



**RETURN OFFERS TO:**  
**RETOURNER LES SOUMISSIONS À :**  
 Public Safety Canada  
 Contracting and Procurement Section  
 269 Laurier Avenue West,  
 Ottawa ON K1A 0P8  
 Attention: Jessica Evans  
[contracting@ps-sp.gc.ca](mailto:contracting@ps-sp.gc.ca)

**Questions & Answers #1  
 And  
 Engagement session transcript**

Offer to: Public Safety Canada  
 We hereby offer to provide to Canada, as represented by the Minister of Public Safety and Emergency Preparedness Canada, in accordance with the terms and conditions set out herein or attached hereto, the goods, services, and construction detailed herein and on any attached sheets.

Offre au: Ministère des Sécurité publique et Protection civile Canada  
 Nous offrons par la présente de fournir au Canada, représenté par le ministre des Sécurité publique Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée.

**Instructions: See Herein**  
**Instructions: Voir aux présentes**

**Issuing Office – Bureau de distribution**  
 Public Safety Canada  
 Contracting and Procurement Section  
 269 Laurier Avenue West  
 Ottawa ON K1A 0P8

<b>Title – Sujet</b> Request for Standing Offer – Workshop Delivery for the Indigenous Community Safety Development Program in Nunavut	
<b>Solicitation No. – N° de l'invitation</b> 202304758	<b>Date</b> September 26th, 2023
<b>Solicitation Closes – L'invitation prend fin</b>	
At – à On – le	2:00 PM 2023-10-16
<b>Time Zone</b> Fuseau horaire EST	
<b>Delivery Required – Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Melissa Gendron	
<b>Telephone No. – N° de telephone</b>	<b>FAX No. – N° de FAX</b>
<b>Destination – of Goods, Services and Construction: Nunavut</b>	
Public Safety & Emergency Preparedness Canada 269 Laurier Avenue West Ottawa ON K1A 0P8	
<b>Security – Sécurité</b> This Request for Standing Offer does not have any security requirements.	
<b>Vendor/Firm Name and Address</b>	
<b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. – N° de telephone</b> <b>Facsimile No. – N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom due fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
_____	_____
<b>Signature</b>	<b>Date</b>



## Question and Answers #1

**Question #1:** Can you give us examples of how we could meet the Inuit Benefit Plan (IBP)?

**Answer #1:** **Inuit benefits criteria**

- Inuit employment: to evaluate the employment of Inuit labour.
- Inuit training and skills development: to evaluate the undertaking of commitments, under the contract, with respect to on-the-job training or skills development for Inuit.
- Inuit ownership (prime contractor and subcontractors): to evaluate whether the bidder is an Inuit firm listed on the Inuit firm list maintained by the DIO, and whether Inuit firms will be engaged as subcontractor(s) in carrying out the government contract in the Nunavut Settlement Area.

It is agreed that the work requested in this RFSO aims to develop Nunavut's community capacity and readiness when developing a plan of any sort.

**Question #2:** Will the core group be formalized prior to the facilitator being chosen, or is the group to be formed in collaboration with facilitator and therefore require a matrix to form the group?

**Answer #2:** The core group will be formalized prior to the facilitator being chosen although it is not unusual to see additional members join as the process is underway following a deeper understanding of the issues and who should be involved in the planning workshops.

**Question #3:** Will a different delivery model be considered for Nunavut; will we be able to send more than one resource to deliver the work?

**Answer #3:** Same delivery method applies to the Nunavut as in the rest of Canada although we don't foresee delivering a circuit type approach since most communities are fly-in only. For the model B, more than 1 resource will be sent.

**Question #4:** Do facilitators under another current Standing offer with PS for CSP delivery be needing to apply to this process to deliver CSP in Nunavut?

**Answer #4:** Yes, the territory of Nunavut is excluded from previous and future RFSOs due to specific contracting requirements. This RFSO is for work specifically deliver in the Nunavut region exclusively.



# Engagement Session Nunavut: Community Safety Planning

## 1. Request for Standing Offer (RFSO) Process

### Targeted areas of RFSO.

- **Front page**
  - o Details of the RFSO
    - department information
    - solicitation closing date and time, be careful of time zone
    - bidder's information will be required
    - signature will be asked from the bidder on this page. By signing the front page the bidder agrees to the terms and conditions of this RFSO.

**Be mindful to review the front page if an amendment to the RFSO has been issued. All amendments will be e-mailed to all Bidders invited to the solicitation.**

- **Proposal to the Department of Public Safety Canada Information and Authorization**
  - o Vendor must provide their Vendor Information
    - Legal name
    - GST or HST
    - Point of contact
- **Part 3 – Proposal Preparation Instructions and Evaluation Procedures**  
**\*must all be separate\***
  - o Section I : Technical Offer
    - **Mandatory Criteria** – Details on how the Bidder meets each mandatory criteria must be demonstrated under the **Comments** section.
    - **Rated Criteria** - Details on how the Bidder meets each rated criteria must be demonstrated under the section **Demonstrate Compliance** section.
    - No financial information must be included in the technical offer
  - o Section II : Financial Offer
    - Must be separate. Financial offers are open when a Bidder meets the mandatory and rated criteria and minimum score of the rated criteria
    - No financial information must be included in the technical offer
- **Part 4 – Evaluation Criteria and Basis of Selection**
  - o All offerors who get min 25 points will receive a standing offer. This is not a contract. Call ups will be issued to Inuit, then Indigenous, then non-Indigenous companies by location.