



AMENDMENT 003 CIC-155941

Amendment 003 is raised to do the following;

1. Response to bidder’s question
2. Modify the Appendix “E” – Basis of Payment

DELETE Appendix “E” – Basis of Payment, in its entirety and **REPLACE** with:

1. Question and Answer:

Questions and Answer # 1	
Question	We would like to request that bidders be allowed to amend Appendix E - Basis of Payment. "Up to 200" licenses is a large gap to provide a single price for. Could CIC please allow bidders to edit the pricing table in Appendix E to conform to their tiered pricing models?
Answer	Crown has reviewed the question and modified the Appendix “E” – Basis of Payment. Please refer to Amendment 003.

2. APPENDIX “E”, BASIS OF PAYMENT

During the period of the contract, the Contractor will be paid as specified below, for Work performed in accordance with the Contract.

All deliverables are F.O.B. Destination, and Canadian Customs Duty included and applicable taxes are extra.

For bid evaluation and contractor selection purposes only, the evaluated price of a bid will be determined in accordance with this Basis of Payment, Appendix “E”.

The Bidder must complete this pricing schedule and include it in its financial bid. Other than completing required section in the pricing table below, the bidder must not make any other changes or alternations. By doing so will render the bidder’s response non-compliant and will be eliminated from the competition.

The Bidder will be paid the following all-inclusive **firm per unit rate** for licenses for online cloud skills and training pursuant to this Contract. The rate must be all inclusive. All applicable taxes are extra.

The Bidder's firm all-inclusive unit prices in the resulting contract must include all overhead, general & administrative costs and profit. Included are the following costs that may be incurred in providing the required services: onboarding training session, office space, computer hardware and software, word processing, preparation of reports, photocopying and telephone services.

Bidders must provide in their financial bid a price breakdown as detailed in Appendix “E”, Basis of Payment.



The bidder understands that IRCC will seek the access of licenses on a calendar year remuneration schedule. Therefore, should IRCC seek additional licenses throughout the applicable calendar year, these licenses will be prorated as per the month which IRCC receives the access to the additional licenses.

For example (The following figures are only for example purpose):

If the firm all-inclusive unit price per license is \$120.00 CAD valid for one (1) year and IRCC requests access to 10 licenses in January 2024, the Contractor will invoice IRCC the full price of the licenses. For example:

$$\text{\$120.00/licence/year} \times 10 \text{ licenses} = \text{\$1,200.00 CAD}$$

Should IRCC request access to 10 additional licenses in the month of April 2024, the Contractor will invoice IRCC the pro-rated rate for the remaining nine (9) month period in the contract term. For example:

$$\frac{\text{\$120.00/licence/year}}{12 \text{ months}} = \text{\$10.00 /licence/month}$$

$$\text{\$10.00/licence/month} \times 10 \text{ licences} \times 9 \text{ months} = \text{\$900.00 CAD}$$

Description	Estimated # of Licenses per Year	Firm All-Inclusive Price per License (\$)	Total Price (CAD\$) D = B X C
A	B	C	D
Initial Contract Period (Contract award to December 31, 2024)			
Licenses for Online Cloud Skills and Training	1-50	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	51-100	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	101-150	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	151-200	<To be completed by the bidder>	<To be completed by the bidder>
Total price for Initial Contract Period			<To be completed by the bidder>
Option Period 1 (January 1, 2025 to December 31, 2025)			
Licenses for Online Cloud Skills and Training	1-50	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	51-100	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	101-150	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	151-200	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	201-250	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	251-300	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	301-350	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	351-400	<To be completed by the bidder>	<To be completed by the bidder>



Total price for Option Period 1		<To be completed by the bidder>	
Option Period 2 (January 1, 2026 to December 31, 2026)			
Licenses for Online Cloud Skills and Training	1-50	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	51-100	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	101-150	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	151-200	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	201-250	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	251-300	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	301-350	<To be completed by the bidder>	<To be completed by the bidder>
Licenses for Online Cloud Skills and Training	351-400	<To be completed by the bidder>	<To be completed by the bidder>
Total price for Option Period 2		<To be completed by the bidder>	
Total Evaluated Price (excluding taxes):		<To be completed by the bidder>	