and deductions required to be made by law including those required for Canada or Quebec Pension Plans, Unemployment Insurance, Worker's Compensation or Income Tax.



GENERAL CONDITONS

- IC 1 Proof of Insurance**
- IC 2 Risk Management**
- IC 3 Payment of Deductible**
- IC 4 Insurance Coverage**

GENERAL INSUANCE COVERAGES

- GCI 1 Insured**
- GIC 2 Period of Insurance**
- GIC 3 Proof of Insurance**
- GIC 4 Notification**

COMMERCIAL GENERAL LIABILITY

- CGL 1 Scope of Policy**
- CGL 2 Coverages/Provisions**
- CGL 3 Additional Exposures**
- CGL 4 Insurance Proceeds**
- CGL 5 Deductible**

BUILDER'S RISK – INSTALLATION FLOATER – ALL RISKS

- BR 1 Scope of Policy**
- BR 2 Property Insured**
- BR 3 Insurance Proceeds**
- BR 4 Amount of Insurance**
- BR 5 Deductible**
- BR 6 Subrogation**
- BR 7 Exclusion Qualifications**

INSURER'S CERTIFICATE OF INSURANCE



General Conditions

IC 1 Proof of Insurance (02/12/03)

Within thirty (30) days after acceptance of the Contractor's tender, the Contractor shall, unless otherwise directed in writing by the Contracting Officer, deposit with the Contracting Officer an Insurer's Certificate of Insurance in the form displayed in this document and, if requested by the Contracting Officer, the originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Insurance Coverage Requirements shown hereunder.

IC 2 Risk Management (01/10/94)

The provisions of the Insurance Coverage Requirements contained hereunder are not intended to cover all of the Contractor's obligations under GC8 of the General Conditions "C" of the contract. Any additional risk management measures or additional insurance coverages the Contractor may deem necessary to fulfill its obligations under GC8 shall be at its own discretion and expense.

IC 3 Payment of Deductible (01/10/94)

The payment of monies up to the deductible amount made in satisfaction of a claim shall be borne by the Contractor.

IC 4 Insurance Coverage (02/12/03)

The Contractor has represented that it has in place and effect the appropriate and usual liability insurance coverage as required by these Insurance Conditions and the Contractor has warranted that it shall obtain, in a timely manner and prior to commencement of the Work, the appropriate and usual property insurance coverage as required by these Insurance Conditions and, further, that it shall maintain all required insurance policies in place and effect as required by these Insurance Conditions.



INSURANCE COVERAGE REQUIREMENTS

PART I GENERAL INSURANCE COVERAGES (GIC)

GCI 1 Insured (02/12/03)

Each insurance policy shall insure the Contractor, and shall include, as an Additional Named Insured, Her Majesty the Queen in right of Canada, represented by the National Research Council Canada.

GIC 2 Period of Insurance (02/12/03)

Unless otherwise directed in writing by the Contracting Officer or otherwise stipulated elsewhere in these Insurance Conditions, the policies required hereunder shall be in force and be maintained from the date of the contract award until the day of issue of the Departmental Representative's Final Certificate of Completion.

GIC 3 Proof of Insurance (01/10/94)

Within twenty five (25) days after acceptance of the Contractor's tender, the Insurer shall, unless otherwise directed by the Contractor, deposit with the Contractor an Insurer's Certificate of Insurance in the form displayed in the document and, if requested, the originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the requirements of these Insurance Coverages.

GIC 4 Notification (01/10/94)

Each Insurance policy shall contain a provision that (30) days prior written notice shall be given by the Insurer to Her Majesty in the event of any material change in or cancellation of coverage. Any such notice received by the Contractor shall be transmitted forthwith to Her Majesty.

PART II COMMERCIAL GENERAL LIABILITY

CGL 1 Scope of Policy (01/10/94)

The policy shall be written on a form similar to that known and referred to in the insurance industry as IBC 2100 – Commercial General Liability policy (Occurrence form) and shall provide for limit of liability of not less than \$2,000,000 inclusive for Bodily Injury and Property Damage for any one occurrence or series of occurrences arising out of one cause. Legal or defence cost incurred in respect of a claim or claims shall not operate to decrease the limit of liability.

CGL 2 Coverages/Provisions (01/10/94)



The policy shall include but not necessarily be limited to the following coverages/provisions.

- 2.1 Liability arising out of or resulting from the ownership, existence, maintenance or use of premises by the Contractor and operations necessary or incidental to the performance of this contract.
- 2.2 "Broad Form" Property Damage including the loss of use of property.
- 2.3 Removal or weakening of support of any building or land whether such support be natural or otherwise.
- 2.4 Elevator liability (including escalators, hoists and similar devices).
- 2.5 Contractor's Protective Liability
- 2.6 Contractual and Assumed Liabilities un this contact.
- 2.7 Completed Operations Liability – The insurance, including all aspects of this Part II of these Insurance Conditions shall continue for a period of at least one (1) year beyond the date of the Departmental Representative's Final Certificate of Completion for the Completed Operations.
- 2.8 Cross Liability – The Clause shall be written as follows:

Cross Liability – The insurance as is afforded by this policy shall apply in respect to any claim or action brought against any one Insured by any other Insured. The coverage shall apply in the same manner and to the same extent as though a separate policy had been issued to each Insured. The inclusion herein of more than one Insured shall not increase the limit of the Insurer's liability.

- 2.9 Severability of Interests – The Clause shall be written as follows:

Severability of Interests – This policy, subject to the limits of liability stated herein, shall apply separately to each Insured in the same manner and to the same extent as if a separate policy had been issued to each. The inclusion herein of more than one insured shall not increase the limit of the Insurer's liability.

CGL 3 Additional Exposures (02/12/03)

The policy shall either include or be endorsed to include the following exposures of hazards if the Work is subject thereto:

- 3.1 Blasting
- 3.2 Pile driving and calsson work
- 3.3 Underpinning
- 3.4 Risks associated with the activities of the Contractor on an active airport



- 3.5 Radioactive contamination resulting from the use of commercial isotopes
- 3.6 Damage to the portion of an existing building beyond that directly associated with an addition, renovation or installation contract.
- 3.7 Marine risks associated with the contraction of piers, wharves and docks.

**CGL 4 Insurance Proceeds
(01/10/94)**

Insurance Proceeds from this policy are usually payable directly to a Claimant/Third Party.

**CGL 5 Deductible
(02/12/03)**

This policy shall be issued with a deductible amount of not more than \$10,000 per occurrence applying to Property Damage claims only.

**PART III
BUILDER'S RISK – INSTALLATION FLOATER – ALL RISKS**

**BR 1 Scope of Policy
(01/10/94)**

The policy shall be written on an "All Risks" basis granting coverages similar to those provided by the forms known and referred to in the insurance industry as "Builder's Risk Comprehensive Form" or "Installation Floater – All Risks".

**BR 2 Property Insured
(01/10/94)**

The property insured shall include:

- 2.1 The Work and all property, equipment and materials intended to become part of the finished Work at the site of the project while awaiting, during and after installation, erection or construction including testing.
- 2.2 Expenses incurred in the removal from the construction site of debris of the property insured, including demolition of damaged property, de-icing and dewatering, occasioned by loss, destruction or damage to such property and in respect of which insurance is provided by this policy.

**BR 3 Insurance Proceeds
(01/10/94)**

- 3.1 Insurance proceeds from this policy are payable in accordance with GC28 of the General Conditions "C" of the contract.
- 3.2 This policy shall provide that the proceeds thereof are payable to Her Majesty or as the Minister may direct.



- 3.3 The Contractor shall do such things and execute such documents as are necessary to effect payment of the proceeds.

BR 4 Amount of Insurance
(01/10/94)

The amount of insurance shall not be less than the sum of the contract value plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Her Majesty at the site of the project to be incorporated into and form part of the finished Work.

BR 5 Deductible
(02/12/03)

The Policy shall be issued with a deductible amount of not more than \$10,000.

BR 6 Subrogation
(01/10/94)

The following Clause shall be included in the policy:

"All rights of subrogation or transfer of rights are hereby waived against any corporation, firm, individual or other interest, with respect to which, insurance is provided by this policy".

BR 7 Exclusion Qualifications
(01/10/94)

The policy may be subject to the standard exclusions but the following qualifications shall apply:

- 7.1 Faulty materials, workmanship or design may be excluded only to the extent of the cost of making good thereof and shall not apply to loss or damage resulting therefrom.
- 7.2 Loss or damage caused by contamination by radioactive material may be excluded except for loss or damage resulting from commercial isotopes used for industrial measurements, inspection, quality control radiographic or photographic use.
- 7.3 Use and occupancy of the project or any part of section thereof shall be permitted where such use and occupancy is for the purpose for which the project is intended upon completion.



INSURER'S CERTIFICATE OF INSURANCE

(TO BE COMPLETED BY INSURER (NOT BOKER) AND DELIVERD TO NATIONAL RESEARCH COUNCIL CANADA WITH 30 DAYS FOLLOWING ACCEPTANCE OF TENDER)

CONTRACT

DESCRIPTION OF WORK	CONTRACT NUMBER	AWARD DATE
LOCATION		

INSURER

NAME
ADDRESS

BROKER

NAME
ADDRESS

INSURED

NAME OF CONTRACTOR
ADDRESS

ADDITIONAL INSURED

HER MAJESTY THE QUEEN IN RIGHT OF CANADA AS REPRESENTED BY THE NATIONAL RESEARCH COUNCIL CANADA

THIS DOCUENT CERTIFIES THAT THE FOLLOWING POLICES OF INSURANCE ARE AT PRESENT IN FORCE COVERING ALL OPERATIONS OF THE INSURE IN CONNECTION WITH THE CONTRACT MADE BETWEEN THE NAMED INSURED AND THE NATIONAL RESEARCH COUNCIL CANADA AND IN ACCORDANCE WITH THE INSURANCE CONDITIONS "E"

POLICY					
TYPE	NUMBER	INCEPTION DATE	EXPIRY DATE	LIMITS OF LIABILITY	DEDUCTIBLE
COMMERCIAL GENERAL LIABILITY					
BUILDERS RISK "AL RISKS"					
INSTALLATION FLOATER "ALL RISKS"					

THE INSURER AGREES TO NOTIFY THE NATIONAL RESEARCH COUNCIL CANADA IN WRITING 30 DAYS PRIOR TO ANY MATERIAL CHANGE IN OR CANCELLATION OF ANY POLICY OR COVERAGE SPECIFICALLY RELATED TO THE CONTRACT

NAME OF INSURER'S OFFICER OR AUTHORIZED EMPLOYEE	SIGNATURE	DATE:
		TELEPHONE NUMBER:

ISSUANCE OF THIS CERTIFIATE SHALL NOT LIMIT OR RESTRICT THE RIGHT OF THE NATIONAL RESEARCH COUNCIL CANADA TO REQUEST AT ANY TIME DUPLICATE COPIES OF SAID INSURANCE POLICIES



CS1 Obligation to provide Contract Security

- 1.1 The Contractor shall, at the Contractor's own expense, provide one or more of the forms of contract security prescribed in CS2.
- 1.2 The Contractor shall deliver to the Departmental Representative the contract security referred to in CS1.1 within 14 days after the date that the Contractor receives notice that the Contractor's tender or offer was accepted by Her Majesty.

CS2 Prescribed Types and Amounts of Contract Security

- 2.1 The Contractor shall deliver to the Departmental Representative pursuant to CS1
 - 2.1.1 a performance bond and a labour and material payment bond each in an amount that is equal to not less than 50% of the contract amount referred to in the Articles of Agreement, or
 - 2.1.2 a labour and material payment bond in an amount that is equal to not less than 50% of the contract amount referred to in the Articles of Agreement, and a security deposit in an amount that is equal to
 - 2.1.2.1 not less than 10% of the contract amount referred to in the Articles of Agreement where that amount does not exceed \$250,000, or
 - 2.1.2.2 \$25,000 plus 5% of the part of the contract amount referred to in the Articles of Agreement that exceeds \$250,000, or
 - 2.1.3 a security deposit in an amount prescribed by CS2.1.2 plus an additional amount that is equal to 10% of the contract amount referred to in the Articles of Agreement.
- 2.2 A performance bond and a labour and material payment bond referred to in CS2.1 shall be in a form and be issued by a bonding or surety company that is approved by Her Majesty.
- 2.3 The amount of a security deposit referred to in CS2.1.2 shall not exceed \$250,000 regardless of the contract amount referred to in the Articles of Agreement.
- 2.4 A security deposit referred to in CS2.1.2 and CS2.1.3 shall be in the form of
 - 2.4.1 a bill of exchange made payable to the Receiver General of Canada and certified by an approved financial institution or drawn by an approved financial institution on itself, or
 - 2.4.2 bonds of or unconditionally guaranteed as to principal and interest by the Government of Canada.
- 2.5 For the purposes of CS2.4
 - 2.5.1 a bill of exchange is an unconditional order in writing signed by the Contractor and addressed to an approved financial institution, requiring the said institution to pay, on demand, at a fixed or determinable future time a sum certain of money to, or to the order



of, the Receiver General for Canada, and

- 2.5.2 If a bill of exchange is certified by a financial institution other than a chartered bank then it must be accompanied by a letter or stamped certification confirming that the financial institution is in at least one of the categories referred to in CS2.5.3
- 2.5.3 an approved financial institution is
 - 2.5.3.1 any corporation or institution that is a member of the Canadian Payments Association,
 - 2.5.3.2 a corporation that accepts deposits that are insured by the Canada Deposit Insurance Corporation or the Régie de l'assurance-dépôts du Québec to the maximum permitted by law,
 - 2.5.3.3 a credit union as defined in paragraph 137(6)(b) of the *Income Tax Act*,
 - 2.5.3.4 a corporation that accepts deposits from the public, if repayment of the deposit is guaranteed by Her Majesty in right of a province, or
 - 2.5.3.5 The Canada Post Corporation.
- 2.5.4 the bonds referred to in CS2.4.2 shall be
 - 2.5.4.1 made payable to bearer, or
 - 2.5.4.2 accompanied by a duly executed instrument of transfer of the bonds to the Receiver General for Canada in the form prescribed by the Domestic Bonds of Canada Regulations, or
 - 2.5.4.3 registered, as to principal or as to principal and interest in the name of the Receiver General for Canada pursuant to the Domestic Bonds of Canada Regulations, and
 - 2.5.4.4 provided on the basis of their market value current at the date of the contract.



Contract Number / Numéro du contrat PR # 930589
Security Classification / Classification de sécurité UNCLASSIFIED

**SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE

1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine NRC		2. Branch or Directorate / Direction générale ou Direction	
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant TBD	
4. Brief Description of Work / Brève description du travail Modifications to M-20 Room 258A for installation of client supplied server rack_ Public Tender			
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. Indicate the type of access required / Indiquer le type d'accès requis			
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No Non	<input checked="" type="checkbox"/> Yes Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès			
Canada <input checked="" type="checkbox"/>		NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion			
No release restrictions Aucune restriction relative à la diffusion <input checked="" type="checkbox"/>		All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>		Restricted to: / Limité à : <input type="checkbox"/>	Restricted to: / Limité à : <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays :		Specify country(ies): / Préciser le(s) pays :	Specify country(ies): / Préciser le(s) pays :
7. c) Level of information / Niveau d'information			
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>	
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>	
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>	
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>	
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>	
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>	



Contract Number / Numéro du contrat PR # 930589
Security Classification / Classification de sécurité UNCLASSIFIED

PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui
If Yes, indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? No / Non Yes / Oui
Short Title(s) of material / Titre(s) abrégé(s) du matériel :
Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET-SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMBLEMES			

Special comments:
Commentaires spéciaux : _____

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No / Non Yes / Oui
If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? No / Non Yes / Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No / Non Yes / Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No / Non Yes / Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No / Non Yes / Oui



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PART C - (continued) / PARTIE C - (suite)

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET COSMIC TRÈS SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET
											A	B	C			
Information / Assets Renseignements / Biens Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

No / Non Yes / Oui

**If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.**

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

No / Non Yes / Oui

**If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).**



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PART D - AUTHORIZATION / PARTIE D - AUTORISATION

13. Organization Project Authority / Chargé de projet de l'organisme			
Name (print) - Nom (en lettres moulées) Kaitlin Hebb		Title - Titre Construction Project Manager	Signature Hebb, Kaitlin <small>Digitally signed by Hebb, Kaitlin DN: cn=Hebb, Kaitlin, c=CA, o=GC, ou=NRC-CNRC, email=kaitlin.hebb@nrc-cnrc.gc.ca Date: 2023.08.28 12:45:43 -04'00'</small>
Telephone No. - N° de téléphone 343-598-2040	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel Kaitlin.Hebb@nrc-cnrc.gc.ca	Date 2023-08-28
14. Organization Security Authority / Responsable de la sécurité de l'organisme			
Name (print) - Nom (en lettres moulées) Marika Rioux		Title - Titre Analyst, Security in Contracting	Signature Rioux, Marika <small>Digitally signed by Rioux, Marika DN: cn=Rioux, Marika, c=CA, o=GC, ou=NRC-CNRC, email=marika.rioux@nrc-cnrc.gc.ca Date: 2023.08.29 10:42:58 -04'00'</small>
Telephone No. - N° de téléphone 343-542-6839	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel marika.rioux@nrc-cnrc.gc.ca	Date
15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached? Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?			<input checked="" type="checkbox"/> No / Oui <input type="checkbox"/> Yes / Oui
16. Procurement Officer / Agent d'approvisionnement			
Name (print) - Nom (en lettres moulées) Tania Backes		Title - Titre Senior Procurement Officer	Signature
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel Tania.Backes@nrc-cnrc.gc.ca	Date
17. Contracting Security Authority / Autorité contractante en matière de sécurité			
Name (print) - Nom (en lettres moulées)		Title - Titre	Signature
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	Date

****As per the Directive on Security Management, throughout the contract or arrangement, the project authority (signed above at section 13) must monitor the supplier, partner and departmental compliance of security requirements identified on this SRCL, and take corrective actions to address issues of non-compliance****

****Conformément à la directive sur la gestion de la sécurité, tout au long du contrat ou de l'accord, le Chargé de projet (signé ci-dessus à la section 13) doit surveiller la conformité du fournisseur, du partenaire et du ministère aux exigences de sécurité énoncées sur la présente LVERS, et prendre des mesures correctives pour régler les problèmes de non-conformité.****